

DAVID Y. IGE  
GOVERNOR



SARAH ALLEN  
ADMINISTRATOR  
MARA SMITH  
ASSISTANT ADMINISTRATOR

**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

P.O. Box 119  
Honolulu, Hawaii 96810-0119  
Tel: (808) 586-0554  
email: [state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)  
<http://spo.hawaii.gov>  
Twitter: [@hawaiispo](https://twitter.com/hawaiispo)

SPO 18-019

July 27, 2017

TO: Executive Department/Agencies City & County of Honolulu  
Department of Education Honolulu City Council  
(Excludes Charter Schools) Honolulu Board of Water Supply  
Hawaii Health Systems Corporation Honolulu Authority for Rapid Transportation  
University of Hawaii County of Hawaii  
Office of Hawaiian Affairs Hawaii County Council  
House of Representatives County of Hawaii-Hawaii Department of  
Senate Water Supply  
Judiciary County of Maui  
Maui County Council  
County of Maui-Department of Water  
Supply  
County of Kauai  
Kauai County Council  
County of Kauai-Department of Water

FROM: Sarah Allen, Administrator

A handwritten signature in cursive script, appearing to read "Sarah Allen".

SUBJECT: **New SPO Price List Contract**  
DISPOSABLE POLYETHYLENE BAGS  
IFB 17-008-SW  
**Expires: July 24, 2018**

The new State Procurement Office (SPO) Price List Contract No. 18-06 for Disposable Polyethylene Bags is effective July 25, 2017.

HI-V Plastic Bag Manufacturing, Inc. and Island Plastic Bags, Inc. are the awarded contractors providing low and high density plastic bags for the island of Oahu. Island Plastic Bags, Inc. is the awarded contractor providing biodegradable plastic bags for the island of Oahu.

This contract is available on the SPO website: <http://spo.hawaii.gov>. click on *Price & Vendor List Contracts* on the home page.

Contracts for neighbor islands are forthcoming.

If you have any questions, please contact Carey Ann Sasaki at (808) 586-0575 or [careyann.r.sasaki@hawaii.gov](mailto:careyann.r.sasaki@hawaii.gov)

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**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**SPO Price List Contract No. 18-06**  
**Replaces SPO PL Contract No 13-01**  
Effective: 07/25/2017

**DISPOSABLE POLYETHYLENE BAGS - STATEWIDE**

(IFB-17-008-SW)

**July 25, 2017 to July 24, 2018**

**PARTICIPATING JURISDICTIONS** listed below have signed a cooperative agreement and/or a memorandum of agreement with the SPO and are authorized to utilize this price list contract.

Executive Departments/Agencies	City and County of Honolulu (C&C Honolulu)
Department of Education (DOE)	Honolulu City Council
(Excludes Charter Schools)	Honolulu Board of Water Supply
Hawaii Health Systems Corporation (HHSC)	Honolulu Authority for Rapid Transportation (HART)
Office of Hawaiian Affairs (OHA)	County of Hawaii
University of Hawaii (UH)	Hawaii County Council
House of Representatives (House)	County of Hawaii-Hawaii Department of Water
Senate	Supply
Judiciary	County of Maui
	Maui County Council
	County of Maui-Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai-Department of Water

The participating jurisdictions are not required, but may purchase from this price list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors, however, HRS chapter 103D and the procurement rules apply to purchases using the applicable procurement method and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources will be at the discretion of the participating jurisdiction.

**POINTS OF CONTACT.** Questions regarding the products listed, ordering, pricing, and status should be directed to the Contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Phone	FAX	E-mail
Executive	Carey Ann Sasaki	586-0575	586-0570	<a href="mailto:careyann.r.sasaki@hawaii.gov">careyann.r.sasaki@hawaii.gov</a>
DOE (Excludes Charter Schools)	Procurement Staff	675-0130	675-0133	<a href="mailto:DOEProcure@notes.k12.hi.us">DOEProcure@notes.k12.hi.us</a>

