




**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

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September 6, 2024

TO: Executive Departments/Agencies
(Excludes University of Hawaii (UH), Office of Hawaiian Affairs (OHA), Hawaii Health Systems Corporation (HHSC) and their Regional System Boards and Hospitals)

FROM: for Bonnie Kahakui 
Administrator

SUBJECT: **Change No. 5**
DOE Vendor List Contract No. E21-29
PEST MANAGEMENT PRODUCTS – Oahu, Hawaii, Maui and Kauai
Contract Term: August 2, 2021 to March 31, 2025
RFP D21-089

The following changes have been made to the Vendor List contract:

- Effective September 6, 2024, the following change is hereby made:
 - Revise the Vendor Compliance (Tax Clearance) clause
 - Revise Product Number and Volume for Aerosol Spray - Wasps

The Department of Education (DOE) Vendor List Contract No. E21-29 covers Pest Management Products. The awarded contractor and their island coverage are listed below:

Phoenix V LLC dba BEI Hawaii: Oahu, Hawaii, Maui and Kauai.

PARTICIPATING JURISDICTIONS may purchase from this DOE vendor list contract under the terms of the cooperative agreement between the State Procurement Office (SPO) and the Department of Education (DOE).

Executive Departments/Agencies are not required but may purchase from this vendor list contract, and requests for exception from the contract are not required. Executive Departments/Agencies are allowed to purchase from other contractors; however, HRS chapter 103D and the procurement rules apply to purchases by using the applicable method of procurement and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources is at the discretion of the Executive Department/Agencies.

ORDERING PROCEDURES. During the contract period, Executive Departments (excluding UH, OHA, HHSC and their Regional System Boards and Hospitals) should confirm with a vendor that the

product and quantities needed will be available prior to issuing a purchase order or pCard for the exact quantity of each item required. Purchase Orders shall include the agency name and delivery address. The Vendor List Contract No. E21-29 should be noted on orders and invoices issued against this Vendor List Contract. The vendor shall honor all orders received during the contract period, and shall deliver items according to the Vendor List terms and within the required delivery time.

COMPLIANCE. Prior to awarding this contract, the DOE verified compliance of the Contractor(s) named in the DOE Vendor List Contract No. E21-29. *No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing the contract.*

The current contract is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* at the home page.

If you have any questions, please contact Matthew Chow at (808) 586-0577 or matthew.m.chow@hawaii.gov.

HAWAII STATE DEPARTMENT OF EDUCATION
PROCUREMENT AND CONTRACTS BRANCH

Change No. 5
Hawaii State Department of Education Vendor List No. E21-29 (Statewide)
Extension No. 3: April 1, 2024 – March 31, 2025

FURNISH AND DELIVER PEST MANAGEMENT PRODUCTS

Project No. RFP D21-089
(Replaces Prior Vendor List No. E16-18)

Effective September 6, 2024, the following changes are hereby made (additions shown in **blue bold**; deletions in ~~strike through~~):

- Revise the Vendor Compliance (Tax Clearance) clause
- Revise Product Number and Volume for Aerosol Spray – Wasps

Orders for Pest Management Products shall be placed with the following vendor:

Vendor	HIDOE Vendor Code
Phoenix V LLC dba BEI Hawaii 311 Pacific Street Honolulu, HI 96817	007956

Contact Information:

Island	POC	Phone	Email	Pick-Up Address	Hours
Oahu	Anson Quach	808-532-7401	aquach@beihawaii.com	311 Pacific St Honolulu 96817	8:00-3:00 M-F
Hawaii	Jean Alves	808-933-7800	jalves@beihawaii.com	430 Kekuanaoa St Hilo, HI 96720	8:00-3:00 M-F
Maui	Imelda Castro	808-244-3761	icastro@beihawaii.com	300 Pakana St Wailuku, HI 96793	8:00-3:00 M-F
Kauai	Andrea Gray	808-241-7333	agray@beihawaii.com	1875 Haleukana St Lihue, HI 96766	8:00-3:00 M-F

GENERAL INFORMATION

The Procurement and Contracts Branch (PCB) competitively solicited for the provision of furnishing and delivering Pest Management Products and has made awards to those Contractor(s) named above.

PURPOSE

The STATE has implemented an Integrated Pest Management Program with the goal of utilizing pesticides and herbicides only when needed to supplement non-chemical pest control methodologies. When pesticides are used, the lowest-risk effective products are to be used. Products shall be labelled for use in schools and/or institutions or have received written approval from the Hawaii Department of Agriculture for use on State of Hawaii, Department of Education campuses. This Vendor List is for low-risk products such as baits (bait stations, bait gels, and granular baits), aerosols, and traps (glue and mechanical) that can be safely utilized by school custodial staff who are not certified to use respirators and other equipment that may be necessary for application of other pesticide or herbicide products.

