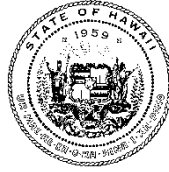


JOSH B. GREEN, M.D.
GOVERNOR
KE KIA'ĀINA



BONNIE KAHAKUI
ACTING ADMINISTRATOR

STATE OF HAWAII
STATE PROCUREMENT OFFICE

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 586-0554
email: state.procurement.office@hawaii.gov
<http://spo.hawaii.gov>

December 28, 2022

TO: Executive Departments/Agencies City and County of Honolulu
 Department of Education Honolulu City Council
 School Facilities Authority Honolulu Board of Water Supply
 Hawaii Health Systems Corporation Honolulu Authority for Rapid Transportation
 Office of Hawaiian Affairs County of Hawaii
 University of Hawaii Hawaii County Council
 Public Charter School Commission County of Hawaii – Department of Water Supply
 and Schools County of Maui
 House of Representatives Maui County Council
 Senate County of Maui – Department of Water Supply
 Judiciary County of Kauai
 Kauai County Council
 County of Kauai – Department of Water

FROM: Bonnie Kahakui, Acting Administrator *Bonnie A. Kahakui*

SUBJECT: ***** NOTICE: 18-03-A *****
 SPO Vendor List Contract No. 18-03
 MAILROOM EQUIPMENT, SUPPLIES, AND MAINTENANCE – STATEWIDE
 NASPO ValuePoint Solicitation No. ADSPO16-00006328

The subject vendor list contract will expire on December 31, 2022. The SPO is currently working on a new contract for Mailing Equipment, Supplies, and Maintenance.

Agencies are advised to purchase mailing equipment, supplies, and maintenance from the best available source using an applicable method of procurement such as small purchases or competitive sealed bidding from January 1, 2023, until the new vendor list contract is issued.

If you have any questions, please contact Carey Ann Sasaki at (808) 586-0575 or careyann.r.sasaki@hawaii.gov.