HHSC	Joe Evanoff	733-4168	733-4460	<a href="mailto:jevanoff@hhsc.org">jevanoff@hhsc.org</a>
<b>Jurisdiction</b>	<b>Name</b>	<b>Phone</b>	<b>FAX</b>	<b>E-mail</b>
OHA	Phyllis Ono-Evangelista	594-1833	594-1865	<a href="mailto:phylliso@oha.org">phylliso@oha.org</a>
UH	Matthew Chow (Primary) Karlee Hisashima	956-2765 956-8687	956-2096 956-2093	<a href="mailto:chowmatt@hawaii.edu">chowmatt@hawaii.edu</a> <a href="mailto:karlee@hawaii.edu">karlee@hawaii.edu</a>
House	Brian Takeshita	586-6423	586-6401	<a href="mailto:takeshita@capitol.hawaii.gov">takeshita@capitol.hawaii.gov</a>
Senate	Carol Taniguchi	586-6720	586-6719	<a href="mailto:c.taniguchi@capitol.hawaii.gov">c.taniguchi@capitol.hawaii.gov</a>
Judiciary	Tritia Cruz	538-5805	538-5802	<a href="mailto:tritia.l.cruz@courts.hawaii.gov">tritia.l.cruz@courts.hawaii.gov</a>
C&C of Honolulu	Procurement Specialist	768-5535	768-3299	<a href="mailto:bfspurchasing@honolulu.gov">bfspurchasing@honolulu.gov</a>
Honolulu City Council	Heather Murakami	768-5084	768-1363	<a href="mailto:hmurakami@honolulu.gov">hmurakami@honolulu.gov</a>
Honolulu Board of Water Supply	Vicki Kitajima	748-5151	550-9193	<a href="mailto:vkitajima@hbws.org">vkitajima@hbws.org</a>
HART	Nicole Chapman	768-6135	768-5110	<a href="mailto:nchapman@honolulu.gov">nchapman@honolulu.gov</a>
County of Hawaii	Jeffrey Dansdill	961-8440	961-8248	<a href="mailto:jdansdill@co.hawaii.hi.us">jdansdill@co.hawaii.hi.us</a>
Hawaii County Council	Jeffrey Dansdill	961-8440	961-8248	<a href="mailto:jdansdill@co.hawaii.us">jdansdill@co.hawaii.us</a>
County of Hawaii – Department of Water Supply	Ka’iulani Matsumoto	961-8080 ext. 224	961-8657	<a href="mailto:kmatsumoto@hawaiidws.org">kmatsumoto@hawaiidws.org</a>
County of Maui	Greg King	249-2403	249-0839	<a href="mailto:Greg.king@co.maui.hi.us">Greg.king@co.maui.hi.us</a>
Maui County Council	Sandy Baz	270-7660	270-7686	<a href="mailto:Sandy.baz@mauicounty.us">Sandy.baz@mauicounty.us</a>
County of Maui – Department of Water Supply	Kenneth L. Bissen Holly Perdido	270-7684 270-7684	270-7136 270-7136	<a href="mailto:Ken.bissen@co.maui.hi.us">Ken.bissen@co.maui.hi.us</a> <a href="mailto:Holly.perdido@co.maui.hi.us">Holly.perdido@co.maui.hi.us</a>
County of Kauai	Ernest W. Barreira	241-4295	241-6297	<a href="mailto:ebarreira@kauai.gov">ebarreira@kauai.gov</a>
Kauai County Council	Lisa Ishibashi Scott Sato	241-4820 241-4810	241-6349 241-6349	<a href="mailto:lishibashi@kauai.gov">lishibashi@kauai.gov</a> <a href="mailto:ssato@kauai.gov">ssato@kauai.gov</a>
County of Kauai – Department of Water	Fay Tateishi	245-5423	245-5813	<a href="mailto:ftateishi@kauaiwater.org">ftateishi@kauaiwater.org</a>

**USE OF THIS PRICE LIST CONTRACT BY NONPROFIT ORGANIZATIONS.** Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price and vendor list contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit wishes to purchase from an SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor (participation must be mutually agreed upon, for example). A Contractor may choose to deny participation by a nonprofit. However, if a nonprofit and Contractor

mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than an SPO price list Contractor(s).

**CONTRACTORS.** The following Contractors are authorized to provide Disposable Polyethylene Bags Statewide under SPO PL Contract No. 18-06.

HI-V Plastic Bag Manufacturing, Inc. (for Oahu)  
Island Plastic Bags, Inc. (for Oahu)

**VENDOR CODES** for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

**COMPLIANCE PURSUANT TO HRS §103D-310(c).** Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 18-06. *No further compliance verification is required prior to issuing a contract, purchase order or pCard payment when utilizing this contract.*

**PURCHASING CARD (pCard).** The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, HHSC, OHA, and UH, for orders totaling less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

**PURCHASE ORDERS** may be issued for purchases of \$2,500 or more and for Contractors who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or who charge its customers a transaction fee for the usage.

**SPO PL Contract No. 18-06** will be typed on purchase orders issued against this price list contract. For pCard purchases, the SPO PL Contract No. 18-06 shall be notated on the appropriate transaction document.

**PAYMENTS** are to be made to the remittance address of the Contractor(s). HRS §103-10, HRS, provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

**VENDOR AND PRODUCT EVALUATION.** Form SPO-012, Evaluation: Vendor or Product, for the purpose of addressing concerns on this price list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

**PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET** at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

## **ORDERING INSTRUCTIONS**

**UNIT PRICES** include delivery to destination and all other costs except the State General Excise Tax, currently 4.5% for sales on Oahu. Agencies are advised to add the tax amount to their purchase order total.

