

DAVID Y. IGE
GOVERNOR



SARAH ALLEN
ADMINISTRATOR
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**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

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<http://spo.hawaii.gov>

November 13, 2020

TO: Executive Departments/Agencies
Hawaii Health Systems Corporation
Judiciary
University of Hawaii

FROM: Sarah Allen, Administrator

A handwritten signature in cursive script, appearing to read "Sarah Allen".

SUBJECT: **New Price List Contract**
SPO Price List Contract No. 21-03
CRYSTALLITE WINDOW ENVELOPES – STATEWIDE
IFB-21-005-SW
Order Deadline Dates: November 30, 2020 and October 15, 2021

This is a new Price List Contract for Crystallite Window Envelopes – Statewide, SPO Price List Contract No. 21-03.

This contract is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Carey Ann Sasaki at (808) 586-0575 or careyann.r.sasaki@hawaii.gov.

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**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

SPO Price List Contract No. 21-03
Replaces SPO PL Contract No. 16-02
Effective: 11/13/2020

CRYSTALLITE WINDOW ENVELOPES - STATEWIDE

(IFB-21-005-SW)

Requirements for Calendar Years 2021 and 2022

ORDER DEADLINE DATES: NOVEMBER 30, 2020 and OCTOBER 15, 2021

PARTICIPATING JURISDICTIONS listed below have signed a cooperative agreement with the SPO and are required to utilize this price list contract.

- Executive Departments/Agencies (Excludes Department of Education [DOE], Office of Hawaiian Affairs [OHA])
- Hawaii Health System Corporation (HHSC)
- Judiciary
- University of Hawaii (UH)

USE OF THE PRICE LIST CONTRACT Per Requirements Circular No. C21-01 dated August 17, 2020, the jurisdiction quantity requirements were submitted in response to this circular and are firm commitments to purchase window envelopes. Agencies shall place orders directly with the Contractor for their quantities submitted. In the event an agency listed on the attached Agency Requirements fails to submit its order by November 30, 2020 for calendar year 2021 and by October 15, 2021 for calendar year 2022, the Contractor has the option to automatically process the order at the contracted price in accordance with the Delivery Schedule.

Quantities listed on the attached Agency Requirements represent a minimum amount. The State reserves the right to purchase larger quantities at the prices quoted for this and the orders shall be placed with the Contractor by November 30, 2020 for calendar year 2021 and by October 15, 2021 for calendar year 2022. Agencies from the above stated participating jurisdictions that are not listed in the attached Agency Requirements may place orders by the same deadline. These agencies shall provide the Contractor with a sample of their envelope and specify the amount and delivery schedule deadline(s).

EXCEPTION TO THE PRICE LIST CONTRACT For uncommitted purchases, an exception may be granted when the price list contract does not meet the purchasing agency's needs. For this purpose, Executive Branch Department Heads (or as delegated by the department head) are granted the authority to make the exception approval. This procedure will allow departments to make their own determination when not practicable or advantageous to use the contract.

Executive departments and participating jurisdictions may use form SPO-005, *Request for Purchase Exemption from SPO Price or Vendor List Contract* as a template to record and file requests. Form SPO-005 may be edited to meet the specific department needs. SPO forms are available on the SPO website at <http://spo.hawaii.gov>. Click on *Forms* from the home page.

When the price list contract is not used, agencies shall purchase using the applicable procurement method and its procedures, such as small purchases or Competitive Sealed Bidding. All approvals shall be made prior to purchase. Purchases made after-the-fact, without prior approval, shall be

processed as procurement violations through the form SPO-016, *Procurement Violation: Report of Findings and Corrective Action and/or Request for After-the-Fact Payment Approval*.

POINTS OF CONTACT Questions regarding the products listed, ordering, pricing, and status should be directed to the Contractor.

