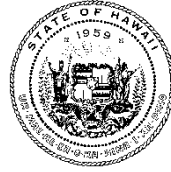


DAVID Y. IGE  
GOVERNOR



BONNIE KAHAKUI  
ACTING ADMINISTRATOR

**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

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January 10, 2022

TO:           Executive Departments/Agencies           City and County of Honolulu  
                  Department of Education           Honolulu City Council  
                  Hawaii Health Systems Corporation   Honolulu Board of Water Supply  
                  Office of Hawaiian Affairs           Honolulu Authority for Rapid Transportation  
                  University of Hawaii                   County of Hawaii  
                  Public Charter School Commission       Hawaii County Council  
  and Schools                   County of Hawaii-Department of Water Supply  
                  House of Representatives           County of Maui  
                  Senate                               Maui County Council  
                  Judiciary                               County of Maui-Department of Water Supply  
  County of Kauai  
  Kauai County Council  
  County of Kauai – Department of Water

FROM:       Bonnie Kahakui, Acting Administrator *Bonnie A. Kahakui*

SUBJECT:    **\*\*\*\*NOTICE: 16-19-A\*\*\*\***  
                  SPO Price List Contract No. 16-19  
                  **NASPO ValuePoint Small Package Delivery Services**

The State Procurement Office (SPO) Price List Contract No. 16-19 for NASPO ValuePoint Small Package Delivery Services will expire on February 25, 2022. Master agreements have been executed but it is uncertain when a participating addendum will be signed. Departments are advised to utilize an applicable procurement method and its procedures to purchase small package delivery services, such as small purchases or competitive sealed bidding.

If you have any questions, please contact Matthew Chow at (808) 586-0577 or email [matthew.m.chow@hawaii.gov](mailto:matthew.m.chow@hawaii.gov).