

STATE PROCUREMENT OFFICE



Cooperative Purchasing

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What is Cooperative Purchasing?

- One government procurement unit procuring on behalf of other units.
- One external procurement procuring on behalf of other units.
- Resulting contracts are utilized by one or more government units and/or external procurement units.



Example Procurement Units



SPO Price and Vendor List Contracts





All NASPO ValuePoint Participating Addenda to be signed by the SPO Administrator.



Sarah Allen,
State Procurement
Office Administrator



Utilization of SPO Contracts

- Each contract will contain specific instructions to follow.
- Instructions may require the buyer to obtain quotes.
- The contract will be either optional or mandatory.



Examples of Common Needs



Contact Bonnie Kahakui for cooperative purchasing forms.



HOW CAN YOUR AGENCY SAVE MONEY?



► **CONSIDER COOPERATIVE PURCHASING**

- TIME AND RESOURCES OF BUYERS
- CONVENIENCE FOR USERS
- DEEPER VOLUME DISCOUNTS
- VARIETY OF GOODS AND SERVICES – CATALOG BASED



Thank you!



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