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**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

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<http://spo.hawaii.gov>

March 23, 2016

TO: Executive Departments/Agencies City and County of Honolulu
 Department of Education Honolulu City Council
 (Excludes Charter Schools) Honolulu Board of Water Supply
 Hawaii Health Systems Corporation Honolulu Authority for Rapid Transportation
 Office of Hawaiian Affairs County of Hawaii
 University of Hawaii Hawaii County Council
 House of Representatives County of Hawaii – Department of Water Supply
 Senate County of Maui
 Judiciary Maui County Council
 County of Maui – Department of Water Supply
 County of Kauai
 Kauai County Council
 County of Kauai – Department of Water

FROM: Sarah Allen, Administrator

SUBJECT: **Change No. 11**
 SPO Vendor List Contract No. 12-07
 NASPO Digital Print and Quick Copy Services – Statewide
 NASPO Contract No. MA041 (OfficeMax Incorporated)
 NASPO Contract No. MA039 (The Standard Register Company)
 Expires: June 30, 2016

The following changes have been made to the vendor list contract:

- The contract is extended to June 30, 2016.
- The point of contact information for Executive Department/Agencies has been updated.
- The point of contact information for The Standard Register Company has been updated
- The *Compliance* section on page 5 is replaced with:

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Vendor List Contract No. 12-07. *No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.*

The current vendor list contract incorporating Change No. 11 is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Lori Cervantes at (808) 586-0563 or email lori.m.cervantes@hawaii.gov.

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

SPO Vendor List Contract No. 12-07
Replaces SPO VL Contract No. 07-26
Effective: 03/22/2016

**NASPO VALUEPOINT
DIGITAL PRINT AND QUICK COPY SERVICES – STATEWIDE**

(NASPO Contract No. MA041 – OfficeMax Incorporated)
(NASPO Contract No. MA039 – The Standard Register Company)
December 5, 2011 to June 30, 2016

INFORMATION ON NASPO VALUEPOINT

The NASPO ValuePoint Cooperative Purchasing Organization is a multi-state contracting consortium of state governments, including local governments, of which the State of Hawaii is a member. The NASPO ValuePoint Purchasing Organization seeks to achieve price discounts by combining the requirements of multi-state governmental agencies, and cost-effective and efficient acquisition of quality products and services.

The State of Utah is the current lead agency and contract administrator for the NASPO ValuePoint Digital Print and Quick Copy Services contract. A request for competitive sealed proposals was issued on behalf of NASPO ValuePoint Cooperative Purchasing Organization, LLC and contracts were awarded to three qualified Contractors. The State of Hawaii has signed a Participating Addendum with two Contractors.

The Digital Print and Quick Copy Services contract provides for services such as standard black-and-white copies, color copies, binding, oversize copies, file copying, transparencies, and tabs. All vendors provide services to include standard black and white and color copies in various sizes and paper types, binding (staple upper left/right, side stitch, and saddle stitch), and delivery at no extra cost. Not all vendors provide optional services including oversize copies, file copies, transparencies, tabs, and optional binding services (pad, pad with chipboard backing, tape/thermal bind, comb bind, spiral/coil bind).

For additional information on this contract, visit the NASPO ValuePoint website at www.naspovaluepoint.com.



PARTICIPATING JURISDICTIONS listed below have signed a cooperative agreement and/or a memorandum of agreement with the SPO and are authorized to utilize this vendor list contract.

Executive Departments/Agencies	City and County of Honolulu
Department of Education	Honolulu City Council
(Excludes Charter Schools)	Honolulu Board of Water Supply
Hawaii Health Systems Corporation	Honolulu Authority for Rapid Transportation
Office of Hawaiian Affairs	County of Hawaii
University of Hawaii	Hawaii County Council
House of Representatives	County of Hawaii – Department of Water Supply
Senate	County of Maui
Judiciary	Maui County Council
	County of Maui – Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai – Department of Water

The participating jurisdictions are not required, but may purchase from this vendor list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors, however, HRS chapter 103D and the procurement rules apply to purchases using the applicable procurement method and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources will be at the discretion of the participating jurisdiction.

POINTS OF CONTACT. Questions regarding the products listed, ordering, pricing, and status should be directed to the Contractor.

