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**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

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November 28, 2016

TO: Executive Departments/Agencies      City and County of Honolulu  
Department of Education      Honolulu City Council  
(Excludes Charter Schools)      Honolulu Board of Water Supply  
Hawaii Health Systems Corporation      Honolulu Authority for Rapid Transportation  
Office of Hawaiian Affairs      County of Hawaii  
University of Hawaii      Hawaii County Council  
House of Representatives      County of Hawaii – Department of Water Supply  
Senate      County of Maui  
Judiciary      Maui County Council  
County of Maui – Department of Water Supply  
County of Kauai  
Kauai County Council  
County of Kauai – Department of Water

FROM: Sarah Allen, Administrator 

SUBJECT: New Vendor List Contract  
SPO Vendor List Contract No. 17-06  
**NASPO VALUEPOINT IMMEDIATE NEED AFTERMARKET AUTO PARTS**  
Master Contract RFP No. 090000006747  
**Expires: July 21, 2017**

This new State Procurement Office (SPO) Vendor List Contract No. 17-06 for NASPO ValuePoint Immediate Need Aftermarket Auto Parts replaces Vendor List Contract Number 13-06 effective November 25, 2016.

The current vendor list contract is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Shawn Richey at (808) 586-0577 or email [shawn.l.richey@hawaii.gov](mailto:shawn.l.richey@hawaii.gov).

**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**SPO Vendor List Contract No. 17-06**  
Effective 11/25/2016

**NASPO VALUEPOINT  
IMMEDIATE NEED AFTERMARKET AUTO PARTS- STATEWIDE**

(RFP No. 090000006747)  
**November 25, 2016 to July 21, 2017**

**INFORMATION ON NASPO VALUEPOINT**

The NASPO ValuePoint Cooperative Purchasing Organization is a multi-state contracting consortium of state governments, including local governments, of which the State of Hawaii is a member. NASPO ValuePoint Purchasing Organization seeks to achieve price discounts by combining the requirements of multi-state governmental agencies, and cost-effective and efficient acquisition of quality products and services.

The State of Oklahoma is the current lead agency and contract administrator for the NASPO ValuePoint Immediate Need Aftermarket Auto Parts. A request for competitive sealed proposals was issued on behalf of NASPO ValuePoint Cooperative Purchasing Organization and contracts were awarded to three (3) qualified Contractors. The State of Hawaii has signed a Participating Addendum with one (1) Contractor.

The purpose of this contract is to provide participating agencies with immediate access to aftermarket auto parts for automotive and light/medium duty trucks. Nineteen (19) categories were awarded as part of the contract including alternators, brakes, exhaust, gaskets, oil and lubricants, pumps and suspension parts. All parts have a guaranteed 24 hour delivery and includes a robust network of authorized dealers in the State of Hawaii.

For additional information on this contract, visit the NASPO ValuePoint website at [www.naspovaluepoint.com](http://www.naspovaluepoint.com).



**PARTICIPATING JURISDICTIONS** listed below have signed a cooperative agreement with the SPO and are authorized to utilize this vendor list contract.

Executive Departments/Agencies	C&C of Honolulu
DOE	Honolulu City Council
(Excludes Charter Schools)	Honolulu Board of Water Supply
HHSC	HART
OHA	County of Hawaii
UH	Hawaii County Council
House	County of Hawaii-Department of Water Supply
Senate	County of Maui
Judiciary	Maui County Council
	County of Maui-Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai-Department of Water

The participating jurisdictions are not required but may purchase from this vendor list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors; however, HRS chapter 103D, and the procurement rules apply to purchases by using the applicable method of procurement and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources is at the discretion of the participating jurisdiction.

