JOSH B. GREEN, M.D.
GOVERNOR
KE KIAʻĀINA

BONNIE KAHAKUI
ADMINISTRATOR

STATE OF HAWAII
STATE PROCUREMENT OFFICE

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 586-0554
email: state.procurement.office@hawaii.gov
http://spo.hawaii.gov

October 22, 2025

TO:

Executive Departments/Agencies
Department of Education
Hawaii Health Systems Corporation
Office of Hawaiian Affairs
University of Hawaii
Public Charter School Commission and Schools
House of Representatives
Senate
Judiciary

City and County of Honolulu
Honolulu City Council
Honolulu Board of Water Supply
Honolulu Authority for Rapid Transportation
County of Hawaii
Hawaii County Council
County of Hawaii – Department of Water Supply
County of Maui
Maui County Council
County of Maui – Department of Water Supply
County of Kauai
Kauai County Council
County of Kauai – Department of Water

FROM: For Bonnie Kahakui, Administrator

SUBJECT: **Change No. 20**
SPO Price List Contract No. 17-16
Centrex Telephone and Telephone Cabling Services – Statewide
RFP-16-007-SW
Expires: May 31, 2027

The following change was made to the price list contract:

- The contracts for CCSI and Hawaiian Telcom, Inc. were extended to May 31, 2027.

This current price list contract incorporating Change No. 20 is available on the SPO website: http://spo.hawaii.gov. Click on *Price & Vendor Lists Contracts* on the home page.

If you have any questions, please contact Alan Yeh at (808) 587-3355 or alan.a.yeh@hawaii.gov.

TABLE OF CONTENTS

SCOPE. 3
PARTICIPATING JURISDICTIONS 4
POINTS OF CONTACT 4
USE OF PRICE & VENDOR LIST CONTRACTS BY NONPROFIT ORGANIZATIONS. 5
CONTRACTORS. 6
COMPLIANCE PURSUANT TO HRS §103D-310. 6
PURCHASING CARD (pCard). 6
PURCHASE ORDERS 6
SPO PRICE LIST CONTRACT NO. 17-16 6
STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE 6
COMPLIANCE PURSUANT TO HRS §103-53. 7
VENDOR AND PRODUCT EVALUATION 7
PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET 7
VENDOR CODES 7
ORDERING 7
PAYMENTS 7
HATS PRICES & REFERENCE SHEETS PL 17-16. 7
HAWAIIAN TELCOM, INC. 8
COMMUNICATION CONSULTING SERVICES, INC. 9

STATE OF HAWAII
STATE PROCUREMENT OFFICE

SPO Price List Contract No. 17-16
Replaces SPO PL Contract No. 09-10
Includes Change No. 20
Effective: 10/22/2025

THIS SPO PRICE LIST CONTRACT IS FOR AUTHORIZED BUSINESS USE ONLY

CENTREX TELEPHONE AND TELEPHONE CABLING SERVICES – STATEWIDE

(RFP-16-007-SW)
June 1, 2017 to May 31, 2027

SCOPE. The general scope of this price list contract covers two (2) categories, Centrex Telephone (Section Three) and Telephone Cabling (Section Four) services statewide.

The first category (Section Three) is Centrex Telephone which covers Centrex single line and multi-line telephone service statewide. Abbreviated five digits and toll-free 8-1-808 dialing should be provided between State users on all islands. Access must be provided to all local, wireless, long distance, and international telephone systems. Associated telephone services like voicemail, Automatic Call Distribution, ISDN BRI (for multi-line service in 5ESS central offices), and telephone instruments must be provided. Also, simple installation and complete repair services for structured cabling (telephone and data), as well as the materials needed to provide the services shall be included. This service was awarded to Hawaiian Telcom, Inc.

The second category (Section 4) is for cabling only and not for the installation, repair, or provisioning of Centrex service which is covered by Section 3. Participating jurisdictions will have the option of utilizing either Section Three or Section Four for installing cabling; however, it is expected that Section 4 will principally be used for large cabling projects (10 lines and over). This service is awarded to Communication Consulting Services, Inc. for the island of Oahu and to Hawaiian Telcom, Inc. for the island of Hawaii, Maui, Kauai, and Molokai/Lanai.

