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ACTING ADMINISTRATOR

STATE OF HAWAII
STATE PROCUREMENT OFFICE

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February 26, 2024

TO:	Executive Departments/Agencies	City and County of Honolulu
	Department of Education	Honolulu City Council
	School Facilities Authority	Honolulu Board of Water Supply
	Hawaii Health Systems Corporation	Honolulu Authority for Rapid Transportation
	Office of Hawaiian Affairs	County of Hawaii
	University of Hawaii	Hawaii County Council
	Public Charter School Commission and Schools	County of Hawaii-Department of Water Supply
	House of Representatives	County of Maui
	Senate	Maui County Council
	Judiciary	County of Maui-Department of Water Supply
		County of Kauai
		Kauai County Council
		County of Kauai – Department of Water

FROM: Bonnie Kahakui, Acting Administrator *Bonnie A Kahakui*

SUBJECT: **Change No. 2**
SPO Price List Contract No. 24-14
FURNISH AND DELIVER BULK GASOLINE FOR OAHU
IFB No. 24003
Expires: March 12, 2026

The following change is made to the price list contract:

- Bulk Tanks locations for Stadium Authority are added to the price list contract.

The current price list contract incorporating Change No. 2 is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Matthew Chow at (808) 586-0577 or email matthew.m.chow@hawaii.gov.

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STATE OF HAWAII
STATE PROCUREMENT OFFICE

SPO Price List Contract No. 24-14
Replaces SPO Price List Contract No. 19-05
Includes Change No. 2
Effective: 02/26/2024

THIS SPO PRICE LIST CONTRACT IS FOR AUTHORIZED BUSINESS ONLY

FURNISH AND DELIVER BULK GASOLINE FOR OAHU

(IFB No. 24003)
January 1, 2024 to March 12, 2026

PARTICIPATING JURISDICTIONS listed below have signed a cooperative agreement and/or a memorandum of agreement with the SPO and are authorized to utilize this price list contract.

Executive Departments/Agencies
Department of Education (DOE)
Hawaii Health Systems Corporation (HHSC)
Office of Hawaiian Affairs (OHA)
University of Hawaii (UH)
Public Charter School Commission and Schools
House of Representatives (House)
Senate
Judiciary

City and County of Honolulu (C&C Honolulu)
Honolulu City Council
Honolulu Board of Water Supply
Honolulu Authority for Rapid Transportation (HART)
County of Hawaii
Hawaii County Council
County of Hawaii – Department of Water Supply
County of Maui
Maui County Council
County of Maui – Department of Water Supply

The participating jurisdictions are not required but may purchase from this price list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors, however, HRS chapter 103D and the procurement rules apply to purchases using the applicable procurement method and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources will be at the discretion of the participating jurisdiction.

POINTS OF CONTACT. Questions regarding the products listed, ordering, pricing, and status should be directed to the Contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Telephone	FAX	E-mail
Executive	Matthew Chow	586-0577	586-0570	matthew.m.chow@hawaii.gov
DOE	Procurement Staff	675-0130	675-0133	G-OFS-DOE-Procurement@k12.hi.us
SFA	Gaudencia "Cindy" Watarida	430-5531	n/a	cindy.watarida@k12.hi.us
HHSC	Nancy Delima	359-0994	n/a	ndelima@hhsc.org

Jurisdiction	Name	Telephone	FAX	E-mail
OHA	Christopher Stanley	594-1833	594-1865	chriss@oha.org
UH	Karlee Hisashima	956-8687	956-2093	karlee@hawaii.edu
Public Charter School Commission and Schools	Danny Vasconcellos	586-3775	586-3776	danny.vasconcellos@spcsc.hawaii.gov
House	Brian Takeshita	586-6423	586-6401	takeshita@capitol.hawaii.gov
Senate	Carol Taniguchi	586-6720	586-6719	c.taniguchi@capitol.hawaii.gov
Judiciary	Tritia Cruz	538-5805	538-5802	tritia.l.cruz@courts.hawaii.gov
Honolulu City and County (C&C)	Procurement Specialist	768-5535	768-3299	bfspurchasing@honolulu.gov
Honolulu City Council	Kendall Amazaki, Jr.	768-5084	n/a	kamazaki@honolulu.gov
Honolulu City Council	Nanette Saito	768-5085	768-5011	nsaito@honolulu.gov
Honolulu Board of Water Supply	Procurement Office	748-5071	n/a	fn_procurement@hbws.org
HART	Dean Matro	768-6246	n/a	dean.matro@honolulu.gov
County of Hawaii	Diane Nakagawa	961-8440	n/a	Diane.Nakagawa@hawaiicounty.gov
Hawaii County Council	Diane Nakagawa	961-8440	n/a	Diane.Nakagawa@hawaiicounty.gov
County of Hawaii - Department of Water Supply	Ka'iulani L. Matsumoto	961-8050 ext. 224	961-8657	kmatsumoto@hawaiidws.org
County of Maui	Jared Masuda	463-3816	n/a	jared.masuda@co.maui.hi.us
Maui County Council	Marlene Rebugio	270-7838	n/a	marlene.rebugio@mauicounty.us
County of Maui - Department of Water Supply	Kenneth L. Bissen	270-7684	270-7136	ken.bissen@co.maui.hi.us
County of Kauai	Ernest Barreira	241-4295	241-6297	ebarreira@kauai.gov
Kauai County Council	Codie Tabalba	241-4193	241-6349	ctabalba@kauai.gov
County of Kauai - Department of Water	Christine Erorita	245-5409	245-5813	cerorita@kauaiwater.org

