

DAVID Y. IGE
GOVERNOR



BONNIE KAHAKUI
ACTING ADMINISTRATOR

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

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May 26, 2021

PROCUREMENT CIRCULAR NO. 2021-09

TO: Office of the Governor, Chief Operating Officer
Office of the Lieutenant Governor, Chief of Staff
Executive Department Heads
Hawaii State Public Library System, State Librarian
All other CPO Jurisdictions

CC: Administrative Services Offices

FROM: Bonnie Kahakui, Acting Administrator *Bonnie A. Kahakui*

SUBJECT: Reminder to submit SPO-043, "Report on Procurement Protest," to the State Procurement Office by COB June 2, 2021.

The State Senate's Special Committee on Accountability has requested that the State Procurement Office (SPO) provide an update of the Protest Log to their committee. Pursuant to HRS § 103D-701.5, please send any outstanding SPO-043 forms via email to: state.procurement.office@hawaii.gov.

The form can be located on <https://spo.hawaii.gov/all-forms/>. Please email your completed/signed SPO-043 forms as a pdf to the SPO by close of business on Wednesday, June 2, 2021. Departments or CPO jurisdictions that do not have any outstanding SPO-043 forms to submit, please email our office with that acknowledgement.

For questions on this procurement circular, please contact Kevin Takaesu at (808) 586-0568, or email kevin.s.takaesu@hawaii.gov, or contact me at (808) 587-4701.

Mahalo.

Attachment: Senate Memorandum



The Senate

STATE CAPITOL
HONOLULU, HAWAII 96813

May 25, 2021

MEMORANDUM

TO: Ms. Bonnie Kahakui
Chief Procurement Officer
State Procurement Office

FROM: Senator Sharon Moriwaki
Chair, Special Committee on Accountability

SUBJECT: Request to update Protest Log

Dear Ms. Kahakui,

The Special Committee on Accountability is a fact-finding committee working during the interim on improvements to the state's procurement procedures, including bid protests. We understand that HRS §103D-701.5, requires the State Procurement Office to obtain and maintain statistics on solicitations and awards protested under section 103D-701 for the purpose of improving procurement procedures. These data would be very helpful to our committee's work.

The Senate Special Committee on Accountability requests that the State Procurement Office provide this committee with an update of the Protest Log, ensuring that it contains a report from all the state departments. As the committee will commence meeting on June 1, we would appreciate receiving your report by June 8. Should you have any questions, feel free to contact me at (808)586-6740.

Mahalo for your attention to this matter.

Senator Sharon Moriwaki
Chair, Special Committee on Accountability

Senator Donovan Dela Cruz
Vice Chair, Special Committee on Accountability