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BONNIE KAHAKUI
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**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

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September 15, 2022

TO: Executive Departments/Agencies City and County of Honolulu
Department of Education Honolulu City Council
Hawaii Health Systems Corporation Honolulu Board of Water Supply
University of Hawaii Honolulu Authority for Rapid Transportation
Public Charter School Commission County of Hawaii
and Schools Hawaii County Council
Office of Hawaiian Affairs County of Hawaii – Department of Water Supply
House of Representatives County of Maui
Senate Maui County Council
Judiciary County of Maui – Department of Water Supply
County of Kauai
Kauai County Council
County of Kauai – Department of Water

FROM: Bonnie Kahakui, Acting Administrator *Bonnie A. Kahakui*

SUBJECT: **NEW VENDOR LIST**
SPO Vendor List Contract No. 23-06
NASPO VALUEPOINT WALK-IN BUILDING SUPPLIES
RFP No. AS21-189
Expires: July 31, 2027

The new vendor list contract for NASPO Walk-In Building Supplies is effective September 15, 2022.

The current vendor list contract is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Matthew Chow at (808) 586-0577 or matthew.m.chow@hawaii.gov.

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**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

SPO Vendor List Contract No. 23-06
Replaces SPO Vendor List Contract No. 18-04
Effective: 09/15/2022

THIS SPO PRICE/VENDORLISTCONTRACT IS FOR AUTHORIZED BUSINESS ONLY

**NASPO VALUEPOINT
WALK-IN BUILDING SUPPLIES**
RFP No. AS21-189
September 15, 2022 to July 31, 2027

INFORMATION ON NASPO VALUEPOINT

The NASPO ValuePoint Cooperative Purchasing Organization is a multi-state contracting consortium of state governments, including local governments, of which the State of Hawaii is a member. NASPO ValuePoint Purchasing Organization, LLC seeks to achieve price discounts by combining the requirements of multi-state governmental agencies, and cost-effective and efficient acquisition of quality products and services.

The State of Utah is the current lead agency and contract administrator for the NASPO ValuePoint Walk-In Building Supplies contract. A request for competitive sealed proposals was issued on behalf of NASPO ValuePoint Cooperative Purchasing Organization, LLC and a contract was awarded to one qualified Contractor. The State of Hawaii has signed a Participating Addendum with the Contractor. The Walk-In Building Supplies and Related Material contract allows participating jurisdictions/agencies to walk-in to the store and obtain a percentage off retail.

For additional information on this contract, visit the NASPO ValuePoint website at <https://www.naspovaluepoint.org/portfolio/walk-in-building-supplies-2022-2027/>.



PARTICIPATING JURISDICTIONS listed below have signed a memorandum of agreement with the SPO and are authorized to utilize this vendor list contract:

Executive Department/Agencies	City & County of Honolulu (C&C of Honolulu)
Department of Education (DOE)	Honolulu City Council
Hawaii Health Systems Corporation (HHSC)	Honolulu Board of Water Supply
University of Hawaii (UH)	Honolulu Authority for Rapid Transportation (HART)
Public Charter School Commission and Schools	County of Hawaii
Office of Hawaiian Affairs (OHA)	Hawaii County Council
House of Representatives (House)	County of Hawaii - Department of Water Supply
Senate	County of Maui
Judiciary	Maui County Council
	County of Maui - Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai - Department of Water

The participating jurisdictions are not required but may purchase from this vendor list contract, and request for exception from the contract is not required. Participating jurisdictions are allowed to purchase from other contractors; however, HRS chapter 103D and the procurement rules apply to purchases by using the applicable method of procurement and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources is at the discretion of the participating jurisdiction.

