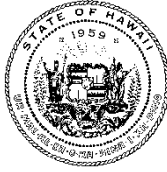


JOSH GREEN, M.D.  
GOVERNOR  
KE KIA'ĀINA



BONNIE KAHAKUI  
ADMINISTRATOR  
  
DAYNA OMIYA  
ASSISTANT ADMINISTRATOR

**STATE OF HAWAII | KA MOKU'ĀINA O HAWAII'**  
**STATE PROCUREMENT OFFICE**

P.O. Box 119  
Honolulu, Hawaii 96810-0119  
Tel: (808) 586-0554  
email: [state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)  
<http://spo.hawaii.gov>

December 15, 2025

TO: Executive Department/Agencies Honolulu Board of Water Supply  
Department of Education County of Hawaii  
(Excludes Charter Schools) County of Hawaii – Department of Water Supply  
School Facilities Authority County of Maui  
Hawaii Health Systems Corporation Maui County Council  
Office of Hawaiian Affairs County of Maui – Department of Water Supply  
Judiciary County of Kauai  
County of Kauai – Department of Water

FROM: Bonnie Kahakui, Administrator *Bonnie Kahakui*

SUBJECT: **Change No. 2**  
SPO Price List 25-04  
**INTRASTATE COMMERCIAL CAR RENTAL - STATEWIDE**  
RFP No. 24002  
**Expires: June 30, 2026**

The following changes were made to the price list contract:

1. New prices effective January 1, 2026 due to Act 237 which increases the Rental Motor Vehicle Surcharge Tax imposed under section 251-2, HRS by 50 cents per year beginning January 1, 2022, and each subsequent year on January 1 until December 31, 2027.
2. The points of contact for OHA and County of Maui – Department of Water Supply was updated.

The current price list contract is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Shannon Ota at (808) 586-0563 or [shannon.j.ota@hawaii.gov](mailto:shannon.j.ota@hawaii.gov).

**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**SPO Price List Contract No. 25-04**

Includes Change No. 2

Effective: 12/15/2025

**ALL SPO PRICE & VENDOR LIST CONTRACTS ARE FOR AUTHORIZED BUSINESS USE  
ONLY**

**INTRASTATE COMMERCIAL CAR RENTAL - STATEWIDE**

RFP NO. 24002

**July 1, 2024 to June 30, 2026**

**GENERAL INFORMATION.** "Rental of cars shall be allowed where it would be impractical to obtain necessary transportation in government owned vehicles or privately owned vehicles on a mileage basis, and where public carriers are not available to the point to be visited." As stated in HAR Section 3-10-10(d)(1). A cost analysis should be done to determine if the cost and benefits of a car rental outweighs public transportation, taxis, airport, and/or hotel shuttle alternatives. Car rentals should not be used solely on the basis of convenience.

**State employees renting a vehicle for government business must rent either Electric Vehicles or Hybrid Vehicles pursuant to HRS §196-9:**

- (A) All agencies, when renting a vehicle on behalf of a state employee in the discharge of official Government business, shall rent a vehicle of one of the following types, listed in order of preference:
  - (i) Electric vehicle; or
  - (ii) Hybrid vehicle;provided further that the vehicle is available and suitable for the specific travel requirements;
- (B) The agency may rent a conventional vehicle only if:
  - (i) An electric vehicle or hybrid vehicle is not suitable; or
  - (ii) Neither an electric vehicle nor a hybrid vehicle is available;
- (B) An agency shall exercise the policy preference for rental of an electric vehicle or hybrid vehicle notwithstanding the potential higher cost associated with renting an electric vehicle or hybrid vehicle; provided that the rental rate for the electric vehicle or hybrid vehicle is comparable to that of a conventional vehicle of similar class; provided further that the cost premium is consistent with any budgetary constraints and not contradicted by an existing state contract with the rental business entity from which the vehicle is rented;

As a reminder this **PRICE LIST IS FOR INTRASTATE CAR RENTALS ONLY.**

**PARTICIPATING JURISDICTIONS** listed below **are required** to utilize this price list contract to make their reservations for intra-state car rental services.