NOTE:
Chapter 104, HRS, labor rates for Telecommunication Worker and Electrician listed under the Wage Rate Schedule, Bulletin No. 487, or as amended, does not apply to this Price List Contract.

If the construction activity involved in the installation of the communications equipment is not substantial, the activity is not covered under Chapter 104, HRS, and the participating jurisdiction may utilize this contract. Substantial means the cost of construction is under 20% in relation to the total project cost.

If the construction activity involved in the installation of the communications equipment is substantial, the participating jurisdiction cannot utilize this contract. Substantial means the cost of construction is 20% or more in relation to the total project cost.

NOTE:
Long Distance Telephone Services are covered under SPO Price List Contract No. 24-19 and is available at the SPO website: http://spo.hawaii.gov; click on *Price & Vendor List Contracts* on the home page.

PARTICIPATING JURISDICTIONS listed below have signed a cooperative agreement with the SPO and are authorized to utilize this vendor list contract.

Executive Departments/Agencies
Department of Education (DOE)
Hawaii Health Systems Corporation (HHSC)
Office of Hawaiian Affairs (OHA)
University of Hawaii (UH)
Public Charter School Commission and Schools
House of Representatives (House)
Senate
Judiciary

City and County of Honolulu (C&C Honolulu)
Honolulu City Council
Honolulu Board of Water Supply
Honolulu Authority for Rapid Transportation (HART)
County of Hawaii
Hawaii County Council
County of Hawaii – Department of Water Supply
County of Maui
Maui County Council
County of Maui – Department of Water Supply
County of Kauai
Kauai County Council
County of Kauai – Department of Water

The participating jurisdictions are not required but may purchase from this price list contract, and requests for exceptions from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors, however, HRS chapter 103D and the procurement rules apply to purchases using the applicable procurement method and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources will be at the discretion of the participating jurisdiction.

POINTS OF CONTACT. Questions regarding equipment and services listed, ordering, pricing, and status should be directed to the Contractor or the ETS Chief Information Security Officer, Vincent Hoang at (808) 587-1212.

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Phone	FAX	E-mail
Executive	Alan Yeh	587-3355	586-0570	alan.a.yeh@hawaii.gov
DOE	Procurement Staff	675-0130	675-0133	G-OFS-DOE-Procurement@k12.hi.us
HHSC	Nancy Delima	359-0994	N/A	ndelima@hhsc.org
OHA	Christopher Stanley	594-1833	594-1865	chriss@oha.org
UH	Sarah Allen	956-2189	956-2093	Sarah-Jane.Allen@hawaii.edu

Jurisdiction	Name	Phone	FAX	E-mail
Public Charter School Commission and Schools	Danny Vasconcellos	586-3775	586-3776	danny.vasconcellos@spcsc.hawaii.gov
House	Brian Takeshita	586-6423	586-6401	takeshita@capitol.hawaii.gov
Senate	Carol Taniguchi	586-6720	586-6719	c.taniguchi@capitol.hawaii.gov
Judiciary	Tritia Cruz	538-5805	538-5802	tritia.l.cruz@courts.hawaii.gov
Honolulu City & County (C&C)	Procurement Specialist	768-5535	768-3299	bfspurchasing@honolulu.gov
Honolulu City Council	Kendall Amazaki, Jr.	768-5084	N/A	kamazaki@honolulu.gov
Honolulu City Council	Nanette Saito	768-5085	768-5011	nsaito@honolulu.gov
Honolulu Board of Water Supply	Procurement Office	745-5071	N/A	fn_procurement@hbws.org
HART	Dean Matro	768-6246	N/A	dean.matro@honolulu.gov
County of Hawaii	Diane Nakagawa	961-8440	N/A	diane.nakagawa@hawaiicounty.gov
Hawaii County Council	Diane Nakagawa	961-8440	N/A	diane.nakagawa@hawaiicounty.gov
County of Hawaii-Department of Water Supply	Ka'iulani Matsumoto	961-8050 ext. 224	961-8657	kmatsumoto@hawaiidws.org
County of Maui	Jared Masuda	463-3816	N/A	jared.masuda@co.maui.hi.us
Maui County Council	Marlene Rebugio	270-7838	N/A	marlene.rebugio@mauicounty.us
County of Maui-Department of Water Supply	Ashley Decastro	270-7680	270-7136	ashley.decastro@co.maui.hi.us
County of Kauai	Ernest Barreira	241-4295	241-6297	ebarreira@kauai.gov
Kauai County Council	Codie Tabalba	241-4193	241-6349	ctabalba@kauai.gov
County of Kauai-Department of Water	Christine Erorita	245-5409	245-5813	cerorita@kauaiwater.org

