



**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

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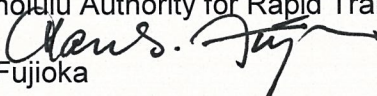
October 25, 2012

PROCUREMENT CIRCULAR NO. 2012-03, Amendment 1

TO: Office of the Governor, Chief of Staff  
Office of the Lieutenant Governor, Chief of Staff  
Executive Department Heads  
Hawaii State Public Library System, State Librarian

Chief Procurement Officers (CPOs):  
Department of Education, Superintendent  
University of Hawaii, President  
Office of Hawaiian Affairs, Chairperson of the Board  
Hawaii Health Systems Corporation, Chief Executive Officer  
Judiciary, Administrative Director of the Courts  
Senate, President  
House, Speaker of the House of Representatives

Counties of Hawaii, Kauai, Maui, and City & County of Honolulu  
Executive Branch, Finance Directors  
Legislative Branch, Chairpersons of the County Council  
Board/Departments of Water Supply, Managers/Chief Engineers  
Honolulu Authority for Rapid Transportation, Executive Director

FROM: Aaron S. Fujioka 

SUBJECT: Procurement Protest Statistics

This circular is a reminder to Procurement Circular No. 2012-03, dated June 29, 2012 on ACT 173, SLH 2012, SECTION 1, which added a new statutory section on reporting of procurement statistics on protests.

*Instructions for Legal and Contractual Remedies* and flowchart reflect the reporting requirement and are available at <http://hawaii.gov/spo> under the *Reference* menu, click on *Procurement Circulars*, and Search for *Circular Number 2012-03 Instructions*. A complete listing of all current Procurement Circulars is also available at this page.

Please utilize form SPO-043, *Report on Procurement Protest*. Report all protest received from June 30, 2012 using form SPO-043. Form is available on the SPO homepage at <http://hawaii.gov/spo>; select *SPO Forms* under *Toolbox/QuickLinks*. The completed form shall be submitted via e-mail to [state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov) within ten (10) days after the outcome of the Procurement Officer's protest response.

Your staff may contact Russell Mun at 586-0577, or e-mail [russell.kn.mun@hawaii.gov](mailto:russell.kn.mun@hawaii.gov) if there are any questions, or you may call me at 587-4700.