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GOVERNOR
KE KIA'ĀINA



BONNIE KAHAKUI
ADMINISTRATOR

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

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Apr 24, 2024

TO: Executive Departments/Agencies
Department of Education
Hawaii Health Systems Corporation
Office of Hawaiian Affairs
University of Hawaii
Public Charter Schools Commission
and Schools
House of Representatives
Senate
Judiciary

City and County of Honolulu
Honolulu City Council
Honolulu Board of Water Supply
Honolulu Authority for Rapid Transportation
County of Hawaii
Hawaii County Council
County of Hawaii-Department of Water Supply
County of Maui
Maui County Council
County of Maui-Department of Water Supply
County of Kauai
Kauai County Council
County of Kauai – Department of Water
School Facilities Authority

FROM: Bonnie Kahakui, Administrator

A handwritten signature in blue ink that reads "Bonnie Kahakui".

SUBJECT: **Change No.1**
SPO Price List Contract No. 24-11
MEDICAL PRODUCTS CONTRACT
MMCAP Contract No. MMS2200734
Contract Expires: May 1, 2025

The following change was made to the price list contract:

1. The price list contract number was changed from 24-22 to 24-11

This current price list contract incorporating Change No.1 is available on the SPO website:
<http://spo.hawaii.gov>. Click on Price and Vendor List Contracts on the home page.

If you have any questions, please contact Christopher Amandi at (808) 587-4706, or
Christopher.J.Amandi@hawaii.gov

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**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

**SPO Vendor List Contract No. 24-11
(Statewide)**

Replaces SPO VL22-16
Effective: 04/25/2024

THIS SPO PRICE LIST CONTRACT IS FOR AUTHORIZED BUSINESS USE ONLY

**MMCAP-infuse
MEDICAL PRODUCTS PROGRAM
February 23, 2024 – May 1, 2025**

INFORMATION ON MMCAP INFUSE

The State of Hawaii is a member of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) Infuse, a voluntary group purchasing organization operated by the State of Minnesota's Department of Administration for government healthcare facilities. The mission of MMCAP Infuse is to provide member organizations, through combined purchasing power, to receive the best prices available for pharmaceuticals and related products to eligible government facilities.

The State of Minnesota is the lead agency and contract administrator for the MMCAP Infuse medical products. A competitive sealed proposal was issued on behalf of MMCAP Infuse and a contract was awarded to Henry Schein. The contractor is required to distribute medical products as ordered by participating agencies.

The State Procurement Office, on behalf of the executive branch and the purchasing agencies listed below, has joined the MMCAP Infuse medical products prime contractor contract. The MMCAP Infuse contract offers a wide range of medical products.

For additional information on this contract visit the MMCAP infuse website at <http://www.mmcap.org>



PARTICIPATING JURISDICTIONS: Agencies of the following purchasing jurisdictions may purchase from this price list contract:

| | |
|--|---|
| Executive Departments/Agencies | City and County of Honolulu |
| Department of Education | Honolulu City Council |
| Hawaii Health Systems Corporation | Honolulu Board of Water Supply |
| Office of Hawaiian Affairs | Honolulu Authority for Rapid Transportation |
| University of Hawaii | County of Hawaii |
| Public Charter School Commission and Schools | Hawaii County Council |
| House of Representatives | County of Hawaii-Department of Water Supply |
| Senate | County of Maui |
| Judiciary | Maui County Council |
| | County of Maui – Department of Water Supply |
| | County of Kauai |
| | Kauai County Council |
| | County of Kauai – Department of Water |
| | School Facilities Authority |

Participating jurisdictions are not required but may purchase from this price list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors; however, HRS Chapter 103D, and the procurement rules apply to purchases by using applicable method of procurement and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources is at the discretion of the participating jurisdictions.

POINTS OF CONTACT: Questions regarding products, ordering, pricing and status should be directed to:

MMCAP Infuse Senior Account Executive
 Kim Hankins
 email Kim.Hankins@state.mn.us
 phone 503-999-5013

Procurement questions or concerns may be directed as follows:

| Jurisdiction | Name | Telephone | Fax | E-mail |
|--------------|---------------------|-----------|----------|--|
| Executive | Christopher Amandi | 587-4706 | 586-0570 | Christopher.J.Amandi@hawaii.gov |
| DOE | Procurement Staff | 675-0130 | 675-0133 | G-OFS-DOE-Procurement@k12.hi.us |
| HHSC | Nancy Delima | 359-0994 | | ndelima@hhsc.org |
| OHA | Christopher Stanley | 594-1833 | 594-1865 | chriss@oha.org |
| UH | Karlee Hisashima | 956-8687 | 956-2093 | karlee@hawaii.edu |

