

DAVID Y. IGE
GOVERNOR




SARAH ALLEN
ADMINISTRATOR
BONNIE KAHAKUI
ASSISTANT ADMINISTRATOR

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 586-0554
email: state.procurement.office@hawaii.gov
<http://spo.hawaii.gov>
Twitter: [@hawaiispo](https://twitter.com/hawaiispo)

August 01, 2019

TO: Executive Departments/Agencies
(Excludes DOE, HHSC)
Office of Hawaiian Affairs
University of Hawaii

FROM: Sarah Allen, Administrator 

SUBJECT: ******NOTICE: 01-15-B******
SPO Price List Contract No. 01-15
LETTERHEAD, ENVELOPES AND BUSINESS CARDS
(IFB-01-042-O)
Price List Contract is continuous

This Notice 01-15-B is to inform the participating jurisdiction/agencies that Hawaii Correctional Industries (HCI) is not accepting any orders. It is anticipated that HCI will resume business on September 2, 2019. In the interim, agencies are advised to utilize an applicable procurement method and its procedures to purchase letterheads, envelopes and business cards, such as a small purchase or competitive sealed bidding.

If you have any questions, please contact Lori Cervantes at (808) 587-3355 or email lori.m.cervantes@hawaii.gov.