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Phone	Fax	E-mail
Executive	Carey Ann Sasaki	586-0575	586-0570	careyann.r.sasaki@hawaii.gov
HHSC	Joe Evanoff	315-7449		jevanoff@hhsc.org
Judiciary	Tritia Cruz	538-5805	538-5802	tritia.l.cruz@courts.hawaii.gov
UH	Karlee Hisashima	956-8687	956-2093	karlee@hawaii.edu

USE OF THIS PRICE LIST CONTRACT BY NONPROFIT ORGANIZATIONS Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price and vendor list contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing*.

If a nonprofit wishes to purchase from an SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor (participation must be mutually agreed upon, for example). A Contractor may choose to deny participation by a nonprofit. However, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than an SPO price list Contractor(s).

CONTRACTOR The following Contractor is authorized to provide Crystallite Window Envelopes to the State of Hawaii.

EMSS, Inc.

Business Address:

98-746 Kuahao Place
Pearl City, HI 96782

Contact Person:

Kyle Hashimoto
Phone: (808) 836-3775 x227
Mobile Phone: (808) 258-7083
Fax: (808) 836-4696
Email: kyle@emsshi.com

Remittance Address:

Same as business address

VENDOR CODES for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table Report* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

COMPLIANCE PURSUANT TO HRS §103D-310(c) Prior to awarding this contract, the SPO verified compliance of the Contractor named in the SPO Price List Contract No. 21-03. *No further compliance verification is required prior to issuing a contract, purchase order or pCard payment when utilizing this contract.*

PURCHASING CARD (pCard) The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive departments/agencies, excluding HHSC, for orders totaling less than \$2,500. For purchases \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

PURCHASE ORDERS may be issued for purchases \$2,500 or more and for Contractors who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or who charge its customers a transaction fee for the usage.

SPO PL CONTRACT NO. 21-03 will be typed on purchase orders issued against this price list contract. For pCard purchases, the SPO PL Contract No. 21-03 shall be notated on the appropriate transaction document.

STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE shall not exceed the following rates if seller elects to pass on the charges to its customers.

COUNTY	COUNTY SURCHARGE TAX RATE	STATE GET	MAX PASS-ON TAX RATE	EXPIRATION DATE OF SURCHARGE TAX RATE
C&C OF HONOLULU	0.50%	4.0%	4.7120%	12/31/2030
HAWAII	0.50%	4.0%	4.7120%	12/31/2030
COUNTY OF MAUI (including Molokai and Lanai)	0.0%	4.0%	4.1666%	No county surcharge
KAUAI	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation's website at <http://tax.hawaii.gov/geninfo/countysurcharge>.

PAYMENTS are to be made to the remittance address of the Contractor(s). HRS §103-10, HRS, provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment.

VENDOR AND PRODUCT EVALUATION Form SPO-012, Evaluation: Vendor or Product, for the purpose of addressing concerns on this price list contract, is available to the agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

ORDERING INSTRUCTIONS

UNIT PRICES include delivery to destination and all other costs including the State General Excise Tax and County Surcharge, currently 4.5% for transactions made on the islands of Oahu, Hawaii, and Kauai, and 4% for transactions made on the islands of Maui, Molokai and Lanai. Agencies are advised to add the tax amount to their purchase order total.

ORDERING on a timely basis is the responsibility of each agency. All orders shall be placed with the Contractor by November 30, 2020 for calendar year 2021 and by October 15, 2021 for calendar year 2022. The Contractor is not obligated to accept any order received after the deadline dates. The Contractor shall honor all orders received by the deadline dates and deliver within the required delivery times. Note: The order deadline for calendar year 2021 has been pushed back for a few weeks, therefore, earliest delivery times may be pushed back for a few weeks. Contractor will work with agencies on delivery schedule.

PROOFS Proofs must be approved by each individual department before final run-off. Contractor shall contact the departmental coordinator to arrange for proof approvals.

DELIVERIES by the Contractor shall be made in accordance with the attached Agency Requirements and Delivery Schedule, or as specified on the order. Agencies shall be informed that the Contractor will be given 60 days to process their order. In the event an agency listed in the attached Agency Requirements and Delivery Schedule fails to submit its order, the Contractor shall automatically process the order in accordance with the Delivery Schedule.