|                                   |   |
|-----------------------------------|---|
| Executive Department/Agencies     | Honolulu Board of Water Supply                |
| Department of Education           | County of Hawaii                              |
| (Excludes Charter Schools)        | County of Hawaii – Department of Water Supply |
| School Facilities Authority       | County of Maui                                |
| Hawaii Health Systems Corporation | Maui County Council                           |
| Office of Hawaiian Affairs        | County of Maui – Department of Water Supply   |
| Judiciary                         | County of Kauai                               |
|                                   | County of Kauai – Department of Water         |

**EXCEPTION TO THE PRICE LIST.** The participating jurisdictions are required to purchase from this price list contract. An exception may be granted when the price list contract does not meet the purchasing agency's needs. For this purpose, Executive Branch Department Heads (or as delegated by the department head) are granted the authority to make the exception approval. This procedure will allow departments to make their own determination when not practicable or advantageous to use the contract vendor(s). All other jurisdictions may create and instruct on their own policy and procedures for exception from this contract.

All approvals shall be made prior to purchase. Purchases made after-the-fact, without prior approval, shall be processed as procurement violations through form SPO Form-016, *Procurement Violation: Report of Findings and Corrective Action and/or Request for After-the-Fact Payment Approval*.

Executive departments and participating jurisdictions may use form SPO-005, *SPO Price or Vendor List Contract Exception* as a template to record and file requests. Form SPO-005 may be edited to meet specific department needs. SPO forms are available on the SPO website at <http://spo.hawaii.gov>. Click on *Forms* on the main menu.

When the price list contract is not used, agencies shall purchase using the applicable method of procurement and its procedures, such as small purchases or IFB.

**POINTS OF CONTACT.** Questions regarding the products listed, ordering, pricing, and status should be directed to the Contractor(s).

Procurement questions or concerns may be directed as follows:

| Jurisdiction                                     | Name                             | Phone                | FAX      | E-mail   |
|--|----------------------------------|----------------------|----------|--|
| Executive  | Shannon Ota                      | 586-0563             | 586-0570 | <a href="mailto:shannon.j.ota@hawaii.gov">shannon.j.ota@hawaii.gov</a>   |
| DOE<br>(Excludes Charter Schools)                | Procurement Staff                | 675-0130             | 675-0133 | <a href="mailto:G-OFS-DOE-Procurement@k12.hi.us">G-OFS-DOE-Procurement@k12.hi.us</a>                               |
| School Facilities Authority                      | Gaudencia "Cindy" Watarida       | 430-5531             |          | <a href="mailto:Cindy.watarida@k12.hi.us">Cindy.watarida@k12.hi.us</a>   |
| HHSC   | Nancy Delima                     | 359-0994             |          | <a href="mailto:ndelima@hhsc.org">ndelima@hhsc.org</a>   |
| OHA  | Christopher Stanley<br>Gary Garo | 594-1833<br>582-0562 | 594-1865 | <a href="mailto:psp@oha.org">psp@oha.org</a><br><a href="mailto:travelservices@oha.org">travelservices@oha.org</a> |
| Judiciary  | Tritia Cruz                      | 538-5805             | 538-5802 | <a href="mailto:tritia.l.cruz@courts.hawaii.gov">tritia.l.cruz@courts.hawaii.gov</a>                               |
| Honolulu Board of Water Supply                   | Procurement Office               | 748-5071             |          | <a href="mailto:fn_procurement@hbws.org">fn_procurement@hbws.org</a>   |
| County of Hawaii                                 | Diane Nakagawa                   | 961-8440             |          | <a href="mailto:diane.nakagawa@hawaiicounty.gov">diane.nakagawa@hawaiicounty.gov</a>                               |
| County of Hawaii –<br>Department of Water Supply | Ka'iulani L. Matsumoto           | 961-8050<br>ext. 224 |          | <a href="mailto:kmatsumoto@hawaiidws.org">kmatsumoto@hawaiidws.org</a>   |
| County of Maui                                   | Jared Masuda                     | 463-3816             |          | <a href="mailto:jared.masuda@co.maui.hi.us">jared.masuda@co.maui.hi.us</a>   |
| Maui County Council                              | Marlene Rebugio                  | 270-7838             |          | <a href="mailto:Marlene.rebugio@mauicounty.us">Marlene.rebugio@mauicounty.us</a>                                   |
| County of Maui –<br>Department of Water Supply   | Ashley Decastro                  | 270-7680             | 270-7136 | <a href="mailto:ashley.decastro@co.maui.hi.us">ashley.decastro@co.maui.hi.us</a>                                   |
| County of Kauai                                  | Ernest W. Barreira               | 241-4295             | 241-6297 | <a href="mailto:ebarreira@kauai.gov">ebarreira@kauai.gov</a>   |
| County of Kauai –<br>Department of Water         | Christine Erorita                | 245-5409             | 245-5813 | <a href="mailto:cerorita@kauaiwater.org">cerorita@kauaiwater.org</a>   |

