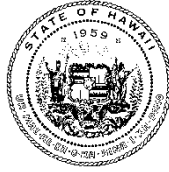


DAVID Y. IGE
GOVERNOR



BONNIE KAHAKUI
ACTING ADMINISTRATOR

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 586-0554
email: state_procurement.office@hawaii.gov
<http://spo.hawaii.gov>
Twitter: [@hawaiispo](https://twitter.com/hawaiispo)

February 17, 2021

TO: Executive Departments/Agencies City and County of Honolulu
Department of Education Honolulu City Council
Hawaii Health Systems Corporation Honolulu Board of Water Supply
Office of Hawaiian Affairs Honolulu Authority for Rapid Transportation
University of Hawaii County of Hawaii
Public Charter School Commission Hawaii County Council
and Schools County of Hawaii-Department of Water Supply
House of Representatives County of Maui
Senate Maui County Council
Judiciary County of Maui-Department of Water Supply
County of Kauai
Kauai County Council
County of Kauai – Department of Water

FROM: Bonnie Kahakui, Acting Administrator 

SUBJECT: **New Vendor List Contract**
SPO Vendor List Contract No. 21-07
NASPO VALUEPOINT WIRELESS VOICE, DATA & ACCESSORIES
CJ18012
Expires: June 30, 2024

This new State Procurement Office (SPO) Vendor List Contract No. 21-07 for NASPO ValuePoint Wireless Voice, Data & Accessories is effective February 17, 2021.

The authorized Contractors are DiscountCell, Inc. and Cellco Partnership dba Verizon Wireless. Additional Contractors will be added to this vendor list contract when they sign a Participating Addendum with the State of Hawaii.

This contract is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor Lists Contracts* on the home page.

If you have any questions, please contact Lori Cervantes at (808) 587-3355 or lori.m.cervantes@hawaii.gov.

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**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

SPO Vendor List Contract No. 19-07
Replaces SPO VL 13-07
Effective: 02/17/2021

THIS SPO VENDOR LIST CONTRACT IS FOR AUTHORIZED BUSINESS USE ONLY

**NASPO VALUEPOINT
WIRELESS VOICE, DATA & ACCESSORIES**

(NASPO ValuePoint Contract No. CJ18012)
February 17, 2021 to June 30, 2024

INFORMATION ON NASPO VALUEPOINT

The NASPO ValuePoint Cooperative Purchasing Organization is a multi-state contracting consortium of state governments, including local governments, of which the State of Hawaii is a member. The NASPO ValuePoint Purchasing Organization seeks to achieve price discounts by combining the requirements of multi-state governmental agencies, and cost-effective and efficient acquisition of quality products and services.

The State of Utah is the current lead agency and contract administrator for the NASPO Wireless Voice, Data & Accessories contract. A request for competitive sealed proposals was issued on behalf of NASPO ValuePoint Cooperative Purchasing Organization, LLC, and contracts were awarded to six (6) qualified vendors. The State of Hawaii has signed a Participating Addendum with two (2) Contractors.

The purpose of this contract is to provide wireless voice, data & accessories which includes cellular wireless services, equipment and accessories, turnkey wireless and IoT Solutions, and alternative wireless transport options.

For additional information on this contract, visit the NASPO ValuePoint website at <https://www.naspovaluepoint.org/portfolio/wireless-voice-data-accessories-2019-2024/>.



PARTICIPATING JURISDICTIONS listed below have signed a cooperative agreement and/or a memorandum of agreement with the SPO and are authorized to utilize this vendor list contract.

Executive Departments/Agencies	City and County of Honolulu
Department of Education	Honolulu City Council
Hawaii Health Systems Corporation	Honolulu Board of Water Supply
Office of Hawaiian Affairs	Honolulu Authority for Rapid Transportation
University of Hawaii	County of Hawaii
Public Charter School Commission and Schools	Hawaii County Council
House of Representatives	County of Hawaii – Department of Water Supply
Senate	County of Maui
Judiciary	Maui County Council
	County of Maui – Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai – Department of Water

The participating jurisdictions are not required but may purchase from this vendor list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors, however, HRS chapter 103D and the procurement rules apply to purchases using the applicable procurement method and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources will be at the discretion of the participating jurisdiction.

POINTS OF CONTACT. Questions regarding the products listed, ordering, pricing, and status should be directed to the contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Phone	Fax	E-mail
Executive	Lori Cervantes	587-3355	586-0570	lori.m.cervantes@hawaii.gov
DOE	Procurement Staff	675-0130	675-0133	DOEProcure@notes.k12.hi.us
HHSC	Joe Evanoff	315-7449		jevanoff@hhsc.org
OHA	Phyllis Ono-Evangelista	594-1833	594-1865	phylliso@oha.org
UH	Karlee Hisashima	956-8687	956-2093	karlee@hawaii.edu
Public Charter School Commission and Schools	Danny Vasconcellos	586-3775	586-3776	danny.vasconcellos@spcsc.hawaii.gov
House	Brian Takeshita	586-6423	586-6401	takeshita@capitol.hawaii.gov
Senate	Carol Taniguchi	586-6720	586-6719	c.taniguchi@capitol.hawaii.gov

