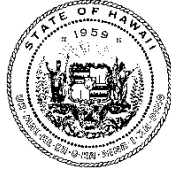


DAVID Y. IGE
GOVERNOR




BONNIE KAHAKUI
ACTING ADMINISTRATOR

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 587-4700
email: state.procurement.office@hawaii.gov
<http://spo.hawaii.gov>
Twitter: @hawaiispo

August 03, 2022

TO: Executive Departments/Agencies
Excludes Department of Education (and its Charter Schools), Hawaii Health Systems Corporation,
Office of Hawaiian Affairs, and the University of Hawaii

FROM: Bonnie Kahakui, Acting Administrator 

SUBJECT: **NEW DOE Price List Contract E22-12
DISPOSABLE FOOD SERVICE PRODUCTS- Molokai**
Contract Term: August 1, 2022 to July 31, 2023
IFB D22-084 and IFB D22-168

PARTICIPATING JURISDICTIONS may purchase from this DOE price list contract under the terms of the cooperative agreement between the State Procurement Office (SPO) and the Department of Education (DOE).

Executive Departments/Agencies are not required but may purchase from this price list contract, and requests for exception from the contract are not required. Executive Departments/Agencies are allowed to purchase from other contractors; however, HRS chapter 103D and the procurement rules apply to purchases by using the applicable method of procurement and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources is at the discretion of the Executive Department/Agencies.

VENDOR CODES. Do not use the DOE Vendor Codes provided on the Price List Contract. Executive Departments/Agencies are responsible to obtain correct vendor codes for annotation on purchase orders. Vendor Codes are obtainable from the "Alphabetical Vendor Edit Table Report" available at your department's fiscal office. Departments/Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order. Therefore, when processing an invoice for payment, be sure that the correct vendor code is used. All references made to the School Food Safety Manager (SFSM) shall refer to the individual(s) placing the order.

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the DOE verified compliance of the Contractor(s) named in the DOE Price List Contract No. E22-12. *No further compliance verification is required prior to issuing a contract or purchase order when utilizing this contract.*

PURCHASING CARD (pCard). The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, HHSC, OHA, and UH for orders totaling

less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

COMPLIANCE PURSUANT TO HRS §103-53. All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

PURCHASE ORDERS may be issued for purchases of \$2,500 or more and for vendors who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or who charge its customers a transaction fee for the usage.

DOE PRICE LIST CONTRACT NO. E22-12 shall be typed on purchase orders issued against this price list contract. For pCard purchases, the DOE Price List Contract No. E22-12 shall be notated on the appropriate transaction document.

VENDOR AND PRODUCT EVALUATION. Form SPO-012, to address concerns about this vendor list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page. Submit all evaluation forms to donna.tsuruda-kashiwabara@hawaii.gov. Include the DOE Price List Contract Number in the Description field of Form SPO-012. All references made to "School Food Service Branch" in the Vendor Product Evaluation clause shall refer to the State Agency.

PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Donn Tsuruda-Kashiwabara at (808) 586-0565 or email donna.tsuruda-kashiwabara@hawaii.gov.

**HAWAII STATE DEPARTMENT OF EDUCATION (Department)
PROCUREMENT AND CONTRACTS BRANCH**

**Change No. 1
Hawaii State Department of Education Price List No. E22-12 (Molokai)
August 1, 2022 – July 31, 2023**

**DISPOSABLE FOOD SERVICE PRODUCTS
(PROJECT NO. IFB D22-084 and IFB D22-168)
(Replaces Prior Project Title Price List No. E21-10)**

Effective August 2, 2022, the following changes are hereby made (deletions shown in ~~strikethrough~~ and additions in blue bold):

- Revise Point of Contact information for the following vendor:
 - KYD, Incorporated

Orders shall be placed with the CONTRACTORS listed below.

Vendor	HIDOE Supplier No	Telephone	Fax
KYD, Incorporated 2949 Koapaka Street Honolulu, Hawaii 96819 Contact: Kevin Wong kwong@kyd-inc.com Sales Admin kyddoe@kyd-inc.com	024040	808-836-3221	808-833-8995
ODP Business Solutions, LLC 80 South Hana Highway Kahului, Hawaii 96732 Contact: Maui Customer Service Maui.Support@officedepot.com Maui, Molokai & Lanai: Angela li Angela.li@officedepot.com	1001396	Customer Service: 808-877-5043 Angela li: 808-268-5055	Customer Service: 808-871-6914 Angela li: 808-871-6914

GENERAL INFORMATION

The Procurement and Contracts Branch (PCB) competitively solicited for the provision of Disposable Food Service Products on the Islands of Oahu, Maui, Molokai, and Lanai and has made awards to those Contractors named above and on the attached.

BID PRICES

Unit bid prices shall be based on delivery to the island (Molokai or Lanai) the Department of Education school cafeteria and/or office is located. For deliveries made to the dock, the Department of Education will arrange transport of goods from the dock to the school; the Department of Education may require CONTRACTOR to provide information regarding their shipment for successful transport.

For all orders from the participating State agencies (under the Executive and Judiciary jurisdictions), CONTRACTOR shall coordinate delivery with the ordering State agency located on the Island of Molokai or Lanai.

Unit bid prices shall include labor, equipment, delivery, materials, transportation, overhead, profit, all applicable taxes, and any other incidental and operational expenses incurred in the performance of all obligations hereunder. Unit bid price shall be the all-inclusive cost to the STATE and no other charges will be honored.

STATE'S COMMITMENT

Pursuant to Section 3-121-6, HAR, it is mandatory that all Hawaii State Department of Education cafeterias purchase from price lists issued by the Hawaii State Department of Education, Procurement and Contracts Branch (PCB).

The jurisdictions under the Chief Procurement Officers of the State Procurement Office and the Judiciary may, but are not required to, utilize this price list.

EXCEPTION FROM PRICE LIST

If the price list is not suited to the Department cafeterias' purpose, exception to purchase outside of this Price List may be granted by the Department Procurement and Contracts Branch.

To obtain approval, Department cafeterias must justify the exception on the DOE Form 5, "*Request Exception From Purchasing From Price List*" and fax to the Department Procurement and Contracts Branch. The approval must be obtained prior to purchase and the usual procurement rules and procedures apply to such purchases.

