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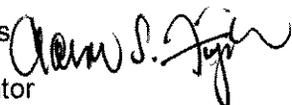
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March 15, 2006

PROCUREMENT CIRCULAR NO. 2006-01, Amendment 2

TO: Executive Department Heads 
FROM: Aaron S. Fujioka, Administrator
SUBJECT: Procurement Reporting System

The State Procurement Office (SPO) appreciates the recommendations and comments received during and after the Procurement Reporting System (PRS) workshops conducted on March 6 and 7, 2006. At that time, we proposed additional postings for sole source and emergency procurements, and the collection of purchase data from the SPO price and vendor list contracts.

As a result, the PRS will be adjusted and the handbook updated. Therefore, the new effective date for agencies to post award information on the PRS has been changed to March 31, 2006, for the following procurement categories:

- Awards as a result of a Competitive Sealed Bid (IFB)
- Awards as a result of a Competitive Sealed Proposal (RFP)
- Small Purchases between \$15,000 and \$25,000
- Awards exempt under section 103D-102, HRS
- Emergency procurements
- Sole Source procurements

Note: SPO Price/Vendor List awards will not be posted, as other methods to obtain this data will be researched.

Workshops to review the changes to the PRS and distribute the updated PRS Handbook will be held at:

Kalanimoku Building, 1151 Punchbowl Street, Rooms 322A and B
March 23, 2006 at 10:30 a.m., 1:30 p.m. and 3:00 p.m.
March 24, 2006 at 9:00 a.m.

Register for the workshops on-line at www.spo.hawaii.gov, click on the "PRS Workshop Registration" link. As sessions are filled, overflow attendees will be notified by e-mail that they have been registered to the next available session. If attendee would like to change sessions, or is unable to attend the re-scheduled session, contact Robert Zamarron at 586-0573 for availability of open sessions.

If you have any questions, please call me at 587-4700, or your staff may contact Colin Tanaka at 586-0558. Thank you for your cooperation.

c: Chief Procurement Officers