Jurisdiction	Name	Phone	Fax	E-mail
Judiciary	Tritia Cruz	538-5805	538-5802	tritia.l.cruz@courts.hawaii.gov
C&C of Honolulu	Procurement Specialist	768-5535	768-3299	bfspurchasing@honolulu.gov
Honolulu City Council	Kendall Amazaki, Jr. Nanette Saito	768-5084 768-5085	n/a 768-5011	kamazaki@honolul.gov nsaito@honolulu.gov
Honolulu Board of Water Supply	Procurement Office	748-5071		fn_procurement@hbws.org
HART	David Ha	768-6294		dha@honolulu.gov
County of Hawaii	Diane Nakagawa	961-8440		diane.nakagawa@hawaiiicounty.gov
Hawaii County Council	Diane Nakagawa	961-8440		diane.nakagawa@hawaiiicounty.gov
County of Hawaii – Department of Water Supply	Ka’iulani Matsumoto	961-8050 ext. 224	961-8657	kmatsumoto@hawaiidws.org
County of Maui	Jared Masuda	463-3816		jared.masuda@co.maui.hi.us
Maui County Council	Marlene Rebugio	270-7838		marlene.rebugio@mauicounty.us
County of Maui – Department of Water Supply	Kenneth L. Bissen Holly Perdido	270-7684 270-7684	270-7136 270-7136	ken.bissen@co.maui.hi.us holly.perdido@co.maui.hi.us
County of Kauai	Ernest Barreira	241-4295	241-6297	ebarreira@kauai.gov
Kauai County Council	Lisa Ishibashi Scott Sato	241-4820 241-4810	241-6349 241-6349	lishibashi@kauai.gov ssato@kauai.gov
County of Kauai – Department of Water	Marcelino Soliz	245-5470		msoliz@kauaiwater.org

USE OF THIS LIST CONTRACT BY NONPROFIT ORGANIZATIONS. Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price and vendor list contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit would like to purchase from an SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor (participation must be mutually agreed upon, for example). A Contractor may choose to deny participation by a nonprofit. However, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than an SPO price list contract vendor(s).

AUTHORIZED CONTRACTORS. The authorized vendors are listed below. They have signed a Master Agreement with the State of Utah and a Participating Addendum with the Hawaii State Procurement Office.

Cellco Partnership dba Verizon Wireless
DiscountCell, Inc.

VENDOR CODES for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department’s fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Vendor List Contract No. 21-07. *No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.*

PURCHASING CARD (pCard). The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, HHSC, OHA, and UH, for orders totaling less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

PURCHASE ORDERS may be issued for purchases of \$2,500 or more and for vendors who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or who charge its customers a transaction fee for the usage.

SPO VL CONTRACT NO. 21-07 AND NASPO VALUEPOINT MASTER AGREEMENT NUMBERS shall be typed on purchase orders issued against this vendor list contract. For pCard purchases, the SPO VL Contract No. 21-07 and NASPO ValuePoint Master Agreement Numbers, which can be found on each Contractor’s information page herein, shall be notated on the appropriate transaction document.

GENERAL EXCISE TAX. The Hawaii General Excise Tax (GET) shall not exceed the following rate if the Contractor elects to pass the charges to its customers.

County	County Surcharge Tax Rate	State GET	Max Pass-On Tax Rate	Expiration of Surcharge Tax Rate
C&C of Honolulu	0.50%	4.0%	4.7120%	12/31/2030
Hawaii	0.25%	4.0%	4.4386%	12/31/2020
County of Maui (including Molokai & Lanai)	0.0%	4.0%	4.1666%	No county surcharge

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate.

County surcharges on State General Excise Tax or Use Tax may be visibly passed on but are not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation’s website at <http://tax.hawaii.gov/geninfo/countysurcharge>.

PAYMENTS are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of the contract to make payment. Payments may also be made via pCard.

LEGACY PLANS. Plans covered by the prior SPO Contract No. 13-07 will be included within the scope of the Master Agreements under this contract.

GOVERNMENT/CORPORATE RESPONSIBLE PLANS (CRU). This contract shall only be utilized for accounts where end-users are conducting authorized business only. Individual Responsible (IR) Plan Discounts are not covered under this agreement for the State of Hawaii. This contract shall not be referenced for personal accounts to receive discounts.

VENDOR AND PRODUCT EVALUATION. Form SPO-012, Evaluation: Vendor or Product, for the purpose of addressing concerns on this vendor list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

CELLULAR WIRELESS SERVICES

Cellular wireless services under this contract cover basic wireless transport services for voice, data, and messaging. Agencies are allowed to upgrade or downgrade their service plan at any time with no limits and no restarting of service line contract. Contractors shall not charge any service activation fees.

The Contractor shall allow agencies/departments the ability to cancel at least 25% of the active lines of service under contract in any given year with no early termination fees or cancellation fees.

