A. SCOPE**:** This Engagement Addendum between Contractor and Using Agency/Entity (the “Parties”) covers the use of the Participating Addendum Number xxx between Contractor and the Participating State/Entity for the State of Utah State Cooperative Contract for PUBLIC CLOUD HOSTING SERVICES Contract lead by the State of Utah.

B. INDIVIDUAL CUSTOMER:  Under this Engagement Addendum, Using Agency/Entity will be treated as if they are an Individual Customer.  Except to the extent modified below, each agency and political subdivision will be responsible to follow the terms and conditions of the Contract and the Participating Addendum; and they will have the same rights and responsibilities for their purchases as the Lead State has in the Contract.  Each agency and political subdivision will be responsible for their own charges, fees, and liabilities.  Each agency and political subdivision will have the same rights to any indemnity or to recover any costs allowed in the contract for their purchases.  The Contractor will apply the charges to each Using Agency/Entity individually.

C. DESCRIPTION OF ENGAGEMENT:

**[See Statement of Work in Attachment A to this document.]**

D. USING STATE/ENTITY MODIFICATIONS OR ADDITIONS – THESE APPLY ONLY TO THE SPECIFIC USE OF THE CONTRACT AUTHORIZED BY THIS ENGAGEMENT ADDENDUM:

(These modifications or additions apply only to actions and relationships within the Using Agency/Entity.)

**[Replace this with specific changes or a statement that No Changes Are Required]**

E. PRIMARY CONTACTS: The primary contact individuals for this engagement addendum are as follows (or their named successors):

Lead State

|  |  |
| --- | --- |
| Name | Solomon Kingston |
| Address | Utah Department of Administrative Services  Division of Purchasing and General Services  Capitol Hill  3150 State Office Building  (Mail: Purchasing and General Services  PO Box 141061  Salt Lake City, UT 84114-1061) |
| Telephone | 801-538-3228 |
| Fax | 801-538-3882 |
| E-mail | [skingston@utah.gov](mailto:skingston@utah.gov) |

Contractor

|  |  |
| --- | --- |
| Name | Thomas Beck |
| Address | 50 S 6th Str. Ste 2800, Minneapolis, MN 55402 |
| Telephone | 313-394-5056 |
|  |  |
| E-mail | thbeck@deloitte.com |

Participating Entity

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Telephone |  |
| Fax |  |
| E-mail |  |

Engaging Entity

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Telephone |  |
| Fax |  |
| E-mail |  |

Engaging Entity Billing Contact Information

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Telephone |  |
| Fax |  |
| E-mail |  |

F. SUBCONTRACTORS:

The Contractor may use subcontractors; however, the Contractor will be responsible for any agreements with the subcontractors. The Using Agency/Entity is not agreeing to and is not responsible for any terms and conditions with a subcontractor.

G. PURCHASE ORDER INSTRUCTIONS:

The form of “engagement” and required information on the invoice related to services provided under the Contract have been determined by WSCA-NASPO and agreed to by the Contractor. Any additional information requirements should be detailed in Paragraph 3 (above).

H. PRICE AGREEMENT NUMBER

:

All purchase orders issued by purchasing entities within the jurisdiction of this Engagement Addendum shall include the Participating Addendum number: **[insert appropriate number]**, the Engagement Addendum number and the Contract number: MA265**.**

This Engagement Addendum, the cited Participating Addendum and the Contract number MA265 (administered by the State of Utah ) together with its exhibits, set forth the entire agreement between the Parties with respect to the subject matter of all previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof. Terms and conditions inconsistent with, contrary or in addition to the terms and conditions of this Engagement Addendum, the cited Participating Addendum and the Contract, together with its exhibits, shall not be added to or incorporated into this Engagement Addendum, the cited Participating Addendum or the Contract and its exhibits, by any subsequent purchase order or otherwise, and any such attempts to add or incorporate such terms and conditions are hereby rejected. The terms and conditions of this Engagement Addendum, the cited Participating Addendum and the Contract and its exhibits shall prevail and govern in the case of any such inconsistent or additional terms within the Participating State.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

|  |  |
| --- | --- |
| **Using Agency/Entity Individual with Authority to Execute Contracts:** | Contractor: Deloitte Consulting LLP |
| By: | By: |
| Name: | Name: |
| Title: | Title: |
| Date: | Date: |
| **Participating State Chief Information Official:** |
| By: |
| Name: |
| Title: |
| Date: |

[Additional signatures as required by Participating State]

***This statement of work constitutes the minimum information that needs to be provided to begin a requested Cloud Services Engagement. Additional information may be provided by the client or requested by the supplying contractor.***

**NAME OF CONTRACTOR:** *Deloitte Consulting LLP*

**SECTION I: Project Background**

**1. TERM OF STATEMENT OF WORK**

*The term of this Statement of Work shall commence upon execution of this Engagement Addendum and continue for [state time period] (“the Term”).*

**2. OBJECTIVE**

*Include a brief sentence description on the objective and general scope of the project and the services to be provided (provide complete detail in #4).*

**3. USING AGENCY/ENTITY PROJECT COORDINATORS (NAME, JOB TITLE, PHONE, EMAIL)**

**4. DETAILED DESCRIPTION OF SERVICES AND DELIVERABLES**

*Provide a detailed description of functional requirements and/or technical specifications, deliverable schedule and measurable performance standards for all services and deliverables to be provided to the Client. Include due dates, project benchmarks, etc.*

**5. RESOURCES TO BE PROVIDED BY AGENCY/ENTITY**

*Using Agency/Entity shall provide and make available to Contractor, on a loan basis only, the following materials, documentation and equipment:*

**6. CONTRACTOR RESOURCES**

*Supplied by the Contractor. List the Key Person(s) who will perform the Service (or the specific sub-tasks set forth in this Work Statement and any specialized server, storage, or other resources that may be required and provided by the vendor.*

**7. SERVICE REQUIREMENTS AND ASSUMPTIONS**

*Specify reliability metrics and uptime requirements, and any other services, environments, or monitoring that may be required for optimal deployment.*

**SECTION II: Fees and Expenses**

**8. PRICE SCHEDULES AND FEES**

*Specify recurring and non-recurring costs for the project, and identify service cost options that are least cost for the Using Agency/Entity, but meet the project requirements.*

SIGNATURES AS REQURIED BY EITHER USING AGENCY/ENTITY OR CONTRACTOR