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Phone	FAX	E-mail
Executive	Lori Cervantes	586-0563	586-0570	lori.m.cervantes@hawaii.gov
DOE (Excludes Charter Schools)	Procurement Staff	675-0130	675-0133	DOEProcure@notes.k12.hi.us
HHSC	Joe Evanoff	733-4168	733-4460	jevanoff@hhsc.org
OHA	Phyllis Ono-Evangelista	594-1833	594-1865	phylliso@oha.org
UH	Matthew Chow (Primary) Karlee Hisashima	956-2765 956-8687	956-2096 956-2093	chowmatt@hawaii.edu karlee@hawaii.edu
House	Brian Takeshita	586-6423	586-6401	takeshita@capitol.hawaii.gov
Senate	Carol Taniguchi	586-6720	586-6719	c.taniguchi@capitol.hawaii.gov
Judiciary	Tritia Cruz	538-5805	538-5802	tritia.l.cruz@courts.hawaii.gov
C&C of Honolulu	Procurement Specialist	768-5535	768-3299	bfspurchasing@honolulu.gov

Jurisdiction	Name	Phone	FAX	E-mail
Honolulu City Council	Clayton Wong	768-5084	768-5011	cwong@honolulu.gov
Honolulu Board of Water Supply	Vicki Kitajima	748-5151	550-9193	vkitajima@hbws.org
HART	Nicole Chapman	768-6135	768-5110	nchapman@honolulu.gov
County of Hawaii	Jeffrey Dansdill	961-8440	961-8248	jdansdill@co.hawaii.hi.us
Hawaii County Council	Jeffrey Dansdill	961-8440	961-8248	jdansdill@co.hawaii.hi.us
County of Hawaii – Department of Water Supply	Ka’iulani Matsumoto	961-8050 ext.224	961-8657	kmatsumoto@hawaiiidws.org
County of Maui	Greg King	249-2403	249-0839	greg.king@co.maui.hi.us
Maui County Council	Ross Izumigawa	270-7661	270-7686	ross.izumigawa@mauicounty.us
County of Maui – Department of Water Supply	Kenneth L. Bissen Holly Perdido	270-7684 270-7684	270-7136 270-7136	ken.bissen@co.maui.hi.us holly.perdido@co.maui.hi.us
County of Kauai	Florence Kakuda	241-4294	241-6297	fkakuda@kauai.gov
Kauai County Council	Lisa Ishibashi Scott Sato	241-4820 241-4810	241-6349 241-6349	lishibashi@kauai.gov ssato@kauai.gov
County of Kauai – Department of Water	Fay Tateishi	245-5423	245-5813	ftateishi@kauaiwater.org

USE OF THIS LIST CONTRACT BY NONPROFIT ORGANIZATIONS. Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price and vendor list contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit wishes to purchase from an SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor (participation must be mutually agreed upon, for example). A Contractor may choose to deny participation by a nonprofit. However, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than an SPO price list contract vendor(s).

VENDORS. The following vendors are authorized to provide Digital Print and Quick Copy Services. They have signed a Master Agreement with the State of Utah and a Participating Addendum with the State Procurement Office in Hawaii.

OfficeMax North America, Inc.

Remittance Address:
OfficeMax North America, Inc.
P.O. Box 79515
City of Industry, CA 91716-9515

Physical Addresses:

Oahu and Kauai
770 Ala Moana Blvd.
Honolulu, Hawaii 96813

Maui, Molokai, Lanai
270 Dairy Road
Kahului, Hawaii 96732

Hawaii
311 Makaala Street
Hilo, Hawaii 96720

Contact: Cheryl Cobile

Phone: (808) 987-5544

Fax: (808) 545-5242

Email: cheryl.cobile@officedepot.com

Hilo Fax: (808) 961-2737

The Standard Register Company

Order Address:
91-489 Komohana Street, Suite C
Kapolei, HI 96707

Remittance Address:
The Standard Register Company
PO Box 840655
Dallas, TX 75284-0655

Contact Person (Primary)

Contact: Samantha Condry

Office: (808) 535-5568

Cell: (808) 748-1330

Email: samantha.condry@standardregister.com

Contact Person (Service Center):