POINTS OF CONTACT. Questions regarding the products, ordering, pricing and status should be directed to the Contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Telephone	FAX	E-mail
Executive	Matthew Chow	586-0577	586-0570	matthew.m.chow@hawaii.gov
Department of Education (DOE)	Procurement Staff	675-0130	675-0133	G-OFS-DOE-Procurement@k12.hi.us
Hawaii Health Systems Corporation (HHSC)	Nancy Delima	359-0994	n/a	ndelima@hhsc.org
Office of Hawaiian Affairs (OHA)	Christopher Stanley	594-1833	594-1865	chriss@oha.org
University of Hawaii (UH)	Karlee Hisashima	956-8687	956-2093	karlee@hawaii.edu
Public Charter School Commission and Schools	Danny Vasconcellos	586-3775	586-3776	danny.vasconcellos@spcsc.hawaii.gov
House of Representatives (House)	Brian Takeshita	586-6423	586-6401	takeshita@capitol.hawaii.gov
Senate	Carol Taniguchi	586-6720	586-6719	c.taniguchi@capitol.hawaii.gov
Judiciary	Tritia Cruz	538-5805	538-5802	tritia.l.cruz@courts.hawaii.gov
Honolulu City and County (C&C)	Procurement Specialist	768-5535	768-3299	bfspurchasing@honolulu.gov
Honolulu City Council	Kendall Amazaki, Jr.	768-5084	n/a	kamazaki@honolulu.gov
Honolulu City Council	Nanette Saito	768-5085	768-5011	nsaito@honolulu.gov
Honolulu Board of Water Supply	Procurement Office	748-5071	n/a	fn_procurement@hbws.org

Jurisdiction	Name	Telephone	FAX	E-mail
Honolulu Authority for Rapid Transportation (HART)	Dean Matro	768-6246	n/a	dean.matro@honolulu.gov
County of Hawaii	Diane Nakagawa	961-8440	n/a	Diane.Nakagawa@hawaiicounty.gov
Hawaii County Council	Diane Nakagawa	961-8440	n/a	Diane.Nakagawa@hawaiicounty.gov
County of Hawaii - Department of Water Supply	Ka'iulani L. Matsumoto	961-8050 ext. 224	961-8657	kmatsumoto@hawaiidws.org
County of Maui	Jared Masuda	463-3816	n/a	jared.masuda@co.maui.hi.us
Maui County Council	Marlene Rebugio	270-7838	n/a	marlene.rebugio@mauicounty.us
County of Maui - Department of Water Supply	Kenneth L. Bissen	270-7684	270-7136	ken.bissen@co.maui.hi.us
County of Kauai	Ernest Barreira	241-4295	241-6297	ebarreira@kauai.gov
Kauai County Council	Codie Tabalba	241-4193	241-6349	ctabalba@kauai.gov
Kauai County Council	Scott Sato	241-4810	241-6349	ssato@kauai.gov
County of Kauai - Department of Water	Marcelino Soliz	245-5470	245-5813	msoliz@kauaiwater.org

USE OF THIS VENDOR LIST CONTRACT BY NONPROFIT ORGANIZATIONS. Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS Chapter 103F) have been invited to participate in the SPO price and vendor list contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit wishes to purchase from an SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor (participation must be mutually agreed upon, for example). A Contractor may choose to deny participation by a nonprofit. However, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than an SPO price list or vendor list contract vendor(s)

CONTRACTOR. The following contractor is authorized to provide Walk-In Building Supplies. They have signed a Master Agreement with the State of Utah and a Participating Addendum with the Hawaii State Procurement Office.

Lowe's Home Centers, LLC

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Vendor List Contract No. 23-06. *No further compliance verification is required prior to issuing a contract, purchase order or pCard payment when utilizing this contract.*

PURCHASING CARD (pCard). All purchases will be through pCard for this contract for the executive branch.

PURCHASE ORDERS shall not be used for this contract for the Executive branch. Other jurisdictions may use a purchase order, but will be required to setup a Lowe's Corporate Account.

SPO VENDOR LIST CONTRACT NO. 23-06 AND NASPO VALUEPOINT CONTRACT NO. MA3875 shall be notated on the appropriate transaction document.