ORDERING PROCEDURES

- Orders must be placed ten (10) business days prior to requested delivery date.
- Orders shall be submitted to the above-listed vendors using order forms.
- "HIDOE Price List No. E22-12" should be noted on orders and invoices issued against this price list.
- When revising orders, SFSM must remember to state "Revised" and date of revision on new order. Failure to do so may result in a duplicate order.
- SFSM should retain this price list for future reference to specific terms and conditions related to items purchased.

DELIVERY AND ACCEPTANCE

Deliveries of all orders shall be completed within ten (10) business days after receipt of order. For orders received prior to ten (10) business days of requested delivery dates, CONTRACTOR shall deliver on the requested delivery date. For Molokai, deliveries may be made to the Island's dock or to the address designated on the orders.

The minimum order for delivery shall be FIFTY DOLLARS (\$50.00). CONTRACTOR is required to deliver all

items outstanding at the end of the award period if order was received during the award period.

Deliveries to Hawaii State Department of Education school cafeterias and participating State agencies shall be made between 6:00 a.m. and 2:00 p.m. Upon the STATE's request, CONTRACTOR shall stack delivered cases in a previously-cleared storage area. For Oahu and Maui, deliveries shall be scheduled for at least two (2) non-consecutive business days per week per district or geographical area. (Note: Friday and Monday are considered "consecutive business days" since no business is transacted on Saturday and Sunday.) For Molokai and Lanai, deliveries shall be scheduled for at least one (1) business day per week.

Cafeteria personnel should check accuracy of delivery (quantity and quality) prior to acceptance of delivery.

PRODUCT QUALITY

Products furnished shall be new and of the best quality of its respective kind. Product shall be free from defects that may render it unfit to use. Damaged or rejected products shall be immediately removed from the site and replaced with products of the quality required by these specifications. Replacement of damaged or rejected products must be completed within seven (7) calendar days from the date of non-acceptance or rejection of product by the STATE. Delivery beyond the seven (7) calendar days for replacement of damaged or rejected products may be allowed upon approval from the ordering entity. Products shall meet all applicable federal and state regulations.

Failure to replace or to remove any rejected product shall not relieve the CONTRACTOR from the responsibility imposed upon it by the award. No payment, whether partial or final, shall be construed to be an acceptance of unacceptable products.

The Hawaii State Department of Education may, at any time and by written order, stop the delivery of products not conforming to these specifications. Such stop order shall not relieve the CONTRACTOR of its obligation to complete its work within the award time limits, nor shall it in any way terminate, cancel, or abrogate the award or any part thereof.

FAILURE TO DELIVER

CONTRACTOR shall be obliged to deliver products under this award in accordance with the terms and conditions specified herein. If a CONTRACTOR is unable to deliver because product is temporarily out of stock, it shall be the CONTRACTOR's responsibility to notify the CA and/or POC and the ordering cafeteria or participating State agency of the shortages on the awarded items at least five (5) days before the requested delivery date. CONTRACTOR shall obtain prior approval from the Hawaii State Department of Education, SFSB and the ordering cafeteria or State agency to deliver an acceptable substitute, at the same bid price and under the same terms and conditions of this award. It shall be the CONTRACTOR's responsibility to obtain an acceptable substitute. In the event a CONTRACTOR consistently needs to substitute or refuses to substitute products, the STATE reserves the right to terminate the award and/or initiate the debarment process pursuant to Chapter 3-126, Legal and Contractual Remedies, HAR.

VENDOR AND PRODUCT EVALUATION

The School Food Services Branch will distribute SFSB Form 12, Evaluation of Good and Services, to the School Food Service Managers with the issuance of the resulting price list.

Product Evaluation. Upon receipt of complaint, CONTRACTOR shall be notified of product quality. CONTRACTOR shall follow up with the manufacturer and respond to the Hawaii State Department of Education,

School Food Services Branch as to what remedies have or will be taken to correct the problem. If product quality is not corrected and the complaint(s) persist, steps will be taken to delete product from the price list.

Vendor Evaluation. In the event of complaints regarding CONTRACTOR's services (i.e. delivery delays, numerous out of stock, failure to notify manager of none delivery, etc.) the Hawaii State Department of Education, School Food Service Branch will notify the CONTRACTOR. Within one (1) week of notification, the CONTRACTOR shall take corrective measures to resolve the complaint, and inform the Hawaii State Department of Education, School Food Service Branch of action taken.

Should the CONTRACTOR consistently receive complaints for poor service or refuses to resolve the complaints, the STATE reserves the right to terminate the agreement and/or initiate the debarment process pursuant to Chapter 3-125, HAR, Legal and Contractual Remedies.

The resolving of complaints pursuant to product and CONTRACTORs evaluation notifications shall be done at no additional charge to the STATE.

INVOICING

Upon delivery of products, CONTRACTOR shall forward an original and one (1) copy of the invoice directly to the Hawaii State Department of Education, cafeterias or the participating State agency as listed on the order.

CONTRACTOR's invoices shall include product descriptions exactly as stated on the Hawaii State Department of Education Price List. Invoice should reference both the Price List number and the solicitation number.

PAYMENT

Section 103-10, HRS, provides that the STATE shall have thirty (30) calendar days after receipt of an accepted invoice and satisfactory delivery of goods or performance of the services, to make payment.

VENDOR COMPLIANCE (TAX CLEARANCE)

Department schools and offices are not required to obtain the compliance documents (including a tax clearance certificate) when issuing final payment.

INQUIRIES

Questions relating to this Price List may be directed to the following persons:

For Program inquiries, contact Iris Fujimoto, School Food Services Branch, at telephone (808) 784-5500 or via e-mail at iris.fujimoto@k12.hi.us.

For Procurement inquiries, contact Wendy Ebisui, Procurement and Contracts Branch, at telephone (808) 675-0130, fax (808) 675-0133 or via e-mail at wendy.ebisui@k12.hi.us.