Contact: Kimberly Quic

Phone: (808) 535-5561

Email: Kimberly.quic@taylorcommunications.com

ORDERING. Contact the Vendor directly to place an order. Agencies have the option of placing orders by:

1. Phone
2. Fax
3. Online**
4. Mail
5. Walk-in

**If ordering online, agency should contact the vendor directly for assistance.

VENDOR CODES for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Vendor List Contract No. 12-07. *No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract*

PURCHASING CARD (pCard). The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, HHSC, OHA, and UH, for orders totaling less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

PURCHASE ORDERS may be issued for purchases of \$2,500 or more and for vendors who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or who charge its customers a transaction fee for the usage.

SPO VL Contract No. 12-07 AND MASTER AGREEMENT NO. MA041 (OfficeMax Incorporated) or MA039 (The Standard Register Company) shall be typed on purchase orders issued against this vendor list contract. For pCard purchases, the SPO VL Contract No. and Master Agreement No. shall be notated on the appropriate transaction document.

PAYMENTS are to be made to the remittance address of the Contractor(s). HRS §103-10, HRS, provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment.

VENDOR AND PRODUCT EVALUATION. Form SPO-012, Evaluation: Vendor or Product, for the purpose of addressing concerns on this vendor list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

Definition of Terms:

“Body Copy” – means printing on the main sheet of a tab divider. Body copy does not include printing on the tab portion of the divider.

“Coated Cover” – means all matte, dull, satin, or gloss coated cover stock of any color with an 80 to 100-pound basis weight. This category also includes C1S (coated one side) and C2S (coated on two sides) cast-coated enamel stock.

“Coated Text” – means all matte, dull, satin, or gloss coated text stock of any color with 60 to 100-pound basis weight.

“Color copies” – means digital or analog photocopies using CMYK (Cyan, Magenta, Yellow, and Black) toner on paper.

“Customer Stock” – means paper that is furnished by the customer.

“File Copying” – means photocopying services that require more labor to produce than standard black and white photocopies. File Copying includes the following categories:

Grade A: Litigation Standard – Originals are large rubber-banded sections or loose documents of straight copy. Originals are one-sided, in excellent condition, and on the same size paper with no staples, clips, or folder tabs.

Grade B: Litigation Light – Originals consist of large stapled or clipped sections. Occasional small sections of stapled or clipped documents may be mixed in, but not to extent of slowing down copy output. All two-sided work that would otherwise be Grade A copying is included in this category, even if it is straight copy. If more than three (3) copies of this grade of job are requested on an order, the job must be charged at Grade A.

Grade C: Litigation Medium – Originals are mainly composed of stapled or clipped sections of letter and legal size, with generally no fewer than five (5) or size pages per staple or clip. This grade also includes binders that require removal and reinsertion of pages. If more than three (3) copies of this grade of job are requested on an order, the job must be charged at Grade B.

Grade D: Litigation Heavy – Originals are like those described in Grade C, but also include small stapled and clipped sections of five (5) or fewer pages and mixed sizes of originals, such as receipts, envelopes, statements, etc. Originals may have multiple sticky notes to be removed and replaced. These additional variables require more handling and organization, which lowers the number of copies per hour that can be

produced. If more than three (3) copies of this grade of job are requested on an order, the job must be charged at Grade C.

Grade E: Glass Work – Originals require greater than fifty percent (50%) hand placement on glass, such as receipts, statements, checks, envelopes, and odd-sized originals, or are of extremely poor quality that require extensive handling on a page-by-page basis. If more than three (3) copies of this grade of job are requested on an order, the job must be charged at Grade D.

“Inline” – means binding or other finishing performed automatically by a printing device as the document is copied.

“Saddle stitch” – means stapling through the centerfold.

“Side stitch” – means stapling a document twice at the left edge.

“Standard black and white copies” – means photocopies that use black toner on paper and require little labor to produce.

“Tabs” – means paper dividers with no Mylar or other protective coating.

“Transparencies” – means photocopies in either black or CMYK toner on a clear plastic substrate.

“Uncoated cover” – means all uncoated cover stock with a 65 to 100-pound basis weight, and 110-pound index stock. This category includes all colors and finishes of cover-weight paper, including smooth, vellum, felt, linen, and laid.

