

February 5, 2001

PROCUREMENT CIRCULAR NO. 2001-01

TO: Chief Procurement Officers
University of Hawaii
Hawaii Health System Corporation

FROM: Administrator
State Procurement Office

SUBJECT: New Standard Form Contracts and General Conditions

Attached for your information is Interdepartmental Memorandum No. 2001-01, dated January 19, 2001, issued jointly by the State Attorney General and Comptroller. Use of these forms is optional for your jurisdiction. If you decide to use them, however, please coordinate any changes with your respective deputy attorney general or corporate counsel, and also designate different form identification numbers unique to your jurisdiction.

The memo distributes replacement contract forms for 1) CONTRACT FOR PROFESSIONAL SERVICES, AG/SPO FORM-K(1) (1/01), and 2) CONTRACT FOR GOODS AND SERVICES (IN THE FOLLOWING CATEGORIES: EXEMPT; SMALL PURCHASE; SOLE SOURCE; OR EMERGENCY), AG/SPO FORM-K(2) (1/01).

The memorandum also distributes an updated 3) GENERAL CONDITIONS, Form AG2-GC(1/01).

Should you have any questions, please call this office at telephone (808) 586-0554.

CHARLES M. KATSUYOSHI

Attach.