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ACTING ADMINISTRATOR

**STATE OF HAWAII**  
**STATE PROCUREMENT OFFICE**

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August 27, 2021

TO: Executive Departments/Agencies  
Department of Education  
Hawaii Health Systems Corporation  
Office of Hawaiian Affairs  
University of Hawaii  
Public Charter School Commission  
and Schools  
House of Representatives  
Senate  
Judiciary

City and County of Honolulu  
Honolulu City Council  
Honolulu Board of Water Supply  
Honolulu Authority for Rapid Transportation  
County of Hawaii  
Hawaii County Council  
County of Hawaii – Department of Water Supply  
County of Maui  
Maui County Council  
County of Maui – Department of Water Supply  
County of Kauai  
Kauai County Council  
County of Kauai – Department of Water

FROM: Bonnie Kahakui, Acting Administrator *Bonnie A. Kahakui*

SUBJECT: **Change No. 9**  
SPO Price List Contract No. 17-16  
**Centrex Telephone and Telephone Cabling Services – Statewide**  
RFP-16-007-SW  
**Expires: May 31, 2022**

The following change is made to the price list contract:

- The point of contact for the Executive, DOE, HART and ETS is updated.

This current price list contract incorporating Change No. 9 is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor Lists Contracts* on the home page.

If you have any questions, please contact Matthew Chow at (808) 586-0577 or [matthew.m.chow@hawaii.gov](mailto:matthew.m.chow@hawaii.gov).

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**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**SPO Price List Contract No. 17-16**  
Replaces SPO PL Contract No. 09-10  
Includes Change No. 9  
Effective: 08/27/2021

***THIS SPO PRICE LIST CONTRACT IS FOR AUTHORIZED BUSINESS USE ONLY***

**CENTREX TELEPHONE AND TELEPHONE CABLING SERVICES - STATEWIDE**  
(RFP-16-007-SW)  
**June 1, 2017 to May 31, 2022**

**SCOPE:**

The general scope of this price list contract covers two (2) categories, Centrex Telephone (Section Three) and Telephone Cabling (Section Four) services statewide.

The first category (Section Three) is Centrex Telephone which covers Centrex single line and multi-line telephone service statewide. Abbreviated five digits and toll-free 8-1-808 dialing should be provided between State users on all islands. Access must be provided to all local, wireless, long distance, and international telephone systems. Associated telephone services like voicemail, Automatic Call Distribution, ISDN BRI (for multi-line service in 5ESS central offices), and telephone instruments must be provided. Also, simple installation and complete repair services for structured cabling (telephone and data), as well as the materials needed to provide the services shall be included. This service was awarded to Hawaiian Telcom, Inc.

The second category (Section 4) is for cabling only and not for the installation, repair, or provisioning of Centrex service which is covered by Section 3. Participating jurisdictions will have the option of utilizing either Section Three or Section Four for installing cabling; however, it is expected that Section 4 will principally be used for large cabling projects (10 lines and over). This service is awarded to Communication Consulting Services, Inc. for the island of Oahu and to Hawaiian Telcom, Inc. for the island of Hawaii, Maui, Kauai, and Molokai/Lanai.

**NOTE:**

Chapter 104, HRS, labor rates for Telecommunication Worker and Electrician listed under the Wage Rate Schedule, Bulletin No. 487, or as amended, does not apply to this Price List Contract.

If the construction activity involved in the installation of the communications equipment is not substantial, the activity is not covered under Chapter 104, HRS, and the participating jurisdiction may utilize this contract. Substantial means the cost of construction is under 20% in relation to the total project cost.

If the construction activity involved in the installation of the communications equipment is substantial, the participating jurisdiction cannot utilize this contract. Substantial means the cost of construction is 20% or more in relation to the total project cost.

**NOTE:**

Long Distance Telephone Services are covered under SPO Price List Contract No. 18-11 and is

available at the SPO website: <http://spo.hawaii.gov>; click on *Price & Vendor List Contracts* on the home page.

**PARTICIPATING JURISDICTIONS** listed below have signed a memorandum of agreement with the SPO and are authorized to utilize this price list contract.

