

DAVID Y. IGE
GOVERNOR



SARAH ALLEN
ADMINISTRATOR

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

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email: state.procurement.office@hawaii.gov
http://spo.hawaii.gov

May 3, 2016

TO: Executive Departments/Agencies City and County of Honolulu
Department of Education Honolulu City Council
(Excludes Charter Schools) Honolulu Board of Water Supply
Hawaii Health Systems Corporation Honolulu Authority for Rapid Transportation
(Excludes Regional System County of Hawaii
Boards and Hospitals) Hawaii County Council
Office of Hawaiian Affairs County of Hawaii – Department of Water Supply
University of Hawaii County of Maui
House of Representatives Maui County Council
Senate County of Maui – Department of Water Supply
Judiciary

FROM: *FOR* Sarah Allen, Administrator 

SUBJECT: **Change No. 7**
SPO Price List Contract No. 13-14
GASOLINE/DIESEL FUELING & CREDIT CARD SERVICES
IFB 13-006-OMH
Expires: September 30, 2016

The following changes have been made to the price list contract:

1. The *Compliance* section on page 4 is replaced with:

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 13-14. *No further compliance verification is required prior to issuing a contract or purchase order, when utilizing this contract.*

2. Revision made to Aloha Petroleum, Ltd. vendor information on page 6.

The current price list contract incorporating Change No. 6 is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Stanton Mato at (808) 586-0566 or stanton.d.mato@hawaii.gov.

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

SPO Price List Contract No. 13-14
Replaces SPO Price List Contract No. 11-05
Includes Change No. 7
Effective: 05/03/2016

**GASOLINE/DIESEL FUELING & GAS CREDIT CARD SERVICES
FOR OAHU, MAUI AND HAWAII**

(IFB-13-006-OMH)

October 17, 2012 to September 30, 2016

PARTICIPATING JURISDICTIONS listed below have signed a cooperative agreement and/or a memorandum of agreement with the SPO and are authorized to utilize this price list contract.

Executive Departments/Agencies	City and County of Honolulu (C&C Honolulu)
Department of Education (DOE) (Excludes Charter Schools)	Honolulu City Council Honolulu Board of Water Supply
Hawaii Health Systems Corporation (HHSC) (Excludes Regional System Boards and Hospitals)	Honolulu Authority for Rapid Transportation (HART) County of Hawaii
Office of Hawaiian Affairs (OHA)	Hawaii County Council
University of Hawaii (UH)	County of Hawaii – Department of Water Supply
House of Representatives (House)	County of Maui
Senate	Maui County Council
Judiciary	County of Maui – Department of Water Supply County of Kauai Kauai County Council County of Kauai – Department of Water

The benefits to utilize the SPO Price List contract includes:

- Efficiency savings on the procurement and contract management by SPO on behalf of all departments and agencies;
- Costs savings on the exclusion of the Federal Excise Tax for state or local government use of diesel fuel and gasoline. The cost per gallon savings is \$0.183 for unleaded gasoline and \$0.243 for diesel fuel; and
- Credit card system provides monthly reports on fuel purchases for each vehicle.

Pursuant to HRS §196-9(c) on energy efficiency and environmental standards for state facilities, motor vehicles, and transportation fuel, agencies shall use the most appropriate minimum octane fuel, provided that vehicles shall use 87-octane fuel unless the owner's manual for the vehicle states otherwise or the engine experiences knocking or pinging.

The participating jurisdictions are **not required** but may purchase from this price list contract. Requests for exception (form SPO-005) from the contract is not required.