**USE OF THIS PRICE LIST CONTRACT BY NONPROFIT ORGANIZATIONS.** Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price and vendor list contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit wishes to purchase from an SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor (participation must be mutually agreed upon, for example). A Contractor may choose to deny participation by a nonprofit. However, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than an SPO price list Contractor(s).

**CONTRACTOR.** The following Contractor is authorized to provide intra-state Commercial Car Rental Services Statewide under SPO PL Contract No. 25-04.

Company Name: Panda Travel, Inc.

Contact: Charmaine Chan

Address: 1017 Kapahulu Ave, Honolulu, HI 96816

Telephone: (808) 738-3312

Hours of Operation: Monday - Friday: 8:00 am to 5:00 pm

Website: <https://hawaiistatecars.com> to make reservations or to check current contract car rental rates

**AVAILABILITY AND GUARANTEE.** Pursuant to HRS §196-9, Electric Vehicles or Hybrid Electric Vehicles must be selected as first choice provided that the vehicle is available and suitable for specific travel requirements. Subcontractors, Enterprise Rent-A-Car, National Car Rental, and Alamo Rent-A-Car guarantee availability of compact cars Monday through Friday (except State holidays) statewide. All other car sizes are subject to availability when reservations are made.

**VEHICLE SIZE.** The size of the vehicle shall be determined by the number of people in the group.

|                    |                      |
|--------------------|----------------------|
| Hybrid Electric    | 1-2 Passengers       |
| Plugin Electric    | 1-2 Passengers       |
| Economy Car        | 1-2 Passengers       |
| Compact Car        | 1-2 Passengers       |
| Intermediate Car   | 3-4 Passengers       |
| Fullsize Car       | 3-5 Passengers       |
| Mini Van           | 7-8 Passengers       |
| Compact SUV        | 1-2 Passengers       |
| Standard SUV       | 3-4 Passengers       |
| 15-Passenger Van   | 8 or More Passengers |
| 2 door, 4WD Jeep   | As Needed            |
| 4 door, 4WD Jeep   | As Needed            |
| Fullsize SUV       | As Needed            |
| Standard Pickup    | As Needed            |
| Fullsize Pickup    | As Needed            |
| Premium            | As Needed            |
| Luxury             | As Needed            |
| Premium SUV        | As Needed            |
| Luxury SUV         | As Needed            |
| Cargo Van          | As Needed            |
| 16' Box            | As Needed            |
| ¾ ton p/up 2wd     | As Needed            |
| ¾ ton p/up 4wd     | As Needed            |
| 1 ton p/up 2wd     | As Needed            |
| 1 ton p/up 4wd     | As Needed            |
| High-top Cargo Van | As Needed            |
| 14-15' Cutaway     | As Needed            |
| 12-14' Stakebed    | As Needed            |
| 15-16' Stakebed    | As Needed            |
| HD Cargo Van       | As Needed            |
| Mini Cargo Van     | As Needed            |

**CAR INSURANCE.** No car insurance, such as collision damage waiver, personal accident, personal effects, or supplemental liability shall be purchased by an employee as the State is self-insured. Employees choosing to purchase insurance shall be responsible for the cost.

**VEHICLE INSPECTION.** Employees are required to inspect vehicle for damages prior to leaving the rental pick up area. Any damages shall be reported to the respective rental agent immediately. A copy of the report, if any, shall be retained with the employee's travel documents for verification, if required.