Executive Departments/Agencies	City and County of Honolulu
Department of Education	Honolulu City Council
Hawaii Health Systems Corporation	Honolulu Board of Water Supply
Office of Hawaiian Affairs	Honolulu Authority for Rapid Transportation
University of Hawaii	County of Hawaii
Public Charter School Commission and Schools	Hawaii County Council
House of Representatives	County of Hawaii – Department of Water Supply
Senate	County of Maui
Judiciary	Maui County Council
	County of Maui – Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai – Department of Water

The participating jurisdictions are not required but may purchase from this price list contract, and requests for exceptions from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors, however, HRS chapter 103D and the procurement rules apply to purchases using the applicable procurement method and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources will be at the discretion of the participating jurisdiction.

**POINTS OF CONTACT:**

***Questions regarding equipment and services listed, ordering, pricing, and status should be directed to the Contractor or the ETS Chief Information Security Officer, Vincent Hoang at (808) 587-1212.***

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Phone	FAX	E-mail
Executive	Matthew Chow	586-0577	586-0570	<a href="mailto:matthew.m.chow@hawaii.gov">matthew.m.chow@hawaii.gov</a>
DOE	Procurement Staff	675-0130	675-0133	<a href="mailto:G-OFS-DOE-Procurement@k12.hi.us">G-OFS-DOE-Procurement@k12.hi.us</a>
HHSC	Nancy Delima	359-0994		<a href="mailto:ndelima@hhsc.org">ndelima@hhsc.org</a>
OHA	Christopher Stanley	594-1833	594-1865	<a href="mailto:chriss@oha.org">chriss@oha.org</a>
University of Hawaii	Karlee Hisashima	956-8687	956-2093	<a href="mailto:karlee@hawaii.edu">karlee@hawaii.edu</a>
Public Charter School Commission and Schools	Danny Vasconcellos	586-3775	586-3776	<a href="mailto:danny.vasconcellos@spcsc.hawaii.gov">danny.vasconcellos@spcsc.hawaii.gov</a>
House	Brian Takeshita	586-6423	586-6401	<a href="mailto:takeshita@capitol.hawaii.gov">takeshita@capitol.hawaii.gov</a>
Senate	Carol Taniguchi	586-6720	586-6719	<a href="mailto:c.taniguchi@capitol.hawaii.gov">c.taniguchi@capitol.hawaii.gov</a>

Jurisdiction	Name	Phone	FAX	E-mail
Judiciary	Tritia Cruz	538-5805	538-5802	<a href="mailto:tritia.l.cruz@courts.hawaii.gov">tritia.l.cruz@courts.hawaii.gov</a>
C&C of Honolulu	Procurement Specialist	768-5535	768-3299	<a href="mailto:bfspurchasing@honolulu.gov">bfspurchasing@honolulu.gov</a>
Honolulu City Council	Kendall Amazaki, Jr. Nanette Saito	768-5084 768-5085	768-5011	<a href="mailto:kamazaki@honolulu.gov">kamazaki@honolulu.gov</a> <a href="mailto:nsaito@honolulu.gov">nsaito@honolulu.gov</a>
Honolulu Board of Water Supply	Procurement Office	745-5071		<a href="mailto:fn_procurement@hbws.org">fn_procurement@hbws.org</a>
HART	Dean Matro	768-6246		<a href="mailto:dean.matro@honolulu.gov">dean.matro@honolulu.gov</a>
County of Hawaii	Diane Nakagawa	961-8440		<a href="mailto:diane.nakagawa@hawaiicounty.gov">diane.nakagawa@hawaiicounty.gov</a>
Hawaii County Council	Diane Nakagawa	961-8440		<a href="mailto:diane.nakagawa@hawaiicounty.gov">diane.nakagawa@hawaiicounty.gov</a>
County of Hawaii-Department of Water Supply	Ka'iulani Matsumoto	961-8050 ext. 224	961-8657	<a href="mailto:kmatsumoto@hawaiidws.org">kmatsumoto@hawaiidws.org</a>
County of Maui	Jared Masuda	463-3816		<a href="mailto:jared.masuda@co.maui.hi.us">jared.masuda@co.maui.hi.us</a>
Maui County Council	Marlene Rebugio	270-7838		<a href="mailto:marlene.rebugio@mauicounty.us">marlene.rebugio@mauicounty.us</a>
County of Maui-Department of Water Supply	Kenneth L. Bissen Holly Perdido	270-7684 270-7684	270-7136 270-7136	<a href="mailto:ken.bissen@co.maui.hi.us">ken.bissen@co.maui.hi.us</a> <a href="mailto:holly.perdido@co.maui.hi.us">holly.perdido@co.maui.hi.us</a>
County of Kauai	Ernest Barreira	241-4295	241-6297	<a href="mailto:ebarreira@kauai.gov">ebarreira@kauai.gov</a>
Kauai County Council	Lisa Ishibashi Scott Sato	241-4820 241-4810	241-6349 241-6349	<a href="mailto:lishibashi@kauai.gov">lishibashi@kauai.gov</a> <a href="mailto:ssato@kauai.gov">ssato@kauai.gov</a>
County of Kauai-Department of Water	Marcelino Soliz	245-5470	245-5813	<a href="mailto:msoliz@kauaiwater.org">msoliz@kauaiwater.org</a>