Hawaii State Department of Education
Procurement and Contracts Branch

Item No.	Description	Quantity	per Unit	Manufacturer/Brand Name & Product Number	Price per Pack/Case***	Contractor
GROUP 1 - BAGS, FOOD STORAGE						
1	1 gallon, freezer. Max 100/pk	250	bags/pack	Foodhandler 20-FH60	\$ 26.45 /pack	KYD, Inc.
2	2 gallon, freezer. Max 100/pk	100	bags/pack	Foodhandler 20-FH70	\$ 26.40 /pack	KYD, Inc.
3	Sandwich Size. Max 100/pk	1000	bags/pack	Foodhandler 021-0606	\$ 34.80 /pack	KYD, Inc.
GROUP 2 - BAGS, WAXED						
4	Sandwich Size. Max 1000/bx	1000	bags/box	Brown Paper 7A02	\$ 38.94 /box	KYD, Inc.
GROUP 3 - BAGS, PLASTIC HANDLE-LESS CARRYOUT (OAHU ONLY)						
5	Handle-less carryout bag. Max 1000/cs	N/A	bags/pack	N/A	N/A /case	N/A
GROUP 4 - BAGS, PLASTIC DIE CUT CARRYOUT (MAUI, MOLOKAI, LANAI ONLY)						
6	Die cut handle carryout bg. Min 250/cs	250	bags/pack	Island Plastic Bags M-HDW12822DC	\$ 77.58 /case	ODP Business Solutio
GROUP 5 - CONTAINERS, FOOD PAPER						
7	6 oz. capacity. Max 1000/cs			Follow applicable procurement methods and its procedures		
8	8 oz. capacity. Max 1000/cs			Follow applicable procurement methods and its procedures		
9	10 oz. capacity. Max 1000/cs			Follow applicable procurement methods and its procedures		
10	12 oz. capacity. Min 500/cs			Follow applicable procurement methods and its procedures		
11	16 oz. capacity. Min 500/cs			Follow applicable procurement methods and its procedures		
12	Lids for 6 oz. bowls, Min 500/cs			Follow applicable procurement methods and its procedures		
13	Lids for 8 oz. bowls, Min 500/cs			Follow applicable procurement methods and its procedures		
14	Lids for 10 oz bowls, Min 500/cs			Follow applicable procurement methods and its procedures		
15	Lids for 12 oz bowls, Min 500/cs			Follow applicable procurement methods and its procedures		
16	Lids for 16 oz bowls, Min 500/cs			Follow applicable procurement methods and its procedures		
GROUP 6 - CONTAINERS, 1-COMPARTMENT FOLDED TOP						
17	16 oz. Min 300/cs	300	containers/ case	Sabert 42050160FPC300	\$ 193.94 /case	KYD, Inc.
18	24 oz. Min 200/cs	200	containers/ case	Sabert 43070240FPC200	\$ 172.46 /case	KYD, Inc.
GROUP 7 - CONTAINERS, 1-COMPARTMENT, LID SEPARATE						
19	36 oz. Min 300/cs	300	containers/ case	Sabert 43090360D300	\$ 232.06 /case	KYD, Inc.
20	Lid for 36 oz. Min 300/cs	300	lids/case	Sabert 51601F300PULP	\$ 181.26 /case	KYD, Inc.
GROUP 8 - CONTAINERS, 3-COMPARTMENTS, HINGED, ~8" x 8"						
21	3-comp. hinged. Min 150/cs	150	containers/ case	Nowpak PLA NN83	\$ 77.38 /case	KYD, Inc.
GROUP 9 - CONTAINERS, 3-COMPARTMENTS, HINGED, ~9" x 9"						
22	3-comp. hinged. Min 150/cs	150	containers/ case	Nowpak PLA NN93	\$ 89.80 /case	KYD, Inc.

Item No.	Description	Quantity	per Unit	Manufacturer/Brand Name & Product Number	Price per Pack/Case***	Contractor
GROUP 10 - CONTAINERS, 2-COMPARTMENTS, HINGED						
23	2-comp. hinged. Min 250/cs	250	containers/ case	Nowpak NN962	\$ 81.77 /case	KYD, Inc.
GROUP 11 - CONTAINERS, 1-COMPARTMENT, HINGED						
24	1-comp. hinged. Max 500/cs	500	containers/ case	Nowpak NN66	\$ 109.79 /case	KYD, Inc.
GROUP 12 - COVERS FOR BUN PAN						
25	Bag. Min 200/cs	200	bags/case	Foodhandler 22 PB27	\$ 30.91 /case	KYD, Inc.
26	Rack cover. Min 50/cs	50	covers/case	Foodhandler 22 SB52D	\$ 20.79 /case	KYD, Inc.
GROUP 13 - CUPS, COLD, POLYLACTIC ACID (PLA), TALL						
27	9 oz., PLA, tall. Min 1000/cs	1000	cups/case	Greenstripe by Eco EP-CC9S-GS	\$ 201.93 /case	ODP Business Solutic
28	Lids for 9 oz. cup, PLA flat. Min 1000/cs	1000	lids/case	Greenstripe by Eco EP-FLCC	\$ 97.09 /case	ODP Business Solutic
GROUP 14 - PORTION CUPS AND LIDS - POLYLACTIC ACID (PLA)						
29	2 oz. Min 1000/cs	2000	cups/ case	See Box PPLA2	\$ 126.60 /case	KYD, Inc.
30	4 oz. Min 1000/cs	1000	containers/ case	See Box PPLA4	\$ 101.06 /case	KYD, Inc.
31	5.5 oz. Min 1000/cs	2000	containers/ case	See Box PPLA5	\$ 172.30 /case	KYD, Inc.
32	Lids for 2 oz. Min 1000/cs	1000	lids/case	See Box PPLAFL	\$ 53.29 /case	KYD, Inc.
33	Lids for 4 oz. Min 1000/cs	1000	lids/case	See Box PPLAFL	\$ 53.29 /case	KYD, Inc.
34	Lids for 5.5 oz. Min 1000/cs	1000	lids/case	See Box PPLAFL	\$ 53.29 /case	KYD, Inc.
GROUP 15 - CUPS, SOUFLÉ, PAPER						
35	5-1/2 oz. cup. Max 5000/cs	5000	cups/case	Genpak F550	\$ 136.03 /case	ODP Business Solutic
GROUP 16 - CUTLERY, POLYLACTIC ACID (PLA)						
36	Forks. Min 500/cs	1000	forks/case	HFP UNF06	\$ 33.55 /case	KYD, Inc.
37	Spoons. Min 500/cs	1000	spoons/case	HFP UNSP06	\$ 34.25 /case	KYD, Inc.
38	Knives. Min 500/cs	1000	knives/case	HFP UNK06	\$ 33.04 /case	KYD, Inc.
GROUP 17 - CUTLERY, 100% WOODEN						
39	Forks. Min 500/cs	1000	forks/case	Hoffmaster 883330	\$ 59.68 /case	ODP Business Solutic
40	Spoons. Min 500/cs	1000	spoons/case	Hoffmaster 883332	\$ 59.68 /case	ODP Business Solutic
41	Knives. Min 500/cs	1000	knives/case	Hoffmaster 883331	\$ 59.68 /case	ODP Business Solutic
GROUP 18 - FILM, PVC						
42	12" x 2000'	2000	foot/roll	Daxwell J20004597	\$ 19.60 /roll	ODP Business Solutic
43	18" x 2000'	2000	foot/roll	Daxwell J20004598	\$ 24.85 /roll	ODP Business Solutic
44	24" x 2000'	2000	foot/roll	Daxwell J20004672	\$ 38.27 /roll	ODP Business Solutic
GROUP 19 - FOIL, ALUMINUM						

