

LINDA LINGLE
GOVERNOR



PROCUREMENT POLICY BOARD
GORDON K. T. ING
GREGORY L. KING
WINIFRED N. ODO
RUSS K. SAITO
MYRON L. TONG
RICHARD G. TOTTEN

AARON S. FUJIOKA
ADMINISTRATOR

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 587-4700 Fax: (808) 587-4703
www.spo.hawaii.gov

December 23, 2005

PROCUREMENT CIRCULAR NO. 2005-05

TO: Executive Department Heads
(Except DOE, UH & OHA)

FROM: Aaron S. Fujioka, Administrator

SUBJECT: Fillable State Procurement Office Forms

A handwritten signature in black ink, appearing to read "Aaron S. Fujioka".

The State Procurement Office (SPO) has revised and replaced the current SPO forms with fillable forms. Effective immediately, these revised SPO forms shall be used and are available at www.spo.hawaii.gov.

The forms will be periodically revised, as necessary. The website will contain the current forms. If you have any questions or concerns please call me at 587-4700, or your staff may contact Colin Tanaka at 586-0558.

c: Chief Procurement Officers