Participating jurisdictions and agencies that do not utilize this price list contract may procure unleaded/diesel gasoline from other gasoline vendors with the following reminders:

- Determine that it is not advantageous or not practicable to utilize this price list contract.
- May establish an account from another gasoline vendor.
- May pay by cash and seek reimbursement accordingly.
- Are prohibited from using the State of Hawaii pCard for gasoline purchases.
- Pricing for unleaded/diesel gasoline is pump price per gallon includes the Federal Excise Tax (FET) of \$0.183 per gallon for unleaded gasoline and \$0.243 for diesel fuel. This price list contract excludes the FET; purchases from other gasoline vendors includes the FET.
- Executive Departments/Agencies (excludes DOE, OHA, UH and HHSC), pursuant to Comptroller's Memorandum 2012-19, purchases of premium 92 grade or 89-mid grade gasoline is prohibited unless pre-approved by the Comptroller.
- Verify vendor is compliant with all laws governing entities doing business in the State pursuant to HRS §103D-310(c):
- Participating jurisdictions are not required but may purchase from other contractors; however, HRS chapter 103D and the procurement rules apply to purchases using the applicable procurement method and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources will be at the discretion of the participating jurisdiction.

POINTS OF CONTACT. Questions regarding the products listed, ordering, pricing, and status should be directed to the Contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Phone	FAX	E-mail
Executive	Stanton Mato	586-0566	586-0570	stanton.d.mato@hawaii.gov
DOE (Excludes Charter Schools)	Procurement Staff	675-0130	675-0133	DOEProcure@notes.k12.hi.us
HHSC	Joe Evanoff	733-4168	733-4460	jevanoff@hhsc.org
OHA	Phyllis Ono-Evangelista	594-1833	594-1865	phylliso@oha.org
UH	Matthew Chow (Primary) Karlee Hisashima	956-2765 956-8687	956-2096 956-2093	chowmatt@hawaii.edu karlee@hawaii.edu
House	Brian Takeshita	586-6423	586-6401	takeshita@capitol.hawaii.gov
Senate	Carol Taniguchi	586-6720	586-6719	c.taniguchi@capitol.hawaii.gov
Judiciary	Tritia Cruz	538-5805	538-5802	tritia.l.cruz@courts.hawaii.gov
C&C of Honolulu	Procurement Specialist	768-5535	768-3299	bfspurchasing@honolulu.gov
Honolulu City Council	Clayton Wong	768-5084	768-5011	cwong@honolulu.gov

Jurisdiction	Name	Phone	FAX	E-mail
Honolulu Board of Water Supply	Vicki Kitajima	748-5151	550-9193	vkitajima@hbws.org
HART	Nicole Chapman	768-6135	768-5110	nchapman@honolulu.gov
County of Hawaii	Jeffrey Dansdill	961-8440	961-8248	jdansdill@co.hawaii.hi.us
Hawaii County Council	Jeffrey Dansdill	961-8440	961-8248	jdansdill@co.hawaii.hi.us
County of Hawaii- Department of Water Supply	Ka'iulani Matsumoto	961-8050 ext. 224	961-8657	kmatsumoto@hawaiidws.org
County of Maui	Greg King	249-2403	249-0839	greg.king@co.maui.hi.us
Maui County Council	Ross Izumigawa	270-7661	270-7686	ross.izumigawa@mauicounty.us
County of Maui- Department of Water Supply	Kenneth L. Bissen Holly Perdido	270-7684 270-7684	270-7136 270-7136	ken.bissen@co.maui.hi.us holly.perdido@co.maui.hi.us
County of Kauai	Florence Kakuda	241-4294	241-6297	fkakuda@kauai.gov
Kauai County Council	Lisa Ishibashi Scott Sato	241-4820 241-4810	241-6349 241-6349	lishibashi@kauai.gov ssato@kauai.gov
County of Kauai- Department of Water	Fay Tateishi	245-5423	245-5813	ftateishi@kauaiwater.org

USE OF THIS PRICE LIST CONTRACT BY NONPROFIT ORGANIZATIONS. Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price list contract.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > view the list of nonprofits eligible to participate in cooperative purchasing.*

If interested, these nonprofits will contact the vendor to obtain concurrence on their participation. If a nonprofit wishes to purchase from a SPO price list contract, the nonprofit must obtain approval from each vendor, i.e., participation must be mutually agreed upon. A vendor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and vendor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a SPO price list contract vendor.

