



JOSH GREEN, M.D.
GOVERNOR
KE KIA'ĀINA

BONNIE KAHAKUI
ADMINISTRATOR

**PROCUREMENT POLICY
BOARD**
RICHARD HELTZEL
LANCE INOUE
LISA MARUYAMA
KEITH REGAN

STATE OF HAWAII | KA MOKU'ĀINA O HAWAII'
PROCUREMENT POLICY BOARD

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Procurement Policy Board

Minutes of Meeting

Date/Time: Friday, April 11, 2025, 9:30 a.m.

Locations: State Procurement Office Bid Room
Kalanimoku Building, Room 416
1151 Punchbowl Street
Honolulu, Hawaii 96813

Virtual Meeting Using Interactive Conference Technology – Zoom

Members Present: Rick Heltzel
Lance Inouye
Lisa Maruyama
Keith ReganThe

Deputy Attorney General: Stella Kam

State Procurement Office: Bonnie Kahakui, Administrator
Christopher Amandi
Ruth Baker
Jacob Chang
Matthew Chow
Fai Goya

Chan Lee (in public location)
Kelli Nekomoto
Carey Ann Sasaki
Keari Shibuya
Donn Tsuruda-Kashiwabara

Guests: Tim Lyons
Ryan Sakuda

I. Call to Order, Public Notice

Chair Lisa Maruyama called the Procurement Policy Board (PPB) meeting to order at 9:38 a.m. held on Zoom and in-person at the physical location. The meeting was recorded.

II. Roll Call, Quorum

Roll call was taken of the Procurement Policy Board members; there was quorum. Staff of the State Procurement Office (SPO) introduced themselves.

III. Consideration and Approval of Minutes

a. Meeting Date: February 28, 2025

b. Meeting Date: March 28, 2025

The minutes of the February 28, 2025, and March 28, 2025, meetings have been deferred. Procurement Policy Board Members asked SPO staff for a summary sheet to aid them in tracking all of the changes being made to the HARs over the last several meetings. They decided to hold off on approval of the February 28 and March 28 meetings until such a document could be provided.

Deputy Attorney General Stella Kam advised that draft meeting minutes need to be posted within 40 days of the meeting.

IV. Public Testimony

Chair Maruyama announced that public testimony will be taken on all items as those items occur during the meeting, and that remote testifiers will be given the option of being on-camera via the Zoom link in this agenda or similar option for remote testimony.

V. Administrator's Presentation on 2025 Legislation Related to Procurement (For Information Only)

In accordance with the Sunshine Law, the Board Packet includes a list of procurement legislation, the State Procurement Office's position, the position of other entities, and the status of the legislation.

Written testimony: None

Oral testimony: None

Administrator Bonnie Kahakui of the State Procurement Office (SPO) provided an update on the bills that the SPO is tracking.

- Senate Bill 383 – Increases the minimum amount for purchases constituting small purchase procurements not subject to an electronic system from \$25,000 to \$50,000. The SPO still opposes the increase.
- House Bill 371 – Relating to Campaign Contributions, would require agencies to disclose the names of any officers and immediate adult family members of a state or county contractor for contracts over a certain amount to the Campaign Spending Commission.

- House Bill 412 – Requires that the Department of the Attorney General consults with the head of the purchasing agency impacted before any action is taken.
- House Bill 987 – This is the State Procurement Office's bill, which asks for the establishment of an eProcurement system special fund.
- House Bill 988 – Prohibits a procuring agency from disclosing a competing offeror's proposal during a debriefing. Disclosure is allowed after the contract has been executed. SPO supports this bill.
- Senate Bill 382 – This bill is similar to House Bill 988. The SPO supports this bill.
- House Bill 1155 – Exempts from the Hawai'i Public Procurement Code contracts by government bodies to procure certain construction projects. This is an innovative procurement process that will address specifically Department of Transportation's needs for federal funding. The SPO provided comments on this bill for a pilot program. Member Heltzel expressed his concern about this bill.
- House Bill 1297 – This bid protest bill that sets a 75-day limit for issuing a written decision on protests apply to any contract awarded by competitive sealed bid or competitive sealed proposal. Places a \$1.5 million cap on protests. The SPO supports this bill.
- Senate Bill 1651 – This affects public meetings and adds requirements for public disclosure. The SPO is tracking this bill.

There were no questions from the public.

VI. Review and Possible Approval of Proposed Amendments to Hawaii Administrative Rules Chapter 3-122 – Source Selection and Contract Formation

Agenda Item VI was deferred. Procurement Policy Board Members asked SPO staff for a summary sheet to aid them in tracking all of the changes being made to the HARs over the last several meetings.

VII. Announcements

Chair Maruyama announced planned meetings of the Procurement Policy Board:

- Friday, May 16, 2025, 9:30 a.m.
- Friday, June 6, 2025, 9:30 a.m.

The meetings will be on Zoom and in-person at the physical location of Room 416, the Bid Room, in the State Procurement Office at 1151 Punchbowl Street.

VIII. Adjournment

Since there was no additional new business, Member Regan moved to adjourn the meeting and Member Heltzel seconded the motion. All members voted to adjourn the meeting. The meeting adjourned at 10:31 a.m.

Respectfully submitted,

Lisa Maruyama, Chair
Procurement Policy Board