

DAVID Y. IGE
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ACTING ADMINISTRATOR

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November 02, 2022

TO: Executive Departments/Agencies City and County of Honolulu
 Department of Education Honolulu City Council
 Charter Schools Honolulu Board of Water Supply
 Hawaii Health Systems Corporation Honolulu Authority for Rapid Transportation
 Office of Hawaiian Affairs County of Hawaii
 University of Hawaii Hawaii County Council
 House of Representatives County of Hawaii – Department of Water Supply
 Senate County of Maui
 Judiciary Maui County Council
 County of Maui – Department of Water Supply
 County of Kauai
 Kauai County Council
 County of Kauai – Department of Water

FROM: Bonnie Kahakui, Acting Administrator *Bonnie A. Kahakui*

SUBJECT: *****NOTICE: 23-09-A*****
 SPO Vendor List Contract No. 23-09
 INTERISLAND AIRLINE PRICE AGREEMENT
 RFP No. 22012
 Expires: August 31, 2024

In order to utilize the Southwest Airlines contract, a SWABIZ setup and demo is required. Southwest will need a minimum of 48 hours to assist with account creation and scheduling a demo. Please provide as much advanced notice to ensure a smooth booking process.

If a corporate account has not been setup and immediate travel on Southwest is required, please book on the Southwest public site and the traveler will not be able to utilize any of the corporate benefits.

If you have any questions, please contact Shannon Ota at (808) 586-0563 or shannon.j.ota@hawaii.gov.