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Aug 1, 2019

TO: Executive Departments/Agencies  
Department of Education  
Public Charter School Commission  
and Schools  
Hawaii Health Systems Corporation  
Office of Hawaiian Affairs  
University of Hawaii  
House of Representatives  
Senate  
Judiciary

FROM: Sarah Allen, Administrator 

SUBJECT: **\*\*\*\*NOTICE: 01-21-B\*\*\*\***  
SPO Price List Contract No. 01-21  
**PADDED STANDARD FORMS**  
(I-00-072-O)  
**Price List Contract is continuous**

This Notice 01-21-B is to inform the participating jurisdiction/agencies that Hawaii Correctional Industries (HCI) is not accepting any orders. It is anticipated that HCI will resume business on September 2, 2019. In the interim, agencies are advised to utilize an applicable procurement method and its procedures to purchase padded standard forms, such as a small purchase or competitive sealed bidding.

If you have any questions, please contact Lori Cervantes at (808) 587-3355 or email [lori.m.cervantes@hawaii.gov](mailto:lori.m.cervantes@hawaii.gov).