

PROCUREMENT POLICY BOARD MEETING

September 9, 2013

2:00 pm

Conference Room 410

1151 Punchbowl Street

Honolulu, Hawaii 96813

Members Present

Howard Garval
Ronald Hirano
David Langille
Dean Seki
Kathy Suzuki-Kitagawa

Others

Aaron Fujioka, State Procurement Office
Stella Kam, Deputy Attorney General

Agenda Item I - Call to Order

Vice Chair David Langille called the meeting to order at 2:00 pm.

Agenda Item II – Approval of Minutes of July 25, 2013.

Ms. Kathy Suzuki-Kitagawa made a motion, seconded by Mr. Ronald Hirano, to approve the minutes of the July 25, 2013 meeting.

The motion was unanimously approved.

Agenda Item III – Executive Session pursuant to HRS §92-5(a)(2) to discuss personnel matters in the recruitment for Administrator, State Procurement Office.

Mr. Dean Seki made a motion, seconded by Mr. Hirano to have the Board go into executive session.

The motion was unanimously approved and the Board went into executive session at 2:01 pm.

Mr. Seki made a motion seconded by Mr. Hirano to reconvene the regular meeting.

The motion was unanimously approved and the board reconvened the regular meeting at 2:20 pm.

Agenda Item IV - *Announcements*

Vice-Chair Langille announced that the Board will be submitting a letter to the Governor of the Board's recommended list of applicants for the SPO Administrator.

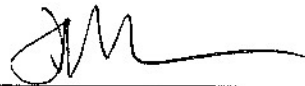
Agenda Item V - *Adjournment*

Mr. Seki made a motion, seconded by Mr. Hirano to adjourn the meeting. The motion was unanimously approved. The meeting was adjourned at 2:22 pm.

Respectfully submitted,

9/12/13

Date



Dean Seki, Secretary
Procurement Policy Board

Attachment: September 9, 2013 PPB Agenda

PROCUREMENT POLICY BOARD (PPB)
1151 Punchbowl Street, Conference Room 410
Honolulu, Hawaii 96813

Regular Meeting
September 9, 2013
2:00 pm

AGENDA

- I. Call to Order.
- II. Approval of Minutes - Meeting of July 25, 2013.
- III. Executive Session pursuant to HRS §92-5(a)(2) to discuss personnel matters in the recruitment for Administrator, State Procurement Office.
- IV. Announcements.
- V. Adjournment.

Agenda and available agenda items may be viewed at <http://hawaii.gov/spo/general/ppb/procurement-policy-board>, click on *Meeting Agenda and Minutes*. Individuals may present testimony on matters on the Procurement Policy Board's agenda when the agenda item is taken up by the Board. Individuals intending to testify should contact the State Procurement Office at (808) 587-4700 at least 48 hours before the scheduled meeting. Written testimonies will be accepted through e-mail at procurement.policy.board@hawaii.gov or faxed to (808) 587-4703 until 1:00 pm, September 5, 2013. Testimonies received after the September 5, 2013 deadline will be forwarded to the board as time permits. Individuals submitting written testimony at the meeting and would like the written testimony distributed to the board at this meeting, are requested to provide 12 copies.

Individuals requiring special assistance or services may call (808) 587-4700 by 1:00 p.m., September 4, 2013 to discuss accommodation arrangements.