VENDORS. The following vendors are authorized to provide gasoline/diesel fueling & credit card services. They have signed a Contract for Goods or Services based upon Competitive Sealed Bidding with the State Procurement Office.

Aloha Petroleum, Ltd. (Oahu) Hawaii Petroleum Inc. (Maui)
Hawaii Petroleum Inc. (Hawaii)

VENDOR CODES for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table Report* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 13-14. *No further compliance verification is required prior to issuing a contract or purchase order, when utilizing this contract.*

PURCHASING CARD (pCard). The State of Hawaii Purchasing Card (pCard) is not authorized to be utilized on this price list contract.

PURCHASE ORDERS may be issued when utilizing this price list contract.

SPO PL Contract No. 13-14 will be typed on purchase orders issued against this price list contract and notated on the appropriate transaction document.

PAYMENTS are to be made to the remittance address of the Contractor(s). HRS §103-10, provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment.

VENDOR AND PRODUCT EVALUATION. Form SPO-012, Evaluation: Vendor or Product, for the purpose of addressing concerns on this vendor list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

GAS CREDIT CARD is restricted to use by authorized department or agency personnel for the purchase of gasoline and/or diesel fuel for government vehicles and motorized equipment such as lawn mowers, generators, etc.

Agencies will be issued one credit card per vehicle; however, an agency may request additional credit cards if more than one driver is assigned to a vehicle.

Within seven (7) days of receipt of an application for credit card(s), the contractor shall issue the credit card(s) to the agency. The vendor shall select a carrier that shall insure secured delivery of the credit card(s) to the agency at no cost to the State.

Vendor shall include the following minimum information, screened and/or embossed on the front or back of each gas credit card issued under this contract.

- Vendor Name and Logo
- Return mailing address of contractor
- "State of Hawaii" with facsimile of state seal (optional)
- Authorized Gasoline Purchase Only" or "Fuel Only"
- Department and Agency Name
- Vehicle License Plate Number

Agencies shall check their gas credit card(s) immediately to report any discrepancies to the vendor. There is a no charge to the State for issuance of gas credit cards.

UNAUTHORIZED USE, STOLEN, LOST GAS CREDIT CARDS. State agencies shall maintain a record of new and current gas credit cards issued. Unauthorized use, stolen or lost gas cards shall be reported to the Customer Service personnel at Aloha Petroleum, Maui Petroleum or Hawaii Petroleum. Customer Service name, phone number, and email for each vendor are listed herein.

AUTHORIZED VENDORS

Island of Oahu – Aloha Petroleum, Ltd.

Correspondence Address

Aloha Petroleum, Ltd.
1132 Bishop Street, Suite 1700
Honolulu, HI 96813

Remittance Address

Save-A-\$ Club of Hawaii
P.O. Box 380029
Honolulu, HI 96838-0029
Vendor Code: 324856-00

Customer Service Contact

Phone: (808) 522-9222
Fax: (808) 522-9707
Email: customerservice@alohagas.com

Reggie Kamei

Phone: (808) 522-9761
Fax: (808) 522-9707
Email: rkamei@alohagas.com

Island of Maui – Hawaii Petroleum Inc.

Correspondence Address

Hawaii Petroleum Inc.
385 Hukilike Street Suite 101
Kahului, HI 96732

Remittance Address

Hawaii Petroleum Inc.
385 Hukilike Street Suite 101
Kahului, HI 96732
Vendor Code: 245703 00

Customer Service Contact

Tammie Fujikawa
Phone: (808) 270-2802
Fax: (808) 270-2801
Email: tammie@maui petroleum.com

Debra Morioka
Phone: (808) 270-2802
Fax: (808) 270-2801
Email: debra@maui petroleum.com

Island of Hawaii – Hawaii Petroleum Inc.