**ORDERING** on a timely basis is the responsibility of each agency. Orders shall be issued on an as-needed basis during the price list contract period, and will use either the pCard or purchase order when placing order(s). Contractors or Subcontractors are not obligated to accept any order received after the contract expiration date, however, Contractors or Subcontractors shall fill timely orders for which delivery may extend beyond the expiration date. Agencies shall not issue purchase orders specifying delivery after the price list contract expiration date.

### On Oahu only:

1. agencies will place an order with either Contractor who shall confirm receipt of order within four (4) days. If there is no response to the order request, it is deemed cancelled.
2. The Contractor and agency should reach an agreement on the order within 2 days (48 hours) of vendor's confirmation of receipt of order. If no agreement on order terms is reached, the order shall be considered cancelled, and the agency may then order from the other vendor.

**DELIVERY:** If Contractor is located on the same island as the ordering agency, the ordering agency shall have the option of having the products available for pick up on a will call basis or, for orders totaling \$100 or more (excluding the GET), having the products delivered to their location. It shall be the responsibility of the Contractor to coordinate the delivery of the order to ensure that the ordering agency receives their order within the times specified herein.

If Contractor is not located on the same island as the ordering agency, Contractor shall coordinate the delivery of the order to ensure that the ordering agency receives their order within the times specified herein.

When located on the same island, deliveries by the Contractor shall be made within seven (7) business days after confirmation of the order. Will call orders shall be ready for pick up within three (3) business days.

When located on different islands, deliveries by the Contractor shall be made within twelve (12) business days after receipt of the order.

Any products, damaged, defective or spoiled, will not be accepted by the ordering agencies and the Contractor shall be responsible for replacing them.

Prior to shipment, the Contractor shall contact the appropriate agency to coordinate the delivery arrangements.

Contractor shall be required to deliver all items outstanding at the end of the contract period on orders received during the term of the contract.

**FAILURE TO DELIVER:** Upon order confirmation, the vendor shall deliver according to the agreed schedule of delivery. If delivery is not made at the specified time, the agency has the option to cancel the order with the primary and place an order with the secondary, or they may apply liquidated damages, which shall be applied to that order or the next. The decision to cancel immediately or apply liquidated damages is left to the discretion of the agencies.

Liquidated damage is fixed at the sum of TWENTY-FIVE DOLLARS (\$25.00) per each and every calendar day per location per violation the Contractor fails to perform in whole or in part any of his obligations specified herein. Liquidated damage, if assessed, may be deducted from any payments due or to become due to the Contractor.

# **OAHU CONTRACTOR INFORMATION**

## **HI-V Plastic Bag Manufacturing, Inc.**

Phone, Mail, Fax, or E-mail Purchase Orders to:

HI-V Plastic Bag Manufacturing, Inc.  
99-126 Waiua Way  
Aiea, HI 96701  
Phone: (808) 486-1818  
Fax: (808) 488-6663  
Email: vlum88@gmail.com

Oahu Inventory Holding Address:

HI-V Plastic Bag Manufacturing, Inc.  
99-126 Waiua Way  
Aiea, HI 96701

Oahu Contact Person(s) for Orders and Deliveries:

Vincent Lum  
Email: [vlum88@gmail.com](mailto:vlum88@gmail.com)  
Inventory Holding Location Phone: (808) 486-1818  
Inventory Holding Location Fax: (808) 488-6663

Contact Person for Billing:

Vincent Lum  
Email: [vlum88@gmail.com](mailto:vlum88@gmail.com)  
Inventory Holding Location Phone: (808) 486-1818  
Inventory Holding Location Fax: (808) 488-6663

Contact Person for Contract Questions:

Vincent Lum  
Email: [vlum88@gmail.com](mailto:vlum88@gmail.com)  
Inventory Holding Location Phone: (808) 486-1818  
Inventory Holding Location Fax: (808) 488-6663

Remittance Address:

99-126 Waiua Way  
Aiea, HI 96701



## Island Plastic Bags, Inc.

### Phone, Mail, Fax, or E-mail Purchase Orders to:

Island Plastic Bags, Inc.  
99-1330 Koaha Pl  
Aiea, HI 96701  
Phone: (808) 484-4046  
Fax: (808) 488-8505  
Email: [ipbmsumira@hawaii.rr.com](mailto:ipbmsumira@hawaii.rr.com)

### Oahu Inventory Holding Address:

Island Plastic Bags, Inc.  
99-1330 Koaha Pl  
Aiea, HI 96701

### Oahu Contact Person(s) for Orders and Deliveries:

Melani Sumira  
Email: [ipbmsumira@hawaii.rr.com](mailto:ipbmsumira@hawaii.rr.com)  
Inventory Holding Location Phone: (808) 484-4046  
Inventory Holding Location Fax: (808) 488-8505