**ACCIDENT CLAIMS** for all automobile accidents or incidents involving rental cars shall be reported to the jurisdiction's Risk Management Office.

| Jurisdiction  | Risk Management Office Phone No. |
|---|----------------------------------|
| Executive Branch (including DOE, HHSC, OHA, Judiciary)      | 586-0547                         |
| City & County of Honolulu (Including Honolulu City Council) | 768-3858                         |
| County of Maui  | 270-7897                         |
| County of Kauai   | 241-4915                         |
| County of Hawaii  | 961-8068                         |

Enterprise Rent-A-Car, National Car Rental and Alamo Rent-A-Car shall submit claims directly to the Risk Management Office, and not to the jurisdiction's employee or authorized driver. If the State/County denies liability on the basis that the employee was not operating the vehicle within the scope of employment at the time of the loss, the Company may handle the matter directly with the employee. Claims for damage to a vehicle may not include administrative fees.

**RATES** vary by car Rental Company.

#### NEW RATES EFFECTIVE 1/1/2026

| Car Size   | Enterprise Daily | Enterprise Hourly | Enterprise Weekly | Enterprise Monthly | National Daily | National Hourly | National Weekly | National Monthly | Alamo Daily | Alamo Hourly | Alamo Weekly | Alamo Monthly |
|--|------------------|-------------------|-------------------|--------------------|----------------|-----------------|-----------------|------------------|-------------|--------------|--------------|---------------|
| Economy  | \$77.00          | \$20.00           | \$456.00          | \$1,824.00         | \$78.00        | \$20.00         | \$462.00        | \$1,848.00       | \$79.00     | \$20.00      | \$468.00     | \$1,872.00    |
| Compact  | \$77.00          | \$20.00           | \$456.00          | \$1,824.00         | \$78.00        | \$20.00         | \$462.00        | \$1,848.00       | \$79.00     | \$20.00      | \$468.00     | \$1,872.00    |
| Intermediate   | \$77.00          | \$20.00           | \$462.00          | \$1,848.00         | \$79.00        | \$20.00         | \$468.00        | \$1,872.00       | \$79.00     | \$20.00      | \$474.00     | \$1,896.00    |
| Fullsize   | \$82.00          | \$20.00           | \$486.00          | \$1,944.00         | \$83.00        | \$20.00         | \$492.00        | \$1,968.00       | \$84.00     | \$20.00      | \$498.00     | \$1,992.00    |
| Mini-Van (7-8 passenger)                                   | \$116.00         | \$30.00           | \$690.00          | \$2,760.00         | \$117.00       | \$30.00         | \$696.00        | \$2,784.00       | \$118.00    | \$30.00      | \$702.00     | \$2,808.00    |
| Standard SUV   | \$111.00         | \$30.00           | \$660.00          | \$2,640.00         | \$112.00       | \$30.00         | \$666.00        | \$2,664.00       | \$113.00    | \$30.00      | \$672.00     | \$2,688.00    |
| Hybrid Electric Vehicles (HEVs)                            | \$74.00          | \$20.00           | \$438.00          | \$1,752.00         | \$75.00        | \$20.00         | \$444.00        | \$1,776.00       | \$76.00     | \$20.00      | \$450.00     | \$1,800.00    |
| Plug-in Electric Vehicles (PEVs)                           | \$72.00          | \$20.00           | \$426.00          | \$1,704.00         | \$73.00        | \$20.00         | \$432.00        | \$1,728.00       | \$74.00     | \$20.00      | \$438.00     | \$1,752.00    |
| 15 Passenger Vans  | \$201.00         | \$30.00           | \$1,200.00        | \$4,800.00         | \$202.00       | \$30.00         | \$1,206.00      | \$4,824.00       | \$202.00    | \$30.00      | \$1,206.00   | \$4,824.00    |
| 2 door, 4 WD Jeep  | \$151.00         | \$30.00           | \$900.00          | \$3,600.00         | \$152.00       | \$30.00         | \$906.00        | \$3,624.00       | \$153.00    | \$30.00      | \$912.00     | \$3,648.00    |
| 4 door, 4 WD Jeep  | \$151.00         | \$30.00           | \$900.00          | \$3,600.00         | \$152.00       | \$30.00         | \$906.00        | \$3,624.00       | \$153.00    | \$30.00      | \$912.00     | \$3,648.00    |
| Compact SUV  | \$111.00         | \$30.00           | \$660.00          | \$2,640.00         | \$112.00       | \$30.00         | \$666.00        | \$2,664.00       | \$113.00    | \$30.00      | \$672.00     | \$2,688.00    |
| Fullsize SUV   | \$161.00         | \$30.00           | \$960.00          | \$3,840.00         | \$162.00       | \$30.00         | \$966.00        | \$3,864.00       | \$163.00    | \$30.00      | \$972.00     | \$3,888.00    |