Correspondence Address

Hawaii Petroleum Inc.
16 Railroad Avenue #202
Hilo, HI 96720

Remittance Address

Hawaii Petroleum Inc.
385 Hukilike Street Suite 101
Kahului, HI 96732
Vendor Code: 245703-00

Customer Service Contact

Tommie Higgins
Phone: (808) 935-6641
Fax: (808) 934-7197
Email: tommie@hawaiipetroleum.com

Maxine Wilson
Phone: (808) 935-6641
Fax: (808) 934-7197
Email: mwilson@hawaiipetroleum.com

ALOHA PETROLEUM GAS CREDIT CARD APPLICATION FOR OAHU

Agencies shall download Aloha Petroleum Gas Credit Card Application for Oahu.

- Go to the SPO website: <http://spo.hawaii.gov>; click on *Price & Vendor List Contracts* on the home page. Click *13-14-A* under the form number column.

HAWAII PETROLEUM GAS CREDIT CARD APPLICATION FOR MAUI

Agencies shall download Hawaii Petroleum Gas Credit Card Application for Maui.

- Go to the SPO website: <http://spo.hawaii.gov>; click on *Price & Vendor List Contracts* on the home page. Click *13-14-B* under the form number column.

HAWAII PETROLEUM GAS CREDIT CARD APPLICATION FOR HAWAII

Agencies shall download Hawaii Petroleum Gas Credit Card Application for Hawaii.

- Go to the SPO website: <http://spo.hawaii.gov>; click on *Price & Vendor List Contracts* on the home page. Click *13-14-C* under the form number column.

COMPTROLLER'S MEMORANDUM 2012-19. Pursuant to HRS §196-9(c) on energy efficiency and environmental standards for state facilities, motor vehicles, and transportation fuel, agencies shall use the most appropriate minimum octane fuel, provided that vehicles shall use 87-octane fuel unless the owner's manual for the vehicle states otherwise or the engine experiences knocking or pinging.

The purchase of mid 89-grade or premium 92-grade unleaded gasoline is strictly prohibited unless justified and prior approval of the Comptroller is obtained.

Questions regarding procedures to obtain approval to purchase higher grades of gasoline shall be directed to:

Mr. Brian Saito
Automotive Management Division
Phone: (808) 586-0343

AGENCY INSTRUCTIONS TO DRIVERS OF GOVERNMENT VEHICLES. Agencies shall provide the following information and guidelines to drivers prior to operating a vehicle:

- The gas credit card shall be used to purchase gasoline and diesel fuel for government vehicles and for motorized equipment such as lawn mowers, generators, etc. at the following designated vendors listed by island:

Oahu:	Aloha Petroleum Ltd.
Hawaii:	Hawaii Petroleum, Inc.
Maui:	Hawaii Petroleum, Inc.

- Remind personnel Comptroller's Memorandum 2012-19. The purchase of mid 89-grade or premium 92-grade unleaded gasoline is strictly prohibited unless justified and prior approval of the Comptroller is obtained.
- The gas credit card shall not be used for car washes, snacks, food items, etc.
- If personnel selects the incorrect grade of gasoline (89- or 92-grade), personnel shall

immediately stop fueling and end the fuel purchase transaction. Personnel shall start again by re-swiping the gas card and selecting the correct grade of gasoline (87 grade).

- A listing of available gas station locations for Aloha Petroleum Ltd. on Oahu and Hawaii Petroleum, Inc. on Maui and Hawaii is listed in this price list contract.
- Agencies shall establish a written procedure when the last driver is responsible to top off the state vehicle gas tank when the vehicle's gas tank reading reaches a level that warrants to be refilled.

DISPENSING TIMES. Vendor fueling stations shall be open for business for a minimum of 12 hours daily between the hours of 6:00 AM and 6:00 PM every day of the year with self service or attendant-assisted fuel dispensing services.