### Contact Person for Billing:

Claire Somera  
Email: [ipbcqs@hawaii.rr.com](mailto:ipbcqs@hawaii.rr.com)  
Inventory Holding Location Phone: (808) 484-4046  
Inventory Holding Location Fax: (808) 488-8505

### Contact Person for Contract Questions:

Melani Sumira  
Email: [ipbmsumira@hawaii.rr.com](mailto:ipbmsumira@hawaii.rr.com)  
Inventory Holding Location Phone: (808) 484-4046  
Inventory Holding Location Fax: (808) 488-8505

### Remittance Address:

PO Box 1205  
Aiea, HI 96701

## OAHU CONTRACTOR INFORMATION

Oahu - Group 1		HI-V Plastic Bag Manufacturing, Inc.			Island Plastic Bags, Inc.		
Item No.	Brief Description	Brand Name & Product No.	Bags per Case	Cost per Case	Brand Name & Product No.	Bags per Case	Cost per Case
<b>Low Density</b>							
1	24" W x 24" L, 10 gal. 1 mil minimum	HI-V10	500	\$ 18.40	Island Plastic Bags, Inc. M-LD2421	500	\$ 17.28
2	24" W x 30" L, 13 gal. 1 mil minimum	HI-V13	300	\$ 15.00	Island Plastic Bags, Inc. M-LD2431M	500	\$ 21.60
3	30" W x 37" L, 20 gal. 1.35 mil minimum	HI-V20	250	\$ 26.00	Island Plastic Bags, Inc. M-LD303135S	250	\$ 22.50
4	33" W x 40" L, 33 gal. 1.75 mil minimum	HI-V33	250	\$ 32.40	Island Plastic Bags, Inc. M-LD334175S	250	\$ 34.65
5	33" W x 39" L, 33 gal. 1.30 mil minimum	HI-V313	250	\$ 25.65	Island Plastic Bags, Inc. M-LD33313	250	\$ 25.11
6	36" W x 50" L, 55 gal. 2.0 mil minimum	HI-V552	150	\$ 31.25	Island Plastic Bags, Inc. M-LD3652S	150	\$ 32.40
7	42" W x 47" L, 55 gal. 3 mil minimum	HI-V423	100	\$ 33.00	Island Plastic Bags, Inc. M-LD42473	100	\$ 35.55
8	43" W x 48" L, 55 gal. 2.0 mil minimum	HI-V43	100	\$ 23.40	Island Plastic Bags, Inc. M-LD4342S	125	\$ 30.96
<b>High Density</b>							
		HI-V Plastic Bag Manufacturing, Inc.			Island Plastic Bags, Inc.		
9	24" X 24", 10 gal. 8 microns minimum	BIO-PAC1008	1000	\$ 18.15	Island Plastic Bags, Inc. D-HD242408N	1000	\$ 15.51
10	30" x 37", 20-30 gal. 12 microns minimum	BIO-PAC2012	500	\$ 23.00	Island Plastic Bags, Inc. D-HD303713N	500	\$ 23.50
11	33" x 40", 33 gal. 16 microns minimum	BIO-PAC3316	250	\$ 18.00	Island Plastic Bags, Inc. D-HD334016N	250	\$ 17.50
12	36" x 60", 55 gal. 16 microns minimum	BIO-PAC3660	200	\$ 30.00	Island Plastic Bags, Inc. D-HD366016N	200	\$ 22.94
13	43" x 48", Glutton-55 gal. 16 microns minimum	BIO-PAC4348	200	\$ 29.00	Island Plastic Bags, Inc. D-HD434816N	200	\$ 22.09

Oahu - Group 2		HI-V Plastic Bag Manufacturing, Inc.			Island Plastic Bags, Inc.			
Item No.	Brief Description	Brand Name & Product No.	Bags per Case	Cost per Case	Brand Name & Product No.	Bags per Case	Cost per Case	Breakdown Period
Biodegradable								
1	24" x 33", 12-16 gal. 1 mil minimum	n/a	n/a	n/a	Island Plastic Bags, Inc. M-LDBD2431S	500	\$ 40.11	49.28% biodegradation in 900 days under non- typical conditions. No evidence of further biodegradation.
2	42" x 48", 48 gal. 1 mil minimum	n/a	n/a	n/a	Island Plastic Bags, Inc. M-LDBD4241S	200	\$ 40.87	49.28% biodegradation in 900 days under non- typical conditions. No evidence of further biodegradation.
3	47" x 60", 60 gal. 1 mil minimum	n/a	n/a	n/a	Island Plastic Bags, Inc. M-LDBD4761S	150	\$ 42.85	49.28% biodegradation in 900 days under non- typical conditions. No evidence of further biodegradation.