

PROCUREMENT POLICY BOARD MEETING

September 18, 2008

1:00 pm

Conference Room 410
1151 Punchbowl Street
Honolulu, Hawaii 96813

Members Present

Pamela Torres, Chair
Darryl Bardusch, Vice-Chair
Russ Saito, Secretary
Leslie Chinen, member
Keith Matsumoto, member

Others

Aaron Fujioka, State Procurement Office
Ruth Yamaguchi, State Procurement Office
Justin Fo, State Procurement Office
Colin Tanaka, State Procurement Office
Pat Ohara, Office of the Attorney General
Kevin Vegas, Grainger
Kim Langley, Office of Senator Donna Mercado Kim

Agenda Item I - Call to Order

Chair Pamela Torres called the meeting to order at 1:02 p.m.

Agenda Item II - Minutes

Mr. Darryl Bardusch made a motion, seconded by Mr. Keith Matsumoto, to approve the minutes of the August 21, 2008 meeting. The motion was unanimously carried.

Agenda Item III

Chair Torres inquired whether any of the members would like any changes to the time or length of the board meetings because there have been times in the past when meetings have been lengthy and concerns have been raised.

After a brief discussion the board decided to informally end the meetings at 4:00 pm. The Chair would poll the members when it gets close to 4:00 pm to obtain consensus from the board as to whether to continue the meeting or to defer to the next meeting.

Agenda Item IV

Mr. Matsumoto said he was satisfied with the summary provided by the SPO because it verified that there is a process in place to handle procurement exemptions and he believes it is working properly.

Mr. Matsumoto made a motion, seconded by Mr. Bardusch to accept the summary provided by the SPO and close this issue. The motion was unanimously carried.

Agenda Item V

Mr. Aaron Fujioka stated that the minutes summarizing the board's decisions denying the petitions are available on the SPO website.

Ms. Pat Ohara gave background information to the board regarding this issue and mentioned there are 3 lawsuits filed by Akaku against the State that are still pending.

Mr. Matsumoto made a motion, seconded by Mr. Bardusch to have the Deputy Attorney General draft a letter for the Chair's signature in response to the HCR 358 Task Force request, stating that there are no written decisions because hearings on the lawsuits, which covered the same issues as those raised in the petitions, had begun and opposing counsel verbally agreed that the lawsuits would supersede the petitions. The motion was unanimously carried.

Agenda Item VI

Mr. Fujioka stated that the next board meeting is tentatively scheduled for Thursday, October 16, 2008 at 1:00 pm.

Mr. Saito stated that the nomination committee on appointments of new PPB members is still waiting for the Senate President's nominee to the committee.

Agenda Item VII

Mr. Leslie Chinen made a motion, seconded by Mr. Bardusch, to adjourn the meeting. The motion was unanimously carried. The meeting was adjourned at 1:33 p.m.

Respectfully submitted,

10/2/08
Date

Russ K Saito
RUSS K. SAITO, Secretary
Procurement Policy Board

Attachment: September 18, 2008 Agenda

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Regular Meeting
September 18, 2008
1:00 pm

AGENDA

- I. Call to Order.
- II. Approval of Minutes – Meeting of August 21, 2008.
- III. Chair Torres' Request to address the board's monthly meetings and length of the meetings.
- IV. Request by Member Keith Matsumoto for a summary of non-exhibit A exemptions of the DBEDT's attached agencies: HSDC, HTDC, HTIC and NELHA.
- V. Request from H.C.R. 358, H.D. 1 (2008) Task Force by letter dated September 3, 2008.
- VI. Announcements.
- VII. Adjournment.

Available agenda items may be viewed at www.spo.hawaii.gov/procurement-policy-board-minutes-of-meeting. Individuals may present testimony on matters on the Procurement Policy Board's agenda when the agenda item is being discussed by the Board. Individuals intending to testify should contact the State Procurement Office at (808) 587-4700 at least 48 hours before the scheduled meeting. Written testimonies will be accepted through e-mail at procurement.policy.board@hawaii.gov or faxed to (808) 587-4703 until 1:00 pm, September 16, 2008. Testimonies received after the September 16, 2008 deadline will be forwarded to the board after the September 18, 2008 meeting. Individuals submitting written testimony at the meeting and would like the written testimony distributed to the board at this meeting, are requested to provide 12 copies.

Individuals requiring special assistance or services may call (808) 587-4700 by 1:00 p.m., September 15, 2008 to discuss accommodation arrangements.