“Uncoated text” – means all uncoated text and book stock with a 60 to 100-pound basis weight, and 90-pound index stock. This category includes all colors and finishes of uncoated text-weight paper, including résumé paper and Astrobrights text.

“Value-added services” – means services within the scope of this contract as offered by the vendor that provide additional convenience and/or functionality for Customers who purchase service under this vendor list contract. Examples of value-added services include, but are not limited to, secure production facilities for sensitive materials, etc..

STANDARD BLACK AND WHITE COPIES		Standard Register		OfficeMax	
Size	Paper Type	Single-Sided Impression	Double-Sided Impression	Single-Sided Impression	Double-Sided Impression
8.5 x 11	20# Bond - White	\$0.0222	\$0.0353	\$0.020	\$0.040
8.5 x 11	20# Bond - White, 3-hole Punch	\$0.0222	\$0.0353	\$0.021	\$0.041
8.5 x 11	20# Bond - Color	\$0.0242	\$0.0373	\$0.030	\$0.050
8.5 x 11	Uncoated Text, All Types	\$0.0354	\$0.0485	\$0.050	\$0.070
8.5 x 11	Coated Text, All Types	\$0.0455	\$0.0586	\$0.050	\$0.070
8.5 x 11	Uncoated Cover, All Types	\$0.0810	\$0.0941	\$0.056	\$0.076
8.5 x 11	Coated Cover, All Types	\$0.0910	\$0.1041	\$0.141	\$0.161
8.5 x 11	Customer Furnished Stock	\$0.0212	\$0.0374	\$0.020	\$0.020
8.5 x 11	Carbonless 2-part (Black Imprint)	\$0.0859	\$0.1334	\$0.101	\$0.141
8.5 x 11	Carbonless 3-part (Black Imprint)	\$0.1313	\$0.1788	\$0.151	\$0.262
8.5 x 11	Carbonless 4-part (Black Imprint)	\$0.1970	\$0.2445	\$0.252	\$0.383
8.5 x 14	20# Bond – White	\$0.0242	\$0.0424	\$0.020	\$0.040
8.5 x 14	20# Bond – Color	\$0.0303	\$0.0485	Custom quote	Custom quote
8.5 x 14	Uncoated Text, All Colors	\$0.0374	\$0.0556	Custom quote	Custom quote
8.5 x 14	Coated Text, All Types	\$0.0475	\$0.0657	Custom quote	Custom quote
8.5 x 14	Uncoated Cover, All Colors	\$0.0859	\$0.1041	Custom quote	Custom quote
8.5 x 14	Coated Cover, All Types	\$0.1010	\$0.1192	Custom quote	Custom quote
8.5 x 14	Customer Furnished Stock	\$0.0242	\$0.0424	\$0.020	\$0.040
11 x 17	20# Bond – White	\$0.0384	\$0.0606	\$0.040	\$0.080
11 x 17	20# Bond – Color	\$0.0576	\$0.0798	\$0.060	\$0.101
11 x 17	Uncoated Text, All Colors	\$0.0758	\$0.0980	\$0.060	\$0.101
11 x 17	Coated Text, All Types	\$0.1061	\$0.1283	\$0.131	\$0.171
11 x 17	Uncoated Cover, All Colors	\$0.1717	\$0.1939	\$0.070	\$0.111
11 x 17	Coated Cover, All Types	\$0.1818	\$0.2040	\$0.282	\$0.323
11 x 17	Customer Furnished Stock	\$0.0455	\$0.0677	\$0.040	\$0.080
12 x 18	20# Bond – White	\$0.0455	\$0.0798	Custom quote	Custom quote
12 x 18	20# Bond – Color	\$0.0576	\$0.0919	Custom quote	Custom quote
12 x 18	Uncoated Text, All Colors	\$0.0758	\$0.1101	Custom quote	Custom quote
12 x 18	Coated Text, All Types	\$0.1061	\$0.1404	Custom quote	Custom quote
12 x 18	Uncoated Cover, All Colors	\$0.1717	\$0.2060	Custom quote	Custom quote
12 x 18	Coated Cover, All Types	\$0.1818	\$0.2161	Custom quote	Custom quote
12 x 18	Customer Furnished Stock	\$0.0455	\$0.0798	Custom quote	Custom quote
COLOR COPIES		Single-Sided Impression	Double-Sided Impression	Single-Sided Impression	Double-Sided Impression
8.5 x 11	24# Laser* - White	\$0.1919	\$0.3363	\$0.191	\$0.383
8.5 x 11	Uncoated Text, All Types	\$0.2020	\$0.3535	\$0.202	\$0.393
8.5 x 11	Coated Text, All Types	\$0.2122	\$0.3717	\$0.222	\$0.414
8.5 x 11	Uncoated Cover, All Types	\$0.2477	\$0.3889	\$0.222	\$0.414
8.5 x 11	Coated Cover, All Types	\$0.2577	\$0.3979	\$0.313	\$0.505
8.5 x 11	Customer Furnished Stock	\$0.1919	\$0.3363	\$0.191	\$0.383
8.5 x 14	24# Laser- White	\$0.2525	\$0.4424	\$0.191	\$0.383
8.5 x 14	Uncoated Text, All Types	\$0.2626	\$0.4596	Custom quote	Custom quote
8.5 x 14	Coated Text, All Types	\$0.2722	\$0.4777	Custom quote	Custom quote
8.5 x 14	Uncoated Cover, All Types	\$0.2828	\$0.4949	Custom quote	Custom quote
8.5 x 14	Coated Cover, All Types	\$0.2879	\$0.5040	Custom quote	Custom quote
8.5 x 14	Customer Furnished Stock	\$0.2525	\$0.4424	\$0.191	\$0.383

