

COMMUNITY COUNCIL ON PURCHASE OF HEALTH AND HUMAN SERVICES MEETING

June 23, 2005

9:00 a.m.

1151 Punchbowl Street, Room 322
Honolulu, Hawaii 96813

Members Present:

Mary Lou Barela, Chair
Victor Geminiani
Ann Higa
Joanne Lundstrom
Pauline Pavao
Debbie Shimizu
Stella Wong
Jamie Woodburn

Others:

Mara Smith, State Procurement Office
Corinne Higa, State Procurement Office
Ruth Yamaguchi, State Procurement Office
Frank Chong, AlohaCare

Absent:

Christine Chun, Vice-Chair and Secretary

I. Call to Order

Mary Lou Barela called the meeting to order at 9:12 a.m.

II. Minutes of May 26, 2005

Joanne Lundstrom moved that the minutes be approved. Pauline Pavao seconded.
The motion was carried.

III. New Business

1. The Fourth Conference on Purchases of Health and Human Services

(a) Plenary Panels

Morning Session: Mara Smith reported on the panel members. Frank Chong of AlohaCare will be the panel facilitator. Joanne Lundstrom of Mental Health Kokua and Susan Au Doyle from Aloha United Way have agreed to be panel members. Aaron Fujioka from the City and County of Honolulu is pending. Other suggestions for backup panel members were Mary Alice Evans, Department of Business, Economic Development and Tourism; Chiyome Fukino, M.D. Director,

Department of Health, Mara Smith from the State Procurement Office, and Representative Brian Schatz.

Lunch Session: Victor Geminiani suggested that the title "Private Funder Perspectives on Good Business in Health and Human Services" be changed since the presentation does not only provide funder perspectives. Mara Smith suggested "Private Sector Perspectives..." Debbie Shimizu suggested changing the title to just "Perspectives on Good Business..."

Linda Coble will be the panel facilitator. Victor Geminiani reported that the panel will consist of three members. Mike Fitzgerald from Enterprise Honolulu and Alan Tang from Olomana Marketing have agreed to be panel members. Michael Fisch from the Honolulu Advertiser is pending. Backup suggestions were Sarah Tenney from TenneyTech Corporation and Howard Dicus from Pacific Business News.

b. Draft Brochure

Mara Smith distributed the revised draft of the conference and expo brochure. Ms. Smith noted that the workshop titles are subject to change:

Welcome and Introductions:	Pending
Keynote: The Business of Health and Human Services in Hawaii	Governor Lingle (pending)
Panel: Meeting the Challenges and Changes in Health and Human Services:	Facilitator: Frank Chong AlohaCare Panel: Joanne Lundstrom Mental Health Kokua Susan Au Doyle Aloha United Way Aaron Fujioka (pending) City and County of Honolulu

Workshops – Session 1

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| 1. Translating Evidence-Based Research into Quality Services | Dept. of Health (DOH), Child and Adolescent Mental Health Division (pending) |
| 2. Overcoming Challenges to Diversifying Funding Sources | Sarah Tenney
TenneyTech Corporation |

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| 3. | Revised Administrative Rules on Contracting for Health and Human Services | Mara Smith
Corinne Higa
State Procurement Office |
| 4. | Performance-Based Contracting – 1: Getting Ready | Sponsored by Dept. of Labor and Industrial Relations (DLIR), Office of Community Services (OCS) |
| 5. | Lessons Learned in Developing a Unit Rate: A Case Study | DOH, Woman, Infants, and Children Program (pending) |
| 6. | Federal Funding for Contracted Services: It's Not Just a Gift | Pankaj Bhanot
Dept. of Human Services, Benefit Employment and Support Services Division (BESSD) |
| 7. | (Pending-) | |

Lunch Panel:
Private Funder Perspectives on Good Business in Health and Human Services

Facilitator: Linda Coble
TV and Radio Journalist
Panel: Mike Fitzgerald
Enterprise Honolulu
Alan Tang
Olomana Marketing
Michael Fisch (pending)
Honolulu Advertiser

Workshops – Session 2

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| 8. | Evidence-Based Practices in Substance Abuse | Dept. of Health, Alcohol and Drug Abuse Division |
| 9. | Contributing to the Workforce: Job Placement Programs that Support Employees | Garry Kemp, (pending)
Dept. of Human Services, Benefit, Employment and Support Services |
| 10. | Data Resources for Research and Program Development | UH, Hawaii Outcomes Institute
(pending) |
| 11. | For-Profit and Nonprofit Organizations – What's the Difference? | Joanne Lundstrom
Mental Health Kokua |

12. Performance Based Contracting – 2: National Perspectives Sponsored by DLIR, OCS
13. Overcoming Challenges to Diversifying Funding Sources Sarah Tenney
TenneyTech Corporation
14. HePS, e-Procurement for the State of Hawaii: What's it all about? State Procurement Office

Workshops – Session 3

15. Quality Assurance: The Basics and Practical Application Pending
16. Capacity-Building for Grass Roots and Faith-Based Organizations Yvette Rodrigues Stern
UH, Center on the Family
17. Performance Based Contracting - 3 Sponsored by DLIR, OCS
18. Informal Mediation of Contract Disputes Center on Alternative Dispute Resolution, The Judiciary
- 19 (To be determined).