USE OF THIS LIST CONTRACT BY NONPROFIT ORGANIZATIONS. Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price and vendor list contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit wishes to purchase from an SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor (participation must be mutually agreed upon, for example). A Contractor may choose to deny participation by a nonprofit. However, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than an SPO price list contract vendor(s).

CONTRACTORS. The following vendors are authorized to provide Bulk Deliveries of Gasoline on Oahu.

Oahu – GP Energy Company LLC

VENDOR CODES for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 24-14. *No further compliance verification is required prior to issuing a contract or purchase order when utilizing this contract.*

PURCHASING CARD (pCard). The State of Hawaii Purchasing Card (pCard) is not authorized to be utilized on this price list contract.

PURCHASE ORDERS may be issued when utilizing this price list contract.

SPO PRICE LIST CONTRACT NO. 24-14 shall be typed on purchase orders issued against this price list contract and notated on the appropriate transaction document.

PAYMENTS are to be made to the remittance address of the Contractor(s). HRS §103-10, HRS, provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of the contract to make payment.

FEDERAL EXCISE TAX. The State of Hawaii is exempt from the Federal Excise Tax on gasoline and diesel fuel for Oahu. The State of Hawaii submits the *Federal Certificate of State or Local Government Use of Diesel Fuel and Gasoline*, or as revised, to GP Energy Company, LLC.

PRICE ADJUSTMENT. Base unit prices are subject to price adjustments. Contractor shall notify the SPO, the cost per gallon change, prior to the effective date. The Contractor is not required to submit price adjustment to the state and county agencies.

E-10 UNLEADED GASOLINE IN HAWAII. Gasoline shall meet the specifications for automotive spark-ignition engine fuel as approved by the Measurement Standards Branch of the Hawaii State Department of Agriculture. Currently, Hawaii's gasoline must be E-10 Unleaded which is gasoline containing 10% ethanol. Ethanol, a renewable fuel, is a normal component of today's gasoline. ULSD (Hwy) and ULSD (Off-Hwy) shall meet the specifications for Diesel fuel oils as approved by the Measurement Standards Branch of the Hawaii State Department of Agriculture. The sale, distribution, and transportation of petroleum products specified herein shall comply with all current Federal, State and County laws and ordinances rules and regulations or as revised thereafter.

DELIVERIES of gasoline and diesel fuel to various agencies of the State shall be coordinated between the agencies and the Contractor. Agencies shall provide the Contractor with a twenty-four (24) hour notice prior to all bulk deliveries (storage tanks) of gasoline or diesel unless otherwise agreed upon. The Contractor may coordinate a delivery schedule with each user agency that is within the specified delivery days satisfactory to both user and vendor.

Prior to delivery, the Contractor shall contact the appropriate agency to coordinate the delivery arrangements.

The Contractor is required to deliver all items outstanding at the end of the contract period on orders received during the term of the contract.

FAILURE TO DELIVER/PRODUCT SUBSTITUTION. The Contractor shall be obliged to deliver products awarded in accordance with the terms and conditions stated herein. If the Contractor is unable to deliver products under the contract, it shall be the Contractor's responsibility to obtain prior approval of the ordering agency to deliver an acceptable substitute at the contract price quoted. It shall be the Contractor's responsibility to obtain a substitute. In the event a Contractor consistently needs to substitute or refuses to substitute products, the Procurement Officer reserves the right to terminate the contract and/or initiate the debarment process pursuant to HAR § 3-126, Legal and Contractual Remedies.

GAS AND DIESEL PRICE PER GALLON COST IS AVAILABLE ON THE INTERNET on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page and click the following title for current pricing:

- 24-14 Oahu

VENDOR AND PRODUCT EVALUATION. Form SPO-012, Evaluation: Vendor or Product, for the purpose of addressing concerns on this price list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

ORDERING. During the period of this contract, State and County agencies may order bulk gasoline diesel, and biodiesel fuel on an as-needed basis. Agencies may not require topping off of fuel tanks. The Contractors shall honor all orders received during the contract period and deliver per the contract terms and within the required delivery time.