PAYMENTS are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) days after receipt of invoice or satisfactory completion of contract to make payment. Payments will be made via pCard.

COMPLIANCE PURSUANT TO HRS §103-53. All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE shall not exceed the following rates if seller elects to pass on the charges to its customers.

COUNTY	COUNTY SURCHARGE TAX RATE	STATE GET	MAX PASS-ON TAX RATE	EXPIRATION DATE OF SURCHARGE TAX RATE
C&C OF HONOLULU	0.50%	4.0%	4.7120%	12/31/2030
HAWAII	0.50%	4.0%	4.7120%	12/31/2030
COUNTY OF MAUI (including Molokai and Lanai)	0.0%	4.0%	4.1666%	No county surcharge
KAUAI	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation’s website at <http://tax.hawaii.gov/geninfo/countysurcharge>.

VENDOR CODES for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department’s fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

VENDOR AND PRODUCT EVALUATION form SPO-012, for the purpose of addressing concerns on this vendor list contract, is available to the agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

OVERVIEW OF VENDOR LIST CONTRACT

The pricing will be a **minimum 7% discount** off the current retail price at the time of purchase for all available items. If the item purchased is on sale or under another promotional term NASPO ValuePoint will expect to receive the lower of the two prices at the time of purchase. The minimum percentage off will remain constant during the duration of the contract and all renewals. Sales tax or other fees shall be determined by the Participating State. It is understood that even though the contract is for a minimum percentage discount off retail pricing, deeper discounts may be applied.

- **SHIPPING AND DELIVERY.** If requested, Lowe's will deliver products under this agreement in accordance with the Lowe's delivery policy posted at time of purchase.

Delivery charges will be standard charges per each stores policy for deliveries of 0-20 miles one way. For deliveries more than 20 miles, the delivery charge is an additional \$1 per mile, one way.

Lowe's offers free local next day delivery on all in-stock major appliances when requested. Major in-stock appliances delivery within a 75 miles radius qualifies for free delivery.

<https://www.lowes.com/l/help/truck-delivery>

- **WARRANTY.** Agency shall receive any warranty provided by a manufacturer of the products sole under this agreement. Lowe's does not warrant the products. If an Agency requests to return products, it may return products purchased under this agreement subject to Lowe's stand return policy at the time of purchase.

Manufacturer warranty is listed on lowes.com under specifications or on the packing of the item you are purchasing.

For manufacturer defects, contact Lowe's Service Advantage hotline 1-800-445-6937 to setup a factory-certified service appointment at your location or for general assistance. If the repairs are covered by the manufacturer's warranty, it will be repaired at no cost to you. For repairs not covered under the manufacturer's warranty, repairs may be offered by the technician at the customer's expense.

- **RETURN POLICY.** Lowe's lists it most up to date return policy at www.lowes.com/returns and all sales are subject to the return policy in effect at time of purchase. If not completely satisfied with your Lowe's purchase, simply return the merchandise to any Lowe's store in the US.

Most new, unused merchandise can be refunded or exchanged with proof of purchase within 90 days of the original purchase date, unless noted in their RETURN POLICY EXCEPTIONS. If your purchase was made with a Lowe's Commercial Account, you have 365 days from the date of purchase to return the product, unless noted in Lowe's Return Policy Exceptions. All returns are subject to system approvals.

30-day return policy on major appliances, outdoor power equipment, plumbing, liquid paint, highway trailers, holiday items.

For any questions, contact Lowe's Customer Care 1-800-445-6937 or customercare@lowes.com.

VALUE ADD PROGRAMS

- Paint Color Matching Service – bring in a sample of fabric, carpet or flooring and they can locate or create a matching paint color.
- We Cut It – can cut lumber, mini blinds, pipe, rope chain and more. Lowe’s also offers free pipe threading and cutting for any size galvanized or black iron pipe.
- We Assemble It – Lowe’s employee can help assemble a variety of items (charges may apply).
- Educational Workshops – offers educational workshops about home safety and home protection procedures.