| Standard Pickup  | \$116.00         | \$30.00           | \$690.00          | \$2,760.00         | \$117.00       | \$30.00         | \$696.00        | \$2,784.00       | \$118.00    | \$30.00      | \$702.00     | \$2,808.00    |
| Fullsize Pickup  | \$116.00         | \$30.00           | \$690.00          | \$2,760.00         | \$117.00       | \$30.00         | \$696.00        | \$2,784.00       | \$118.00    | \$30.00      | \$702.00     | \$2,808.00    |
| Premium  | \$91.00          | \$30.00           | \$540.00          | \$2,160.00         | \$92.00        | \$30.00         | \$546.00        | \$2,160.00       | \$93.00     | \$30.00      | \$552.00     | \$2,208.00    |
| Luxury   | \$111.00         | \$30.00           | \$660.00          | \$2,640.00         | \$112.00       | \$30.00         | \$666.00        | \$2,664.00       | \$113.00    | \$30.00      | \$672.00     | \$2,688.00    |
| Premium SUV  | \$171.00         | \$30.00           | \$1,020.00        | \$4,080.00         | \$172.00       | \$30.00         | \$1,026.00      | \$4,104.00       | \$173.00    | \$30.00      | \$1,032.00   | \$4,128.00    |
| Luxury SUV   | \$171.00         | \$30.00           | \$1,020.00        | \$4,080.00         | \$172.00       | \$30.00         | \$1,026.00      | \$4,104.00       | \$173.00    | \$30.00      | \$1,032.00   | \$4,128.00    |
| Cargo Van  | \$110.00         | \$30.00           | \$660.00          | \$2,640.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 16' Box  | \$191.00         | \$30.00           | \$1,140.00        | \$4,560.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 3/4 ton p/up 2wd   | \$126.00         | \$30.00           | \$750.00          | \$3,000.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 3/4 ton p/up 4wd   | \$126.00         | \$30.00           | \$750.00          | \$3,000.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 1 ton p/up 2wd   | \$131.00         | \$30.00           | \$780.00          | \$3,120.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 1 ton p/up 4wd   | \$131.00         | \$30.00           | \$780.00          | \$3,120.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| High-top Cargo Van   | \$126.00         | \$30.00           | \$750.00          | \$3,000.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 14-15' Cutaway   | \$176.00         | \$30.00           | \$1,050.00        | \$4,200.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 12-14' Stakebed  | \$191.00         | \$30.00           | \$1,140.00        | \$4,560.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 15-16' Stakebed  | \$191.00         | \$30.00           | \$1,140.00        | \$4,560.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| HD Cargo Van   | \$128.00         | \$30.00           | \$762.00          | \$3,048.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| Mini Cargo Van   | \$111.00         | \$30.00           | \$660.00          | \$2,640.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| \$27.50 + applicable tax/fees (Oahu, Maui, Kauai, Molokai) |                  |                   |                   |                    |                |                 |                 |                  |             |              |              |               |
| \$38.50 + applicable tax/fees (Big Island)                 |                  |                   |                   |                    |                |                 |                 |                  |             |              |              |               |
| Drop Charges   |                  |                   |                   |                    |                |                 |                 |                  |             |              |              |               |
| Additional Driver Fee                                      | waived           |                   |                   |                    | waived         |                 |                 |                  | waived      |              |              |               |
| Under Age Driver Fee (21-25 years)                         | waived           |                   |                   |                    | waived         |                 |                 |                  | waived      |              |              |               |
| Grace Period   | 59 minutes       | 60-119 min        | 120-179 min       | 180 min & on       | 59 minutes     | 60-119 min      | 120-179 min     | 180 min & on     | 59 minutes  | 60-119 min   | 120-179 min  | 180 min & on  |
| Overtime Charges   | No Charge        | \$20.00           | \$30.00           | Day Rate           | No Charge      | \$20.00         | \$30.00         | Day Rate         | No Charge   | \$20.00      | \$30.00      | Day Rate      |