**POINT OF CONTACT.** Questions regarding the products listed, ordering, pricing and status should be directed to the contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Telephone	Fax	E-mail
Executive	Shawn Richey	586-0577	586-0570	<a href="mailto:shawn.l.richey@hawaii.gov">shawn.l.richey@hawaii.gov</a>
DOE (Excludes Charter Schools)	Procurement Staff	675-0130	675-0133	<a href="mailto:doeprocare@notes.k12.hi.us">doeprocare@notes.k12.hi.us</a>
HHSC	Joe Evanoff	733-4168	733-4460	<a href="mailto:jevanoff@hhsc.org">jevanoff@hhsc.org</a>
OHA	Phyllis Ono-Evangelista	594-1833	594-1865	<a href="mailto:phylliso@oha.org">phylliso@oha.org</a>
UH	Matthew Chow Karlee Hisashima	956-2765 956-8687	956-2096 956-2093	<a href="mailto:chowmatt@hawaii.edu">chowmatt@hawaii.edu</a> <a href="mailto:karlee@hawaii.edu">karlee@hawaii.edu</a>
House	Brian Takeshita	586-6423	586-6401	<a href="mailto:takeshita@capitol.hawaii.gov">takeshita@capitol.hawaii.gov</a>
Senate	Carol Taniguchi	586-6720	586-6719	<a href="mailto:c.taniguchi@capitol.hawaii.gov">c.taniguchi@capitol.hawaii.gov</a>
Judiciary	Tritia Cruz	538-5805	538-5802	<a href="mailto:tritia.l.cruz@courts.hawaii.gov">tritia.l.cruz@courts.hawaii.gov</a>
C&C of Honolulu	Procurement Specialist	768-5535	768-3299	<a href="mailto:bf purchasing@honolulu.gov">bf purchasing@honolulu.gov</a>
Honolulu City Council	Clayton Wong	768-5084	768-5011	<a href="mailto:cwong@honolulu.gov">cwong@honolulu.gov</a>
Honolulu Board of Water Supply	Vicki Kitajima	748-5151	550-9193	<a href="mailto:vkitajima@hbws.org">vkitajima@hbws.org</a>

Jurisdiction	Name	Telephone	Fax	E-mail
HART	Nicole Chapman	768-6135	768-5110	<a href="mailto:nchapman@honolulu.gov">nchapman@honolulu.gov</a>
County of Hawaii	Jeffrey Dansdill	961-8440	961-8248	<a href="mailto:jdansdill@co.hawaii.hi.us">jdansdill@co.hawaii.hi.us</a>
Hawaii County Council	Jeffrey Dansdill	961-8440	961-8248	<a href="mailto:jdansdill@co.hawaii.hi.us">jdansdill@co.hawaii.hi.us</a>
County of Hawaii- Department of Water Supply	Ka'iulani L. Matsumoto	961-8050 x224	961-8657	<a href="mailto:kmatsumoto@hawaii.dws.org">kmatsumoto@hawaii.dws.org</a>
County of Maui	Greg King	249-2403 x30	249-0839	<a href="mailto:greg.king@co.maui.hi.us">greg.king@co.maui.hi.us</a>
Maui County Council	Ross Izumigawa	270-7661	270-7686	<a href="mailto:ross.izumigawa@mauicounty.us">ross.izumigawa@mauicounty.us</a>
County of Maui- Department of Water Supply	Kenneth L. Bissen Holly Perdido	270-7684	270-7136	<a href="mailto:ken.bissen@co.maui.hi.us">ken.bissen@co.maui.hi.us</a>
County of Kauai	Ernest Barreira	241-4295	241-6297	<a href="mailto:ebarreira@kauai.gov">ebarreira@kauai.gov</a>
Kauai County Council	Lisa Ishibashi Scott Sato	241-4820 241-4810	241-6349 241-6349	<a href="mailto:lishibashi@kauai.gov">lishibashi@kauai.gov</a> <a href="mailto:ssato@kauai.gov">ssato@kauai.gov</a>
County of Kauai- Department of Water	Fay Tateishi	245-5426	241-5813	<a href="mailto:ftateishi@kauaiwater.org">ftateishi@kauaiwater.org</a>

**USE OF PRICE & VENDOR LIST CONTRACTS BY NONPROFIT ORGANIZATIONS.** Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price & vendor lists contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit wishes to purchase from a SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor, i.e., participation must be mutually agreed upon. A Contractor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a SPO price or vendor list Contractor(s).

**CONTRACTORS.** The authorized contractors are listed in this vendor list contract. They have signed a Master Agreement with the State of Oklahoma and a Participating Addendum with the Hawaii State Procurement Office.