**AUTHORIZED CONTRACTORS:**

**Hawaiian Telcom, Inc.:** Centrex Telephone - Statewide

**Hawaiian Telcom, Inc.:** Cabling Service – Hawaii, Maui, Kauai, Molokai/Lanai

**Hawaiian Telcom, Inc.:** Cabling Service – Oahu (One (1) to Nine (9) jacks)

**Communication Consulting Services, Inc.:** Cabling Service – Oahu (Ten (10) or more jacks)

**PURCHASING CARD (pCard).** The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive departments/agencies, excluding DOE, OHA, HHSC, and UH, for orders totaling less than \$2,500. For purchases \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

**PURCHASE ORDERS** may be issued for purchases \$2,500 or more; and for contractors who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or charge its customers a transaction fee for the usage.

**STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE** shall not exceed the following rates if the seller elects to pass on the charges to its customers. The GET is not applied to shipping or delivery charges.

County	County Surcharge Tax Rate	State GET	Max Pass-On Tax Rate	Expiration of Surcharge Tax Rate
C&C of Honolulu	0.50%	4.0%	4.7120%	12/31/2030
Hawaii	0.50%	4.0%	4.7120%	12/31/2030
County of Maui (including Molokai & Lanai)	0.0%	4.0%	4.1666%	No county surcharge
Kauai	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on State General Excise (GE) tax or Use Tax may be visibly passed on but are not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation's website at <http://tax.hawaii.gov/geninfo/countysurcharge>.

**VENDOR CODES** for annotation on purchase orders are obtainable from the "Alphabetical Vendor Edit Table Report" available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order. Therefore, when processing an invoice for payment, be sure that the correct vendor code is used.

**ORDERING** on a timely basis is the responsibility of each agency. Orders shall be issued on an as-needed basis during the price list contract period. The Contractor shall not accept any orders received after the price list contract expiration date; however, the contractor shall fill orders for which delivery may extend beyond the expiration date.

**PAYMENTS** are to be made to the remittance address of the Contractor. HRS §103-10, HRS, provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of the contract to make payment.

**SPO PRICE LIST CONTRACT NO. 17-16** shall be typed on purchase orders issued from this price list contract. For pCard purchases, the SPO Price List Contract No. 17-16 shall be notated on the appropriate transaction document.

**COMPLIANCE PURSUANT TO HRS §103D-310(c)**. Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 17-16. *No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.*

**VENDOR AND PRODUCT EVALUATION** form, SPO-012, is made available to the agencies to address concerns on this price list contract. The form can be accessed from the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

**PRICE LIST CONTRACT AVAILABLE ON THE INTERNET** at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

# CONTRACTORS INFORMATION

The link below provides price sheets, reference sheets, additional documents for Hawaiian Telcom, Inc. and Communication Consulting Services, Inc., and the Telecom Request Form (ICSD-001) and instructions.