Closing Remarks Pending

Debbie Shimizu asked about an alternative plan should Governor Lingle decline the invitation to be a keynote speaker. Mara Smith responded that the morning plenary panel could be extended. Pauline Pavao suggested that the morning registration be pushed back to accommodate neighbor island attendees. Mary Lou Barela agreed to follow up on the invitation.

Mara Smith noted that the insurance workshop does not appear on the current workshop agenda, but may be reinstated. Jamie Woodburn suggested that Hawaii Employers' Mutual Insurance Company (HEMIC) do a presentation on employee safety.

As a possible workshop, Ms. Smith indicated that Tom Driscoll of Hawaii Health Systems Corporation, is on the Board of Hospitals, has both public and private sector experience, and may be a possible workshop presenter on what the Hawaii Health Systems Corporation does.

Pauline Pavao suggested that along with the Department of Health, there be additional workshop presenters/perspectives from other State departments.

Jamie Woodburn inquired about who is presenting the DLIR, OCS sponsored workshops. Mara Smith replied that OCS is sponsoring three individual consultants to provide federal/national perspectives.

For the workshop "Federal Funding for Contracted Services: It's Not Just a Gift," Victor Geminani suggested that an additional presenter be added to provide a federal perspective. Mike Flores from the Department of Housing and Urban Development and Joe Wooder from the Department of Housing were suggested as possible presenters.

Joanne Lundstrom suggested Eva Kishimoto from Department of Health, Adult Mental Health Division as a possible presenter for the "Evidence-Based Practices in Substance Abuse" workshop.

It was suggested that there be additional presenters for the "Contributing to the Workforce: Job Placement Programs that Support Employees" workshop. John Sabas from the Oahu Workforce Investment Board and Patricia Flack from the Kauai Workforce Investment Board were suggested to participate in the workshop.

For the "For-Profit and Nonprofit Organizations – What's the Difference," Mary Lou Barela suggested that "Organizations" be changed "Businesses." Suggestions for additional panel members to present with Joanne Lundstrom were Andrew Aoki from the Hawai'i Alliance of Non Profit Organizations (HANO), Susan Honda from The Institute for Family Enrichment, Kim McLaughlin from CARE Hawaii, and John Howell from Easter Seals. Mary Lou Barela made several other suggestions including Steven Ho, Esq., Allan Arakakai, CPA, and Kelvin Taketa, Hawaii Community Foundation and it was suggested and agreed that she would coordinate the workshop.

For the "Quality Assurance: The Basics and Practical Application," workshop, Anna Rosal of Catholic Charities and Joyce Ingram Ching were suggested as presenters.

Conference Registration. Mara Smith reported that the total estimated cost to hold the conference is \$70,000, which includes the continental breakfast, refreshments, lunch, a limited number of neighbor island air travel stipends, and rental of the Hawaii Convention Center. A suggestion was made to increase the registration fee from \$25 to \$30 for early registration and \$45 to \$50 for late registration. Council members discussed and agreed that the increased fee would still be a reasonable amount to charge conference attendees.

Various methods for handling requests for vegetarian lunches were discussed.

Expo Exhibitor Registration. A suggestion was made that the exhibitor registration form state that there is no fee for State agency exhibitors, however, registration is still required.

2. **Contracts Database Update**

Mara Smith reported that State agencies have thus far reported \$453 million in contracts for fiscal year 2005. Ms. Smith suggested that council members look at the public site and suggest types of reports that they would like to see generated from the available data.

IV. Other Business

Mary Lou Barela announced that Jamie Woodburn is retiring from Ka Lima O'Maui on June 30, 2005.

Mary Lou Barela inquired if newspaper publication of procurement notices will no longer be required as of July 1, 2005. Mara Smith stated newspaper publication will be required until the proposed amendments to Chapter 103F, Hawaii Administrative Rules become effective. The current status of the proposed rule changes is that they are awaiting approval for public hearing by the governor. Once approved, public hearings will be held, amendments suggested in response to the public hearings will be incorporated as appropriate and, if there are no major changes, the rules will be sent for final approval.

The council thanked Mara Smith and the sub-committees for their efforts in organizing the conference.

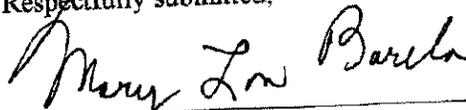
V. Next Meeting

The next meeting is scheduled for July 21, at 9:00 a.m. A meeting is also tentatively scheduled for August 4, at 9:00 a.m. should it be needed.

VI. Adjournment

There being no further business, the meeting was adjourned at 10:30 a.m.

Respectfully submitted,



Mary Lou Barela, Chair
Community Council on Purchase of Health

7/15/05

Date