



DEC 30 2008

MEMORANDUM FOR NATIONAL ASSOCIATION FOR STATE AGENCIES  
FOR SURPLUS PROPERTY AND  
GSA FLEET USERS

FROM: DAVID ROBBINS   
DIRECTOR, OFFICE OF PERSONAL PROPERTY  
MANAGEMENT (QSC)

SUBJECT: SALE OF EXCHANGE SALE PROPERTY

It has been brought to the attention of the Office of Personal Property Management that some of the State Agencies are offering Fleet vehicles and other reimbursable items which they have acquired from the Federal government by fixed price or negotiated sale, to donees other than those which are not their State, territory, possession, political subdivision or tax-supported agency.

Fleet vehicles and other exchange sale/reimbursable items are offered to the States as "pre-sale" items by fixed price and negotiated sale as the Federal Management Regulation, Subchapter B, 102-39.40 suggests that *"an agency should arrange for a reimbursable transfer of exchange/sale property to a Federal agency or other eligible organization, or sell such property to a State Agency for Surplus Property to the maximum extent practicable..... When a SASP is known to have an interest in acquiring such property."*

Exchange Sale property is defined as property that is not excess or surplus, which Federal agencies have a continuing need for, but the current items are no longer adequately fulfilling the agency's requirements. Items that are obtained by the States on behalf of all eligible donees under the Federal Surplus Personal Property Donation Program must be surplus property not exchange/sale property.

The Federal Management Regulation 102.38-125 says we may offer property to any States, territories, possessions, political subdivision thereof, or tax-supported agencies therein prior to a public offering. These sales are to be conducted through a State Agency for Surplus Property (SASP).