<http://spo.hawaii.gov/for-state-county-personnel/programs/hats-prices-reference-sheets-pl-17-16/>

# Hawaiian Telcom, Inc.

## ADDRESS

Business Address:  
1177 Bishop Street  
Honolulu, HI 96813

Remittance Address:  
P.O. Box 30770  
Honolulu, Hawaii 96820-0770

## CONTACT INFORMATION

*Primary Contact:* Charley Lambert *Phone:* (808) 546-4174  
*Email:* [charley.lambert@hawaiiantel.com](mailto:charley.lambert@hawaiiantel.com) *Fax:* (808) 546-8288  
*Vendor Code:* 289236-11

1. Participating jurisdictions shall complete a Telecom Request (TR) (ETS-001), signed by the Telecom Coordinator.
2. The signed Telecom Request Form shall be sent:
  - To DAGS/ETS/NB via State messenger or
  - By fax to (808) 587-9831 or
  - By USPS to 1151 Punchbowl Street, B-20, Honolulu, HI 96813 or
  - Email to [ETS.NB.TRS@hawaii.gov](mailto:ETS.NB.TRS@hawaii.gov)
3. TR forms not signed by the Telecom Coordinator will be returned to the Telecom Coordinator.
4. DAGS/ETS/TSB will route the approved TR Form to Hawaiian Telcom, Inc. (HT) for HATs service for all islands, cabling services for Hawaii, Kauai, Maui, Molokai, Lanai, and for **less than ten (10) jacks** on Oahu. If the TR is not approved, it will be returned to the Telecom Coordinator.
5. Departments will encumber the funds based on the approved TR. Network charges will be billed to the telephone bill. HT will provide a separate bill for purchases of equipment and cabling.
6. The department shall remit payment by pCard or check.
7. Questions pertaining to Centrex or Cabling services are directed to Charley Lambert at (808) 546-4174.



# Communication Consulting Services, Inc.

## ADDRESS

Business Address:  
1605 Colburn Street  
Honolulu, Hawaii 96817

Remittance Address:  
1605 Colburn Street  
Honolulu, Hawaii 96817

## CONTACT INFORMATION

*Contact:* Charlie Seamster

*Email:* [oahucablingsvc@ccsi-solutions.com](mailto:oahucablingsvc@ccsi-solutions.com)

*Phone:* (808) 842-7800

*Fax:* (808) 842-0811

*Contact:* Ted Salmon

*Email:* [oahucablingsvc@ccsi-solutions.com](mailto:oahucablingsvc@ccsi-solutions.com)

*Phone:* (808) 842-7800

*Fax:* (808) 842-0811

*Vendor Code:* 217296-01

1. The Department shall contact Charlie Seamster or Ted Salmon with CCSI at (808) 842-7800 when ordering **ten (10) or more jacks** for cabling services on the island of Oahu.
2. CCSI will conduct a pre-field and provide a quote to the Departments.
3. A Telecom Request (TR) will be issued with the attached quote from CCSI and sent to DAGS/ETS/TSB by one of the methods shown on number 2 above.
4. If the TR is approved, DAGS/ETS/TSB will send the TR to the Telecom Coordinator. If the TR is not approved, it will be returned to the Telecom Coordinator.
5. Departments will then encumber the funds based on the approved TR. Purchases can be paid by pCard or Purchase Orders. The Purchase Order must be assigned a PO number for CCSI to bill for service. The Purchase Order should be mailed to Communications Consulting Services, Inc., 1605 Colburn Street, Honolulu Hawaii, 96817, or sent by FAX to (808) 842-0811.
6. Once the Purchase Order is received, CCSI will schedule the installation. Do not issue your TR for voice services until the jacks are installed, otherwise, HT will bill a travel charge of \$40.00.
7. Questions about Cabling are directed to Charlie Seamster or Ted Salmon at (808) 842-7800.