## CURRENT RATES EXPIRES 12/31/2025

| Car Size   | Enterprise Daily | Enterprise Hourly | Enterprise Weekly | Enterprise Monthly | National Daily | National Hourly | National Weekly | National Monthly | Alamo Daily | Alamo Hourly | Alamo Weekly | Alamo Monthly |
|--|------------------|-------------------|-------------------|--------------------|----------------|-----------------|-----------------|------------------|-------------|--------------|--------------|---------------|
| Economy  | \$76.50          | \$20.00           | \$456.00          | \$1,824.00         | \$77.50        | \$20.00         | \$462.00        | \$1,848.00       | \$78.50     | \$20.00      | \$468.00     | \$1,872.00    |
| Compact  | \$76.50          | \$20.00           | \$456.00          | \$1,824.00         | \$77.50        | \$20.00         | \$462.00        | \$1,848.00       | \$78.50     | \$20.00      | \$468.00     | \$1,872.00    |
| Intermediate   | \$77.50          | \$20.00           | \$462.00          | \$1,848.00         | \$78.50        | \$20.00         | \$468.00        | \$1,872.00       | \$79.50     | \$20.00      | \$474.00     | \$1,896.00    |
| Fullsize   | \$81.50          | \$20.00           | \$486.00          | \$1,944.00         | \$82.50        | \$20.00         | \$492.00        | \$1,968.00       | \$83.50     | \$20.00      | \$498.00     | \$1,992.00    |
| Mini-Van (7-8 passenger)   | \$115.50         | \$30.00           | \$690.00          | \$2,760.00         | \$116.50       | \$30.00         | \$696.00        | \$2,784.00       | \$117.50    | \$30.00      | \$702.00     | \$2,808.00    |
| Standard SUV   | \$110.50         | \$30.00           | \$660.00          | \$2,640.00         | \$111.50       | \$30.00         | \$666.00        | \$2,664.00       | \$112.50    | \$30.00      | \$672.00     | \$2,688.00    |
| Hybrid Electric Vehicles (HEVs)  | \$73.50          | \$20.00           | \$438.00          | \$1,752.00         | \$74.50        | \$20.00         | \$444.00        | \$1,776.00       | \$75.50     | \$20.00      | \$450.00     | \$1,800.00    |
| Plug-in Electric Vehicles (PEVs)   | \$71.50          | \$20.00           | \$426.00          | \$1,704.00         | \$72.50        | \$20.00         | \$432.00        | \$1,728.00       | \$73.50     | \$20.00      | \$438.00     | \$1,752.00    |
| 15 Passenger Vans  | \$200.50         | \$30.00           | \$1,200.00        | \$4,800.00         | \$201.50       | \$30.00         | \$1,206.00      | \$4,824.00       | \$201.50    | \$30.00      | \$1,206.00   | \$4,824.00    |
| 2 door, 4 WD Jeep  | \$150.50         | \$30.00           | \$900.00          | \$3,600.00         | \$151.50       | \$30.00         | \$906.00        | \$3,624.00       | \$152.50    | \$30.00      | \$912.00     | \$3,648.00    |
| 4 door, 4 WD Jeep  | \$150.50         | \$30.00           | \$900.00          | \$3,600.00         | \$151.50       | \$30.00         | \$906.00        | \$3,624.00       | \$152.50    | \$30.00      | \$912.00     | \$3,648.00    |
| Compact SUV  | \$110.50         | \$30.00           | \$660.00          | \$2,640.00         | \$111.50       | \$30.00         | \$666.00        | \$2,664.00       | \$112.50    | \$30.00      | \$672.00     | \$2,688.00    |
| Fullsize SUV   | \$160.50         | \$30.00           | \$960.00          | \$3,840.00         | \$161.50       | \$30.00         | \$966.00        | \$3,864.00       | \$162.50    | \$30.00      | \$972.00     | \$3,888.00    |
| Standard Pickup  | \$115.50         | \$30.00           | \$690.00          | \$2,760.00         | \$116.50       | \$30.00         | \$696.00        | \$2,784.00       | \$117.50    | \$30.00      | \$702.00     | \$2,808.00    |
| Fullsize Pickup  | \$115.50         | \$30.00           | \$690.00          | \$2,760.00         | \$116.50       | \$30.00         | \$696.00        | \$2,784.00       | \$117.50    | \$30.00      | \$702.00     | \$2,808.00    |