		Standard Register		OfficeMax	
11 x 17	24# Laser* - White	\$0.3333	\$0.5838	\$0.383	\$0.767
11 x 17	Uncoated Text, All Types	\$0.3535	\$0.6363	\$0.404	\$0.787
11 x 17	Coated Text, All Types	\$0.3636	\$0.6363	\$0.444	\$0.838
11 x 17	Uncoated Cover, All Types	\$0.4040	\$0.7070	\$0.414	\$0.797
11 x 17	Coated Cover, All Types	\$0.4545	\$0.7959	\$0.626	\$1.010
11 x 17	Customer Furnished Stock	\$0.3434	\$0.6010	\$0.383	\$0.767
12 x 18	24# Laser* - White	\$0.3838	\$0.6717	Custom quote	Custom quote
12 x 18	Uncoated Text, All Types	\$0.3939	\$0.6898	Custom quote	Custom quote
12 x 18	Coated Text, All Types	\$0.4141	\$0.7252	Custom quote	Custom quote
12 x 18	Uncoated Cover, All Types	\$0.4242	\$0.7424	Custom quote	Custom quote
12 x 18	Coated Cover, All Types	\$0.5050	\$0.8838	Custom quote	Custom quote
12 x 18	Customer Furnished Stock	\$0.3838	\$0.6717	Custom quote	Custom quote
*60# Uncoated Text is acceptable in this category					
BINDING					
Binding Type		Price per Book		Price per Book	
Staple Upper Left/Right		\$0.0182		\$0.010	
Side stitch		\$0.0364		\$0.020	
Saddle stitch, Inline 5.5. x 8.5 Finished Size		\$0.1515		\$0.111	
Saddle stitch, Manual 5.5 x 8.5 Finished Size		\$0.1818		\$0.111	
Saddle stitch, Inline 8.5 x 11 Finished Size		\$0.1515		\$0.111	
Saddle stitch, Manual 8.5 x 11 Finished Size		\$0.1515		\$0.111	
OVERSIZE COPIES					
Max. Size	Type	Price per Impression		Price per Impression	
24 x 36	Black-and-white	Quoted per specs		\$15.139	
24 x 36	Color	Quoted per specs		\$15.139	
24 x 36	Blueprint	Custom Quote		\$2.181 - Bond	
FILE COPYING					
Grade	Description	Price per Impression	Addtl Costs if Any	Price per Impression	
Grade A	Litigation Standard	\$0.1010	\$15.15/hr	Custom Quote	
Grade B	Litigation Light	\$0.1515	\$15.15/hr	Custom Quote	
Grade C	Litigation Medium	\$0.1818	\$15.15/hr	Custom Quote	
Grade D	Litigation Heavy	\$0.2071	\$15.15/hr	Custom Quote	
Grade E	Litigation Glass Work	\$0.2273	\$15.15/hr	Custom Quote	
TRANSPARENCIES					
Size	Copy Type	Price per Impression			
8.5 x 11	Black-and-white	\$0.4040		\$0.303	
8.5 x 11	Color	\$0.7575		\$0.902	
11 x 17	Black-and-white	\$0.6060		N/A	
11 x 17	Color	\$2.0200		N/A	
TABS					
Description	Type of Printing on Tab	Price per Tabs			
Standard White Paper, No Body Copy	Black-and-white, One Side	\$0.3030		\$0.478 per 5 bank	
Standard White Paper, No Body Copy	Black-and-white, Two Sides	n/a		\$0.579 per 5 bank	
Standard White Paper, No Body Copy	Color, One Side	\$0.4848		Custom quote	

