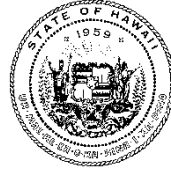


DAVID Y. IGE  
GOVERNOR



SARAH ALLEN  
ADMINISTRATOR  
MARA SMITH  
ASSISTANT ADMINISTRATOR

**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

P.O. Box 119  
Honolulu, Hawaii 96810-0119  
Tel: (808) 587-4700  
email: [state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)  
<http://spo.hawaii.gov>  
Twitter: [@hawaiispo](https://twitter.com/hawaiispo)

April 3, 2018

TO:           Executive Departments/Agencies           Senate  
              Department of Education           Judiciary  
              (Excludes Charter Schools)       City and County of Honolulu  
              Hawaii Health Systems Corporation   Honolulu City Council  
              Office of Hawaiian Affairs       Honolulu Board of Water Supply  
              University of Hawaii           Honolulu Authority for Rapid Transportation  
              House of Representatives

FROM: For Sarah Allen, Administrator

A handwritten signature in black ink, appearing to read "M-S".

SUBJECT: **Change No. 7**  
SPO Price List Contract No. 16-17  
**COARSE PAPER PRODUCTS – OAHU**  
IFB-16-010-O  
**Expires: November 30, 2018**

The following change is made to the price list contract:

- The contractor information for Triple F Holdings, LLC is updated. The remittance address has changed.

The current price list contract incorporating Change No. 7 is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Carey Ann Sasaki at (808) 586-0575 or email [careyann.r.sasaki@hawaii.gov](mailto:careyann.r.sasaki@hawaii.gov).

## WHERE TO FIND

|  |   |
|--|---|
| Participating Jurisdictions .....                        | 1 |
| Points of Contact .....                                  | 1 |
| Use by Nonprofit Organizations .....                     | 2 |
| Contractors .....  | 2 |
| Vendor Codes .....                                       | 2 |
| Compliance .....   | 2 |
| Purchasing Card .....                                    | 2 |
| Purchase Orders .....                                    | 3 |
| Payments .....   | 3 |
| Vendor and Product Evaluation .....                      | 3 |
| Ordering Instructions .....                              | 3 |
| Contractor Information – Triple F Holdings, LLC .....    | 4 |
| Contractor Information – Veritiv Operating Company ..... | 5 |
| Price List.....  | 6 |

**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**SPO Price List Contract No. 16-17**  
Aligned with SPO PL Contract No. 15-06  
Change No. 7  
Effective: 04/03/2018

**COARSE PAPER PRODUCTS - OAHU**

(IFB-16-010-O)

**April 28, 2016 to November 30, 2018**

**PARTICIPATING JURISDICTIONS** listed below have signed a cooperative agreement and/or a memorandum of agreement with the SPO and are authorized to utilize this price list contract.

|   |  |
|---|--|
| Executive Departments/Agencies                              | Senate   |
| Department of Education (DOE)<br>(Excludes Charter Schools) | Judiciary  |
| Hawaii Health Systems Corporation (HHSC)                    | City and County of Honolulu (C&C Honolulu)         |
| Office of Hawaiian Affairs (OHA)                            | Honolulu City Council                              |
| University of Hawaii (UH)                                   | Honolulu Board of Water Supply                     |
| House of Representatives (House)                            | Honolulu Authority for Rapid Transportation (HART) |

The participating jurisdictions are not required, but may purchase from this price list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors, however, HRS chapter 103D and the procurement rules apply to purchases using the applicable procurement method and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources will be at the discretion of the participating jurisdiction.

**POINTS OF CONTACT.** Questions regarding the products listed, ordering, pricing, and status should be directed to the Contractor(s).