Item No.	Description	Quantity	per Unit	Manufacturer/Brand Name & Product Number	Price per Pack/Case***	Contractor
45	Standard, 12" x 1000'	1000	foot/roll	Daxwell J10002365	\$ 48.43 /roll	ODP Business Solutic
46	Standard, 18" x 1000'	1000	foot/roll	Daxwell J10003335	\$ 75.00 /roll	ODP Business Solutic
47	Heavy duty, 18" x 1000'	1000	foot/roll	Daxwell J10002375	\$ 104.05 /roll	ODP Business Solutic
48	Heavy duty, 24" x 1000'	1000	foot/roll	Daxwell J10003532	\$ 144.80 /roll	ODP Business Solutic
49	Standard sheets, 10-3/4" x 12"	3000	sheet/case	Daxwell J10003028	\$ 147.42 /case	ODP Business Solutic

GROUP 20 - PAN LINER, BAKERY PAPER

50	Quilon, regular treated, greaseproof. Max 1000/cs	1000	liners/case	Brown Paper 162-1	\$ 89.34 /case	KYD, Inc.
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GROUP 21 - PAN LINER, HIGH HEAT

51	Nylon liner. Min 100/cs	100	liners/case	Foodhandler 22 PL2028	\$ 33.38 /case	KYD, Inc.
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GROUP 22 - DRY WAX FLAT WRAP

52	~14" x 14". Max 1000/pk	1000	sheets/pack	Brown Paper 7G14	\$ 36.22 /pack	KYD, Inc.
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GROUP 23 - NAPKINS, PAPER, TALL FOLD

53	Tall fold. Max 10,000/cs	10000	sheet/pack packs/case	Soft Touch ST713	\$ 61.95 /case	ODP Business Solutic
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GROUP 24 - NAPKINS, PAPER, INTERFOLDED

54	Interfolded. Max 875 sht/pk, 5250 sht/cs	5250	sheet/pack packs/case	Kimberly Clark Scott 98908	\$ 65.26 /case	ODP Business Solutic
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GROUP 25 - PAPER TOWELS, ROLL - 10" x 800 FT

55	Hard Roll, 10" x 800 ft, Max 6 rolls/case	4800	foot/roll rolls/case	Georgia Pacific Enmotion 89460	\$ 97.38 /case	ODP Business Solutic
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GROUP 26 - PAPER TOWELS, ROLL - 7.5" x 1150 FT

56	Hard Roll, 7.5" x 1150 ft, Max 6 rolls/case	6900	foot/roll rolls/case	Kimberly Clark Scott 25702	\$ 98.35 /case	ODP Business Solutic
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GROUP 27 - TRAYS, FOOD, PAPER

57	1/2 lb. capacity. Max 1000/cs			Follow applicable procurement methods and its procedures		
58	1 lb. capacity. Max 1000/cs			Follow applicable procurement methods and its procedures		
59	2 lb. capacity. Max 1000/cs			Follow applicable procurement methods and its procedures		
60	3 lb. capacity. Max 500/cs			Follow applicable procurement methods and its procedures		

GROUP 28 - TRAYS, 5-COMPARTMENTS, BAGASSE

61	~8-1/4" x 10-1/4" x 5/8". Max 500/cs	500	trays/case	NOWPAK TNN05	95.49 /case	KYD, Inc.
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GROUP 29 - TRAYS, 5-COMPARTMENTS, PAPER

62	~8-1/2" x 12 1/2" x 5/8" inside rib height. Max 500/cs	500	trays/case	Huhtamaki 22028	\$ 170.24 /case	ODP Business Solutic
63	~8 1/2" X 10 1/2" X 5/8" inside rib height. Max 500/cs	500	trays/case	Huhtamaki 22025	\$ 128.55 /case	ODP Business Solutic

GROUP 30 - TRAYS, 3-COMPARTMENTS, PAPER

64	~8-1/4" x 9-1/2" x 5/8". Max 500/cs	500	trays/case	Huhtamaki 22023	\$ 124.90 /case	ODP Business Solutic
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Change No. 1

Hawaii State Department of Education Price List No. E22-12 (Molokai)

**HAWAII STATE DEPARTMENT OF EDUCATION (Department)
PROCUREMENT AND CONTRACTS BRANCH**

**Hawaii State Department of Education Price List No. E22-12 (Molokai)
August 1, 2022 – July 31, 2023**

**DISPOSABLE FOOD SERVICE PRODUCTS
(PROJECT NO. IFB D22-084 and IFB D22-168)
(Replaces Prior Project Title Price List No. E21-10)**

Orders shall be placed with the CONTRACTORS listed below.

