

LINDA LINGLE  
GOVERNOR

AARON S. FUJIOKA  
ADMINISTRATOR

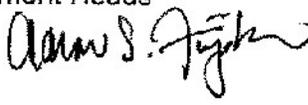


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**STATE OF HAWAII**  
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January 20, 2006

PROCUREMENT CIRCULAR NO. 2006-01

TO: Executive Department Heads  
FROM: Aaron S. Fujioka   
Administrator  
SUBJECT: Reporting of Awards Pursuant to Chapter 103D, HRS

To further the intent of the procurement code, ensure fair and equitable treatment of all vendors/providers, support full and open competition, and increase public confidence in the integrity of the state procurement system, the State Procurement Office (SPO) will be collecting procurement data as authorized by statutes.

This information will be in addition to the current online postings of professional service awards, sole source awards, chief procurement officer exempt awards, price and vendor list awards, and under HRS chapter 103F, all health and human services awards.

Agencies of the Executive Branch procuring or awarding contracts for goods, services and construction pursuant to Chapter 103D, HRS, shall post information on the SPO website at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), for the following procurements:

- Awards as a result of a Competitive Sealed Bid (IFB)
- Awards as a result of a Competitive Sealed Proposal (RFP)
- Small Purchases between \$15,000 and \$25,000
- Awards exempt under section 103D-102, HRS

A schedule of training sessions will be forthcoming, along with instructions in the 'Procurement Reporting System Handbook'. Following the training session, an amendment to this circular will state the effective date for posting.

If you have any questions, please call me at 587-4700, or your staff may contact Colin Tanaka at 586-0558. Thank you for your cooperation.

c: Chief Procurement Officers