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**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

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February 7, 2018

TO: Executive Departments/Agencies City and County of Honolulu  
Department of Education Honolulu City Council  
Hawaii Health Systems Corporation Honolulu Board of Water Supply  
Office of Hawaiian Affairs Honolulu Authority for Rapid Transportation  
University of Hawaii County of Hawaii  
Public Charter School Commission Hawaii County Council  
And Schools County of Hawaii – Department of Water Supply  
House of Representatives County of Maui  
Senate Maui County Council  
Judiciary County of Maui – Department of Water Supply  
County of Kauai  
Kauai County Council  
County of Kauai – Department of Water

FROM: For Sarah Allen, Administrator *MS*

SUBJECT: **Change No. 4**  
SPO Vendor List Contract No. 16-15  
**NASPO VALUEPOINT LABORATORY EQUIPMENT & SUPPLIES - STATEWIDE**  
RFP Reference No. 16000231  
**Expires: April 01, 2019**

The following changes are made to the vendor list contract:

1. Nikon Instruments, Inc. has been added to the vendor list contract.
2. Information on how to use the vendor list contract is updated on page 7.
3. The point of contacts for HHSC, Honolulu City Council, County of Hawaii, and Hawaii County Council is updated.

The current vendor list incorporating Change No. 4 is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Lori Cervantes at (808) 587-3355 or email [lori.m.cervantes@hawaii.gov](mailto:lori.m.cervantes@hawaii.gov).

**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**SPO Vendor List Contract No. 16-15**  
Replaces SPO Vendor List Contract 11-03  
Includes Change No. 4  
Effective: 2/7/2018

**NASPO VALUEPOINT  
LABORATORY EQUIPMENT AND SUPPLIES**

(NASPO Master Agreement No. MA16000234-1 – Fisher Scientific Company, LLC)  
(NASPO Master Agreement No. MA16000234-2 – VWR International, LLC)  
(NASPO Master Agreement No. MA16000234-3 – Nikon, Instruments, Inc.)  
**May 23, 2016 – April 1, 2019**

**INFORMATION ON NASPO VALUEPOINT**

The NASPO ValuePoint Cooperative Purchasing Organization is a multi-state contracting consortium of state governments, including local governments, of which the State of Hawaii is a member. NASPO ValuePoint Purchasing Organization seeks to achieve price discounts by combining the requirements of multi-state governmental agencies, and cost-effective and efficient acquisition of quality products and services.

The State of Idaho is the current lead agency and contract administrator for the NASPO ValuePoint Laboratory Equipment and Supplies contract. A request for competitive sealed proposals was issued on behalf of NASPO ValuePoint Cooperative Purchasing Organization and contracts were awarded to three (3) qualified Contractors. The State of Hawaii has signed a Participating Addendum with three (3) Contractors.

The Laboratory Equipment and Supplies contract provides full-line catalog of laboratory equipment and supplies exclusive of items with a unit price, after discount, in excess of \$75,000 and equipment and supplies which may be included in a Contractor's catalog, but which are not specifically designed or intended for laboratory use (e.g. reception chairs, couches, coffee tables, general office equipment, etc.).

For additional information on this contract, visit the NASPO website at <http://www.naspovaluepoint.com>



**PARTICIPATING JURISDICTIONS** listed below have signed a cooperative agreement and/or a memorandum of agreement with the SPO and are authorized to utilize this vendor list contract.

Executive Departments/Agencies	City and County of Honolulu
Department of Education	Honolulu City Council
Hawaii Health Systems Corporation	Honolulu Board of Water Supply
Office of Hawaiian Affairs	Honolulu Authority for Rapid Transportation
University of Hawaii	County of Hawaii
Public Charter School Commission	Hawaii County Council
and Schools	County of Hawaii – Department of Water Supply
House of Representatives	County of Maui
Senate	Maui County Council
Judiciary	County of Maui – Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai – Department of Water

The participating jurisdictions are not required but may purchase from this vendor list contract, and requests for exception from this contract are not required. Participating jurisdictions are allowed to purchase from other contractors; however, HRS Chapter 103D and the procurement rules apply to purchases using the applicable method of procurement and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources will be at the discretion of the participating jurisdiction.