Vendor	HIDOE Supplier No	Telephone	Fax
KYD, Incorporated 2949 Koapaka Street Honolulu, Hawaii 96819 Contact: Kevin Wong kwong@kyd-inc.com	024040	808-836-3221	808-833-8995
ODP Business Solutions, LLC 80 South Hana Highway Kahului, Hawai'i 96732 Contact: Maui Customer Service Maui.Support@officedepot.com Maui, Molokai & Lanai: Angela Ii Angela.ii@officedepot.com	1001396	Customer Service: 808-877-5043 Angela Ii: 808-268-5055	Customer Service: 808-871-6914 Angela Ii: 808-871-6914

GENERAL INFORMATION

The Procurement and Contracts Branch (PCB) competitively solicited for the provision of Disposable Food Service Products on the Islands of Oahu, Maui, Molokai, and Lanai and has made awards to those Contractors named above and on the attached.

BID PRICES

Unit bid prices shall be based on delivery to the island (Molokai or Lanai) the Department of Education school cafeteria and/or office is located. For deliveries made to the dock, the Department of Education will arrange transport of goods from the dock to the school; the Department of Education may require CONTRACTOR to provide information regarding their shipment for successful transport.

For all orders from the participating State agencies (under the Executive and Judiciary jurisdictions),

CONTRACTOR shall coordinate delivery with the ordering State agency located on the Island of Molokai or Lanai.

Unit bid prices shall include labor, equipment, delivery, materials, transportation, overhead, profit, all applicable taxes, and any other incidental and operational expenses incurred in the performance of all obligations hereunder. Unit bid price shall be the all-inclusive cost to the STATE and no other charges will be honored.

STATE'S COMMITMENT

Pursuant to Section 3-121-6, HAR, it is mandatory that all Hawaii State Department of Education cafeterias purchase from price lists issued by the Hawaii State Department of Education, Procurement and Contracts Branch (PCB).

The jurisdictions under the Chief Procurement Officers of the State Procurement Office and the Judiciary may, but are not required to, utilize this price list.

EXCEPTION FROM PRICE LIST

If the price list is not suited to the Department cafeterias' purpose, exception to purchase outside of this Price List may be granted by the Department Procurement and Contracts Branch.

To obtain approval, Department cafeterias must justify the exception on the DOE Form 5, "*Request Exception From Purchasing From Price List*" and fax to the Department Procurement and Contracts Branch. The approval must be obtained prior to purchase and the usual procurement rules and procedures apply to such purchases.

ORDERING PROCEDURES

- Orders must be placed ten (10) business days prior to requested delivery date.
- Orders shall be submitted to the above-listed vendors using order forms.
- "HIDOE Price List No. E22-12" should be noted on orders and invoices issued against this price list.
- When revising orders, SFSM must remember to state "Revised" and date of revision on new order. Failure to do so may result in a duplicate order.
- SFSM should retain this price list for future reference to specific terms and conditions related to items purchased.

DELIVERY AND ACCEPTANCE

Deliveries of all orders shall be completed within ten (10) business days after receipt of order. For orders received prior to ten (10) business days of requested delivery dates, CONTRACTOR shall deliver on the requested delivery date. For Molokai, deliveries may be made to the Island's dock or to the address designated on the orders.

The minimum order for delivery shall be FIFTY DOLLARS (\$50.00). CONTRACTOR is required to deliver all items outstanding at the end of the award period if order was received during the award period.

Deliveries to Hawaii State Department of Education school cafeterias and participating State agencies shall be made between 6:00 a.m. and 2:00 p.m. Upon the STATE's request, CONTRACTOR shall stack delivered cases in a previously-cleared storage area. For Oahu and Maui, deliveries shall be scheduled for at least two (2) non-consecutive business days per week per district or geographical area. (Note: Friday and Monday are considered "consecutive business days" since no business is transacted on Saturday and Sunday.) For Molokai and Lanai, deliveries shall be scheduled for at least one (1) business day per week.

Cafeteria personnel should check accuracy of delivery (quantity and quality) prior to acceptance of delivery.

PRODUCT QUALITY

Products furnished shall be new and of the best quality of its respective kind. Product shall be free from defects that may render it unfit to use. Damaged or rejected products shall be immediately removed from the site and replaced with products of the quality required by these specifications. Replacement of damaged or rejected products must be completed within seven (7) calendar days from the date of non-acceptance or rejection of product by the STATE. Delivery beyond the seven (7) calendar days for replacement of damaged or rejected products may be allowed upon approval from the ordering entity. Products shall meet all applicable federal and state regulations.

Failure to replace or to remove any rejected product shall not relieve the CONTRACTOR from the responsibility imposed upon it by the award. No payment, whether partial or final, shall be construed to be an acceptance of unacceptable products.

The Hawaii State Department of Education may, at any time and by written order, stop the delivery of products not conforming to these specifications. Such stop order shall not relieve the CONTRACTOR of its obligation to complete its work within the award time limits, nor shall it in any way terminate, cancel, or abrogate the award or any part thereof.

FAILURE TO DELIVER

CONTRACTOR shall be obliged to deliver products under this award in accordance with the terms and conditions specified herein. If a CONTRACTOR is unable to deliver because product is temporarily out of stock, it shall be the CONTRACTOR's responsibility to notify the CA and/or POC and the ordering cafeteria or participating State agency of the shortages on the awarded items at least five (5) days before the requested delivery date. CONTRACTOR shall obtain prior approval from the Hawaii State Department of Education, SFSB and the ordering cafeteria or State agency to deliver an acceptable substitute, at the same bid price and under the same terms and conditions of this award. It shall be the CONTRACTOR's responsibility to obtain an acceptable substitute. In the event a CONTRACTOR consistently needs to substitute or refuses to substitute products, the STATE reserves the right to terminate the award and/or initiate the debarment process pursuant to Chapter 3-126, Legal and Contractual Remedies, HAR.

VENDOR AND PRODUCT EVALUATION

The School Food Services Branch will distribute SFSB Form 12, Evaluation of Good and Services, to the School Food Service Managers with the issuance of the resulting price list.

Product Evaluation. Upon receipt of complaint, CONTRACTOR shall be notified of product quality. CONTRACTOR shall follow up with the manufacturer and respond to the Hawaii State Department of Education, School Food Services Branch as to what remedies have or will be taken to correct the problem. If product quality is not corrected and the complaint(s) persist, steps will be taken to delete product from the price list.

Vendor Evaluation. In the event of complaints regarding CONTRACTOR's services (i.e. delivery delays, numerous out of stock, failure to notify manager of none delivery, etc.) the Hawaii State Department of Education, School Food Service Branch will notify the CONTRACTOR. Within one (1) week of notification, the CONTRACTOR shall take corrective measures to resolve the complaint, and inform the Hawaii State Department of Education, School Food Service Branch of action taken.