SPECIFICATIONS

All products listed meet the following product minimum specifications:

- Product shall be labeled for use in schools or institutions, or has obtained Hawaii Department of Agriculture written approval for use on Hawaii Department of Education campuses
- Product shall not have an U.S. Environmental Protection Agency (USEPA) Toxicity Category 1 (Danger)
- Product shall not be a USEPA “restricted use” product (requiring application by a licensed pest control operator).
- Product Label and MSDS shall be provided for each product. For products provided in bulk (e.g. multiple ant bait containers in one case), a label and MSDS must be provided for each container).

FEDERAL CERTIFICATION

All products shall have a USEPA registration number with the exception of “FIFRA exempt” products as defined under 40 CFR 152.25(f).

DELIVERY / WILL-CALL

Products shall be delivered or ready for pick up within four weeks of issuance of Purchase Order. For products being delivered, delivery shall be made to the entity listed on the Purchase Order. For products being picked up, CONTRACTOR shall notify purchasing entity that product is ready for pick up. Payments will be made via Purchase Order issued by the purchasing school/office upon receipt of invoice.

Order minimums have been established. For Direct Delivery, a minimum order of \$600 is needed. For Pick-Up/Will-Call, a minimum order of \$100 is needed.

PRICES

Prices shall be inclusive of all costs, direct or indirect, and all applicable taxes, including the General Excise Tax (GET), as required for the fulfillment of the contract.

ORDERING PROCEDURES

During the agreement period, Schools/Offices should confirm with the vendor that the product and quantities needed will be available prior to issuing a purchase order. Purchase orders shall include the school and/or office name and delivery address. “HIDOE Vendor List No. E21-29” should be noted on orders and invoices issued against this Price/Vendor list. The CONTRACTOR shall honor all orders received during the contract period, and shall deliver items according to the Price/Vendor List terms and within the required delivery time.

Order minimums have been established. For Direct Delivery, a minimum order of \$600 is needed. For Pick-Up/Will-Call, a minimum order of \$100 is needed.

USE OF PRICE/VENDOR LIST MANDATORY

Pursuant to §3-121-6, HAR, it is mandatory that Hawaii Department of Education schools and offices purchase from Price/Vendor Lists issued by the Procurement and Contracts Branch. When quality level or product design is not suited to their purpose, however, an exception to purchase outside of the price/vendor list may be granted to such schools and offices by the PCB. Further, the following purchasing jurisdictions may, but is not required to, purchase their requirements from the successful Offeror(s): Executive Departments/Agencies.

EXCEPTION FROM VENDOR LIST

If the vendor list is not suited to a school/office's purpose, exception to purchase outside of this vendor list may be granted by the HIDOE Procurement and Contracts Branch.

To obtain approval, schools/offices must justify the exception on the DOE Form 5, "Request Exception From Purchasing From Price List" and fax to the HIDOE's Procurement and Contracts Branch. The approval must be obtained prior to purchase. The approved Form 5 must be attached to payment documents.

INVOICING

The CONTRACTOR shall submit an invoice with each request for payment. Original and one (1) copy of the invoice shall be submitted to the school or office identified on the purchase order.

Invoices shall reference "HIDOE Vendor List No. E21-29" and "RFP D21-089". A delivery receipt(s), indicating the RFP and vendor list number, signed and dated by Hawaii Department of Education personnel, shall accompany the invoice. If a copy is submitted as the original, such invoice must bear an original signature certifying that the invoice is being submitted as the original.

PAYMENT

Section 103-10, HRS, provides that the STATE shall have thirty (30) calendar days after receipt of an accepted invoice or satisfactory delivery of goods or performance of services to make payment.

VENDOR EVALUATION

Evaluation Form (HIDOE Form 12) is made available to purchasers for the purpose of addressing their concerns related to this Vendor List.

VENDOR COMPLIANCE (TAX CLEARANCE)

Prior to Issuing a Purchase Order: Department schools and offices are not required to obtain the compliance documents as issued through the online system, Hawaii Compliance Express, prior to issuing a purchase order against this Price List/Vendor List (pursuant to HRS §103D-310(c).

Final Payment: Department school and offices shall withhold final payment of a contract (purchase) until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts (purchases) less than \$25,000 (pursuant to HRS §103-53). In lieu of the tax clearance certificate, a Certificate of Vendor Compliance (not over 2 months old) issued through the online system, Hawaii Compliance Express, is acceptable for purposes of final payment.

INQUIRIES

Questions relating to this Vendor List may be directed to the following persons:

For Program inquiries, contact Patrick Oyadomari, Auxiliary Services Branch at (808) 784-6831 or via email at patrick.oyadomari@k12.hi.us.

