

JOSH GREEN, M.D.
GOVERNOR
KE KIA'ĀINA



PROCUREMENT POLICY
BOARD
RICHARD HELTZEL
LANCE INOUE
LISA MARUYAMA
DIANE NAKAGAWA
KEITH REGAN

BONNIE KAHAKUI
ACTING ADMINISTRATOR

STATE OF HAWAII | KA MOKU'ĀINA O HAWAII'
PROCUREMENT POLICY BOARD

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 587-4701
Email: procurement.policy.board@hawaii.gov
<http://spo.hawaii.gov>

Procurement Policy Board Meeting

Virtual Meeting – Microsoft Teams

PLEASE CLICK BELOW TO JOIN MICROSOFT TEAMS MEETING

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 293 496 295 499

Passcode: Lgb7Zh

[Download Teams](#) | [Join on the web](#)

Physical Location: Kalanimoku Building, 1151 Punchbowl Street, Room 410, Honolulu, is available to the public and is guaranteed to be connected to the remote virtual meeting.

In the event that audiovisual communication cannot be maintained by all participating board members and quorum is lost, the meeting will automatically be recessed for 30 minutes, during which time an attempt to restore audiovisual communication will be made. If such attempt to restore is unsuccessful within said 30 minutes, all board members, members of the public, staff and other interested individuals shall log on again to the Teams link on this Notice, whereby audio communication will be established for all participants and the meeting will continue. If reconvening the meeting is not possible because audio and visual communication cannot be re-established, the meeting will be terminated.

Contact for Meeting Information/Testimony Submission

procurement.policy.board@hawaii.gov

Please include the word "Testimony" and the subject matter following the address line.
All written testimony should be received no later than 4:30 p.m., on Friday, January 27, 2023.

Copies of the Board Packet will be available on-line for review at
<https://spo.hawaii.gov/procurement-policy-board/procurement-policy-board-meeting-agenda-minutes/>.

An electronic draft of the minutes for this meeting will also be made available at the same location when completed.

If you need an auxiliary aid/service or other accommodation due to a disability, contact Ruth Baker at (808) 587-4701 or at ruth.a.baker@hawaii.gov as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request.

Upon request, this notice is available in alternate formats.

Procurement Policy Board Meeting
Agenda
Monday, January 30, 2023, 1:00 pm – 3:00 pm

- I. Call to Order, Public Notice, Quorum**
- II. Election of Board Officers (Chair, Vice Chair, and Secretary)**
- III. Update of SPO Initiatives**
 - A. [Procurement Consolidation Working Group Interim Report](#)
 - B. Past Performance Database
 - C. Small Business Initiative
- IV. Proposed Meeting Dates for 2023**
- V. Next Meeting**
- VI. Executive Session: Discussion of personnel matters in the recruitment for Administrator, State Procurement Office**

The Board will go into executive session pursuant to Section 92-5(a)(2) and (4), Hawaii Revised Statutes, to discuss personnel matters and to consult with the Board's attorney on questions and issues pertaining to the Board's powers and duties.
- VII. Adjournment**