Should the CONTRACTOR consistently receive complaints for poor service or refuses to resolve the complaints, the STATE reserves the right to terminate the agreement and/or initiate the debarment process pursuant to Chapter 3-125, HAR, Legal and Contractual Remedies.

The resolving of complaints pursuant to product and CONTRACTORs evaluation notifications shall be done at no additional charge to the STATE.

INVOICING

Upon delivery of products, CONTRACTOR shall forward an original and one (1) copy of the invoice directly to the Hawaii State Department of Education, cafeterias or the participating State agency as listed on the order.

CONTRACTOR's invoices shall include product descriptions exactly as stated on the Hawaii State Department of Education Price List. Invoice should reference both the Price List number and the solicitation number.

PAYMENT

Section 103-10, HRS, provides that the STATE shall have thirty (30) calendar days after receipt of an accepted invoice and satisfactory delivery of goods or performance of the services, to make payment.

VENDOR COMPLIANCE (TAX CLEARANCE)

Department schools and offices are not required to obtain the compliance documents (including a tax clearance certificate) when issuing final payment.

INQUIRIES

Questions relating to this Price List may be directed to the following persons:

For Program inquiries, contact Iris Fujimoto, School Food Services Branch, at telephone (808) 784-5500 or via e-mail at iris.fujimoto@k12.hi.us.

For Procurement inquiries, contact Wendy Ebisui, Procurement and Contracts Branch, at telephone (808) 675-0130, fax (808) 675-0133 or via e-mail at wendy.ebisui@k12.hi.us.



Hawaii State Department of Education
Procurement and Contracts Branch

Item No.	Description	Quantity	per Unit	Manufacturer/Brand Name & Product Number	Price per Pack/Case***	Contractor
GROUP 1 - BAGS, FOOD STORAGE						
1	1 gallon, freezer. Max 100/pk	250	bags/pack	Foodhandler 20-FH60	\$ 26.45 /pack	KYD, Inc.
2	2 gallon, freezer. Max 100/pk	100	bags/pack	Foodhandler 20-FH70	\$ 26.40 /pack	KYD, Inc.
3	Sandwich Size. Max 100/pk	1000	bags/pack	Foodhandler 021-0606	\$ 34.80 /pack	KYD, Inc.
GROUP 2 - BAGS, WAXED						
4	Sandwich Size. Max 1000/bx	1000	bags/box	Brown Paper 7A02	\$ 38.94 /box	KYD, Inc.
GROUP 3 - BAGS, PLASTIC HANDLE-LESS CARRYOUT (OAHU ONLY)						
5	Handle-less carryout bag. Max 1000/cs	N/A	bags/pack	N/A	N/A /case	N/A
GROUP 4 - BAGS, PLASTIC DIE CUT CARRYOUT (MAUI, MOLOKAI, LANAI ONLY)						
6	Die cut handle carryout bg. Min 250/cs	250	bags/pack	Island Plastic Bags M-HDW12822DC	\$ 77.58 /case	ODP Business Solutio
GROUP 5 - CONTAINERS, FOOD PAPER						
7	6 oz. capacity. Max 1000/cs			Follow applicable procurement methods and its procedures		
8	8 oz. capacity. Max 1000/cs			Follow applicable procurement methods and its procedures		
9	10 oz. capacity. Max 1000/cs			Follow applicable procurement methods and its procedures		
10	12 oz. capacity. Min 500/cs			Follow applicable procurement methods and its procedures		
11	16 oz. capacity. Min 500/cs			Follow applicable procurement methods and its procedures		
12	Lids for 6 oz. bowls, Min 500/cs			Follow applicable procurement methods and its procedures		
13	Lids for 8 oz. bowls, Min 500/cs			Follow applicable procurement methods and its procedures		
14	Lids for 10 oz bowls, Min 500/cs			Follow applicable procurement methods and its procedures		
15	Lids for 12 oz bowls, Min 500/cs			Follow applicable procurement methods and its procedures		
16	Lids for 16 oz bowls, Min 500/cs			Follow applicable procurement methods and its procedures		
GROUP 6 - CONTAINERS, 1-COMPARTMENT FOLDED TOP						
17	16 oz. Min 300/cs	300	containers/ case	Sabert 42050160FPC300	\$ 193.94 /case	KYD, Inc.
18	24 oz. Min 200/cs	200	containers/ case	Sabert 43070240FPC200	\$ 172.46 /case	KYD, Inc.
GROUP 7 - CONTAINERS, 1-COMPARTMENT, LID SEPARATE						
19	36 oz. Min 300/cs	300	containers/ case	Sabert 43090360D300	\$ 232.06 /case	KYD, Inc.
20	Lid for 36 oz. Min 300/cs	300	lids/case	Sabert 51601F300PULP	\$ 181.26 /case	KYD, Inc.
GROUP 8 - CONTAINERS, 3-COMPARTMENTS, HINGED, ~8" x 8"						
21	3-comp. hinged. Min 150/cs	150	containers/ case	Nowpak PLA NN83	\$ 77.38 /case	KYD, Inc.
GROUP 9 - CONTAINERS, 3-COMPARTMENTS, HINGED, ~9" x 9"						
22	3-comp. hinged. Min 150/cs	150	containers/ case	Nowpak PLA NN93	\$ 89.80 /case	KYD, Inc.