INSPECTION Agencies are advised to inspect merchandise delivered immediately upon receipt and report any discrepancies to the vendor within five (5) working days from delivery date.

PRICE LIST

<u>Item No.</u>	<u>Description- All envelopes are standard #10, 4-1/8" x 9-1/2"</u>	<u>Price per Thousand (M)</u>
A	Security lined, White Wove, Single Window size: 1-1/8" x 4-1/2", positioned 1/2" from the bottom, 7/8" from the left edge	\$ 31.14 /M
B	Tan Kraft, Single Window size: 1-1/8" x 4-5/8", positioned 1-1/8" from the bottom, 2-1/8" from the left edge	\$ 32.76 /M
C	Security lined, White Wove, Single Window size: 1-1/8" x 4-5/8", positioned 1" from the bottom and 7/8" from the left edge	\$ 31.14 /M
D	Tan Kraft, Single Window size: 1/4" x 2-1/4", positioned 3-1/8" from the bottom and 2-3/4" from the left edge	\$ 32.76 /M
E	Security lined, White Wove, Single Window size: 1-1/8" x 4-5/8", positioned 1" from the bottom and 1" from the left edge	\$ 31.14 /M
F	Tan Kraft, Double Window, bottom flap opening, Return address window size: 2-1/2" x 1", positioned 2-1/2" from the bottom and 3/4" from the left edge Addressee window size: 3-1/2" x 1", positioned 3/4" from the bottom and 2" from the left edge	\$ 34.54 /M
G	Security lined, White Wove, Double Window, Return address window size: 4" x 1", positioned 2-5/8" from the bottom and 1/2" from the left edge Addressee window size: 4-1/2" x 1-1/8", positioned 7/8" from the bottom and 1-3/4" from the left edge	\$ 31.28 /M
H	Security lined, White Wove, Single Window size: 1-1/8" x 4-1/2", positioned 3/4" from the bottom and 3/4" from the left edge	\$ 31.14 /M

Calendar Year 2021

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IMPORTANT NOTE: QUANTITIES GIVEN ARE MINIMUM ESTIMATES. AGENCIES NOT LISTED WILL BE ALLOWED TO PLACE ORDERS												
Dept	Division/Branch/Program Contact/Phone Number (to be provided to awarded vendor)	Delivery Address*	Delivery Deadline	Return address Print Required	ITEM NO.							
					A	B	C	D	E	F	G	H
AG	ASO/Fiscal	Att: Fiscal Office 425 Queen St., Honolulu, HI 96813	1/5/2021	x		3,000						
AG	Medicaid Fraud Control Unit	707 Richards St, Ste 402 Honolulu, HI 96813	1/31/2021	x		1,500						
DAGS	PWD/SSO	1151 Punchbowl St, #422 Honolulu, HI 96813	2/15/2021	x		500						
DAGS	ACCTG/Pre-Audit	PO Box 119 Honolulu, HI 96810	3/1/2021	x	2,500	75,000						
DAGS	ACCTG/Pre-Audit	PO Box 119 Honolulu, HI 96811	5/3/2021	x		100,000						
DAGS	ACCTG/Pre-Audit	PO Box 119 Honolulu, HI 96812	7/1/2021	x		75,000						
DAGS	ACCTG/Pre-Audit	PO Box 119 Honolulu, HI 96813	10/1/2021	x		75,000						
DAGS	HI District	75 Aupuni St Hilo, HI 96720	2/1/2021	x	500							
DBEDT	HHFDC - Dev Br	677 Queen St Honolulu, HI 96813	6/1/2021	x				3,000				
DBEDT	HHFDC - Fiscal Mgmt Br	677 Queen St Honolulu, HI 96813	2/15/2021	x	2,500							
DHS	Audit	DHS/AQCRO/QC 1390 Miller St, Rm 112 Honolulu, HI 96813	5/31/2021	x	1,500							
DHS	Audit - Hilo	DHS/AQCRO/QC-Hilo 75 Aupuni St, Rm 111 Hilo, HI 96720	5/31/2021	x	1,000							
DHS	Audit - Maui	DHS/AQCRO/QC-Maui 54 High St, Rm 125 Wailuku, HI 96793	5/31/2021	x	800							
DHS	BESSD	DHS-BESSD 86-120 Farrington Hwy Waianae, HI 96792	8/24/2021	x		5,000						
DHS	BESSD-Kailua FTW	DHS-BESSD-Kailua FTW 354 Ululniu St, Ste 401 Kailua, HI 96734	4/19/2021	x	5,000							
DHS	BESSD-Koolau PC-Luluku	DHS-BESSD-Koolau PC- Luluku 45-513 Luluku Rd Kaneohe, HI 96744	1/15/2021	x	2,500							
DHS	BESSD-Pohulani PC	DHS-BESSD-Pohulani PC 677 Queen St, Ste 400B Honolulu, HI 96813	1/4/2021	x	5,000							