PRICE PER GALLON shall be the all inclusive cost to the State except for the amount of the GET (currently 4.5% for Oahu and 4.0% for Maui, Kauai, Hawaii), unless changed and or waived by State Federal or County laws, Hawaii Liquid Fuel Tax, County Fuel Tax, Hawaii Environmental Response Tax, Federal LUST Tax and Federal Oil Spillage Tax. These items shall be added as separate line items when invoicing.

FEDERAL EXCISE TAX. The State of Hawaii is exempt from the Federal Excise Tax on gasoline and diesel fuel for Oahu, Maui and Hawaii. The State of Hawaii shall submit the *Federal Certificate of State or Local Government Use of Diesel Fuel and Gasoline*, or as revised, to Aloha Petroleum Ltd., Maui Petroleum Inc. and Hawaii Petroleum Inc.

ULSD OFF ROAD FUEL. Vendor is not required to offer *ULSD Off Road* fuel under this contract. However, if vendor has available for sale, *ULSD Off Road* fuel at any of its gas station locations, participating agencies at its option may purchase this product using the vendor's issued fleet gas card. *ULSD Off Road* pricing is gas pump price excluding the FET on diesel fuel.

BIODIESEL. Vendor is not required to offer *Biodiesel* fuel under this contract. However, if the vendor has available for sale, *Biodiesel* fuel at any of its gas station locations, participating agencies at its option may purchase this product using the vendor's issued fleet gas card. *Biodiesel* pricing is gas pump price excluding the FET on diesel fuel.

ETHANOL FREE GASOLINE. Vendor is not required to offer *Ethanol Free Gasoline* under this contract. However, if the vendor has available for sale, *Ethanol Free Gasoline* at any of its gas station locations, participating agencies at its option may purchase this product using the vendor's issued fleet gas card. *Ethanol Free Gasoline* pricing is gas pump price excluding the FET on unleaded fuel.

ACCOUNTING. A printed hard copy receipt for each transaction shall be provided upon completion of fueling. At a minimum, the receipt shall include the following information:

1. Department/Agency name if applicable, and/or account number, if available.
2. State vehicle license plate number, account number, and/or credit card number to identify the vehicle and individual purchasing the fuel.
3. Date and time of fueling.
4. Quantity (gallons) and grade of gasoline.
5. Quantity (gallons) and type of diesel fuel.
6. Unit price and extended total cost of fuel, if available.
7. Identification of individual making the purchase if available.
8. Transaction or receipt number, if available.
9. Name and location of fueling station.

At a minimum, the vendor shall list item 1, 2, and 7 above on the receipt and invoice to enable the State to reconcile the receipts to each invoice listed on the vendor's statement.

REPORTS. Vendor shall submit a monthly report to the SPO which shows the amount in gallons and dollar cost by type of fuel purchased by each department and/or purchasing jurisdiction. The report shall include the following information:

1. Department, Division/Agency, account number.
2. Type and grade of fuel
3. Quantity of fuel (gallons).
4. Cost of fuel (including all applicable taxes).
5. Summarize and total all columns.

GAS AND DIESEL COST IS AVAILABLE ON THE INTERNET at the SPO website: <http://spo.hawaii.gov>; click on *Price List and Vendor List Contracts* at the main menu. Then search for the number listed in the first column:

- 13-14-Oahu
- 13-14-Maui
- 13-14-Hawaii

GAS STATION LOCATIONS

ISLAND OF OAHU

VENDOR: Aloha Petroleum, Ltd.