| Premium  | \$90.50          | \$30.00           | \$540.00          | \$2,160.00         | \$91.50        | \$30.00         | \$546.00        | \$2,160.00       | \$92.50     | \$30.00      | \$552.00     | \$2,208.00    |
| Luxury   | \$110.50         | \$30.00           | \$660.00          | \$2,640.00         | \$111.50       | \$30.00         | \$666.00        | \$2,664.00       | \$112.50    | \$30.00      | \$672.00     | \$2,688.00    |
| Premium SUV  | \$170.50         | \$30.00           | \$1,020.00        | \$4,080.00         | \$171.50       | \$30.00         | \$1,026.00      | \$4,104.00       | \$172.50    | \$30.00      | \$1,032.00   | \$4,128.00    |
| Luxury SUV   | \$170.50         | \$30.00           | \$1,020.00        | \$4,080.00         | \$171.50       | \$30.00         | \$1,026.00      | \$4,104.00       | \$172.50    | \$30.00      | \$1,032.00   | \$4,128.00    |
| Cargo Van  | \$110.50         | \$30.00           | \$660.00          | \$2,640.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 16' Box  | \$190.50         | \$30.00           | \$1,140.00        | \$4,560.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 3/4 ton p/up 2wd   | \$125.50         | \$30.00           | \$750.00          | \$3,000.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 3/4 ton p/up 4wd   | \$125.50         | \$30.00           | \$750.00          | \$3,000.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 1 ton p/up 2wd   | \$130.50         | \$30.00           | \$780.00          | \$3,120.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 1 ton p/up 4wd   | \$130.50         | \$30.00           | \$780.00          | \$3,120.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| High-top Cargo Van   | \$125.50         | \$30.00           | \$750.00          | \$3,000.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 14-15' Cutaway   | \$175.50         | \$30.00           | \$1,050.00        | \$4,200.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 12-14' Stakebed  | \$190.50         | \$30.00           | \$1,140.00        | \$4,560.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| 15-16' Stakebed  | \$190.50         | \$30.00           | \$1,140.00        | \$4,560.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| HD Cargo Van   | \$127.50         | \$30.00           | \$762.00          | \$3,048.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| Mini Cargo Van   | \$110.50         | \$30.00           | \$660.00          | \$2,640.00         | n/a            | n/a             | n/a             | n/a              | n/a         | n/a          | n/a          | n/a           |
| \$27.50 + applicable tax/fees (Oahu, Maui, Kauai, Molokai)<br>\$38.50 + applicable tax/fees (Big Island) |                  |                   |                   |                    |                |                 |                 |                  |             |              |              |               |
| Drop Charges   |                  |                   |                   |                    |                |                 |                 |                  |             |              |              |               |
| Additional Driver Fee  | waived           |                   |                   |                    | waived         |                 |                 |                  | waived      |              |              |               |
| Under Age Driver Fee (21-25 years)   | waived           |                   |                   |                    | waived         |                 |                 |                  | waived      |              |              |               |
| Grace Period   | 59 minutes       | 60-119 min        | 120-179 min       | 180 min & on       | 59 minutes     | 60-119 min      | 120-179 min     | 180 min & on     | 59 minutes  | 60-119 min   | 120-179 min  | 180 min & on  |
| Overtime Charges   | No Charge        | \$20.00           | \$30.00           | Day Rate           | No Charge      | \$20.00         | \$30.00         | Day Rate         | No Charge   | \$20.00      | \$30.00      | Day Rate      |