Calendar Year 2021

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DHS	BESSD-Wahiawa FTW	DHS-BESSD-Wahiawa FTW 1008 California Ave, Bldg B Wahiawa, HI 96786	6/7/2021	x	3,000							
DHS	BESSD-Wahiawa PC	Wahiawa Processing Center 929 Center St Wahiawa, HI 96786	1/11/2021	x	2,500							
DHS	BESSD-Waianae FTW	DHS-BESSD-Waianae FTW 601 Kamkila Blvd, Rm 138 Kapolei, HI 96707	2/16/2021	x	1,500							
DHS	BESSD-Waipahu PC	DHS-BESSD-Waipahu PC 94-275 Mokuola St, Rm 303 Waipahu, HI 96797	1/6/2021	x	30,000							
DHS	Division of Vocational Rehab	DHS-Division of Vocational Rehab 1010 Richard St, Rm 217 Honolulu, HI 96813	1/15/2021	x	2,000							
DHS	Div of Vocational Rehab- Maui	Division of Vocational Rehabilitation - Maui Branch 54S High St, Ste 309 Wailuku, HI 96793	1/15/2021	x	5,000							
DHS	Vocational Rehab-Oahu	Vocational Rehabilitation - Oahu Branch 600 Kapiolani Blvd, #301 Honolulu, HI 96813	1/15/2021	x	5,000							
DHS	Vocational Rehab-Oahu- Transition Section	Vocational Rehabilitation - Oahu Branch - Transition 1010 Richards St., Ste 614 Honolulu, HI 96813	1/15/2021	x	5,000							
DHS	FGPO	1010 Richards St., Ste 614 Honolulu, HI 96813	1/5/2021	x		2,000						
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96819	1/8/2021	x	24,000					30,000	300,000	
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96820	2/5/2021	x							300,000	
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96821	3/2/2021	x							275,000	
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96822	4/2/2021	x	24,000						350,000	
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96823	5/7/2021	x							300,000	
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96824	6/4/2021	x							325,000	

Calendar Year 2021

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DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96825	7/9/2021	x	24,000						25,000	300,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96826	8/6/2021	x								275,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96827	9/3/2021	x								325,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96828	10/8/2021	x	31,000							325,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96828	11/5/2021	x								325,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96828	12/3/2021	x								300,000
DHS	FMO-CRS	1390 Miller St, Rm 107 Honolulu, HI 96813	1/15/2021	x	20,000							
DHS	FMO-CRS	1391 Miller St, Rm 107 Honolulu, HI 96813	1/15/2021	x								2,500
DHS	SSD	1010 Richards St., Ste 614 Honolulu, HI 96813	2/15/2021	x		2,000						
DHS	SSD	1011 Richards St., Ste 614 Honolulu, HI 96813	8/16/2021	x		2,000						
DLIR	Boiler and Elevator Inspection Branch	830 Punchbowl Street Room 425 Honolulu, HI 96813	2/1/2021	x	3,500							
DLIR	Disability Compensation Division Administration	830 Punchbowl Street, #211 Honolulu, HI 96813	2/19/2021	x	5,000							
DLIR	ESARO	830 Punchbowl Street, Rm. 429 Honolulu, HI 96813	2/1/2021	x	20,000							
DLIR	Hawaii Occupational Safety & Health Division	830 Punchbowl Street Room 425 Honolulu, HI 96813	4/1/2021	x	2,000							
DLIR	Unemployment Insurance Division	830 Punchbowl Street Room 325 Honolulu, HI 96813	2/1/2021	x	50,000							1000
DLNR	Bureau of Conveyances	1151 Punchbowl Street #121 Honolulu, HI 96813	2/1/2021	x	5,000							