USE OF PRICE & VENDOR LIST CONTRACTS BY NONPROFIT ORGANIZATIONS. Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price & vendor lists contracts.

A listing of these nonprofit organizations is available at the SPO website: http://spo.hawaii.gov. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit wishes to purchase from a SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor, i.e., participation must be mutually agreed upon. A Contractor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a SPO price or vendor list Contractor(s).

CONTRACTORS. The following are authorized to provide Centrex Telephone or Telephone Cabling Services.

Hawaiian Telcom, Inc.: Centrex Telephone – Statewide
Hawaiian Telcom, Inc.: Cabling Service – Hawaii, Maui, Kauai, Molokai/Lanai
Hawaiian Telcom, Inc.: Cabling Service – Oahu (One (1) to Nine (9) jacks)
Communication Consulting Services, Inc.: Cabling Service – Oahu (Ten (10) or more jacks)

COMPLIANCE PURSUANT TO HRS §103D-310. Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 17-16. *No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.*

PURCHASING CARD (pCard). The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive departments/agencies, excluding DOE, OHA, HHSC, and UH, for orders totaling less than $2,500. For purchases $2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

Note: Vendors may impose a transaction fee, not to exceed 4%, for pCard transactions.

PURCHASE ORDERS may be issued for purchases $2,500 or more; and for contractors who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or charge its customers a transaction fee for the usage.

SPO PRICE LIST CONTRACT NO. 17-16 shall be typed on purchase orders issued from this price list contract. For pCard purchases, the SPO Price List Contract No. 17-16 shall be notated on the appropriate transaction document.

STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE shall not exceed the following rates if the seller elects to pass on the charges to its customers. The GET is not applied to shipping or delivery charges.

County	County Surcharge Tax Rate	State GET	Max Pass-On Tax Rate	Expiration of Surcharge Tax Rate
C&C of Honolulu	0.50%	4.0%	4.7120%	12/31/2030
Hawaii	0.50%	4.0%	4.7120%	12/31/2030
County of Maui (including Molokai & Lanai)	0.50%	4.0%	4.7120%	12/31/2030
Kauai	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on State General Excise (GE) tax or Use Tax may be visibly passed on but are not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation's website at http://tax.hawaii.gov/geninfo/countysurcharge.

COMPLIANCE PURSUANT TO HRS §103-53. All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than $25,000.

VENDOR AND PRODUCT EVALUATION form, SPO-012, is made available to the agencies to address concerns on this price list contract. The form can be accessed from the SPO website: http://spo.hawaii.gov. Click on *Forms* on the home page.

PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: http://spo.hawaii.gov. Click on *Price & Vendor List Contracts* on the home page.

VENDOR CODES for annotation on purchase orders are obtainable from the "Alphabetical Vendor Edit Table Report" available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

ORDERING on a timely basis is the responsibility of each agency. Orders shall be issued on an as-needed basis during the price list contract period. The Contractor shall not accept any orders received after the price list contract expiration date; however, the contractor shall fill orders for which delivery may extend beyond the expiration date.

PAYMENTS are to be made to the remittance address of the Contractor. HRS §103-10, HRS, provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of the contract to make payment.