**POINT OF CONTACT** Questions regarding the products listed, ordering, pricing, and status should be directed to the contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Phone	FAX	E-mail
Executive	Lori Cervantes	587-3355	586-0570	<a href="mailto:lori.m.cervantes@hawaii.gov">lori.m.cervantes@hawaii.gov</a>
DOE (Excludes Charter Schools)	Procurement Staff	675-0130	675-0133	<a href="mailto:DOEProcure@notes.k12.hi.us">DOEProcure@notes.k12.hi.us</a>
HHSC	Jeff Dansdill	657-3721		<a href="mailto:jedansdill@hhsc.org">jedansdill@hhsc.org</a>
OHA	Phyllis Ono-Evangelista	594-1833	594-1865	<a href="mailto:phylliso@oha.org">phylliso@oha.org</a>
UH	Matthew Chow (Primary) Karlee Hisashima	956-2765 956-8687	956-2096 956-2093	<a href="mailto:chowmatt@hawaii.edu">chowmatt@hawaii.edu</a> <a href="mailto:karlee@hawaii.edu">karlee@hawaii.edu</a>
Public Charter School Commission and Schools	Jessica Tanaka	586-3783	586-3776	<a href="mailto:jessica.tanaka@spcsc.hawaii.gov">jessica.tanaka@spcsc.hawaii.gov</a>
House	Brian Takeshita	586-6423	586-6401	<a href="mailto:takeshita@capitol.hawaii.gov">takeshita@capitol.hawaii.gov</a>
Senate	Carol Taniguchi	586-6720	586-6719	<a href="mailto:c.taniguchi@capitol.hawaii.gov">c.taniguchi@capitol.hawaii.gov</a>
Judiciary	Tritia Cruz	538-5805	538-5802	<a href="mailto:tritia.l.cruz@courts.hawaii.gov">tritia.l.cruz@courts.hawaii.gov</a>

Jurisdiction	Name	Phone	Fax	E-mail
C&C of Honolulu	Procurement Specialist	768-5535	768-3299	<a href="mailto:bfspurchasing@honolulu.gov">bfspurchasing@honolulu.gov</a>
Honolulu City Council	Heather Murakami	768-5084	768-1363	<a href="mailto:hmurakami@honolulu.gov">hmurakami@honolulu.gov</a>
Honolulu Board of Water Supply	Vicki Kitajima	748-5151	550-9193	<a href="mailto:vkitajima@hbws.org">vkitajima@hbws.org</a>
HART	Nicole Chapman	768-6135	768-5110	<a href="mailto:nchapman@honolulu.gov">nchapman@honolulu.gov</a>
County of Hawaii	Steve Wilhelm Sebastian Callaway	961-8440	961-8248	<a href="mailto:purchasing@hawaiicounty.gov">purchasing@hawaiicounty.gov</a>
Hawaii County Council	Steve Wilhelm Sebastian Callaway	961-8440	961-8248	<a href="mailto:purchasing@hawaiicounty.gov">purchasing@hawaiicounty.gov</a>
County of Hawaii- Department of Water Supply	Ka'iulani Matsumoto	961-8050 ext.224	961-8657	<a href="mailto:kmatsumoto@hawaiidws.org">kmatsumoto@hawaiidws.org</a>
County of Maui	Greg King	249-2403	249-0839	<a href="mailto:greg.king@co.maui.hi.us">greg.king@co.maui.hi.us</a>
Maui County Council	Greg Garneau	270-7664	270-7686	<a href="mailto:greg.garneau@mauicounty.us">greg.garneau@mauicounty.us</a>
County of Maui- Department of Water Supply	Kenneth L. Bissen Holly Perdido	270-7684 270-7684	270-7136 270-7136	<a href="mailto:ken.bissen@co.maui.hi.us">ken.bissen@co.maui.hi.us</a> <a href="mailto:holly.perdido@co.maui.hi.us">holly.perdido@co.maui.hi.us</a>
County of Kauai	Ernest Barreira	241-4295	241-6297	<a href="mailto:ebarreira@kauai.gov">ebarreira@kauai.gov</a>
Kauai County Council	Lisa Ishibashi Scott Sato	241-4820 241-4810	241-6349 241-6349	<a href="mailto:lishibashi@kauai.gov">lishibashi@kauai.gov</a> <a href="mailto:ssato@kauai.gov">ssato@kauai.gov</a>
County of Kauai- Department of Water	Fay Tateishi	245-5423	245-5813	<a href="mailto:ftateishi@kauaiwater.org">ftateishi@kauaiwater.org</a>

**USE OF THIS VENDOR LIST CONTRACT BY NONPROFIT ORGANIZATIONS.** Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS Chapter 103F) have been invited to participate in the SPO price & vendor lists contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on "For Vendors" > "Non-Profits" > "Cooperative Purchasing Program" > "View the list of qualifying nonprofits eligible to participate in cooperative purchasing."

If a nonprofit wishes to purchase from a SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor, i.e., participation must be mutually agreed upon. A Contractor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a SPO price or vendor list Contractor(s).

**CONTRACTORS.** The named contractor(s) are authorized to provide Laboratory Equipment and Supplies. They have signed a Master Agreement with the State of Idaho and a Participating Addendum with the Hawaii State Procurement Office.

Company Name

Fisher Scientific Company, LLC  
VWR International, LLC  
Nikon Instruments, Inc.

**VENDOR CODES** for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

**COMPLIANCE PURSUANT TO HRS §103D-310(c).** Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Vendor List Contract No. 16-15. *No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.*

**PURCHASING CARD (pCard).** The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, HHSC, OHA, and UH, for orders totaling less than \$2500. For purchases \$2500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

**PURCHASE ORDERS** may be issued for purchases \$2,500 or more and for vendors who either do not accept the pCard, who set minimum order requirements before accepting the pCard for payment, or who charge its customers a transaction fee for the usage.