Calendar Year 2021

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					A	B	C	D	E	F	G	H
DLNR	Bureau of Conveyances	1152 Punchbowl Street #121 Honolulu, HI 96813	6/1/2021	x	5,000							
DLNR	Bureau of Conveyances	1153 Punchbowl Street #121 Honolulu, HI 96813	10/1/2021	x	5,000							
DLNR	DOBOR-Administration	4 Sand Island Access Rd Honolulu, HI 96819	2/1/2021	x	2,000							
DLNR	DOBOR-Administration- Fiscal	4 Sand Island Access Rd Honolulu, HI 96819	2/1/2021	x	26,000	500						
DLNR	DOBOR-Administration- Hawaii District	74-380 Kealakehe Parkway Kailua-Kona, HI 96740-2704	1/1/2021	x	12,000							
DLNR	DOBOR-Administration- Kauai District	2494 Niumalu Rd Lihue, HI 96766	2/1/2021	x	2,000							
DLNR	DOBOR-Administration- Maui District	101 Maalaea Boat Harbor Road Wailuku, HI 96793	1/1/2021	x	2,000							
DLNR	Division of State Parks	1151 Punchbowl Street, Rm 310 Honolulu, Hawaii 96813	1/1/2021	x	9,000	1,000						
DOA	Agricultural Resource Management Division	1428 S. King St Honolulu, HI 96814	1/5/2021	x	15,000							
DOH	Adult Mental Health Division	1250 Punchbowl Street #256 Honolulu HI 96813-2416	10/1/2021	x		2,000						
DOH	Environmental Management Division-Safe Drinking Water Branch	Uluakupu Bldg 4 2385 Waimano Home Rd, Ste 110 Pearl City, HI 96782-1400	1/15/2021	x	1,500							
DoTax	Compliance Division/Oahu Collection Branch	Attn: Caren Char 830 Punchbowl St, Rm 203 Honolulu, HI 96813	6/30/2021	x	7,500							
DoTax	Compliance / Hawaii District Office	75 Aupuni St, Rm 101 Hilo, HI 96720	2/1/2021	x	8,000							
DoTax	Taxpayer Services & Processing/Document Processing	830 Punchbowl St, Rm 126 Honolulu, HI 96813	1/5/2021	x	500,000							
DoTax	Taxpayer Services & Processing/Document Processing	831 Punchbowl St, Rm 126 Honolulu, HI 96813	6/1/2021	x	500,000							
JUD	Circuit Court of the Fifth Circuit-Special Services Division	3970 Kaana St, Ste 205 Lihue, HI 96766-1282	1/4/2021	x	5,000							
JUD	ACSB, District Court Probation	District Court of the 1st Circuit 1111 Alakea Street, 2nd Floor Honolulu, HI 96813	1/29/2021	x	3,000							
JUD	Fiscal Accounting	District Court of the 1st Circuit 1111 Alakea Street 4th Floor Honolulu, HI 96813	1/4/2021	x					10,000			