LIST OF PRODUCTS AND SERVICE PROVIDERS

Appliance Haul Away is managed when Lowe’s delivers a new unit. Customer can bring in their bins to discard plastic, CFL bulbs and batteries. Metal, cardboard and wood pallets are items Lowe’s using and how Lowe’s discard it. There are no fees associated with the recycling services stated below. The only exceptions are CFL bulbs where Lowe’s pays a per pound fee to have them removed. These products do not have to be purchased from a Lowe’s store to be recycled by Lowe’s. The haul away of an existing appliance occurs when Lowe’s delivers a new unit.

- Haul Away Used Appliances
 - Vendors used: Emergency Liquidation, Mahan & Huff, Appliance Recycling Outlet, Rubicon, and Paul’s Appliance
- CFL Bulbs
 - Vendor used: Stericycle
- Rechargeable Batteries
 - Vendor used: Call2Recycle

Lowe's Categories

This contract includes all items within the store.

<p><u>Accessible Home</u></p> <ul style="list-style-type: none"> • Accessible Bathroom • Accessible Bedroom • Accessible Entry & Home • Accessible Kitchen • Daily Assistance • Injury Relief & Physical Therapy • Wheelchairs & Mobility Aids 	<p><u>Appliances</u></p> <ul style="list-style-type: none"> • Appliance Parts & Accessories • Beverage & Wine Chillers • Commercial Appliances • Cooktops • Crafting Machines & Accessories • Dishwashers • Freezers & Ice Makers • Garbage Disposals • Kitchen Appliance Packages • Microwaves • Range Hoods • Ranges • Refrigerators • Sewing Machines & Accessories • Small Appliances • Trash Compactors • Vacuum Cleaners & Floor Care • Wall Ovens • Washers & Dryers • Water Coolers & Pitchers
<p><u>Automotive</u></p> <ul style="list-style-type: none"> • Automotive Accessories • Automotive Cleaning • Automotive Hardware • Automotive Maintenance • Automotive Tools • Car Chargers & Jump Starters • Cargo Management • Headlight Bulbs • Shop Tools & Equipment • Towing Equipment 	<p><u>Bathroom</u></p> <ul style="list-style-type: none"> • Bathroom & Pedestal Sinks • Bathroom Accessories & Hardware • Bathroom Exhaust Fans & Parts • Bathroom Faucets & Shower Heads • Bathroom Mirrors • Bathroom Safety • Bathroom Sets • Bathroom Storage • Bathroom Vanities & Vanity Tops • Bathtubs & Whirlpool Tubs • Commercial Bathroom Components • Saunas & Components • Showers • Toilets & Toilet Seats
<p><u>Building Supplies</u></p> <ul style="list-style-type: none"> • Asphalt Repair & Tools • Ceilings 	<p><u>Cleaning Supplies</u></p> <ul style="list-style-type: none"> • Air Fresheners • All-Purpose Cleaners

