



Hawaii State Procurement Office

Ethics



All State Employees Who Are Part of the Procurement Lifecycle,

Hawaii Revised Statutes §103D-101 states:

All public employees shall conduct and participate in public procurement in an ethical manner. In conducting and participating in procurement, public employees shall

- (1) Act as a fiduciary and trustee of public moneys;
- (2) Remain independent from any actual or prospective bidder, offeror, contractor, or business;
- (3) Act only in the public interest;
- (4) Abide by the statutes and administrative rules relating to public procurement;
- (5) Identify and maximize efficiencies in the public procurement process;
- (6) Encourage economic competition
- (7) Avoid the appearance of unethical behavior;
- (8) Avoid social interactions with any actual or prospective bidders during the procurement process;
- (9) Maintain confidentiality to ensure a fair procurement process;
- (10) Remain impartial in dealings with any actual or prospective bidders; and
- (11) Identify and eliminate any conflicts of interest.

State Procurement Office

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