**SPO VL CONTRACT NO. 16-15 & NASPO VALUEPOINT MASTER AGREEMENT NUMBER** (notated on the vendor information page) shall be typed on purchase orders issued against this vendor list contract. For pCard purchases, the SPO VL Contract No. 16-15 and NASPO ValuePoint Master Agreement Number shall be notated on the appropriate transaction document.

**GENERAL EXCISE TAX.** The Hawaii General Excise Tax (GET) shall not exceed 4.712% for the island of Oahu and 4.166 % for Maui, Kauai and Hawaii. The GET is not applied to shipping or delivery charges.

**PAYMENTS** are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

**LEASE AGREEMENTS** are not allowed under this contract.

**DELIVERY.** Unless otherwise indicated in the Master Agreement, the prices are the delivered price to any Purchasing Entity. All deliveries shall be F.O.B. destination, prepaid and allowed (with freight included in the price). If there is a special case where inside delivery fee must be charged, the

Contractor will notify the Participating Entity. Additional delivery charges will not be allowed for back orders.

**VENDOR AND PRODUCT EVALUATION** form SPO-012, for the purpose of addressing concerns on this vendor list contract, is made available to the agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page

**VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET** at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

**HOW TO USE THIS VENDOR LIST CONTRACT:**

1. Contact **ALL** contractors for microscope quotes only. Vendor contact information is located on pages 8-10.
2. Contact **BOTH** Fisher Scientific Company, LLC & VWR International, LLC for quotes regarding the full line catalog of Laboratory Equipment and Supplies. Agencies are encouraged to consolidate orders.
3. Chose the option that works best for your agencies situation.
4. Keep quotes in the procurement file.

**WHAT IS INCLUDED IN THIS VENDOR LIST CONTRACT:**

1. Full Line Catalog of Laboratory Equipment and Supplies.
2. Items costing \$75,000 or less per item after discount is applied.

**WHAT IS EXCLUDED IN THIS VENDOR LIST CONTRACT:**

1. Items costing in excess of \$75,000 after discount (per item).
2. Items included in the Catalog(s) which are not specifically designed or intended for laboratory use (e.g. Reception chairs, couches, coffee tables, general office equipment, etc).



## Fisher Scientific Company, LLC

Master Agreement No. MA16000234-1

### ADDRESS

Business Address:  
300 Industry Drive  
Pittsburgh, PA 15275

Remittance Address:  
Fisher Scientific Company  
File# 50129  
P.O. Box 50129  
Los Angeles, CA 90074-0129

### CONTACT INFORMATION

*Primary Contact:* Blaine Hedani

*Email:* [blaine.hedani@thermofisher.com](mailto:blaine.hedani@thermofisher.com)

*Phone:* (808) 371-3854

*Secondary Contact:* Eric Van Denburg

*Email:* [eric.vandenburg@thermofisher.com](mailto:eric.vandenburg@thermofisher.com)

*Phone:* (949) 842-9685

*Ordering & Shipping Info:* [FisherCustomerService.US@thermofisher.com](mailto:FisherCustomerService.US@thermofisher.com)

*Ordering Questions:* Customer Service

*Email:* [FS.order@thermofisher.com](mailto:FS.order@thermofisher.com)

*Phone:* (800) 766-7000

*Fax:* (800) 926-1166

*Website:* [www.fishersci.com](http://www.fishersci.com)

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Minimum Order: \$50.00

Reference the quote number when placing orders with Customer Service





Master Agreement No. MA16000234-2

# VWR International, LLC

## ADDRESS

Business Address:

100 Matsonford Road, Suite 200  
Radnor, PA 19087

Remittance Address:

P.O. Box 640169  
Pittsburgh, PA 15264-0169

## CONTACT INFORMATION

For ordering and shipping information, please email [hawaii@vwr.com](mailto:hawaii@vwr.com)

*Primary Contact:* Lori Gonzalo-Lee

*Email:* [lori.lee@vwr.com](mailto:lori.lee@vwr.com)

*Cell Phone:* (808) 221-6559

*Secondary Contact:* Lewis McMillan

*Email:* [lewis\\_mcmillan@vwr.com](mailto:lewis_mcmillan@vwr.com)

*Direct Line:* (770) 335-7925

*Fax:* (610) 728-2283

*Website:* [www.vwr.com](http://www.vwr.com)

# Nikon Instruments, Inc.



Master Agreement No. MA16000234-3

## ADDRESS

*Business Address:*  
1300 Walt Whitman Road  
Melville, New York 11747

*Remittance Address:*  
Nikon Instruments, Inc.  
General PO Box 26927  
New York, NY 10087

## CONTACT INFORMATION

*Primary Contact:* Jackie Perry

*Email:* [Jacquelyn.perry@nikon.com](mailto:Jacquelyn.perry@nikon.com)

*Phone:* (631) 547-8526

*Secondary Contact:* Samantha Porretto

*Email:* [Samantha.porretto@nikon.com](mailto:Samantha.porretto@nikon.com)

*Phone:* (631) 547-8549

*Ordering & Shipping Info:* Savi Bains

[niordersswr@nikon.net](mailto:niordersswr@nikon.net)

*Phone:* (631) 547-8594

*Website:* [www.nikoninstruments.com](http://www.nikoninstruments.com)