

DAVID Y. IGE
GOVERNOR



SARAH ALLEN
ADMINISTRATOR

BONNIA KAHAKUI
ASSISTANT ADMINISTRATOR

STATE OF HAWAII
STATE PROCUREMENT OFFICE

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 586-0554
email: state.procurement.office@hawaii.gov
<http://spo.hawaii.gov>
Twitter: [@hawaiispo](https://twitter.com/hawaiispo)

July 9, 2019

TO: Executive Departments/Agencies City and County of Honolulu
Department of Education Honolulu City Council
Hawaii Health Systems Corporation Honolulu Board of Water Supply
Office of Hawaiian Affairs Honolulu Authority for Rapid Transportation
University of Hawaii County of Hawaii
Public Charter School Commission Hawaii County Council
and Schools County of Hawaii – Department of Water Supply
House of Representatives County of Maui
Senate Maui County Council
Judiciary County of Maui – Department of Water Supply
County of Kauai
Kauai County Council
County of Kauai – Department of Water

FROM: For Sarah Allen, Administrator *Bonnie A. Kahakui*

SUBJECT: **Change No. 5**
SPO Price List Contract No. 17-16
Centrex Telephone and Cabling Services – Statewide
RFP-16-007-SW
Expires: May 31, 2022

The following changes are made to the price list contract:

1. The point of contact for ETS is updated on page 4.
2. The point of contacts for the Public Charter School Commission and Schools, Honolulu City Council, Honolulu Board of Water Supply, HART, and the Maui County Council is updated.
3. The information on where to send the signed Telecom Request Form is updated on page 7, number 2.

This current price list contract incorporating Change No. 5 is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor Lists Contracts* on the home page.

If you have any questions, please contact Lori Cervantes at (808) 587-3355 or lori.m.cervantes@hawaii.gov.

WHERE TO FIND:

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**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

SPO Price List Contract No. 17-16
Replaces SPO PL Contract No. 09-10
Includes Change No. 5
Effective: 7/9/2019

THIS SPO PRICE LIST CONTRACT IS FOR AUTHORIZED BUSINESS ONLY

CENTREX TELEPHONE AND TELEPHONE CABLING SERVICES - STATEWIDE

(RFP-16-007-SW)

June 1, 2017 to May 31, 2022

SCOPE:

The general scope of this price list contract covers two (2) categories, Centrex Telephone (Section Three) and Telephone Cabling (Section Four) services statewide.

The first category (Section Three) is Centrex Telephone which covers Centrex single line and multi-line telephone service statewide. Abbreviated five digits and toll-free 8-1-808 dialing should be provided between State users on all islands. Access must be provided to all local, wireless, long distance, and international telephone systems. Associated telephone services like voicemail, Automatic Call Distribution, ISDN BRI (for multi-line service in 5ESS central offices), and telephone instruments must be provided. Also, simple installation and complete repair services for structured cabling (telephone and data), as well as, the materials needed to provide the services shall be included. This service was awarded to Hawaiian Telcom, Inc.

The second category (Section 4) is for cabling only and not for the installation, repair, or provisioning of Centrex service which is covered by Section 3. Participating jurisdictions will have the option of utilizing either Section Three or Section Four for installing cabling; however, it is expected that Section 4 will principally be used for large cabling projects (10 lines and over). This service is awarded to Communication Consulting Services, Inc. for the island of Oahu and to Hawaiian Telcom, Inc. for the island of Hawaii, Maui, Kauai, and Molokai/Lanai.

NOTE:

Chapter 104, HRS, labor rates for Telecommunication Worker and Electrician listed under the Wage Rate Schedule, Bulletin No. 487, or as amended, does not apply to this Price List Contract.

If the construction activity involved in the installation of the communications equipment is not substantial, the activity is not covered under Chapter 104, HRS and the participating jurisdiction may utilize this contract. Substantial means the cost of construction is under 20% in relation to the total project cost.

If the construction activity involved in the installation of the communications equipment is substantial, the participating jurisdiction cannot utilize this contract. Substantial means the cost of construction is 20% or more in relation to the total project cost.

NOTE:

Long distance telephone services are covered under SPO Price List Contract No. 12-10, and is available at the SPO website: <http://spo.hawaii.gov>; click on *Price & Vendor List Contracts* on the home page.

PARTICIPATING JURISDICTIONS listed below have signed a memorandum of agreement with the SPO and are authorized to utilize this price list contract.

