

DAVID Y. IGE
GOVERNOR



SARAH ALLEN
ADMINISTRATOR
BONNIE KAHAKUI
ASSISTANT ADMINISTRATOR

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April 9, 2019

TO: Executive Departments/Agencies
Department of Education
Public Charter School Commission
and Schools
Hawaii Health Systems Corporation
Office of Hawaiian Affairs
University of Hawaii
House of Representatives
Senate
Judiciary

FROM: Sarah Allen, Administrator

A handwritten signature in cursive script, appearing to read "Sarah Allen".

SUBJECT: ******NOTICE: 01-21-A******
SPO Price List Contract No. 01-21
PADDED STANDARD FORMS
(I-00-072-O)
Price List Contract is continuous

This Notice 01-21-A is to inform the participating jurisdiction/agencies that Hawaii Correctional Industries is not accepting any orders at this time. If an agency/jurisdiction received a quote prior to March 19, 2019, Hawaii Correctional Facilities will fulfill those orders. The current lead time is ten to twelve weeks from the date the final proof is submitted. ***Purchase Orders or Contracts must reflect quotes received prior to March 19, 2019.***

Hawaii Correctional Facilities is tentatively scheduled to resume taking new orders on August 1, 2019. In the interim, agencies are advised to utilize an applicable procurement method and its procedures to purchase padded standard forms such as a small purchase or competitive sealed bidding.

If you have any questions, please contact Lori Cervantes at (808) 587-3355 or email lori.m.cervantes@hawaii.gov.