**Diesel Fuel Available (*)
Ethanol Free Gasoline (**)**

Honolulu

<u>Aloha Island Mart</u>	<u>Area</u>	<u>Phone</u>
215 S. Vineyard Blvd.	Downtown	(808) 536-5599
3203 Monsarrat Ave. *	Diamond Head	(808) 735-5333
4339 Waialae Ave. *	Kahala	(808) 733-7680
1451 10 th Ave. *	Kaimuki	(808) 733-7676
1841 Palolo Ave.	Palolo	(808) 733-7675
1001 Kapahulu Ave.	Kapahulu	(808) 733-7677
2025 Kalakaua Ave.	Waikiki	(808) 942-0075

<u>7-Eleven</u>	<u>Area</u>	<u>Phone</u>
515 Pepeekeo St.	Hawaii Kai	(808) 395-7111
1602 Nuuanu Ave.	Nuuanu	(808) 599-4193
1199 Dillingham Blvd.	Kapalama	(808) 842-3711

<u>Aloha</u>	<u>Area</u>	<u>Phone</u>
3001 E. Manoa Rd.	Manoa	(808) 988-5111
550 Paiea St.*	Airport	None

Kalihi-Moanalua-Salt Lake

<u>Aloha Island Mart</u>	<u>Area</u>	<u>Phone</u>
1701 Dillingham Blvd. *	Kalihi	(808) 832-1878
1860 N. King St.*	Kalihi	(808) 832-4451
1403 N. School St.	Kalihi	(808) 832-4450
2314 N. School St.	Kalihi	(808) 842-0602

Aiea-Pearl City

<u>Aloha</u>	<u>Area</u>	<u>Phone</u>
2321 A. Auhuhu St.	Pearl City	(808) 453-3650

Waipahu-Ewa-Kapolei

<u>Aloha Island Mart</u>	<u>Area</u>	<u>Phone</u>
92-577 Makakilo Dr.	Makakilo	(808) 672-7519
94-826 Ukee St. #Pad A*	Waipio	(808) 676-4088
94-780 Farrington Hwy	Waipahu	(808) 676-9280

<u>7-Eleven</u>	<u>Area</u>	<u>Phone</u>
94-264 Farrington Hwy.	Waipahu	(808) 680-9234
94-429 Ukee St.*	Waipio	(808) 676-4088

ISLAND OF OAHU (Continued)

Waipahu-Ewa-Kapolei

<u>Aloha</u>	<u>Area</u>	<u>Phone</u>
91-831 Ft. Weaver Rd.	Ewa Beach	(808) 689-7931
<u>Mahalo</u>	<u>Area</u>	<u>Phone</u>
94-767 Farrington Hwy.*	Waipahu	(808) 677-7979

Nanakuli-Waianae

<u>Aloha Island Mart</u>	<u>Area</u>	<u>Phone</u>
85-803 Farrington Hwy	Waianae	(808) 696-6049
<u>7-Eleven</u>	<u>Area</u>	<u>Phone</u>
87-720 Farrington Hwy.	Maili	(808) 668-9901
85-830 Farrington Hwy.**	Waianae	(808) 696-7244
<u>Aloha</u>	<u>Area</u>	<u>Phone</u>
87-1942 Farrington Hwy*	Nanakuli	(808) 668-0772

Kailua-Kaneohe

<u>Aloha Island Mart</u>	<u>Area</u>	<u>Phone</u>
45-620 Kamehameha Hwy.	Kaneohe	(808) 233-4254
45-1151 Kamehameha Hwy.	Kaneohe	(808) 233-4252
45-596 Kamehameha Hwy.	Kaneohe	(808) 233-4253
1247 Kailua Rd.*	Kailua	(808) 266-4250
<u>7-Eleven</u>	<u>Area</u>	<u>Phone</u>
47-515 Kamehameha Hwy.**	Kahaluu	(808) 239-9983

Mililani-Wahiawa

<u>Aloha Island Mart</u>	<u>Area</u>	<u>Phone</u>
95-280 Kipapa Dr.	Mililani	(808) 623-6801
<u>Aloha</u>	<u>Area</u>	<u>Phone</u>
1203 Whitmore Ave.	Wahiawa	(808) 621-4662
935 Kilani Ave.	Wahiawa	(808) 621-5116
<u>Mahalo</u>	<u>Area</u>	<u>Phone</u>
119 N. Kamehameha Hwy.*	Wahiawa	(808) 621-1025

North Shore

<u>Aloha Island Mart</u>	<u>Area</u>	<u>Phone</u>
67-218 Goodale Ave.	Wailua	(808) 637-9478
<u>7-Eleven</u>	<u>Area</u>	<u>Phone</u>
66-632 Kamehameha Hwy	Haleiwa	(808) 637-4225

ISLAND OF MAUI

VENDOR: Hawaii Petroleum, Inc.