**INCLUSIONS.** All rentals include unlimited mileage, daily rate, state and county taxes, airport concession fees, customer facility charge, highway surcharge, vehicle licensing fees, and one full tank of gas. Vehicles **DO NOT** need to be refueled upon return. If additional fuel is required, to complete authorized business, employees can purchase gas at any retail station and seek reimbursement from the purchasing agency. Alternatively, on multiple day rentals, the vehicle may be returned to the station for a new vehicle with a full tank of gas (reservations are required).

**CANCELLATIONS.** There are no cancellation penalties, however the contractor reserves the right to impose fees for agencies or drivers who repeatedly do not call and do not show up for their reserved rental. As a courtesy to car rental companies, reservations should be cancelled as soon as possible.

**NO SMOKING.** Smoking in rental vehicles is prohibited under all circumstances. Should the rental car have a smoke smell or show any signs of smoking (ashes, cigarette butts, etc.) in rental vehicle upon return, a \$100 detailing fee will be charged.



**PROCEDURES TO FOLLOW** when a car rental is required for intra-state travel. This price list contract is NOT applicable to out-of-state car rental.

On the Panda State website, <https://hawaiiistatecars.com>, renters shall have the choice to make reservations online or by telephone for Enterprise Rent-A-Car, National Car Rental, or Alamo Rent-A-Car.

Online reservations: Access via <https://hawaiiistatecars.com> Login or access as a guest to make reservations. Creating a login will allow you to access user information and history. The pCard information is required when making reservations. A Panda Travel booking number will be provided at the time reservations are made. A confirmation number will be sent to the e-mail address provided in the reservation. Requests received after reservation hours will receive a car rental confirmation on the next business day.

Rates: <https://hawaiiistatecars.com> is pre-populated with the State's contracted rates

Phone Reservations: Oahu: (808) 924-5459 (Call Center) - Supervisor Kana Yamamoto  
Toll free: (855) 853-2390

Reservation Hours: Monday – Friday 8:00 am to 5:00 pm

Receipt: EAN's handheld devices will not print out a "zero balance" receipt upon return of the vehicle. The driver will receive a receipt, however it will display the price of the rental rate that was booked. The driver may proceed to the counter to get a copy of the "zero balance" receipt.

The coordinator may also request a "zero balance" receipt from the [www.HawaiiStateCars.com](http://www.HawaiiStateCars.com) webpage. When requesting the receipt they must add in the comment section, "zero balance." All receipt requests will be sent to the coordinator who submitted the original reservation request. If the receipt needs to be sent to a different person, the new email address needs to be provided in the comment section.

Rental Agreement: A copy of the rental agreement can now be provided via email. The driver will need to provide their email address (preferably their State of Hawaii email address). The driver can still request a printed copy from the team. The coordinator may also request a copy of the rental agreement via [www.HawaiiStateCars.com](http://www.HawaiiStateCars.com) using the request invoice option and specify in the comment section, "copy of rental agreement."

| Car Company                  | Enterprise Rent-A-Car | National Car Rental | Alamo Rent-A-Car |
|------------------------------|-----------------------|---------------------|------------------|
| Merchant Category Code (MCC) | 3405                  | 3393                | 3387             |
| Corporate Account No.        | HAWGOV                | 5028691             | 7014899          |

Special Note: Molokai's pick up and return location code is **MKK**.

**COMPLIANCE PURSUANT TO HRS §103D-310(c).** Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 25-04. *No further compliance verification is required prior to issuing pCard payment when utilizing this contract.*

**PURCHASING CARD (pCard)** is the only acceptable form of payment. The pCard is required when making reservations, however, the pCard will not be charged until the vehicle is returned at the closing of the rental agreement. The pCard charges will reflect amounts paid to the respective car companies; Enterprise Rent-A-Car, National Car Rental, and Alamo Rent-A-Car.

**VENDOR AND PRODUCT EVALUATION.** Form SPO-012, Evaluation: Vendor or Product, for the purpose of addressing concerns on this price list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

**PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET** at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.