Procurement questions or concerns may be directed as follows:

| Jurisdiction                      | Name                                       | Phone                | FAX                  | E-mail   |
|-----------------------------------|--|----------------------|----------------------|--|
| Executive                         | Carey Ann Sasaki                           | 586-0575             | 586-0570             | <a href="mailto:careyann.r.sasaki@hawaii.gov">careyann.r.sasaki@hawaii.gov</a>   |
| DOE<br>(Excludes Charter Schools) | Procurement Staff                          | 675-0130             | 675-0133             | <a href="mailto:DOEProcure@notes.k12.hi.us">DOEProcure@notes.k12.hi.us</a>   |
| HHSC                              | Jeff Dansdill                              | 657-3721             |                      | <a href="mailto:jedansdill@hhsc.org">jedansdill@hhsc.org</a>   |
| OHA                               | Phyllis Ono-Evangelista                    | 594-1833             | 594-1865             | <a href="mailto:phylliso@oha.org">phylliso@oha.org</a>   |
| UH                                | Matthew Chow (Primary)<br>Karlee Hisashima | 956-2765<br>956-8687 | 956-2096<br>956-2093 | <a href="mailto:chowmatt@hawaii.edu">chowmatt@hawaii.edu</a><br><a href="mailto:karlee@hawaii.edu">karlee@hawaii.edu</a> |
| House                             | Brian Takeshita                            | 586-6423             | 586-6401             | <a href="mailto:takeshita@capitol.hawaii.gov">takeshita@capitol.hawaii.gov</a>   |

| Jurisdiction                   | Name                   | Phone    | FAX      | E-mail   |
|--------------------------------|------------------------|----------|----------|--|
| Senate                         | Carol Taniguchi        | 586-6720 | 586-6719 | <a href="mailto:c.taniguchi@capitol.hawaii.gov">c.taniguchi@capitol.hawaii.gov</a>   |
| Judiciary                      | Tritia Cruz            | 538-5805 | 538-5802 | <a href="mailto:tritia.l.cruz@courts.hawaii.gov">tritia.l.cruz@courts.hawaii.gov</a> |
| C&C of Honolulu                | Procurement Specialist | 768-5535 | 768-3299 | <a href="mailto:bfspurchasing@honolulu.gov">bfspurchasing@honolulu.gov</a>           |
| Honolulu City Council          | Heather Murakami       | 768-5084 | 768-1363 | <a href="mailto:hmurakami@honolulu.gov">hmurakami@honolulu.gov</a>                   |
| Honolulu Board of Water Supply | Vicki Kitajima         | 748-5151 | 550-9193 | <a href="mailto:vkitajima@hbws.org">vkitajima@hbws.org</a>                           |
| HART                           | Nicole Chapman         | 768-6135 | 768-5110 | <a href="mailto:nchapman@honolulu.gov">nchapman@honolulu.gov</a>                     |

**USE OF THIS PRICE LIST CONTRACT BY NONPROFIT ORGANIZATIONS.** Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price and vendor list contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit wishes to purchase from an SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor (participation must be mutually agreed upon, for example). A Contractor may choose to deny participation by a nonprofit. However, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than an SPO price list Contractor(s).

**CONTRACTORS.** The following Contractors are authorized to provide Coarse Paper Products for Oahu under SPO PL Contract No. 16-17.

Triple F Holdings, LLC  
Veritiv Operating Company

**VENDOR CODES** for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

**COMPLIANCE PURSUANT TO HRS §103D-310(c).** Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 16-17. *No further compliance verification is required prior to issuing a contract, purchase order or pCard payment when utilizing this contract.*

**PURCHASING CARD (pCard).** The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, HHSC, OHA, and UH, for orders totaling

less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

**PURCHASE ORDERS** may be issued for purchases of \$2,500 or more and for Contractors who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or who charge its customers a transaction fee for the usage.

**SPO PL Contract No. 16-17** will be typed on purchase orders issued against this price list contract. For pCard purchases, the SPO PL Contract No. 16-17 shall be notated on the appropriate transaction document.

**PAYMENTS** are to be made to the remittance address of the Contractor(s). HRS §103-10, HRS, provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

**VENDOR AND PRODUCT EVALUATION.** Form SPO-012, Evaluation: Vendor or Product, for the purpose of addressing concerns on this price list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

**PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET** at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

### **ORDERING INSTRUCTIONS**

**UNIT PRICES** include delivery to destination and all other costs except the State General Excise Tax, currently 4.5% for sales on Oahu. Agencies are advised to add the tax amount to their purchase order total.