<u>Contractor Name</u>	<u>Master Price Agreement Number</u>
Genuine Parts Company dba NAPA	090000006747

**VENDOR CODES** for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

**COMPLIANCE PURSUANT TO HRS §103D-310(c).** Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Vendor List Contract No. 17-06. No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.

**PURCHASING CARD (pCard).** The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive departments/agencies, excluding DOE, HHSC, OHA and UH for orders totaling less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

**PURCHASE ORDERS** may be issued for purchases \$2,500 or more, and for Contractors who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or charge its customers a transaction fee for the usage.

**SPO VL CONTRACT NO. 17-06 & NASPO VALUEPOINT MASTER AGREEMENT NUMBER 09000006747** shall be typed on purchase orders issued against this vendor list contract. For pCard purchases, the SPO VL Contract No. 17-06 and the NASPO ValuePoint Master Agreement Number shall be notated on the appropriate transaction document.

**GENERAL EXCISE TAX.** The Hawaii General Excise Tax (GET) shall not exceed 4.712% for the island of Oahu and 4.166 % for Maui, Kauai and Hawaii. The GET shall be invoiced as a separate line item. The GET is not applied to shipping or delivery charges.

**PAYMENTS** are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

**VENDOR AND PRODUCT EVALUATION** form, SPO-012, for the purpose of addressing concerns on this price or vendor list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

**PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET** at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

# IMMEDIATE NEED AFTERMARKET AUTO PARTS

## MASTER PRICE AGREEMENT NO. 09000006747

### HOW TO SETUP AN ACCOUNT

Agencies shall setup an account with any of the following company owned or independent owners shown below.

For example, if your agency sets up an account number with Genuine Parts Company, the account number shall be utilized at all Genuine Parts Company store locations Statewide. If the agency sets up an account number with Parts Center Hawaii, the same number will be used at all Part Center locations. Agencies can set up account numbers will all 7 affiliates and authorized dealers.

Type	Name	Island(s)	Location(s)
Affiliated Business	Genuine Parts Company	Oahu	Honolulu, Kailua, Pearl City, Waipahu, Kapolei, Kaneohe, Aiea, Ewa Beach,
Authorized Reseller	Friendly Isle Auto Parts & Supplies	Molokai	Kaunakakai
Authorized Reseller	Hanabusa Auto Parts	Oahu	Waianae
Authorized Reseller	Larry's Auto Parts, Inc.	Oahu	Honolulu, Laie
Authorized Reseller	Pacific Service and Development Corporation	Kauai	Lihue, Kalaheo, Kapaa, Hanapepe
Authorized Reseller	Parts Center Hawaii, Inc.	Hawaii	Captain Cook, Paho, Hilo, Kona
Authorized Reseller	United Auto Parts, Inc.	Maui	Kahului, Lahaina, Pukalani, Wailuku

**PARTS CATALOG/ELECTRONIC PARTS ORDERING.** After setting up an account, agencies may view the NAPA Auto Parts catalog and order parts electronically by setting up a 10 digit NAPA ProLink ID number by following the instructions on the [www.napaprolink.com](http://www.napaprolink.com) website. (Note: Larry's Auto Parts is excluded.)

- Click on *Register* under New User.
- Complete the form and click *Submit*
- Write down the 10 digit NAPA ProLink ID number you receive immediately after registration. (This number is critical as this is what will link you to your servicing NAPA store).
- Contact your servicing NAPA store(s) and speak to the Manager or Owner to give them your 10 digit ProLink ID to have them link you to their store.
- Once your servicing store has you set up in the point-of-sale system, you may login using the username and password you entered during registration.
- If you encounter any issues during the setup process, call 1-800-742-3578.

**DELIVERY.** The F.O.B. shipping point is agencies facility.

- The delivery time for in-stock items is within 45 minutes if the store facility is within five (5) miles of the delivery point. If the delivery point is greater than five (5) miles, the delivery time will be agreed upon by both parties but be no less than 24 hours.

**OUT-OF-STOCK REMEDY.** In the event of an out-of-stock item, the ordering agencies shall have the option to either request back order or cancel the item from order, upon receipt of order acknowledgement identifying that said items are unavailable. Under no circumstances is the Contractor permitted to make unauthorized substitutions or cancellations, without the authorization of the Purchasing Entity.