For Procurement inquiries, contact Wendy Ebisui, Procurement & Contracts Branch, at phone: (808) 675-0130, fax (808) 675-0133, or email wendy.ebisui@k12.hi.us.



Hawaii State Department of Education
Procurement and Contracts Branch

NOTE 1:
 Direct Delivery (minimum order of \$600) - To individual school/office sites island-wide .
 Pick-Up (minimum order of \$100) - Schools and offices will pick up product from
 vendor's office/warehouse.

			PRICING (SEE NOTE 1)											
			OAHU		MAUI		MOLOKAI		LANAI		HAWAII		KAUAI	
Product	USEPA Regis. No.	Packaging	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up
Glue Traps - Rats and Mice														
JT Eaton Stick-Em Glue Traps Large (409-3176)	N/A	1 pack of 2 Pieces	\$3.00	\$3.00	\$3.10	\$3.10	\$3.10	\$3.10	\$3.10	\$3.10	\$3.10	\$3.10	\$3.10	\$3.10
JT Eaton Stick-Em Glue Traps Large (409-3176)	N/A	1 Case of 24 Packs (48 Pieces)	\$71.40	\$71.40	\$74.00	\$74.00	\$74.00	\$74.00	\$74.00	\$74.00	\$74.00	\$74.00	\$74.00	\$74.00
Bait Stations - Ants														
Dupont Advion Ant Bait Arenas (404-5176)	100-1485	1 Bag of 30 Arenas	Follow applicable procurement methods and its procedures.											
Dupont Advion Ant Bait Arenas (404-5176)	100-1485	1 Case of 4 Bags (120 Pieces)	Follow applicable procurement methods and its procedures.											
Maxforce FC Professional Insect Control Ant Bait Stations (404-5041)	432-1256	1 Bag of 24 Stations	\$54.25	\$54.25	\$54.35	\$54.35	\$54.35	\$54.35	\$54.35	\$54.35	\$54.35	\$54.35	\$54.35	\$54.35
Maxforce FC Professional Insect Control Ant Bait Stations (404-5041)	432-1256	1 Case of 4 Bags (96 Pieces)	\$216.90	\$216.90	\$217.35	\$217.35	\$217.35	\$217.35	\$217.35	\$217.35	\$217.35	\$217.35	\$217.35	\$217.35
Bait Stations - Cockroaches														
Dupont Advion Cockroach Bait Arena (404-5174)	100-1486	1 Bag of 60 Arenas	Follow applicable procurement methods and its procedures.											
Dupont Advion Cockroach Bait Arena (404-5174)	100-1486	1 Case of 4 Bags (240 Pieces)	Follow applicable procurement methods and its procedures.											
Maxforce FC Roach Killer Bait Stations (404-4330)	432-1257	1 Bag of 72 Pieces	\$102.30	\$102.30	\$102.85	\$102.85	\$102.85	\$102.85	\$102.85	\$102.85	\$102.85	\$102.85	\$102.85	\$102.85
Maxforce FC Roach Killer Bait Stations (404-4330)	432-1257	1 Case of 4 Bags (288 Pieces)	\$409.25	\$409.25	\$411.45	\$411.45	\$411.45	\$411.45	\$411.45	\$411.45	\$411.45	\$411.45	\$411.45	\$411.45
Bait Gels - Ants														
Dupont Advion Ant Gel (404-5279)	100-1498	1 Box of 4 Pieces	\$49.35	\$49.35	\$49.40	\$49.40	\$49.40	\$49.40	\$49.40	\$49.40	\$49.40	\$49.40	\$49.40	\$49.40
Dupont Advion Ant Gel (404-5279)	100-1498	1 Case of 5 Boxes (20 Pieces)	\$246.75	\$246.75	\$246.90	\$246.90	\$246.90	\$246.90	\$246.90	\$246.90	\$246.90	\$246.90	\$246.90	\$246.90
Optigard Ant Gel Bait (404-4477)	100-1260	1 Box of 4 Pieces	\$47.40	\$47.40	\$48.05	\$48.05	\$48.05	\$48.05	\$48.05	\$48.05	\$48.05	\$48.05	\$48.05	\$48.05
Optigard Ant Gel Bait (404-4477)	100-1260	1 Case of 5 Boxes (20 Pieces)	\$236.75	\$236.75	\$240.30	\$240.30	\$240.30	\$240.30	\$240.30	\$240.30	\$240.30	\$240.30	\$240.30	\$240.30

NOTE 1:
 Direct Delivery (minimum order of \$600) - To individual school/office sites island-wide .
 Pick-Up (minimum order of \$100) - Schools and offices will pick up product from
 vendor's office/warehouse.