<ul style="list-style-type: none"> • Columns & Accessories • Concrete, Cement & Masonry • Decking • Drywall • Erosion Control • Fencing & Gates • Glass & Acrylic • Gutters & Accessories • Insulation & Accessories • Jack Posts • Lumber & Composites • Permit Boxes • Roofing • Siding & Stone Veneer • Stairs & Railings • Ventilation 	<ul style="list-style-type: none"> • Appliance Cleaners • Bleach • Cleaning Tools • Drain & Septic Cleaners • Floor Cleaning • Glass & Window Cleaners • Household Cleaners • Household Essentials • Janitorial Supplies • Kitchen & Bathroom Cleaners • Laundry Supplies • Moisture Absorbers • Mold Removers • Mold Test Kits • Outdoor Cleaners • Trash & Recycling
<p><u>Electrical</u></p> <ul style="list-style-type: none"> • Batteries • Cable & Wire Connectors • Conduit & Conduit Fittings • Doorbells • Drones & Drone Accessories • Electrical Boxes & Covers • Electrical Outlets & Plugs • Electrical Testers & Tools • Electrical Wire & Cable • Electronics • Extension Cords & Surge Protectors • Fire Safety • Generators • Light Sockets & Adapters • Light Switches & Dimmers • Power Distribution & Circuit Protection • Power Relays • Solar Power • Tablet Accessories • Wall Plates & Inserts 	<p><u>Flooring</u></p> <ul style="list-style-type: none"> • Carpet & Carpet Tile • Floor Moulding & Trim • Flooring Tools & Accessories • Flooring Underlayment • Garage Flooring • Grout & Mortar • Gym Flooring • Hardwood • Laminate • Surface Preparation • Tile & Tile Accessories • Underfloor Heating • Vinyl Flooring
<p><u>Hardware</u></p> <ul style="list-style-type: none"> • Cabinet Hardware • Chains, Ropes & Tie-Downs • Door Hardware • Fasteners 	<p><u>Heating & Cooling</u></p> <ul style="list-style-type: none"> • Air Conditioners & Fans • Air Filters & Accessories • Air Purifiers & Accessories • Fireplaces & Stoves

<ul style="list-style-type: none"> • Furniture Hardware • Gate Hardware • Hardware Lubricants • Hooks • Keys & Key Safes • Locks • Mailboxes & Mailbox Posts • Marine Hardware • Metal Rods, Shapes & Sheets • Picture Hangers • Safes • Signs, Letters & Numbers • Specialty Hardware • Structural Hardware • Window Hardware 	<ul style="list-style-type: none"> • Furnaces & Furnace Accessories • HVAC Components • HVAC Duct & Fittings • Heat Pumps • Heating Fuel Tanks • Humidifiers & Dehumidifiers • Portable & Space Heaters • Radiator Covers • Registers & Grilles • Thermostats
<p><u>Home Decor</u></p> <ul style="list-style-type: none"> • Area Rugs & Mats • Bed & Bath • Furniture • Home Accents • Home Decor Collections • Luggage & Travel • Mirrors & Mirror Accessories • Pillows & Throws • Wall Art & Decor • Wallpaper & Accessories • Window Treatments 	<p><u>Kitchen</u></p> <ul style="list-style-type: none"> • Backsplash Panels • Kitchen & Bar Sinks • Kitchen Cabinetry • Kitchen Countertops & Accessories • Kitchen Faucets & Water Dispensers • Kitchenware
<p><u>Lawn & Garden</u></p> <ul style="list-style-type: none"> • Garden Decor • Garden Hoses & Accessories • Greenhouses & Accessories • Insect & Pest Control • Irrigation • Landscaping • Lawn Care • Outdoor Drainage • Pavers & Retaining Walls • Plants & Planters • Weed Killers & Preventers 	<p><u>Lighting & Ceiling Fans</u></p> <ul style="list-style-type: none"> • Bathroom & Wall Lighting • Ceiling Fan Parts & Accessories • Ceiling Fans • Ceiling Lights • Commercial Lighting • Lamps & Lamp Shades • Light Bulbs • Lighting Parts & Accessories • Night Lights • Novelty Lighting • Outdoor Lighting • Under Cabinet Lighting
<p><u>Moulding & Millwork</u></p> <ul style="list-style-type: none"> • Brackets & Braces 	<p><u>Outdoors</u></p> <ul style="list-style-type: none"> • Commercial Park Equipment

