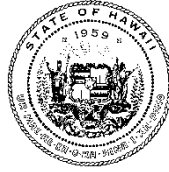


DAVID Y. IGE  
GOVERNOR



SARAH ALLEN  
ADMINISTRATOR  
MARA SMITH  
ASSISTANT ADMINISTRATOR

**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

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April 19, 2017

TO: Executive Departments/Agencies      City and County of Honolulu  
Department of Education      Honolulu City Council  
(Excludes Charter Schools)      Honolulu Board of Water Supply  
Office of Hawaiian Affairs      Honolulu Authority for Rapid Transportation  
House of Representatives      Maui County Council  
Senate  
Judiciary

FROM: Sarah Allen, Administrator      *Allen*

SUBJECT: **\*\*\* NOTICE: 11-07-B \*\*\***  
SPO Price and Vendor List Contract No. 11-07  
**OFFICE SUPPLIES AND PRINTER CARTRIDGES – STATEWIDE**  
RFP-10-003-SW  
**Expires: April 29, 2017**

The subject price and vendor list contract will expire on April 29, 2017.

A new contract will be forthcoming and it will be different from the current contract. There will be a price list for recycled office paper, Hewlett Packard printer cartridges, and dated products but there will NOT be a price list for general office supplies. Agencies will obtain quotations for general office supplies from the office supply vendors as applicable, using a vendor list.

Participating jurisdictions are advised to utilize an applicable procurement method such as small purchases or competitive sealed bidding to purchase their office supplies and printer cartridges once the current contract expires until the new contract is issued.

If you have any questions, please contact Carey Ann Sasaki at (808) 586-0575 or email [careyann.r.sasaki@hawaii.gov](mailto:careyann.r.sasaki@hawaii.gov).