**ORDERING** on a timely basis is the responsibility of each agency. Orders shall be issued on an as-needed basis during the price list contract period, and will use either the pCard or purchase order when placing order(s). Contractors or Subcontractors are not obligated to accept any order received after the contract expiration date, however, Contractors or Subcontractors shall fill timely orders for which delivery may extend beyond the expiration date. Agencies shall not issue purchase orders specifying delivery after the price list contract expiration date.

**DELIVERY** of orders totaling \$100 or more (excluding the GET) shall be made within seven (7) business days after receipt of the order or made available at will-call within three (3) business days. Orders totaling less than \$100 (excluding the GET) shall be available for pickup on a will call basis within three (3) business days; or at the option of the Contractor or Subcontractor, delivery may be made according to their delivery schedule. The Contractor or Subcontractor shall contact the appropriate agency to coordinate delivery arrangements.

## CONTRACTOR INFORMATION



### Triple F Holdings, LLC

#### Phone, Mail, Fax, or E-mail Purchase Orders to:

Triple F Holdings, LLC  
98-735 Kuahao Place  
Pearl City, HI 96782  
Phone: (808) 842-9133 ext. 507  
Fax: (808) 842-1184  
Email: [char@ffhawaii.com](mailto:char@ffhawaii.com)

#### Business Address:

Triple F Holdings, LLC  
98-735 Kuahao Place  
Pearl City, HI 96782

#### Contact Person for Billing:

Lehua Darner  
Phone: (808) 842-9133 ext. 105  
Fax: (808) 842-1184  
Email: [lehua@ffhawaii.com](mailto:lehua@ffhawaii.com)

#### Contact Person for Contract Questions:

Charmaine Bernard  
Phone: (808) 842-9133 ext. 507  
Fax: (808) 842-1184  
Email: [char@ffhawaii.com](mailto:char@ffhawaii.com)

#### Remittance Address:

Triple F Holdings, LLC  
dba Triple F Distributing, Inc.  
PO Box 29960  
Honolulu, HI 96820-2360

## CONTRACTOR INFORMATION

### Veritiv Operating Company



#### Fax Purchase Orders to:

Veritiv Operating Company  
Customer Service  
Fax: (800) 251-9721

#### Business Address:

Veritiv Operating Company  
1000 Abernathy Rd. NE, Bldg. 400 Suite 1700  
Atlanta, GA 30328

#### Warehouse Address:

2250 Alahao Place  
Honolulu, HI 96819

#### Contact Person(s):

Customer Service  
Phone: (855) 850-2532  
Email: [facsolcswest@veritivcorp.com](mailto:facsolcswest@veritivcorp.com)  
Fax: (800) 251-9721

Dustin Alford  
Phone: (808) 223-9580  
Email: [dustin.alford@veritivcorp.com](mailto:dustin.alford@veritivcorp.com)  
Fax: (855) 217-1002