Item No.	Description	Quantity	per Unit	Manufacturer/Brand Name & Product Number	Price per Pack/Case***	Contractor
GROUP 10 - CONTAINERS, 2-COMPARTMENTS, HINGED						
23	2-comp. hinged. Min 250/cs	250	containers/ case	Nowpak NN962	\$ 81.77 /case	KYD, Inc.
GROUP 11 - CONTAINERS, 1-COMPARTMENT, HINGED						
24	1-comp. hinged. Max 500/cs	500	containers/ case	Nowpak NN66	\$ 109.79 /case	KYD, Inc.
GROUP 12 - COVERS FOR BUN PAN						
25	Bag. Min 200/cs	200	bags/case	Foodhandler 22 PB27	\$ 30.91 /case	KYD, Inc.
26	Rack cover. Min 50/cs	50	covers/case	Foodhandler 22 SB52D	\$ 20.79 /case	KYD, Inc.
GROUP 13 - CUPS, COLD, POLYLACTIC ACID (PLA), TALL						
27	9 oz., PLA, tall. Min 1000/cs	1000	cups/case	Greenstripe by Eco EP-CC9S-GS	\$ 201.93 /case	ODP Business Solutic
28	Lids for 9 oz. cup, PLA flat. Min 1000/cs	1000	lids/case	Greenstripe by Eco EP-FLCC	\$ 97.09 /case	ODP Business Solutic
GROUP 14 - PORTION CUPS AND LIDS - POLYLACTIC ACID (PLA)						
29	2 oz. Min 1000/cs	2000	cups/ case	See Box PPLA2	\$ 126.60 /case	KYD, Inc.
30	4 oz. Min 1000/cs	1000	containers/ case	See Box PPLA4	\$ 101.06 /case	KYD, Inc.
31	5.5 oz. Min 1000/cs	2000	containers/ case	See Box PPLA5	\$ 172.30 /case	KYD, Inc.
32	Lids for 2 oz. Min 1000/cs	1000	lids/case	See Box PPLAFL	\$ 53.29 /case	KYD, Inc.
33	Lids for 4 oz. Min 1000/cs	1000	lids/case	See Box PPLAFL	\$ 53.29 /case	KYD, Inc.
34	Lids for 5.5 oz. Min 1000/cs	1000	lids/case	See Box PPLAFL	\$ 53.29 /case	KYD, Inc.
GROUP 15 - CUPS, SOUFLÉ, PAPER						
35	5-1/2 oz. cup. Max 5000/cs	5000	cups/case	Genpak F550	\$ 136.03 /case	ODP Business Solutic
GROUP 16 - CUTLERY, POLYLACTIC ACID (PLA)						
36	Forks. Min 500/cs	1000	forks/case	HFP UNF06	\$ 33.55 /case	KYD, Inc.
37	Spoons. Min 500/cs	1000	spoons/case	HFP UNSP06	\$ 34.25 /case	KYD, Inc.
38	Knives. Min 500/cs	1000	knives/case	HFP UNK06	\$ 33.04 /case	KYD, Inc.
GROUP 17 - CUTLERY, 100% WOODEN						
39	Forks. Min 500/cs	1000	forks/case	Hoffmaster 883330	\$ 59.68 /case	ODP Business Solutic
40	Spoons. Min 500/cs	1000	spoons/case	Hoffmaster 883332	\$ 59.68 /case	ODP Business Solutic
41	Knives. Min 500/cs	1000	knives/case	Hoffmaster 883331	\$ 59.68 /case	ODP Business Solutic
GROUP 18 - FILM, PVC						
42	12" x 2000'	2000	foot/roll	Daxwell J20004597	\$ 19.60 /roll	ODP Business Solutic
43	18" x 2000'	2000	foot/roll	Daxwell J20004598	\$ 24.85 /roll	ODP Business Solutic
44	24" x 2000'	2000	foot/roll	Daxwell J20004672	\$ 38.27 /roll	ODP Business Solutic
GROUP 19 - FOIL, ALUMINUM						

Item No.	Description	Quantity	per Unit	Manufacturer/Brand Name & Product Number	Price per Pack/Case***	Contractor
45	Standard, 12" x 1000'	1000	foot/roll	Daxwell J10002365	\$ 48.43 /roll	ODP Business Solutic
46	Standard, 18" x 1000'	1000	foot/roll	Daxwell J10003335	\$ 75.00 /roll	ODP Business Solutic
47	Heavy duty, 18" x 1000'	1000	foot/roll	Daxwell J10002375	\$ 104.05 /roll	ODP Business Solutic
48	Heavy duty, 24" x 1000'	1000	foot/roll	Daxwell J10003532	\$ 144.80 /roll	ODP Business Solutic
49	Standard sheets, 10-3/4" x 12"	3000	sheet/case	Daxwell J10003028	\$ 147.42 /case	ODP Business Solutic

GROUP 20 - PAN LINER, BAKERY PAPER

50	Quilon, regular treated, greaseproof. Max 1000/cs	1000	liners/case	Brown Paper 162-1	\$ 89.34 /case	KYD, Inc.
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GROUP 21 - PAN LINER, HIGH HEAT

51	Nylon liner. Min 100/cs	100	liners/case	Foodhandler 22 PL2028	\$ 33.38 /case	KYD, Inc.
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GROUP 22 - DRY WAX FLAT WRAP

52	~14" x 14". Max 1000/pk	1000	sheets/pack	Brown Paper 7G14	\$ 36.22 /pack	KYD, Inc.
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GROUP 23 - NAPKINS, PAPER, TALL FOLD

53	Tall fold. Max 10,000/cs	10000	sheet/pack packs/case	Soft Touch ST713	\$ 61.95 /case	ODP Business Solutic
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GROUP 24 - NAPKINS, PAPER, INTERFOLDED

54	Interfolded. Max 875 sht/pk, 5250 sht/cs	5250	sheet/pack packs/case	Kimberly Clark Scott 98908	\$ 65.26 /case	ODP Business Solutic
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GROUP 25 - PAPER TOWELS, ROLL - 10" x 800 FT

55	Hard Roll, 10" x 800 ft, Max 6 rolls/case	4800	foot/roll rolls/case	Georgia Pacific Enmotion 89460	\$ 97.38 /case	ODP Business Solutic
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GROUP 26 - PAPER TOWELS, ROLL - 7.5" x 1150 FT

56	Hard Roll, 7.5" x 1150 ft, Max 6 rolls/case	6900	foot/roll rolls/case	Kimberly Clark Scott 25702	\$ 98.35 /case	ODP Business Solutic
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GROUP 27 - TRAYS, FOOD, PAPER

57	1/2 lb. capacity. Max 1000/cs			Follow applicable procurement methods and its procedures		
58	1 lb. capacity. Max 1000/cs			Follow applicable procurement methods and its procedures		
59	2 lb. capacity. Max 1000/cs			Follow applicable procurement methods and its procedures		
60	3 lb. capacity. Max 500/cs			Follow applicable procurement methods and its procedures		

