

COMMUNITY COUNCIL ON PURCHASE OF HEALTH AND HUMAN SERVICES MEETING

May 26, 2005

9:00 a.m.

1151 Punchbowl Street, Room 322

Honolulu, Hawaii 96813

Members Present:

Mary Lou Barela, Chair
Christine Chun, Vice-Chair and Secretary
Victor Geminiani
Pauline Pavao
Debbie Shimizu
Jamie Woodburn

Others:

Mara Smith, State Procurement Office
Corinne Higa, State Procurement Office

Absent:

Ann Higa
Joanne Lundstrom
Stella Wong

I. Call to Order

Mary Lou Barela called the meeting to order at 9:05 a.m.

II. Minutes of April 28, 2005

Mary Lou Barela requested that W. Allen Doane be inserted in the minutes as the CEO of Alexander and Baldwin.

Pauline Pavao moved that the minutes be approved as amended. Jamie Woodburn seconded. The motion was carried.

III. New Business

1. The Fourth Conference on Purchases of Health and Human Services

a. Plenary Panels

Mara Smith reported that two panel presentations are planned for the conference. The first presentation will be a morning session prior to the workshops. Representatives from the provider, government and private funder sectors would constitute the panel. The presentation topic would center on emerging trends in the business of health and

human services during the past ten years and what to expect during the next ten years. Frank Chong of Aloha Care has agreed to be the panel moderator. Suggested panel members are Susan Au Doyle from Aloha United Way, Joanne Lundstrom from Mental Health Kokua, and Aaron Fujioka from the City and County of Honolulu. Also suggested were Geri Marullo from Child and Family Service, Jerry Rauckhorst from Catholic Charities Hawaii, Mary Akamine from Kalihi Palama Health Center, Elizabeth "Beth" Giesting from Hawaii Primary Care, Susanna Cheung/Ann Higa from ORI 'Anuenue.

At the previous meeting, Pauline Pavao suggested that the second panel be held in lieu of the afternoon workshops. After some discussion, there was consensus that the second panel would be most appropriate during the lunch period. Thanks to the efforts of Christine Chun, TV radio journalist Linda Coble has agreed to lead the second panel presentation. The panel's discussion will center on private funders' perspective on good business practices/models, diversification of funding, and funding opportunities. Victor Geminiani informed the council that Mike Fitzgerald from Enterprise Honolulu has consented to be on the panel; however, Mitch D'Olier of Castle Foundation declined. Mara Smith added that Alan Tang of Olomana Marketing will be a panel member. Council member suggestions for additional panel members were: Barry Taniguchi from KTA Super Stores, Ed Enis or Barry Cales from Outback Steakhouse, Jenai Sullivan from Foodland, or someone from Macy's.

b. Draft Brochure

Mara Smith distributed the current draft of the conference and expo brochure. Council members inquired who will be the presenters for the sessions listed on the agenda. Ms. Smith noted that the workshop titles are subject to change and gave a summary of the pending schedule of speakers:

Welcome and Introductions:	Pending
Keynote:	Governor Lingle (pending)
Change Happens: The Last Ten Years and the Next Ten Years	Moderator: Frank Chong Panel: Aaron Fujioka (pending) Joanne Lundstrom Susan Au Doyle

Workshops – Session 1	
1. Translating Evidence-Based Research into Quality Services	Dept. of Health (DOH), Child and Adolescent Mental Health Division (pending)
2. Financial Issues in Contracting	(Sponsored by DOH, Alcohol Drug Abuse Division)
3. Revised Administrative Rules on Contracting for Health and Human Services	Mara Smith Corinne Higa
4. Performance-Based Contracting – 1	(Sponsored by Dept. of Labor and Industrial Relations (DLIR), Office of Community Services (OCS))
5. Developing a Unit Rate: A Case Study	Pending (DOH, Woman, Infants, and Children Program)
Lunch Panel	Moderator: Linda Coble Panel: Mike Fitzgerald Alan Tang Others Pending
Workshops – Session 2	
6. Federal Funding for Contracted Services	Pankaj Bhanot, Dept. of Human Services, Benefit Employment and Support Services Division (BESSD)
7. Evidence-Based Practices in Substance Abuse	DOH, ADAD
8. Data Resources for Writing and Responding to Requests for Proposals (RFPs)	Pending (University of Hawaii)

9. For-Profit and Nonprofit Organizations – What’s the Difference	Joanne Lundstrom Others (pending)
10. Performance Based Contracting - 2	(Sponsored by Dept. of Labor and Industrial Relations (DLIR), Office of Community Services (OCS))
11. Insurance Issues	Julie Ugalde, DAGS, Risk Management (pending) Others (pending)
Workshops – Session 3	
12. Technology in Procurement and Delivery of Services: Effects o Hawaii’s Health and Human Services Market	State Procurement Office
13. Capacity-Building for Grass Roots and Faith-Based Organizations	Yvette Rodrigues Stern (UH, Center on the Family) Others (pending)
14. Quality Assurance: The Basics and Practical Application	Pending
15. Performance-Based Contracting – 3	(Sponsored by Dept. of Labor and Industrial Relations (DLIR), Office of Community Services (OCS))
16. Informal Mediation of Contract Disputes	Judiciary, Center for Alternative Dispute Resolution
17. Job Placement Training: An Example of Health and Human Services Helping the Greater Business Community	Garry Kemp (DHS, BESSD) Others (pending)
Closing Remarks	Pending

Victor Geminani asked for more information about the “Job Placement Training” workshop. Mara Smith said that it is a workshop that will provide examples of industry helping industry. Emphasis will be on TANF First-To-Work development and how human services programs creates stability for a vigorous economy. Council members suggested other organizations that may be able to do a presentation for the Job Placement Training workshop:

Workforce Investment Board
Honolulu Community Action Program
Salvation Army, Hawaii
Alu Like
PAXEN - National Guard, Kauai, WIA

c. ‘Save This Date’ Notice – Drafts

Mara Smith distributed two drafts of the ‘Save This Date’ flyer. Members preferred the “Who, What, When, Where, Why, and Who Should Attend” format, but suggested that the font size of “The 4th Conference...” be smaller and “The Business of Health...” be larger. It was also noted that the conference day be corrected.

d. Configuration of Expo

Mara Smith asked council members for suggestions on how exhibitors should be situated within the expo room. Everyone agreed that exhibitors should be a mixed group and not be divided by public/private sector, or by service or product grouping.

IV. Other Business

Jamie Woodburn expressed a concern about milestone payment contracts that require quarterly financial reports that don’t tie in with milestones. Mary Lou Barela suggested that a forum for discussion be set for a future meeting.

V. Next Meeting

The next three meetings are scheduled for June 23, July 21, and August 4, at 9:00 a.m.

VI. Adjournment

There being no further business, the meeting was adjourned at 10:50 a.m.

Respectfully submitted,

6/20/05
Date

Christine Chun

Christine Chun, Vice-Chair/Secretary,
Community Council on Purchase of Health
and Human Services