**RESTOCKING FEES.** Contractor will not impose a restocking fee on the following:

- Item(s) returned that were damaged upon receipt
- Incorrect items shipped
- Items that are returned unopened in an original packaging
- Items that are returned, but exchanged for other item(s)

**CORE CHARGES.** All parts supplied which require core exchanges shall be billed a core charge at the time of sale. Core credit is to be issued the same day as the core is returned. Any core that is not usable or not returned shall not be credited.

**NAPA AUTO PARTS MINIMUM PRICE DISCOUNT.** The categories shown below are minimum price discounts. Discounts may be higher on the webpage but not lower than the pricing discount shown.

<b>CATEGORY</b>	<b>DESCRIPTION</b>	<b>PRICING DISCOUNT</b>
1	AIR CONDITIONING	39%
2	ALTERNATORS AND STARTERS	47%
3	BATTERIES	35%
4	BEARINGS, BALL AND ROLLER	49%
5	BELTS AND HOSES	50%
6	BRAKES	50%
7	ELECTRICAL AND IGNITION	49%
8	EMISSIONS AND EXHAUST	43%
9	ENGINE AND DRIVE TRAIN	50%
10	FILTERS, OIL, GAS, AIR AND TRANS	52%
11	GASKETS AND SEALS	40%
12	HEATING AND COOLING (ENGINE)	44%
13	LAMPS AND LIGHTING AND MIRRORS	50%
14	OILS & LUBRICANTS REGULAR/SYNTHETIC	45%
15	PUMPS, FUEL AND WATER	50%
16	SUSPENSION, SHOCKS, STRUTS AND STEERING	50%
17	WIPERS/WASHERS	49%
18	SHOP SUPPLIES & EQUIPMENT	45%
19	WINTER ACCESSORIES	50%



## PROCEDURES TO OBTAIN PRICE QUOTES

Agencies are required to obtain one (1) price quote from any one of the following companies listed below. The company names are Genuine Parts Company, Hanabusa Auto Parts, Inc., Larry's Auto Parts, Inc., United Auto Parts, Inc., Friendly Isle Auto Parts and Supplies, Parts Center Hawaii, Inc. and Pacific Service Development Corporation. The auto parts pricing are the same for all stores.

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### Genuine Parts Company

Remit Payment To: Genuine Parts Company

Vendor Code: 279467 00

Address: Hawaii COJ  
File 56893  
Los Angeles, CA. 90074-6893

### OAHU

91-291 A3 Kalaeloa Blvd  
Kapolei, HI. 96707  
Phone: (808) 673-1860  
Fax: (808) 673-1865  
Nona Millan

31-65 North Nimitz  
Honolulu, HI. 96819  
Phone: (808) 839-5165  
Fax: (808) 837-7726  
Blaine Noda

1488 Hart Street  
Honolulu, HI. 96817  
Phone:(808)832-6292  
Fax: (808) 832-6280  
Steven Oyama

115 Hekili Street  
Kailua, HI. 96734  
Phone: (808) 266-1070  
Fax: (808) 266-1075  
Chad Espiuitu

94-380 Moloalo Street  
Waipahu, HI. 96797  
Phone: (808) 677-3121  
Fax: (808) 676-3790  
Tommy Rivera

98-718 Moanalua Rd  
Pearl City, HI. 96782  
Phone:(808)487-6100  
Fax: (808) 487-6276  
Hilton Medeiros

46-126 Kahuhipa Street  
Kaneohe, HI. 96744  
Phone: (808) 233-1135  
Fax: (808) 235-6675  
Blaine Noda

98-025 Hekaha Street  
Aiea, HI. 96701  
Phone: (808) 487-0045  
Fax: (808) 488-5261  
John Tomei

**HANABUSA AUTO PARTS, INC.**

Remit Payment To: Hanabusa Auto Parts, Inc.

Vendor Code: 254366 00

Address: 85-909 Farrington Highway  
Waianae, HI. 96792-2639

**OAHU**

85-909 Farrington Highway  
Waianae, HI. 96792  
Phone: (808) 696-4231  
Fax: (808) 696-8339  
Stevan Hanabusa

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**LARRY'S AUTO PARTS**

Remit Payment To: Larry's Auto Parts, Inc.