Executive Departments/Agencies	City and County of Honolulu
Department of Education	Honolulu City Council
Hawaii Health Systems Corporation	Honolulu Board of Water Supply
Office of Hawaiian Affairs	Honolulu Authority for Rapid Transportation
University of Hawaii	County of Hawaii
Public Charter School Commission and Schools	Hawaii County Council
House of Representatives	County of Hawaii – Department of Water Supply
Senate	County of Maui
Judiciary	Maui County Council
	County of Maui – Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai – Department of Water

The participating jurisdictions are not required but may purchase from this price list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors, however, HRS chapter 103D and the procurement rules apply to purchases using the applicable procurement method and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources will be at the discretion of the participating jurisdiction.

POINTS OF CONTACT:

Questions regarding equipment and services listed, ordering, pricing, and status should be directed to the vendor or the ETS IT Manager, Sharon Wong at (808) 587-9783.

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Phone	FAX	E-mail
Executive	Lori Cervantes	587-3355	586-0570	lori.m.cervantes@hawaii.gov
Department of Education	Procurement Staff	675-0130	675-0133	DOEProcure@notes.k12.hi.us
Hawaii Health Systems Corporation	Jeff Dansdill	657-3721		jedansdill@hhsc.org
Office of Hawaiian Affairs	Phyllis Ono-Evangelista	594-1833	594-1865	phylliso@oha.org
University of Hawaii	Karlee Hisashima	956-8687	956-2093	karlee@hawaii.edu
Public Charter School Commission and Schools	Danny Vasconcellos	586-3775	586-3776	danny.vasconcellos@spscsc.hawaii.gov
House	Brian Takeshita	586-6423	586-6401	takeshita@capitol.hawaii.gov
Senate	Carol Taniguchi	586-6720	586-6719	c.taniguchi@capitol.hawaii.gov
Judiciary	Tritia Cruz	538-5805	538-5802	tritia.l.cruz@courts.hawaii.gov
C&C of Honolulu	Procurement Specialist	768-5535	768-3299	bfspurchasing@honolulu.gov

Jurisdiction	Name	Phone	FAX	E-mail
Honolulu City Council	Andrew Malahoff Nanette Saito	768-5016 768-5085	768-5011	amalahoff@honolulu.gov nsaito@honolulu.gov
Honolulu Board of Water Supply	Procurement Office	745-5071		fn_procurement@hbws.org
HART	Paula Youngling	768-6294		pyoungling@honolulu.gov
County of Hawaii	Steve Wilhelm	961-8440	961-8248	purchasing@hawaiicounty.gov
Hawaii County Council	Steve Wilhelm	961-8440	961-8248	purchasing@hawaiicounty.gov
County of Hawaii-Department of Water Supply	Ka'iulani Matsumoto	961-8050 ext. 224	961-8657	kmatsumoto@hawaiidws.org
County of Maui	Greg King	270-7830	270-7686	greg.king@co.maui.hi.us
Maui County Council	Marlene Rebugio	270-7838		marlene.rebugio@mauicounty.us
County of Maui-Department of Water Supply	Kenneth L. Bissen Holly Perdido	270-7684 270-7684	270-7136 270-7136	ken.bissen@co.maui.hi.us holly.perdido@co.maui.hi.us
County of Kauai	Ernest Barreira	241-4295	241-6297	ebarreira@kauai.gov
Kauai County Council	Lisa Ishibashi Scott Sato	241-4820 241-4810	241-6349 241-6349	lishibashi@kauai.gov ssato@kauai.gov
County of Kauai-Department of Water	Marcelino Soliz	245-5470	245-5813	msoliz@kauaiwater.org

AUTHORIZED CONTRACTORS:

Hawaiian Telcom, Inc.: Centrex Telephone - Statewide

Hawaiian Telcom, Inc.: Cabling Service – Hawaii, Maui, Kauai, Molokai/Lanai

Hawaiian Telcom, Inc.: Cabling Service – Oahu (One (1) to Nine (9) jacks)

Communication Consulting Services, Inc.: Cabling Service – Oahu (Ten (10) or more jacks)

PURCHASING CARD (pCard). The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive departments/agencies, excluding DOE, OHA, HHSC and UH, for orders totaling less than \$2,500. For purchases \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

PURCHASE ORDERS may be issued for purchases \$2,500 or more; and for vendors who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or charge its customers a transaction fee for the usage.

VENDOR CODES for annotation on purchase orders are obtainable from the “Alphabetical Vendor Edit Table Report” available at your department’s fiscal office. Agencies are cautioned

Centrex Telephone and Telephone
Cabling Service

SPO PL Contract No. 17-16
06/01/2017 to 05/31/2022

that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order. Therefore, when processing an invoice for payment, be sure that the correct vendor code is used.

