

STATE OF HAWAII
SURPLUS PROPERTY OFFICE
729 KAKOI STREET
HONOLULU, HI 96819

To All New and Current Donee Organizations

Thank you for your interest in the Federal Surplus Property Program. Federal Regulations require that Donee Organizations renew their Applications for Eligibility no less than every three years. Non Profit Organizations that are certified, approved and/or licensed annually must be updated every year.

Please complete the enclosed Application with appropriate signatures and sign the Certification Regarding Debarment form, also attach any pertinent information of your organizations, such as Licenses, Accreditations, Narratives, and Budgets.

The goal of the Federal Surplus Property Program is to give the opportunity to State and Local Government Agencies, Schools, Hospitals, Museums, Non-Profit tax-exempt organizations, and Homeless and Impoverished groups to procure items at a minimal cost. It is a method of Reutilizing Federal Surplus Personal Property, such as Office and Shop Equipment, Misc. Hardware Items and Tools, Heavy Road Equipment and Vehicles that is no longer needed by the Military and Civilian Federal Agencies, to benefit Hawaii tax-funded agencies and save local tax dollars.

The cost incurred by the participant is a service charge, to cover direct and indirect expenses, since the Federal Surplus Property Program is a self-supporting agency. The actual service charge on each item will depend on the extent of screening, transportation, warehousing, or any service and repairs incurred in the item.

When visiting the surplus facility, feel free to ask the staff for certain items that you may be looking for or complete a "Want List". If an item is not available at the time, we will do a search and screen the item and contact you when one is located.

You can also visit us on the web at www.spo.hawaii.gov/. There is a listing of property that is currently available at the warehouse.

Thank you,

Craig Kuraoka
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