Calendar Year 2021

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Dept	Division/Branch/Program Contact/Phone Number (to be provided to awarded vendor)	Delivery Address*	Delivery Deadline	Return address Print Required	ITEM NO.							
					A	B	C	D	E	F	G	H
JUD	Fiscal Operations	1111 ALAKEA ST 4TH FL HONOLULU, HI 96813	2/15/2021	x			3,000					
JUD	Ewa District Court	District Court of the 1st Circuit 870 Fourth Street Pearl City, HI 96782	1/8/2021	x	20,000					5,000		
JUD	Ewa District Court	District Court of the 1st Circuit 870 Fourth Street Pearl City, HI 96783	7/9/2021	x	20,000					5,000		
JUD	Kaneohe District Court	District Court of the 1st Circuit 45-939 Po'okela Street Kaneohe, HI 96744	1/8/2021	x	30,000					30,000		
JUD	Wahiawa District Court	District Court of the 1st Circuit 1034 Kilani Avenue #110 Wahiawa, HI 96786	1/8/2021	x	20,000							
JUD	Wahiawa District Court	District Court of the 1st Circuit 1034 Kilani Avenue #110 Wahiawa, HI 96787	7/9/2021	x	20,000							
JUD	Waianae District Court	District Court of the 1st Circuit 4675 Kapolei Parkway Kapolei, HI 96707	1/4/2021	x	10,000		10,000					
PSD	Hawaii Paroling Authority	1177 Alakea St, Ground Floor Honolulu, HI 96813	8/17/2021	x	10,000							
Totals by Item Number					1,516,800	344,500	13,000	0	53,000	55,000	3,702,500	1,000

Calendar Year 2022

Note: Proofs are required for all envelopes requiring printing. Vendor shall submit proofs for approval to agency prior to final printing.

IMPORTANT NOTE: QUANTITIES GIVEN ARE MINIMUM ESTIMATES. AGENCIES NOT LISTED WILL BE ALLOWED TO PLACE ORDERS												
Dept	Division/Branch/Program Contact/Phone Number (to be provided to awarded vendor)	Delivery Address*	Delivery Deadline	Return address Print Required	ITEM NO.							
					A	B	C	D	E	F	G	H
DAGS	PWD/SSO	1151 Punchbowl St, #422 Honolulu, HI 96813	2/15/2022	x		500						
DAGS	ACCTG/Pre-Audit	PO Box 119 Honolulu, HI 96810	3/1/2022	x		75,000						
DAGS	ACCTG/Pre-Audit	PO Box 119 Honolulu, HI 96811	5/2/2022	x		100,000						
DAGS	ACCTG/Pre-Audit	PO Box 119 Honolulu, HI 96812	7/1/2022	x		75,000						
DAGS	ACCTG/Pre-Audit	PO Box 119 Honolulu, HI 96813	10/3/2022	x		75,000						
DAGS	HI District	75 Aupuni St Hilo, HI 96720	2/1/2022	x	500							
DBEDT	FTZ	521 Ala Moana Blvd, #101 Honolulu, HI 96813	2/1/2022	x	1,000							
DBEDT	HHFDC - Dev Br	677 Queen St Honolulu, HI 96813	6/1/2022	x				3,000				
DBEDT	HHFDC - Fiscal Mgmt Br	677 Queen St Honolulu, HI 96813	2/14/2022	x	2,500							
DHS	Audit	DHS/AQCRO/QC 1390 Miller St, Rm 112 Honolulu, HI 96813	5/31/2022	x	1,500							
DHS	Audit - Hilo	DHS/AQCRO/QC-Hilo 75 Aupuni St, Rm 111 Hilo, HI 96720	5/31/2022	x	1,000							
DHS	Audit - Maui	DHS/AQCRO/QC- Maui 54 High St, Rm 125 Wailuku, HI 96793	5/31/2022	x	800							
DHS	BESSD	DHS-BESSD 86-120 Farrington Hwy Waianae, HI 96792	8/24/2022	x		5,000						
DHS	BESSD-Kailua FTW	DHS-BESSD-Kailua FTW 354 Ululniu St, Ste 401 Kailua, HI 96734	8/15/2022	x	2,500							