<ul style="list-style-type: none"> • Dowels & Dowel Pins • Moulding • Wall Panels & Planks 	<ul style="list-style-type: none"> • Fire Pits & Patio Heaters • Grills & Outdoor Cooking • Hot Tubs, Spas & Components • Outdoor Games & Toys • Outdoor Tools & Equipment • Patio Furniture • Playsets • Pools • Sheds & Outdoor Storage
<p><u>Paint</u></p> <ul style="list-style-type: none"> • Caulking • Ceiling Paint • Craft Paint & Supplies • Door & Trim Paint • Exterior Paint • Exterior Stains & Floor Coatings • Interior Paint • Interior Stains & Finishes • Paint Cleaners, Chemicals & Additives • Paint Samples • Paint Supplies • Patching & Repair • Primer • Specialty & Commercial Paint • Spray Paint & Accessories 	<p><u>Plumbing</u></p> <ul style="list-style-type: none"> • Augers, Plungers & Drain Openers • Firestop Products & Systems • Pipe & Fittings • Plumbing Parts & Repair • Plumbing Tools & Cements • Septic Tanks & Accessories • Supply Lines • Tubing & Hoses (By-the-Foot) • Utility Sinks & Faucets • Valves & Valve Repair • Water Filtration & Water Softeners • Water Heaters • Water Pumps & Tanks
<p><u>Safety</u></p> <ul style="list-style-type: none"> • Child Safety • Eye Protection • First Aid • Hard Hat Accessories • Hard Hats • Hearing Protection • Ice Melt • Knee Pads • Marking Flags • Outdoor Heated Safety Mats • Pepper Spray • Protective Clothing • Respiratory Protection • Safety Accessories • Safety Tape • Safety Vests • Test Kits • Traffic Safety Equipment 	<p><u>Smart Home, Security, Wi-Fi</u></p> <ul style="list-style-type: none"> • Home Security • Smart Home • Wi-Fi & Networking Devices

<ul style="list-style-type: none"> • Weather Radios 	
<p><u>Sports & Fitness</u></p> <ul style="list-style-type: none"> • Athletic Field Markers • Basketball Systems • Bleacher Cushions & Seats • Coolers & Water Bottles • Fitness & Exercise Equipment • Sports Equipment 	<p><u>Storage & Organization</u></p> <ul style="list-style-type: none"> • Baskets & Storage Containers • Closet Organization • Garage Organization • Hooks & Racks • Kitchen Organization • Laundry Organization • Lockers • Moving Boxes & Supplies • Office & School Supplies • Shelves & Shelving • Small Parts Organizers • Utility Storage Cabinets
<p><u>Tools</u></p> <ul style="list-style-type: none"> • Air Tools & Compressors • Flashlights & Flashlight Bulbs • Hand Tools • Home 3D Printers & Filament • Jobsite Radios • Ladders & Scaffolding • Levels & Measuring Tools • Power Tool Accessories • Power Tools • Shop Vacuums & Accessories • Tool Storage & Work Benches • Walkie Talkies • Welding & Soldering 	<p><u>Windows & Doors</u></p> <ul style="list-style-type: none"> • Awnings & Accessories • Exterior Doors • Exterior Shutters & Accessories • Garage Doors & Openers • Hurricane Shutter Panels • Interior Doors • Replacement Screens • Screen Frame Connectors • Screen Spline • Screen Tools • Screening Systems • Weatherstripping • Windows

HOW TO USE THE VENDOR LIST CONTRACT:

How to Obtain Key FOB:

1. Go to <http://www.lowesforpros.com/NASPO>.
2. Under Register Now, Select "Hawaii" from the Select State drop-down menu.
3. Select your Agency.
4. Select the Quantity of Government Contract Key-fobs needed.
5. Complete the Shipping Information and contact information.
6. You are responsible for all Lowe's Government Contract Cards issued to you.
7. Click "Verify Address and Submit."
8. The webpage will display a confirmation that your Lowe's Government Contract Key-fob(s) order has been placed.
9. Allow 2-3 weeks for delivery. Lowe's Government Contract Key-fobs will need to be presented to the Store Employee at time of purchase for scan/entry.

Disposal of FOB Key: When an employee should no longer have access (e.g. retired/no longer works at department) to the Lowe's Key FOB, it shall be collected by the department and shredded.