| Jurisdiction | Name | Telephone | Fax | E-mail |
|--|---------------------------------------|----------------------|----------|--|
| Public Charter School Commission and Schools | Danny Vasconcellos | 586-3775 | 586-3776 | danny.vasconcellos@spscsc.hawaii.gov |
| House | Brian Takeshita | 586-6423 | 586-6401 | takeshita@capitol.hawaii.gov |
| Senate | Carol Taniguchi | 586-6720 | 586-6719 | c.taniguchi@capitol.hawaii.gov |
| Judiciary | Tritia Cruz | 538-5805 | 538-5802 | tritia.l.cruz@courts.hawaii.gov |
| C&C of Honolulu | Procurement Specialist | 768-5535 | 768-3299 | bfsprocurement@honolulu.gov |
| Honolulu City Council | Kendall Amazaki, Jr. Nanette Saito | 768-5084 768-5085 | 768-5011 | kamazaki@honolulu.gov nsaito@honolulu.gov |
| Honolulu Board of Water Supply | Procurement Office | 748-5071 | | fn_procurement@hbws.org |
| HART | Dean Matro | 768-6246 | | dean.matro@honolulu.gov |
| County of Hawaii | Diane Nakagawa | 961-8440 | | diane.nakagawa@hawaiiicounty.gov |
| Hawaii County Council | Diane Nakagawa | 961-8440 | | diane.nakagawa@hawaiiicounty.gov |
| County of Hawaii- Dept. of Water Supply | Ka'iulani L. Matsumoto | 961-8050 x224 | 961-8657 | kmatsumoto@hawaii.dws.org |
| County of Maui | Jared Masuda | 463-3816 | | jared.masuda@co.maui.hi.us |
| Maui County Council | Marlene Rebugio | 270-7838 | | marlene.rebugio@mauicounty.us |
| County of Maui- Dept of Water Supply | Kenneth L. Bissen | 270-7684 | 270-7136 | ken.bissen@co.maui.hi.us |
| County of Kauai | Ernest Barreira | 241-4295 | 241-6297 | ebarreira@kauai.gov |
| Kauai County Council | Codie Tabalba | 241-4193 | 241-6349 | ctabalba@kauai.gov |
| County of Kauai- Department of Water | Christine Erorita | 245-5409 | 245-5813 | cerorita@kauaiwater.org |
| School Facilities Authority | Gaudencia "Cindy" Watarida | 430-5531 | | Cindy.watarida@k12.hi.us |

USE OF THIS VENDOR LIST CONTRACT BY NONPROFIT ORGANIZATIONS.

Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price and vendor list contracts. A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying

nonprofits eligible to participate in cooperative purchasing. If a nonprofit wishes to purchase from an SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor (participation must be mutually agreed upon, for example). A Contractor may choose to deny participation by a nonprofit. However, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than an SPO price list or vendor list contractor(s)

ELIGIBLE AUTHORIZED PARTICIPATING FACILITIES: Only eligible authorized facilities, of a participating jurisdiction, are authorized to use this contract. Eligible authorized facilities, wanting to use this contract, are required to complete a MMCAP Infuse Facility Membership Application and Facility Agreement [Membership Application Instructions and Application Form / Minnesota.gov \(infuse-mn.gov\)](https://infuse-mn.gov) prior to ordering. Submit a completed and signed MMCAP Infuse application and agreement to the State Procurement Office, Attention Christopher Amandi, Christopher.J.Amandi@hawaii.gov for verification and submission to MMCAP Infuse.

CONTRACTOR. The following contractors are authorized to provide Medical Products. They have signed a Master Agreement with the State of Minnesota and a Participating Addendum with the Hawaii State Procurement Office.

| <i>Contractor</i> | <i>Master Agreement No. or Contract No.</i> |
|--------------------|---|
| Henry Schein, Inc. | MMS2200734 |

VENDOR CODES for annotation on purchase orders are obtainable from the Alphabetical Contractor Edit Table available at your department’s fiscal office. Departments are cautioned that the remittance address on an invoice may be different from the address of the contractor code annotated on the purchase order. Therefore, when processing an invoice for payment, be sure that the correct contractor code is used.

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Vendor List Contract No. 24-11. No further compliance verification is required prior to issuing a contract, purchase order or pCard payment when utilizing this contract.

COMPLIANCE PURSUANT TO HRS §103-53. All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

PURCHASING CARD (pCard). The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive departments/agencies, excluding the DOE, HHSC, OHA, and UH, for orders totaling less than \$2,500. For purchases \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order. Note: pCard payments are not accepted for postage.

PURCHASE ORDER (PO) may be issued for purchase \$2,500 or more; and for Contractors who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or charge its customers a transaction fee for the usage.

SPO VL CONTRACT NO. 24-11 AND THE APPLICABLE MASTER AGREEMENT NO. shall be typed on purchase orders issued against this vendor list contract:

| <i>Contractor</i> | <i>Master Agreement No. or Contract No.</i> |
|--------------------|---|
| Henry Schein, Inc. | MMS2200734 |

For pCard purchases the SPO VL Contract No. 24-11 and applicable Master Agreement No. or Contract No. shall be notated on the appropriate transaction document.

STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE shall not exceed the following rates if seller elects to pass on the charges to its customers.

| COUNTY | COUNTY SURCHARGE TAX RATE | STATE GET | MAX PASS-ON TAX RATE | EXPIRATION DATE OF SURCHARGE TAX RATE |
|---|----------------------------------|------------------|-----------------------------|--|
| C&C OF HONOLULU | 0.50% | 4.0% | 4.7120% | 12/31/2030 |
| HAWAII | 0.50% | 4.0% | 4.7120% | 12/31/2030 |
| COUNTY OF MAUI (including Molokai and Lanai) | 0.50% | 4.0% | 4.7120% | 12/31/2030 |
| KAUAI | 0.50% | 4.0% | 4.7120% | 12/31/2030 |

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation’s website at:

<http://tax.hawaii.gov/geninfo/countysurcharge>

DOCUMENTS REQUIRED BY CONTRACTOR TO OPEN A NEW ACCOUNT:

For Medical Supply purchases:

- New account application

For Sublocade purchases through Henry Schein, Inc.:

- Pharmacy License
- REMS certification
- New account application

DOCUMENTS REQUIRED BY CONTRACTOR TO TRANSFER EXISITING ACCOUNT UNDER MMCAP INFUSE AND STATE OF HAWAII CONTRACT:

- GPO declaration form

ACCOUNT MANAGER: Each authorized participating facility will be assigned a local account manager who will be responsible for building and developing an effective working relationship with the authorized participating facility's staff.

MEDICAL PRODUCTS and PRICING

The MMCAP Infuse Participating Member will receive the Contract pricing as set forth in an Excel-spreadsheet price file for all Core items, which is available for the applicable vendor's Medical Products contract on the [MMCAP contracts webpage](#). There shall be no minimum order requirements or charges, regardless of order size or payment amount.

All Non-Core items will receive a 29% discount off the Vendor's current catalog price displayed

Interested, eligible non-member agencies and organizations may contact Kim Hankins, MMCAP-infuse Senior Healthcare Consultant (see page no. 2), for inquiries relating to products and pricing.

PHARMACEUTICALS: For any Products and Services manufactured and offered by a pharmaceutical manufacturer, the pharmaceutical manufacturer will determine which MMCAP Infuse Members and Participating Facilities are eligible to receive the pricing offered the by the pharmaceutical manufacturer. In accordance with Section 8 of Article 4, any pharmaceutical products agreed to be distributed to MMCAP Infuse Members or MMCAP Infuse Participating Facilities by Contractor and MMCAP Infuse shall be added to **Attachment A-1: Approved Pharmaceuticals**.

Sublocade: For the Sublocade set forth in Attachment A-1, it is understood and agreed that only MMCAP Infuse Members and MMCAP Infuse Participating Facilities which are approved by the manufacturer ("Designated MMCAP Members") are eligible to receive the pricing set forth herein.

ORDERING SYSTEM: Contractor will provide order training procedures to staff identified by the MMCAP Infuse Member at no charge, within a mutually agreeable timeframe to the Contractor and the MMCAP Infuse Member, after establishing a new MMCAP Infuse business account.

Contractor will support the following ordering methods: Internet, EDI, phone orders via interactive voice response, direct call to customer service, handheld device ordering, and fax orders.

INVOICING:

Contractor will submit an invoice with each order. Invoices must be only for the amount of Product and Services delivered, not the amount ordered. Quantity ordered and quantity shipped must be based on the packaging associated with the Contractor's Product ID number.

No additional fees or special handling charges will be assessed for MMCAP Infuse Contract Products unless such Products are Medical Equipment Products or Special Products.

All additional fees (e.g., expedited shipping charges) previously agreed upon between the Contractor and MMCAP Infuse will be in line-item detail, separated from the Product's cost, and will be tied back to an original invoice number.

PAYMENT: Contractor will accept payment of purchase orders via Electronic Funds Transfer (EFT), credit cards authorized by the ordering MMCAP Infuse Participating Facility and any other traditional means of payment. Payments may also be made via pCard.

Payments are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard (except for postage).

VENDOR AND PRODUCT EVALUATION form SPO-012, for the purpose of addressing concerns on this vendor list contract, is available to agencies at the SPO website:

<http://spo.hawaii.gov>. Click on Forms on the home page.

VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website:

<http://spo.hawaii.gov>. Click on *SPO Price List/Contractor List Contracts* on the home page.

ADDRESS

Business Address:
Henry Schein, Inc.
135 Duryea Road
Melville, NY 11747

Remittance Address:
Henry Schein, Inc.
PO Box 7156
Pasadena, CA 91109-7156
US

CONTACT INFORMATION

Primary Contact: Rob Irwin
National Account Manager Government
Henry Schein Medical

Email: Rob.Irwin@HenrySchein.com

Phone: (661) 244-7090

Secondary Contact: Christina A. Bowman
National Account Specialist
Healthcare Services

Email: Christina.bowman@HenrySchein.com

Phone: (864) 381-5900

Ordering Questions: Customer Service Contact
For MMCAP Infuse Members

Email: Medsls@HenrySchein.com

Phone: 1 (800) 772-4346

Fax: 1 (800) 329-9109

Website: www.HenrySchein.com