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					A	B	C	D	E	F	G	H
DHS	BESSD-Kapolei PC	Kapolei Processing Center 601 Kamokila Blvd, Rm 117 Kapolei, HI 96707	2/16/2022	x	500							
DHS	BESSD-Koolau PC-Luluku	Koolau Processing Center-Luluku 45-513 Luluku Rd Kaneohe, HI 96744	2/15/2022	x	2,500							
DHS	BESSD-Pohulani PC	DHS-BESSD-Pohulani PC 677 Queen St, Ste 400B Honolulu, HI 96813	1/4/2022	x	5,000							
DHS	BESSD-Wahiawa FTW	DHS-BESSD- Wahiawa FTW 1008 California Ave, Bldg B Wahiawa, HI 96786	9/12/2022	x	1,500							
DHS	BESSD-Wahiawa PC	Wahiawa Processing Center 929 Center St Wahiawa, HI 96786	1/10/2022	x	2,500							
DHS	BESSD-Waianae FTW	DHS-BESSD- Waianae FTW 601 Kamkila Blvd, Rm 138 Kapolei, HI 96707	2/15/2022	x	1,500							
DHS	BESSD-Waipahu PC	DHS-BESSD- Waipahu PC 94-275 Mokuola St, Rm 303 Waipahu, HI 96797	1/5/2022	x	30,000							
DHS	Vocational Rehab-Oahu	Vocational Rehabilitation - Oahu Branch 600 Kapiolani Blvd, #301 Honolulu, HI 96813	1/14/2022	x	5,000							
DHS	Vocational Rehab-Oahu- Transition Section	Vocational Rehabilitation - Oahu Branch - Transition Section 600 Kapiolani Blvd, #300 Honolulu, HI 96813	1/14/2022	x	5,000							
DHS	FGPO	1010 Richards St., Ste 614 Honolulu, HI 96813	1/5/2022	x		2,000						

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DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96819	1/7/2022	x	24,000						30,000	300,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96820	2/4/2022	x								300,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96821	3/2/2022	x								275,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96822	4/1/2022	x	24,000							350,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96823	5/6/2022	x								300,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96824	6/3/2022	x								325,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96825	7/1/2022	x	24,000						25,000	300,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96826	8/5/2022	x								275,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96827	9/2/2022	x								325,000
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96828	10/7/2022	x	24,000							325,000

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DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96829	11/4/2022	x							325,000	
DHS	FMO	Cardinal Presort Services, Ltd 197 Sand Island Rd #A Honolulu, HI 96830	12/2/2022	x							300,000	
DHS	SSD	1010 Richards St., Ste 614 Honolulu, HI 96813	2/15/2022	x		2,000						
DHS	SSD	1011 Richards St., Ste 614 Honolulu, HI 96813	8/15/2022	x		2,000						
DLIR	Boiler and Elevator Inspection Branch	830 Punchbowl Street Room 425 Honolulu, HI 96813	2/1/2022	x	3,500							
DLIR	Disability Compensation Division Administration	830 Punchbowl Street, #211 Honolulu, HI 96813	2/18/2022	x	5,000							
DLIR	ESARO	830 Punchbowl Street, Rm. 429 Honolulu, HI 96813	2/7/2022	x	20,000							
DLIR	Hawaii Occupational Safety & Health Division	830 Punchbowl Street Room 425 Honolulu, HI 96813	4/1/2022	x	2,000							
DLIR	Unemployment Insurance Division	830 Punchbowl Street Room 325 Honolulu, HI 96813	2/1/2022	x	50,000							1000
DLNR	Bureau of Conveyances	1151 Punchbowl Street #121 Honolulu, HI 96813	2/1/2022	x	5,000							
DLNR	Bureau of Conveyances	1152 Punchbowl Street #121 Honolulu, HI 96813	6/1/2022	x	5,000							
DLNR	Bureau of Conveyances	1153 Punchbowl Street #121 Honolulu, HI 96813	10/1/2022	x	5,000							
DLNR	DOBOR-Administration-Fiscal	4 Sand Island Access Rd Honolulu, HI 96819	2/1/2022	x	10,000	1,000						
DLNR	DOBOR-Administration-Hawaii District	74-380 Kealakehe Parkway Kailua-Kona, HI 96740- 2704	1/1/2022	x	2,000							

