

PROCUREMENT POLICY BOARD
Meeting Minutes
Thursday, March 21, 2019, 12:30 p.m.
Comptroller's Conference Room
Kalanimoku Building, Room 410, 1151 Punchbowl Street
Honolulu, Hawaii 96813

Members Present

Elizabeth Webb, Chair
Kathy Suzuki-Kitagawa, Vice-Chair
Lena Cullison
Gary Kurokawa
James Mastin
Curt Otaguro

Guests

June Burke, Grainger
Lance Inouye, General Contractors Association
Pane Meatoga III, Hawaii Operating Engineers
Industry Stabilization Fund

Staff

Department of the Attorney General
Stella Kam, Deputy Attorney General

State Procurement Office
Sarah Allen, Administrator
Bonnie Kahakui, Assistant Administrator
Ruth Baker
Kevin Takaesu
Donn Tsuruda-Kashiwabara
John Vedder

I. Call to Order, Public Notice, Quorum

Chair Elizabeth Webb called the Procurement Policy Board (PPB) meeting to order at 12:34 p.m., with a quorum present.

II. Approval of December 12, 2018, Meeting Minutes

Gary Kurokawa made a motion to accept the minutes of the December 12, 2018, meeting as presented. James Mastin seconded the motion, and the PPB members unanimously approved the minutes.

III. Election of Officers

The members held its annual election of officers, pursuant to HRS §103D-201(3)(e).

Mr. Kurokawa made a motion to nominate Ms. Webb as Chair, and James Mastin seconded the motion. Lena Cullison made a motion to nominate Gary Kurokawa as Vice Chair, and Mr. Mastin seconded the motion. Curt Otaguro was nominated as Secretary. The members unanimously voted to approve the aforementioned slate of officers.

The PPB also welcomed State Comptroller Curt Otaguro as a new member, and thanked Kathy Suzuki-Kitagawa for her service to the board as her holdover term officially ends May 2, 2019.

IV. Procurement Review

SPO Administrator Sarah Allen and SPO Policy & Compliance Supervisor Kevin Takaesu provided an update on the reviews/audits that the SPO is conducting. The SPO is currently reviewing the procurement process by the Department of Transportation Highways Division.

V. Suspension and Debarments

Ms. Allen said that pursuant to HRS §103D-703, the chief procurement officer is authorized to settle and resolve a controversy between a governmental body and a contractor. While the Hawaii Revised Statutes outline disciplinary action against state/county employees who break any ethics or procurement laws, there is no statute that provides for disciplinary action against contractors. She reported that in light of recent cases in which contracts were involved in ethics violations or collusion, the SPO will work with the State Department of Attorney General in addressing this issue.

VI. 2019 Legislature

SPO staff provided updates on current bills and resolutions pertaining to procurement that are moving through the 2019 legislative session.

VII. Next Meeting

The next PPB meeting will take place late May 2019.

VIII. Adjournment

The meeting was adjourned at 1:17 p.m.

Respectfully submitted,



Curt T. Otaguro
Secretary