ORDERING on a timely basis is the responsibility of each agency. Orders shall be issued on an as-needed basis during the price list contract period. Vendor shall not accept any orders received after the price list contract expiration date; however, vendor shall fill orders for which delivery may extend beyond the expiration date.

SPO PL CONTRACT NO. 17-16 shall be typed on purchase orders issued from this price list contract. For pCard purchases, the SPO PL Contract No. 17-16 shall be notated on the appropriate transaction document.

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 17-16. *No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.*

VENDOR AND PRODUCT EVALUATION form, SPO-012, is made available to the agencies for the purpose of addressing concerns on this price list contract. The form can be accessed from the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

PRICE LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

CONTRACTORS INFORMATION

The link below provides price sheets, reference sheets, additional documents for Hawaiian Telcom, Inc. and Communication Consulting Services, Inc., and the Telecom Request Form (ICSD-001) and instructions.

<http://spo.hawaii.gov/for-state-county-personnel/programs/hats-prices-reference-sheets-pl-17-16/>

Hawaiian Telcom, Inc.

ADDRESS

Business Address:
1177 Bishop Street
Honolulu, HI 96813

Remittance Address:
P.O. Box 30770
Honolulu, Hawaii 96820-0770

CONTACT INFORMATION

Primary Contact: Susan Chun *Phone:* (808) 546-1725
Email: susan.chun@hawaiiantel.com *Fax:* (808) 546-8288
Vendor Code: 289236-11

1. Participating jurisdictions shall complete a Telecom Request (TR) (ETS-001), signed by the Telecom Coordinator.
2. The signed Telecom Request Form shall be sent:
 - To DAGS/ETS/NB via State messenger or
 - By fax to (808) 587-9831 or
 - By USPS to 1151 Punchbowl Street, B-20, Honolulu, HI 96813 or
 - Email to ETS.NB.TRS@hawaii.gov
3. TR forms not signed by the Telecom Coordinator will be returned back to the Telecom Coordinator.
4. DAGS/ETS/TSB will route the approved TR Form to Hawaiian Telcom, Inc. (HT) for HATs service for all islands, cabling services for Hawaii, Kauai, Maui, Molokai, Lanai, and for less than ten (10) jacks on Oahu. If the TR is not approved, it will be returned to the Telecom Coordinator.
5. Departments will encumber the funds based on the approved TR. Network charges will be billed to the telephone bill. HT will provide a separate bill for purchases of equipment and cabling.
6. The department shall remit payment by pCard or check.
7. Questions pertaining to Centrex or Cabling services are directed to Susan Chun at (808) 546-1725.

Communication Consulting Services, Inc.

ADDRESS

Business Address:
1605 Colburn Street
Honolulu, Hawaii 96817

Remittance Address:
1605 Colburn Street
Honolulu, Hawaii 96817

CONTACT INFORMATION

Contact: Johnett Nacapoy

Email: oahucablingsvc@ccsi-solutions.com

Phone: (808) 842-7800

Fax: (808) 842-0811

Contact: Ted Salmon

Email: oahucablingsvc@ccsi-solutions.com

Phone: (808) 842-7800

Fax: (808) 842-0811

Vendor Code: 217296-01

1. The Department shall contact Johnett Nacapoy or Ted Salmon with CCSI at (808) 842-7800 when ordering ten (10) or more jacks for cabling services on the island of Oahu.
2. CCSI will conduct a pre-field and provide a quote to the Departments.
3. A Telecom Request (TR) will be issued with the attached quote from CCSI and sent to DAGS/ETS/TSB by one of the methods shown on number 2 above.
4. If the TR is approved, DAGS/ETS/TSB will send the TR to the Telecom Coordinator. If the TR is not approved, it will be returned to the Telecom Coordinator.
5. Departments will then encumber the funds based on the approved TR. Purchases can be paid by pCard or Purchase Orders. The Purchase Order must be assigned a PO number in order for CCSI to bill for service. The Purchase Order should be mailed to: Communications Consulting Services, Inc., 1605 Colburn Street, Honolulu Hawaii, 96817, or sent by FAX to (808) 842-0811.
6. Once the Purchase Order is received, CCSI will schedule the installation. Do not issue your TR for voice services until the jacks are installed, otherwise HT will bill a travel charge of \$40.00.
7. Questions pertaining to Cabling is directed to Johnett Nacapoy or Ted Salmon at (808) 842-7800.