**Diesel Fuel Available (*)
Ethanol Free Gasoline (**)**

Wailuku - Kahului

	Location	Area	Hours
HFN Maui	385 Hukilike St. (**)	Kahului	24 hours
Maui Self Serve	345 Dairy Rd.	Kahului	24 hours
Wakea Minit Stop	85 Wakea St.*	Kahului	5am-11pm
LM76	736 Lower Main St.	Wailuku	530am-10pm

Other Locations

	Location	Area	Hours
Kihei Minit Stop	233 Piikea St.*	Kihei	4am-11pm
Paia Minit Stop	123 Hana Hwy	Paia	5am-11pm
Pukalani Minit Stop	3310 Haleakala Hwy	Pukalani	4am-11pm
Makawao Minit Stop	1100 Makawao Ave.	Makawao	5am-11pm

ISLAND OF HAWAII

VENDOR: Hawaii Petroleum, Inc.

**Diesel Fuel Available (*)
Ethanol Free Gasoline (**)**

Hilo

	Location	Area	Hours
HFN Hilo	16 Railroad Ave.*	Hilo	24 hours
MinitStop Leilani	688 Kanoelehua Ave.	Hilo	4am-11pm
MinitStop Puainako	26 Kekela St.	Hilo	4am-11pm

Kona

	Location	Area	Hours
HFN Kona	74-5558B Kaiwi St. (**)	Kona	24 hours

Other Locations

	Location	Area	Hours
MinitStop Kawaihae	61-3657 Akoni Pule Hwy*	Kamuela	5am-11pm
HFN Honokohau	74-381 Kealakehe Pky (**)	Kailua-Kona	530am-5pm
MinitStop Kamuela	64-964 Mamlahoa Hwy*	Kamuela	430am-11pm
MinitStop Keaau	16-119 Orchidland Dr.*	Puna	5am-11pm
MinitStop Laupahoehoe	36-2266 Mamaloha Hwy	Laupahoehoe	4am-11pm
HFN McCully Hilo	888 Kalaniana'ole Ave*	Across Hilo Harbor	24 hours (Diesel Only)
HFN Shipman	16-570 Kipimana St. (**)	Keeau	24 hours

NEIL ABERCROMBIE
GOVERNOR




Dean H. Seki
Comptroller
Maria E. Zielinski
Deputy Comptroller

STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

AMD.12.0031

October 19, 2012

COMPTROLLER'S MEMORANDUM 2012-19

TO: Heads of Departments
FROM: Dean H. Seki, Comptroller 
SUBJECT: Gasoline and or Diesel Fuel - Statewide

Pursuant to HRS §196-9(c) on energy efficiency and environmental standards for state facilities, motor vehicles, and transportation fuel, agencies shall use the most appropriate minimum octane fuel, provided that vehicles shall use 87-octane fuel unless the owner's manual for the vehicle states otherwise or the engine experiences knocking or pinging.

The purchase of mid 89-grade or premium 92-grade unleaded gasoline is strictly prohibited, unless justified and prior written approval of the Comptroller is obtained.

Purchases of gasoline or diesel fuel may be obtained using the State Procurement Office (SPO) price list contract for gasoline/diesel fuel and gas credit card services. Contract information is available at the SPO website: <http://hawaii.gov/spo>; click on *Price List and Vendor List Contracts* at the main menu, and *Search* for 'gasoline' and the applicable island.

Any questions on this issue may be directed to Brian Saito, Automotive Management Division at 586-0343.

cc: State Procurement Office
DAGS, Pre-Audit