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**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

November 30, 2001

PROCUREMENT CIRCULAR NO. 2001-13

TO: All Executive Departments

SUBJECT: Disposal of State Property

Procurement Circular No. 94-01, dated July 1, 1994 is rescinded and replaced by this disposal of state property.

Pursuant to Section 103D-205(a)(3), Hawaii Revised Statutes, effective July 1, 1994, the Administrator of the State Procurement Office shall have the authority to approve disposal of State property for the executive departments. Exceptions are the Department of Education and the University of Hawaii; the authority shall be with their respective Chief Procurement Officer.

The process to dispose of State property shall be according to Title 3, Subtitle 11, Chapter 130, Interim Hawaii Administrative Rules. The process for approval remains the same, however, submit your request for property disposal to the Administrator of the State Procurement Office.

Should there be any questions, please call Mr. Ron Omura of the Inventory Management Office at 831-6756.

/s/

AARON S. FUJIOKA  
Administrator