HATS PRICES & REFERENCE SHEETS PL 17-16. The link below provides price sheets, reference sheets, additional documents for Hawaiian Telcom, Inc. and Communication Consulting Services, Inc., and the Telecom Request Form (ICSD-001) and instructions.

http://spo.hawaii.gov/for-state-county-personnel/programs/hats-prices-reference-sheets-pl-17-16/

HAWAIIAN TELCOM, INC.
(EXPIRES 5/31/2027)

ADDRESS	
Business Address:	*Remittance Address:*
1177 Bishop Street	P.O. Box 30770
Honolulu, HI 96813	Honolulu, Hawaii 96820-0770
	Vendor Code: 289236-11

CONTACT INFORMATION			
Contact:	Stephanie Saxton	*Phone:*	(808) 546-4808
Email:	stephanie.saxton@hawaiiantel.com	*Fax:*	(808) 546-8288

INSTRUCTIONS

1. Participating jurisdictions shall complete a Telecom Request (TR) (ETS-001), signed by the Telecom Coordinator.
2. The signed Telecom Request Form shall be sent:
   - To DAGS/ETS/NB via State messenger or
   - By fax to (808) 587-9831 or
   - By USPS to 1151 Punchbowl Street, B-20, Honolulu, HI 96813 or
   - Email to ETS.NB.TRS@hawaii.gov
3. TR forms not signed by the Telecom Coordinator will be returned to the Telecom Coordinator.
4. DAGS/ETS/TSB will route the approved TR Form to Hawaiian Telcom, Inc. (HT) for HATs service for all islands, cabling services for Hawaii, Kauai, Maui, Molokai, Lanai, and for **less than ten (10) jacks** on Oahu. If the TR is not approved, it will be returned to the Telecom Coordinator.
5. Departments will encumber the funds based on the approved TR. Network charges will be billed to the telephone bill. HT will provide a separate bill for purchases of equipment and cabling.
6. The department shall remit payment by pCard or check.
7. Questions pertaining to Centrex or Cabling services are directed to Stephanie Saxton at (808) 546-4808.

COMMUNICATION CONSULTING SERVICES, INC.
(EXPIRES 5/31/2027)

ADDRESS	
Business Address: 3375 Koapaka Street Suite F220-24 Honolulu, Hawaii 96819	*Remittance Address:* 3375 Koapaka Street Suite F220-24 Honolulu, Hawaii 96819 Vendor Code: 217296-01

CONTACT INFORMATION			
Contact:	Ricky Hernandez	*Phone:*	(808) 842-7800
Email:	oahucablingsvc@ccsi-solutions.com	*Fax:*	(808) 842-0811
Contact:	Gerald Noda	*Phone:*	(808) 842-7800
Email:	oahucablingsvc@ccsi-solutions.com	*Fax:*	(808) 842-0811
Vendor Code:	217296-01		

INSTRUCTIONS

1. The Department shall contact Gerald Noda or Ricky Hernandez with CCSI at (808) 842-7800 when ordering **ten (10) or more jacks** for cabling services on the island of Oahu.
2. CCSI will conduct a pre-field and provide a quote to the Departments.
3. The signed Telecom Request Form shall be sent:
   - To DAGS/ETS/NB via State messenger or
   - By fax to (808) 587-9831 or
   - By USPS to 1151 Punchbowl Street, B-20, Honolulu, HI 96813 or
   - Email to ETS.NB.TRS@hawaii.gov
4. A Telecom Request (TR) will be issued with the attached quote from CCSI and sent to DAGS/ETS/TSB by one of the methods shown on number 3 above.
5. If the TR is approved, DAGS/ETS/TSB will send the TR to the Telecom Coordinator. If the TR is not approved, it will be returned to the Telecom Coordinator.
6. Departments will then encumber the funds based on the approved TR. Purchases can be paid by pCard or Purchase Orders. The Purchase Order must be assigned a PO number for CCSI to bill for service. The Purchase Order should be mailed to Communications Consulting Services, Inc., 3375 Koapaka Street, Suite F220-24, Honolulu Hawaii, 96819, or sent by FAX to (808) 842-0811 or emailed to Finance@ccsi-solutions.com.
7. Once the Purchase Order is received, CCSI will schedule the installation. Do not issue your TR for voice services until the jacks are installed, otherwise, HT will bill a travel charge of $40.00.
8. Questions about Cabling are directed to Gerald Noda or Ricky Hernandez at (808) 842-7800.