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**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

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January 24, 2017

PROCUREMENT CIRCULAR NO. 2017-06, Amendment 1

TO: Office of the Governor, Chief of Staff
Office of the Lieutenant Governor, Chief of Staff
Executive Department Heads
Hawaii State Public Library System, State Librarian

Chief Procurement Officers (CPOs):

Department of Education, Superintendent
University of Hawaii, President
Office of Hawaiian Affairs, Chairperson of the Board
Hawaii Health Systems Corporation, President and Chief Executive Officer
Judiciary, Administrative Director of the Courts
Senate, President
House of Representatives, Speaker

Counties of Hawaii, Kauai, Maui, and City & County of Honolulu

Executive Branch, Finance Director
Legislative Branch, Chairperson of the County Council
Board/Departments of Water Supply, Manager/Chief Engineer
Honolulu Authority for Rapid Transportation, Executive Director and CEO

FROM: Sarah Allen, Administrator

A handwritten signature in black ink, appearing to read "Sarah Allen".

SUBJECT: General Services Administration (GSA) Schedule 70 Contracts for IT Services
Training Schedule

As referenced in Procurement Circular No. 2017-06, dated December 22, 2016, this memo is in follow-up to announce GSA Schedule 70 training:

GSA Schedule 70 Overview

Date: February 7, 2017

Time: 9:00 am to 10:00 am

Place: Webinar

Description: This is informational session for all State and County personnel who are interested in learning more about the General Services Administration (GSA) Schedule Contracts, specifically GSA Schedule 70, General Purpose Commercial Information Technology Services. Topics include, but not limited to an overview of Schedule 70, included services in this cooperative contract, and benefits of using GSA cooperative schedules.

GSA Advantage! and GSA eBUY

Date: February 15, 2017

Time: 9:00 am to 11:30 am

Place: Kalanimoku Building, 1151 Punchbowl Street, Room 322 A/B

Description: This informational session is for all State and County personnel who are interested in learning more about GSA Advantage! and GSA eBUY. GSA Advantage! is the federal online shopping tool to browse and conduct market research. GSA eBuy, is an electronic Request for Quote (RFQ) / Request for Proposal (RFP) system designed to allow government buyers to request information, find sources, and prepare RFQs/RFPs online. Government buyers can use eBuy to obtain quotes or proposals for IT services from the Schedule 70, General Purpose Commercial Information Technology Services vendors.

Registration

On-line registration for these sessions is accessible at the State Procurement Office website, <http://spo.hawaii.gov>, click on Training for State & County Personnel, then click on Schedule & Registration. Space is limited so early registration is recommended.

Your staff may contact Bonnie Kahakui at 587-4702, or e-mail bonnie.a.kahakui@hawaii.gov for any questions, or you may contact me at 587-4700.