How to Create a LoweForPros Account to order online:

1. Go to www.lowesforpros.com
2. Click "Register"
3. Provide Account info
4. Choose applicable level of government
5. For organization's specific purchasing contract, choose NASPO ValuePoint.

Walk-In Solutions with Key FOB:

1. Customers can check out through any register in the store. Scan the Government Contract Savings card and receive a 7% discount. It must be scanned with each transaction.
2. Option for Delivery:
 - a. Carry-Out – for all order placed via shipping in store, agencies shall pay for item at check-out and take items back to work/location site.
 - b. Will-Call – for all orders placed via phone or fax, agencies can pick up their order at will-call within 2 hours for all orders placed before 3PM Monday-Friday.
 - c. Delivery, request at time of purchase and ask for the NASPO ValuePoint delivery rate. Agencies must request for delivery at time of order. (for more information, see above Overview of Vendor List Contract, Shipping and Delivery)
3. NASPO ValuePoint Contract Savings Cards will need to be ordered and received prior to making purchases at www.lowes.com/NASPO

4. Lowe's Volume Savings Program. Volume discount program can help save on large bulk orders of most available items in the store. If the purchase is at least \$1,500, then stop by the PRO desk before check out and request a quote. The PRO Specialist will process the order and supply a customized quote within minutes for most purchases. Volume discount pricing quotes are valid up to seven (7) days.
5. Contractor Packs. Contractor packs are discounted bundles of the items used most. It will allow you to gain a bulk discount by purchasing minimum amount of the same product or buying in prepackaged bulk quantities. To learn more about contractor pack, contact a PRO Specialist at the local Lowe's store or look for the yellow and black Contractor Packs label on in-stock products and materials.

This NASPO ValuePoint contract allows agencies to place orders by phone, fax or by walking in-store. Purchased items can be carried-out after payment, picked-up via will-call, or delivered. Agencies will need to show their Lowe's Government Contract Key-fob upon checkout to receive a 7% point-of-sale discount, which will be reflected on the cash register receipt.

Any promotional items will not receive the 7% discounts on the same item.

- The discount will apply to on everyday low price (regular price) items.
- The receipt will read "Minimum Retail Price Applied To This Item" to show it was on promotion
- Item 155670 will show on store receipts to show a key fob was scanned and making the purchase.

Note:

- Purchases through Lowes.com are not eligible for Contract Savings Key-fob discounts. Purchases through www.lowesforpros.com are eligible.
- Lowe's Government Contract Key-fobs shall NOT be used for personal benefit.
- For audit purposes, discount when using the Lowe's Government Contract Key-fobs will be displayed on your receipt/invoice.
- Executive Departments shall not register for the Lowe's Accounts Receivable (LAR).

Lowe's Home Centers, LLC

<https://www.naspo.valuepoint.org/portfolio/walk-in-building-supplies-2022-2027/>
<http://www.lowesforpros.com/NASPO> - download the app if you wish to track

Other Questions:

Lisa Minton
ProServices Consultant
Lisa.minton@lowes.com
(704) 758-2845

Remittance Address:

In Store, pay at checkout

Store Locations

Kona (Store #1561)

75-5677 Hale Kapili Street
Kailua Kona, HI 96740
Phone: (808) 331-3470
Hours:
Monday- Saturday 6:00am-9:00pm;
Sunday 7:00am-8:00pm

Kahului (Store #3279)

214 Ho'okele Street
Kahului, HI 96732
Phone: (808) 872-1920
Hours:
Monday- Saturday 6:00am-9:00pm;
Sunday 7:00am-8:00pm

Iwilei Honolulu (Store #2336)

411 Pacific Street
Honolulu, HI 96817
Phone: (808) 528-9370
Hours:
Monday- Saturday 5:00am-10:00pm;
Sunday 5:00am-9:00pm

Waipahu (Store #0119)

94-805 Lumiaina Street
Waipahu, HI 96797
Phone: (808) 676-8381
Hours:
Monday- Saturday 6:00am-10:00pm;
Sunday 7:00am-9:00pm