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DLNR	DOBOR-Administration-Kauai District	2494 Niunalu Rd Lihue, HI 96766	2/1/2022	x	1,000							
DLNR	DOBOR-Administration-Maui District	101 Maalaea Boat Harbor Road Wailuku, HI 96793	1/1/2022	x	2,000							
DLNR	Division of State Parks	1151 Punchbowl Street, Rm 310 Honolulu, Hawaii 96813	11/1/2022	x	9,000	1,000						
DOA	Agricultural Resource Management Division	1428 S. King St Honolulu, HI 96814	1/4/2022	x	15,000							
DOH	Adult Mental Health Division	1250 Punchbowl Street #256 Honolulu HI 96813-2416	10/1/2022	x		2,000						
DOH	Environmental Management Division-Safe Drinking Water Branch	Uluakupu Bldg 4 2385 Waimano Home Rd, Ste 110 Pearl City, HI 96782-1400	1/14/2022	x	1,500							
DoTax	Compliance / Hawaii District Office	75 Aupuni St, Rm 101 Hilo, HI 96720	2/1/2022	x	8,000							
DoTax	KAUAI DISTRICT OFFICE	3060 Eiwa St, Rm 105 Lihue, HI 96766	3/31/2022	x	10,000							
DoTax	Taxpayer Services & Processing/Document Processing	830 Punchbowl St, Rm 126 Honolulu, HI 96813	1/5/2022	x	500,000							
DoTax	Taxpayer Services & Processing/Document Processing	831 Punchbowl St, Rm 126 Honolulu, HI 96813	6/1/2022	x	500,000							
JUD	Circuit Court of the Fifth Circuit-Special Services Division	3970 Kaana St, Ste 205 Lihue, HI 96766-1282	1/4/2022	x	5,000							
JUD	Fiscal Accounting	District Court of the 1st Circuit 1111 Alakea Street 4th Floor Honolulu, HI 96813	1/2/2022	x					10,000			
JUD	Fiscal Operations	1111 ALAKEA ST 4TH FL HONOLULU, HI 96813	2/14/2022	x			3,000					
JUD	Ewa District Court	District Court of the 1st Circuit 870 Fourth Street Pearl City, HI 96782	1/7/2022	x	10,000				2,500			
JUD	Ewa District Court	District Court of the 1st Circuit 870 Fourth Street Pearl City, HI 96783	7/8/2022	x	10,000				2,500			

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JUD	Kaneohe District Court☐	District Court of the 1st Circuit 45-939 Po'okela Street Kaneohe, HI 96744☐	1/7/2022	x	30,000					30,000		
JUD	Traffic Violations Bureau (TVB)☐	District Court of the 1st Circuit 1111 Alakea Street, 2nd Floor Honolulu, HI 96813	5/2/2022	x	12,500							
JUD	Wahiawa District Court☐	District Court of the 1st Circuit 1034 Kilani Avenue #110 Wahiawa, HI 96786	1/7/2022	x	10,000							
JUD	Wahiawa District Court☐	District Court of the 1st Circuit 1034 Kilani Avenue #110 Wahiawa, HI 96787	7/8/2022	x	10,000							
JUD	Waianae District Court☐	District Court of the 1st Circuit 4675 Kapolei Parkway Kapolei, HI 96707	1/4/2022	x	10,000		10,000					
PSD	Hawaii Paroling Authority	1177 Alakea St, Ground Floor Honolulu, HI 96813	8/17/2022	x	10,000							
Totals by Item Number					1,420,800	340,500	13,000	0	48,000	55,000	3,700,000	1,000