

DAVID Y. IGE
GOVERNOR



SARAH ALLEN
ADMINISTRATOR
MARA SMITH
ASSISTANT ADMINISTRATOR

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 586-0554
email: state.procurement.office@hawaii.gov
<http://spo.hawaii.gov>
Twitter: [@hawaiispo](https://twitter.com/hawaiispo)

March 09, 2017

PROCUREMENT CIRCULAR NO. 2017-08

TO: Office of the Governor, Chief of Staff
Office of the Lieutenant Governor, Chief of Staff
Executive Department Heads
Hawaii State Public Library System, State Librarian

Chief Procurement Officers (CPOs):

Department of Education, Superintendent
University of Hawaii, President
Office of Hawaiian Affairs, Chairperson of the Board
Hawaii Health System Corporation, President and Chief Executive Officer
Judiciary, Administrative Director of the Courts
Senate, President
House of Representatives, Speaker

Counties of Hawaii, Kauai, and Maui and City & County of Honolulu
Executive Branch, Finance Director
Legislative Branch, Chairperson of the County/City Council
Board/Departments of Water Supply, Manager/Chief Engineer
Honolulu Authority for Rapid Transportation, Executive Director and CEO

FROM: Sarah Allen, Administrator 

SUBJECT: PANS: Professional Services Awards Notices to be Purged

The SPO is working to achieve greater speed and efficiency with our notices site and to ready the State for a more robust system in the future. Therefore, effective April 15, 2017, all professional services awards postings, more than three (3) years from the award date, will be purged from the SPO Procurement and Awards Notices System site (<http://spo3.hawaii.gov/notices/notices>). Agencies must retrieve all records, as needed, before the April 15, 2017 deadline.

The purge will only affect:

- Award Posting for Professional Services Awards

It will not affect:

- Award postings for all other methods of procurement, including Contracts for Health and Human Services; or
- HlePRO awards

If you have any questions, please contact Shawn Richey at (808) 586-0577 or email shawn.l.richey@hawaii.gov, or Bonnie Kahakui at 587-4702, or email bonnie.a.kahakui@hawaii.gov.