

NOTICE OF REQUEST FOR EXCLUSION FROM HRS §103D-408

TO: Department Head

FROM: _____
Name of requesting agency

1. Describe the plans, projects, services or landscaping:

Check the applicable reason for this exclusion. Hawaiian Plants species are not appropriate for the particular:

Landscaping Needs. Examples of reasons for exclusion from total plant footprint calculations for Landscaping Needs: Landscaped areas of turf grass or wet hydroseed or hydromulch; Exceptional Trees or street trees;"significant " historic property or property on the National or Hawaii Register of Historic Places; and landscaping for research, food production, or cultural heritage.

AND / OR

Environmental Conditions: erosion control.

Pursuant to HRS §103D-408(d), the Department requests an exclusion for the following:

2. Expected Term of Contract:	3. Prior Exclusions by the Department:
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4. Explain in detail, why the landscaping Needs or Environmental Conditions of the plan or project area warrant an exclusion from the total plant footprint calculations pursuant to HRS §103D-408(d):

5. ***All requirements / approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.***

_____ Date _____

Procurement Officer Signature

6. Approved Disapproved

_____ Date _____ Exclusion No. _____

Department Head Signature