Vendor Code: 3135 00

Address: 3562 Waiialae Avenue  
Honolulu, HI 96816-2702

**OAHU**

3562 Waiialae Avenue  
Honolulu, HI. 96816  
Phone: (808) 734-2147  
Fax: (808) 734-6962  
Vern Isono

231 Sand Island Access Road  
Honolulu, HI. 96819  
Phone: (808) 841-6272  
Fax: (808) 841-6289  
Vern Isono

333 Keahole Street  
Honolulu, HI. 96825  
Phone:(808)396-0366  
Fax: (808) 396-0920  
Vern Isono

## **PARTS CENTER HAWAII**

Remit Payment To: Parts Center Hawaii, Inc.

Vendor Code: 24638 00

Address: 400 East Kawili Street  
Hilo, HI. 96720

### **HAWAII**

64-1019 Mama Lahoia Hwy  
Kamuela, HI. 96743  
Phone: (808) 885-6000  
Fax: (808) 885-7832  
Beth Sullivan

74-5611 Alapa Street  
Kailua-Kona, HI. 96740  
Phone: (808) 329-6272  
Fax: (808) 327-1630  
Derek Higashi

722 Kanoelehhuia Av  
Hilo, HI. 96720  
Phone: (808) 961-3445  
Fax: (808) 969-2048  
Kelly Lee

81-6245 Mamalahoa Hwy  
Captain Cook, HI. 96704  
Phone: (808) 323-2631  
Fax: (808) 323-9841  
Daisy Sapp

15-2894 Pahoia Village Rd  
Pahoia, HI. 96778  
Phone: (808) 965-3860  
Fax: (808) 969-2048  
Shiloh Robinson

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## **FRIENDLY ISLE AUTO PARTS & SUPPLIES**

Remit Payment To: Friendly Isle Auto Parts and Supplies, Inc. Vendor Code: 236301 00

Address: P.O. Box 1883  
Kaunakakai, HI. 96748-1883

### **MOLOKAI**

168 Kamehameha V Hwy  
Kaunakakai, HI. 96748  
Phone: (808) 553-3229  
Mark Wond

**UNITED AUTO PARTS**

Remit Payment To: United Auto Parts, Inc.

Vendor Code: 29593 00

Address: PO Box 548  
Kahului, HI. 96733-7048

**MAUI**

90 E. Wakea  
Kahului, HI. 96732  
Phone: (808) 871-6272  
Fax: (808) 871-5061  
Ed Fujinaka

185 Halekuai Street  
Kihei, HI. 96753  
Phone: (808) 891-1314  
Fax: (808) 891-1796  
Mark Tacuban

1058 Limahana Place  
Lahaina, HI. 96761  
Phone:(808)661-4461  
Fax: (808) 661-3379  
Gregg Wada

1820 Wells Street  
Wailuku, HI. 96793  
Phone: (808) 244-3774  
Fax: (808) 244-3372  
Dwight Joan

Pukalani Terrace Ctr  
Pukalani, HI. 96768  
Phone: (808) 572-7265  
Fax: (808) 573-0720  
Keith Sanders

261 Hookahi Street  
Wailuku, HI. 96793  
Phone:(808)243-2222  
Fax: (808) 243-2229  
Nick Garcia

285 Hukilike Street  
Kahului, HI. 96732  
Phone: (808) 877-2427  
Fax: (808) 871-6105  
Norine Lane

**PACIFIC SERVICE AND DEVELOPMENT CORP.**

Remit Payment To: Pacific Service and Development Corp. Vendor Code: 1543 00

Address: PO Box 1151  
Lihue, HI. 96766-5151

**KAUAI**

4004 Rice Street  
Lihue, HI. 96766  
Phone: (808) 245-9564  
Fax: (808) 245-6512  
Jason Genegacuas

2-2495 Kaunualii Hwy  
Kalaheo, HI. 96741  
Phone: (808) 332-8532  
Fax: (808) 332-0706  
Kent Shigematsu

980 Kipuni Street  
Kapaa, HI. 96746  
Phone:(808)823-6211  
Fax: (808) 245-6512  
Pat Rosa

3710 Hanapepe Road  
Hanapepe, HI. 96716  
Phone: (808) 335-5035

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