			PRICING (SEE NOTE 1)											
Product	USEPA Regis. No.	Packaging	OAHU		MAUI		MOLOKAI		LANAI		HAWAII		KAUAI	
			Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up
Bait Gels - Cockroaches														
Advion Cockroach Gel Bait (404-5275)	100-1484	1 Box of 4 Pieces	\$44.95	\$44.95	\$44.95	\$44.95	\$44.95	\$44.95	\$44.95	\$44.95	\$44.95	\$44.95	\$44.95	\$44.95
Advion Cockroach Gel Bait (404-5275)	100-1484	1 Case of 5 Boxes (20 Pieces)	\$224.85	\$224.85	\$224.85	\$224.85	\$224.85	\$224.85	\$224.85	\$224.85	\$224.85	\$224.85	\$224.85	\$224.85
Maxforce FC Roach Killer Bait Gel (404-4336)	432-1259	1 Box of 4 Pieces	\$49.85	\$49.85	\$49.85	\$49.85	\$49.85	\$49.85	\$49.85	\$49.85	\$49.85	\$49.85	\$49.85	\$49.85
Maxforce FC Roach Killer Bait Gel (404-4336)	432-1259	1 Case of 5 Boxes (20 Pieces)	\$249.20	\$249.20	\$249.20	\$249.20	\$249.20	\$249.20	\$249.20	\$249.20	\$249.20	\$249.20	\$249.20	\$249.20
Granular Baits - Ants														
Advance Granular Carpenter Ant Bait (404-0217)	499-370	1, 8oz Bottle	\$43.95	\$43.95	\$44.00	\$44.00	\$44.00	\$44.00	\$44.00	\$44.00	\$44.00	\$44.00	\$44.00	\$44.00
Advance Granular Carpenter Ant Bait (404-0217)	499-370	1 Case of 12 Bottles	\$527.20	\$527.20	\$527.25	\$527.25	\$527.25	\$527.25	\$527.25	\$527.25	\$527.25	\$527.25	\$527.25	\$527.25
AMDRO PRO Fire Ant Bait (184-0605)	73342-1	1 lb Jug	\$29.05	\$29.05	\$29.45	\$29.45	\$29.45	\$29.45	\$29.45	\$29.45	\$29.45	\$29.45	\$29.45	\$29.45
AMDRO PRO Fire Ant Bait (184-0605)	73342-1	1 Case of 12 Bottles	\$348.65	\$348.65	\$353.15	\$353.15	\$353.15	\$353.15	\$353.15	\$353.15	\$353.15	\$353.15	\$353.15	\$353.15
Rat & Mice Traps														
Protecta LP Bait Stations (416-4200)	N/A	1 Case of 6 Stations	\$113.70	\$113.70	\$121.60	\$121.60	\$121.60	\$121.60	\$121.60	\$121.60	\$121.60	\$121.60	\$121.60	\$121.60
Rat & Mice Baits (for use in Protecta Traps)														
Confrac All Weather Blox (416-2014)	12455-79	18 lb Pail	\$124.75	\$124.75	\$130.25	\$130.25	\$130.25	\$130.25	\$130.25	\$130.25	\$130.25	\$130.25	\$130.25	\$130.25
Aerosol Spray - Wasps														
PT Wasp Freeze II (17.5oz 14oz) (404-5136 404-5140)	499-550	1 Can	\$12.45	\$12.45	\$12.55	\$12.55	\$12.55	\$12.55	\$12.55	\$12.55	\$12.55	\$12.55	\$12.55	\$12.55
PT Wasp Freeze II (17.5oz 14oz) (404-5136 404-5140)	499-550	1 Case of 12 Cans	\$161.88	\$161.88	\$168.35	\$168.35	\$171.70	\$171.70	\$171.70	\$171.70	\$168.35	\$168.35	\$168.35	\$168.35

NOTE 1:
 Direct Delivery (minimum order of \$600) - To individual school/office sites island-wide .
 Pick-Up (minimum order of \$100) - Schools and offices will pick up product from
 vendor's office/warehouse.

			PRICING (SEE NOTE 1)											
			OAHU		MAUI		MOLOKAI		LANAI		HAWAII		KAUAI	
Product	USEPA Regis. No.	Packaging	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up	Direct Delivery	DOE Will-Call/ Pick-Up
Herbicides														
Scythe Herbicide (403-7600)	10163-325	2.5 Gallon Jug	\$210.81	\$210.81	\$263.50	\$263.50	\$263.50	\$263.50	\$263.50	\$263.50	\$263.50	\$263.50	\$263.50	\$263.50
Scythe Herbicide (403-7600)	10163-325	1 Case of 2 Jugs	\$421.62	\$421.62	\$527.00	\$527.00	\$527.00	\$527.00	\$527.00	\$527.00	\$527.00	\$527.00	\$527.00	\$527.00