GROUP 28 - TRAYS, 5-COMPARTMENTS, BAGASSE

61	~8-1/4" x 10-1/4" x 5/8". Max 500/cs	500	trays/case	NOWPAK TNN05	95.49 /case	KYD, Inc.
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GROUP 29 - TRAYS, 5-COMPARTMENTS, PAPER

62	~8-1/2" x 12 1/2" x 5/8" inside rib height. Max 500/cs	500	trays/case	Huhtamaki 22028	\$ 170.24 /case	ODP Business Solutic
63	~8 1/2" X 10 1/2" X 5/8" inside rib height. Max 500/cs	500	trays/case	Huhtamaki 22025	\$ 128.55 /case	ODP Business Solutic

GROUP 30 - TRAYS, 3-COMPARTMENTS, PAPER

64	~8-1/4" x 9-1/2" x 5/8". Max 500/cs	500	trays/case	Huhtamaki 22023	\$ 124.90 /case	ODP Business Solutic
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Item No.	Description	Quantity	per Unit	Manufacturer/Brand Name & Product Number	Price per Pack/Case***	Contractor
GROUP 31 - FOOD HANDLERS SAFETY GARMENT, CAPS						
65	Caps, White, Bouffant. Max 1000/cs	100	caps/box	Foodhandler 300-575	\$ 15.50 /box	KYD, Inc.
GROUP 32 - FOOD HANDLERS SAFETY GARMENT, BEARD PROTECTORS						
66	Beard Protector. Max 100/pack	100	protectors/ pack	Goldmax Poly King 20201	\$ 4.20 /pack	ODP Business Solutic
GROUP 33 - FOOD HANDLERS SAFETY GARMENT, APRONS						
67	Poly Apron. Max 100/bx	100	aprons/box	Foodhandler 250-FH10	\$ 14.03 /box	KYD, Inc.
GROUP 34 - FOOD HANDLERS SAFETY GARMENT, HAIRNETS						
68	Hairnet, black nylon, 24" minimum 144/case	144	hairnets/box	Foodhandler 305-FH54	\$ 23.36 /box	KYD, Inc.
GROUP 35 - LABELS, FOOD ROTATION						
69	Blank. Min 250 lbl/roll	250	labels/roll	National Guest Check DSL23R	\$ 38.89 /roll	ODP Business Solutic
GROUP 36 - FOOD SERVICE TOWEL, RE-USABLE						
70	Sheet size ~12" x 23.4" open. Antimicrobial treated. Min 150/cs	150	sheets/case	Kimberly Clark WypAll 6280	\$ 52.58 /case	ODP Business Solutic
GROUP 37 - GLOVES, POLYETHYLENE						
71	Small. Min 100/bx	200	gloves/box	Foodhandler 105-212	\$ 6.41 /box	KYD, Inc.
72	Medium. Min 100/bx	200	gloves/box	Foodhandler 105-214	\$ 6.41 /box	KYD, Inc.
73	Large. Min 100/bx	200	gloves/box	Foodhandler 105-216	\$ 6.41 /box	KYD, Inc.
GROUP 38 - GLOVES, VINYL						
74	Small. Max 100/bx	100	gloves/box	FOODHANDLER 102 202	\$ 5.85 /box	KYD, Inc.
75	Medium. Max 100/bx	100	gloves/box	FOODHANDLER 102 204	\$ 5.85 /box	KYD, Inc.
76	Large. Max 100/bx	100	gloves/box	FOODHANDLER 102 206	\$ 5.85 /box	KYD, Inc.
77	Extra Large. Max 100/bx	100	gloves/box	FOODHANDLER 102 208	\$ 5.85 /box	KYD, Inc.
GROUP 39 - FACE MASKS						
78	Face Mask. Max 50/pkg	Follow applicable procurement methods and its procedures				

Item No.	Description	Quantity per Unit	Manufacturer/Brand Name & Product Number	Price per Pack/Case***	Contractor
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65	Caps, White, Bouffant. Max 1000/cs	100 caps/box	Foodhandler 300-575	\$ 15.50 /box	KYD, Inc.
GROUP 32 - FOOD HANDLERS SAFETY GARMENT, BEARD PROTECTORS					
66	Beard Protector. Max 100/pack	100 protectors/pack	Goldmax Poly King 20201	\$ 4.20 /pack	ODP Business Solutic
GROUP 33 - FOOD HANDLERS SAFETY GARMENT, APRONS					
67	Poly Apron. Max 100/bx	100 aprons/box	Foodhandler 250-FH10	\$ 14.03 /box	KYD, Inc.
GROUP 34 - FOOD HANDLERS SAFETY GARMENT, HAIRNETS					
68	Hairnet, black nylon, 24" minimum 144/case	144 hairnets/box	Foodhandler 305-FH54	\$ 23.36 /box	KYD, Inc.
GROUP 35 - LABELS, FOOD ROTATION					
69	Blank. Min 250 lbl/roll	250 labels/roll	National Guest Check DSL23R	\$ 38.89 /roll	ODP Business Solutic
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GROUP 37 - GLOVES, POLYETHYLENE					
71	Small. Min 100/bx	200 gloves/box	Foodhandler 105-212	\$ 6.41 /box	KYD, Inc.
72	Medium. Min 100/bx	200 gloves/box	Foodhandler 105-214	\$ 6.41 /box	KYD, Inc.
73	Large. Min 100/bx	200 gloves/box	Foodhandler 105-216	\$ 6.41 /box	KYD, Inc.
GROUP 38 - GLOVES, VINYL					
74	Small. Max 100/bx	100 gloves/box	FOODHANDLER 102 202	\$ 5.85 /box	KYD, Inc.
75	Medium. Max 100/bx	100 gloves/box	FOODHANDLER 102 204	\$ 5.85 /box	KYD, Inc.
76	Large. Max 100/bx	100 gloves/box	FOODHANDLER 102 206	\$ 5.85 /box	KYD, Inc.
77	Extra Large. Max 100/bx	100 gloves/box	FOODHANDLER 102 208	\$ 5.85 /box	KYD, Inc.
GROUP 39 - FACE MASKS					
78	Face Mask. Max 50/pkg	Follow applicable procurement methods and its procedures			