#### Remittance Address:

P.O. Box 31001-1382  
Pasadena, CA 91110-1382

**Note: When placing your order, please contact Customer Service via email, phone or fax.**

**PRICE LIST**

|                                     |   | Triple F Holdings, LLC   |                               |            | Veritiv Operating Company                                |                               |            |
|-------------------------------------|---|--|-------------------------------|------------|--|-------------------------------|------------|
| Item No.                            | Item Description  | Brand Name/Product Number/<br>Package Details                      | Recycled Content<br>(PCRM/RM) | Case Price | Brand Name/Product Number/<br>Package Details            | Recycled Content<br>(PCRM/RM) | Case Price |
| <b>GROUP A - TOILET TISSUE</b>      |   |  |                               |            |  |                               |            |
| 1                                   | ROLL, 2-ply, fully bleached, ~4.0"x4.0" shts                    | GUANGZHOU WENDING PAPER CO. 40S4235/ 605 shts/roll, 80 rolls/case  | 100/100                       | \$ 40.53   | KIMBERLY CLARK SCOTT 4460/ 550 shts/roll, 80 rolls/case  | 40/100                        | \$ 39.60   |
| 2                                   | ROLL, 1-ply, fully bleached, ~4.0"x4.0" shts                    | GUANGZHOU WENDING PAPER CO. 40S4139/ 1000 shts/roll, 96 rolls/case | 50/50                         | \$ 49.18   | KIMBERLY CLARK SCOTT 5102/ 1210 shts/roll, 80 rolls/case | 40/100                        | \$ 56.97   |
| 3                                   | JR. JUMBO ROLL, 2-ply, fully bleached                           | GUANGZHOU WENDING PAPER CO. 40S3811/ ~3.55"x1000', 12 rolls/case   | 100/100                       | \$ 24.38   | KIMBERLY CLARK SCOTT 7805/ ~3.55" x1000', 12 rolls/case  | 40/100                        | \$ 29.92   |
| 4                                   | JR. JUMBO ROLL, 1-ply, fully bleached                           | GUANGZHOU WENDING PAPER CO. 40S2000/ ~3.5"x1800', 12 rolls/case    | 100/100                       | \$ 24.13   | KIMBERLY CLARK SCOTT 7223/ ~3.5"x2000', 12 rolls/case    | 40/100                        | \$ 37.04   |
| 5                                   | SR. JUMBO ROLL, 1-ply, fully bleached                           | GUANGZHOU WENDING PAPER CO. 40S4000/ ~3.5"x3400', 6 rolls/case     | 100/100                       | \$ 24.10   | KIMBERLY CLARK SCOTT 7202/ ~3.5x4000', 6 rolls/case      | 40/100                        | \$ 37.75   |
| <b>GROUP B - PAPER TOWELS</b>       |   |  |                               |            |  |                               |            |
| 6                                   | ROLL, 2-ply, fully bleached, individually wrapped, ~9"x11" shts | KIMBERLY CLARK 41482/ 128 shts/roll, 20 rolls/case                 | 40/80                         | \$ 33.05   | KIMBERLY CLARK SCOTT 41482/ 128 shts/roll, 20 rolls/case | 40/80                         | \$ 28.04   |
| 7                                   | MULTI-FOLD, 1-ply, unbleached Kraft, ~9.25"x9.5" shts           | GUANGZHOU WENDING PAPER CO. 40S0925/ 250 shts/pk, 16 pks/case      | 100/100                       | \$ 17.88   | KIMBERLY CLARK SCOTT 1801/ 250 shts/pk, 16 pks/case      | 79/100                        | \$ 17.81   |
| 8                                   | MULTI-FOLD, 1-ply, fully bleached, ~9.25"x9.5" shts             | GUANGZHOU WENDING PAPER CO. 40S9295/ 250 shts/pk, 16 pks/case      | 50/50                         | \$ 20.78   | KIMBERLY CLARK SCOTT 1807/ 250 shts/pk, 16 pks/case      | 70/100                        | \$ 18.52   |
| 9                                   | SINGLE-FOLD, 1-ply, fully bleached, ~9.5"x10.25" shts           | KIMBERLY CLARK 01700/ 250 shts/pk, 16 pks/case                     | 40/60                         | \$ 33.44   | GEORGIA PACIFIC ENVISION 20904/ 250 shts/pk, 16 pks/case | 40/95                         | \$ 25.20   |
| 10                                  | HARD ROLL TYPE, fully bleached, ~8" x 1000' roll                | GUANGZHOU WENDING PAPER CO. 40S8815/ 6 rolls/case                  | 50/50                         | \$ 34.11   | KIMBERLY CLARK SCOTT 1000/ 12 rolls/case                 | 40/60                         | \$ 76.27   |
| <b>GROUP C - TOILET SEAT COVERS</b> |   |  |                               |            |  |                               |            |
| 11                                  | Half-fold, surface mount, white                                 | CONTINENTAL WESTERN 520101/ 250/pk, 20 pks/case                    | 100/100                       | \$ 26.00   | CONTINENTAL WESTERN 520100/ 250/pk, 20 pks/case          | 100/100                       | \$ 29.48   |