	Standard Register	OfficeMax
Standard White Paper, No Body Copy Color, Two Sides	n/a	Custom quote
OPTIONAL BINDING		
Binding Type	Price per Book	Price per Book
Pad	\$0.3535	\$0.252 per pad
Pad with Chipboard Backing	\$0.3535	\$0.252 per pad
Tape/Thermal Bind – Inline, Small	\$0.4545 1-100 pages	\$0.797
Tape/Thermal Bind – Inline, Medium	\$0.5555 101-125 pages	\$0.898
Tape/Thermal Bind – Inline, Large	n/a	\$0.898
Tape/Thermal Bind – Manual, Small	\$0.6060 1-100 pages	\$0.797
Tape/Thermal Bind – Manual, Medium	\$0.7070 101-200 pages	\$0.898
Tape/Thermal Bind – Manual, Large	\$0.8080 201-350 pages	\$0.898
Comb Bind – Small	\$1.3130 1-200 pages	\$0.999
Comb Bind – Medium	\$1.7170 201-265 pages	\$1.201
Comb Bind – Large	\$2.1210 266-425 pages	\$1.201
Spiral/Coil Bind – Small	\$1.4140 1-100 pages	\$1.100
Spiral/Coil Bind – Medium	\$1.8180 101-200 pages	\$1.201
Spiral/Coil Bind – Large	\$2.2220 210-265 pages	\$1.201
Other (specify): Perfect Bind	\$0.3535 per polywrap pkg	\$3.019
VALUE-ADDED SERVICES		
Service Description	Price	
On-site managed production - Services scalable based upon requirements of each entity using this service - Minimum Monthly Premium - Unit pricing as stated in section 1 and 2	\$6,060.00	
Design Services - Minor copy (less than 20 lines, 8.5 x 11) - Major copy (more than 20 lines, 8.5 x 11) - Over 8.5 x 11, hourly rates	\$50.50 \$101.00 Quoted by Job	
CD/DVD Replication (discs printed in color)	\$3.03 each	
Kitting Services (Print based on prices above and then kit products for distribution.)	Quoted by Job	

RECYCLED CONTENT - STANDARD REGISTER

Paper	Total Recycled Fiber Content	PCR Fiber Content	Addtl Info inc. Brightness	Addtl cost for recycled	Process Chlorine Free
20# Bond - White	30%	30%	Brightness 92	15%	Y
20# Bond - Color	30%	30%	n/a	15%	Y
24# Laser - White	50%	50%	96 GE	15%	Y
65# Uncoated Cover-White	10%	10%	90 GE	15%	Y

Standard Register facilities are SFI and FSC certified; and obtain materials through mills that are also certified and receive their fiber from responsibly managed forests.

RECYCLED CONTENT - OFFICEMAX

Paper	Total Recycled Fiber Content	PCR Fiber Content	Addtl Info incl. Brightness	Addtl cost for recycled	Process Chlorine Free
20# Bond – White	30%	30%	92 / FSC	No	N
20# Bond - Color	30%	30%	92 / FSC	No	N
24# Laser - White	30%	30%	92 / FSC	No	N
65# Uncoated Cover-White	0%	0%	96	N/A	N

Contractor(s) have the right to offer lower pricing depending on job run size and specifications.