

PROCUREMENT POLICY BOARD MEETING

July 25, 2013

1:30 pm

Conference Room 410

1151 Punchbowl Street

Honolulu, Hawaii 96813

Members Present

Howard Garval
Ronald Hirano
Gregory King
Dean Seki
Kathy Suzuki-Kitagawa

Others

Aaron Fujioka, State Procurement Office
Stella Kam, Deputy Attorney General

Agenda Item I - Call to Order

Chair Gregory King called the meeting to order at 1:32 pm.

Agenda Item II – Approval of Minutes of June 20, 2013.

Mr. Ron Hirano made a motion, seconded by Mr. Dean Seki, to approve the minutes of the June 20, 2013 meeting.

Mr. Seki did not recall the motion for Agenda Item III as written and requested that the portion "*have the Department of Accounting and General Services, Personnel Office*" be deleted from the motion.

Mr. Hirano made a motion to amend his prior motion to include the amendment requested by Mr. Seki. The motion was seconded by Mr. Seki.

The motion was unanimously approved.

Agenda Item III – Executive Session pursuant to HRS §92-5(a)(4) to discuss with the board's deputy attorney general on issues pertaining to the board's powers and duties.

Mr. Howard Garval made a motion, seconded by Mr. Hirano to have the Board go into executive session.

The motion was unanimously approved and the Board went into executive session at 1:40 pm.

Mr. Hirano made a motion, seconded by Mr. Garval to reconvene the regular meeting of the board.

The motion was unanimously approved and the board reconvened the regular meeting at 2:38 pm.

Agenda Item IV - *Announcements*

There were no announcements.

Agenda Item V - *Adjournment*

Mr. Seki made a motion, seconded by Mr. Hirano to adjourn the meeting. The motion was unanimously approved. The meeting was adjourned at 2:39 pm.

Respectfully submitted,

7/29/13

Date



Dean Seki, Secretary
Procurement Policy Board

Attachment: July 25, 2013 PPB Agenda

PROCUREMENT POLICY BOARD
1151 Punchbowl Street, Conference Room 410
Honolulu, Hawaii 96813

Regular Meeting
July 25, 2013
1:30 pm

AGENDA

- I. Call to Order.
- II. Approval of Minutes - Meeting of June 20, 2013.
- III. Executive Session pursuant to HRS §92-5(a)(4) to discuss with the board's deputy attorney general on issues pertaining to the board's powers and duties.
- IV. Announcements.
- V. Adjournment.

Agenda and available agenda items may be viewed at <http://hawaii.gov/spo/general/ppb/procurement-policy-board>, click on *Meeting Agenda and Minutes*. Individuals may present testimony on matters on the Procurement Policy Board's agenda when the agenda item is taken up by the Board. Individuals intending to testify should contact the State Procurement Office at (808) 587-4700 at least 48 hours before the scheduled meeting. Written testimonies will be accepted through e-mail at procurement.policy.board@hawaii.gov or faxed to (808) 587-4703 until 1:00 pm, July 23, 2013. Testimonies received after the July 23, 2013 deadline will be forwarded to the board as time permits. Individuals submitting written testimony at the meeting and would like the written testimony distributed to the board at this meeting, are requested to provide 12 copies.

Individuals requiring special assistance or services may call (808) 587-4700 by 1:00 p.m., July 22, 2013 to discuss accommodation arrangements.