The Contractors shall not assess any cancellation fee or early termination fee for any lines of service that are provided under a Bring Your Own Device option where subsidized equipment is not included in the monthly rate plan cost. Bring Your Own Device plans are those that require the end-user to provide a device for connection to the cellular network or to pay for a device separately from the monthly service plan.

The Contractor shall not commence billing for a device until completion of an order and activation request is executed by the agency/department.

Awarded Contractors for Cellular Wireless Services:

- Cellco Partnership dba Verizon Wireless

EQUIPMENT AND ACCESSORIES

Equipment and accessories under this contract are defined as operating over cellular carrier-provided network services or intended for use with cellular-connected devices. All equipment and accessories provided under this contract shall be new, unused, and properly functioning when received by the agency/department if priced as a new product. Superseded, used, returned, or reconditioned items will be accepted if labeled as such in the sales order.

Any equipment or accessories that are not properly functioning when received by the agency/department shall be replaced by the Contractor with new and properly functioning equipment or accessories within five (5) business days of the defective equipment or accessories being reported to the Contractor.

Agencies/departments shall not be responsible for any costs related to the return and/ or replacement of any equipment or accessories that are returned due to quality problems, duplicate shipments or other shipping errors, outdated products, or other issues related to non-compliance within terms of this contract. Contractors must confirm in writing to the agency/department when returns are received.

Agencies/departments shall not be assessed restocking fees or any other fees for items trialed and then returned as unacceptable for any reason.

Products under this contract eligible as equipment and accessories include the following and may be expanded as technology advances:

- Basic cellular devices
- Smartphones – iOS, Android, Other
- Stand Alone, Integrated or USB Dongle Cellular Modems
- Wi-Fi/Cellular Routers
- Tablets that are cellular network connected
- Other equipment with a primary purpose for communicating over the cellular carrier network, currently including:
 - Sensors
 - Cellular-enabled Video cameras

Accessories:

- Replacement Batteries
- Cases & related accessories
- Screen Protectors
- Chargers
- Cords/cables
- Signal Boosters/antennae
- Headsets and speakers for use with wireless devices

Awarded Contractors for Equipment and Accessories:

- Cellco Partnership dba Verizon Wireless
- DiscountCell, Inc

HOW TO USE THIS VENDOR LIST CONTRACT

1. The agency/department shall obtain all necessary approvals prior to the purchase of cellular wireless service, equipment, and accessories. Form ICSD-001 is not required.
2. All orders shall be placed through the appropriate contact person listed on this vendor list contract. **All in-store branches do not accept NASPO ValuePoint orders.**
3. Contractors may require agencies/departments to complete forms to input agency information in their system.
4. For purchases under \$5,000:
 - a. Obtain a minimum of one (1) written price quote from a Contractor.
 - b. SPO Form SPO-010 is optional.
 - c. Award is based on best value.

For purchases over \$5,000:

- a. Obtain two (2) written price quotes from two (2) different Contractors.
- b. Complete SPO Form SPO-010, Record of Procurement is available on the SPO website at <http://spo.hawaii.gov>, click *Forms* on the SPO homepage.
- c. Award is based on best value.

Consideration of Quotes. Agencies shall consider all responsive and responsible quotes received. An award shall be made to the Contractor(s) offering the lowest price. If the lowest price does not meet the agency's specification requirement, the award may be made to the Contractor(s) whose offer represents the best value to the agency. Best value means the most advantageous offer determined by evaluating and comparing all relevant criteria in addition to price so that the offer meeting the overall combination that best services the agency is selected. These criteria may include, in addition to others, the total cost of ownership, performance, history of the vendor, quality of goods, services, delivery, and proposed technical performance.

Each quote shall reference this SPO Vendor List No. 21-07 and the NASPO ValuePoint Wireless Voice, Data & Accessories respective master agreement number for each Contractor herein.

CONTRACTOR INFORMATION



MASTER AGREEMENT NO: MA152-1

Contractor:	Cellco Partnership dba Verizon Wireless		
Contact Information:	Name:	Steven Schutte, Major Account Manager	
	Phone:	800-927-7377	
	Fax:	N/A	
	E-mail:	Steven.schutte@verizonwireless.com	
Website:	www.verizon.com/naspo		
Billing Invoice Remittance Address:	Verizon Wireless PO Box 660108 Dallas, TX 75266-0108		
Purchase Order Remittance Address:	Verizon PO Box 15062 Albany, NY 12212-5062		

CONTRACTOR INFORMATION



MASTER AGREEMENT NO: PD180-1

Contractor:	DiscountCell, Inc		
Contact Information:	Name:	Janiel Jones	
	Phone:	801-235-9809	
	Fax:	801-705-0324	
	E-mail:	info@discountcell.com	
Website:	www.discountcell.com/naspo		
Billing and Remittance Address:	DiscountCell Inc 350 W 500 South Provo, UT 84601		

No minimum orders and free ground shipping. If there is an item not listed on the website, please call or email to check for availability.