BASE UNIT PRICES include delivery to destination and all other costs incurred, except the following applicable taxes:

1. The State General Excise Tax (GET) and County Surcharge shall not exceed the following rate if the contractor elects to pass the charges to its customers.

COUNTY	COUNTY SURCHARGE TAX RATE	STATE GET	MAX PASS-ON TAX RATE	EXPIRATION DATE OF SURCHARGE TAX RATE
C&C OF HONOLULU	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate.

County surcharges on State General Excise (GE) Tax or Use Tax may be visibly passed on but are not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation's website at <http://tax.hawaii.gov/geninfo/countysurcharge>.

2. The GET shall be computed only on the Unit Bid Price or subsequently adjusted Unit Bid Price, hereinafter referred to as *Adjusted Price*, excluding the Federal Excise Tax (FET), State and County fuel oil taxes and all other applicable taxes.
3. State and County fuel taxes as applicable to the appropriate County; and
4. Federal LUST Tax; and
5. Hawaii Environmental Response Tax; and
6. Federal Oil Spillage Tax.
7. All gasoline and diesel fuel purchases from this price list contract are exempt from the FET. The FET tax shall not appear on the agency's invoice.

The Contractor shall list on the invoice the above taxes as separate line items to the base unit prices.

AGENCY INSTRUCTIONS TO ADD A NEW TANK LOCATION/REMOVE A TANK LOCATION AND DELIVERY SERVICE

CHANGE REQUEST

Type of Fuel Change. The State may request to change the type of fuel currently listed in this IFB provided the contractor and the State agrees to the BBP per gallon based on the fuel tank location and estimated gallons usage. Such changes shall be made only upon contract amendment from the State Procurement Office. All terms and conditions listed in this IFB shall apply to the BBP per gallon.

Add or Remove an Agency Fuel Tank Location. The State may request to add or remove a fuel tank at the location(s) listed in this IFB or add a fuel tank(s) at a new location provided the contractor and the State agrees to the BBP per gallon based on the new tank location and estimated gallons usage. Such changes shall be made only upon contract amendment from the State Procurement Office. All terms and conditions listed in this IFB shall apply to the BBP per gallon.

Agency shall email the Executive Jurisdiction with the following information:

1. Address
2. Is the tank above ground or below ground
3. Frequency of Delivery
4. Type of Gasoline
5. Tank size
6. Start date for delivery

OPTIONAL DELIVERY SERVICE

Contractor may deliver fuel to a location which could require fueling in a container such as but not limited to a fifty-five (55) gallon drum and/or five hundred (500) gallon fuel bladder.

Agency shall email the Executive Jurisdiction with the following information:

1. Address
2. Identify the container size
3. Frequency of Delivery
4. Type of Gasoline
5. Start date for delivery

GP ENERGY COMPANY LLC

Point of Contact:

Joe Lovan

808-836-1958

jlovan@gpenergyco.com**Remittance Address:**

GP Energy Company LLC

707 Kakoi Street

Honolulu, HI 96819

Vendor Code: 348251-02

OAHU

Number	Price List
1	Executive Defense Engineering Tank Size: 500, Unleaded Regular 87
2	Executive Defense SOH-DOD-Engineering Tank Size: 500, Unleaded Regular 87
3	Executive Department of Accounting and General Services Automotive Management Division / Motor Pool Tank Size: 6000, Unleaded Regular 87
4	Executive Health State Laboratories Division Tank Size: 2500, Ultra-Low Sulfur Diesel Off-Highway
5	Hawaii Health Systems Corporation Maintenance Leahi Hospital Tank Size: 3000, Ultra-Low Sulfur Diesel Off-Highway
6	Honolulu Board of Water Supply Honolulu Board of Water Supply Honolulu Board of Water Supply Tank Size: 2500, Ultra-Low Sulfur Diesel On-Highway
7	Honolulu Board of Water Supply Honolulu Board of Water Supply Honolulu Board of Water Supply Tank Size: 650, Ultra-Low Sulfur Diesel Off-Highway

8	Honolulu Board of Water Supply Honolulu Board of Water Supply Honolulu Board of Water Supply Tank Size: 650, Ultra-Low Sulfur Diesel Off-Highway
9	Honolulu Board of Water Supply Honolulu Board of Water Supply Honolulu Board of Water Supply Tank Size: 1000, Ultra-Low Sulfur Diesel On-Highway
10	Honolulu Board of Water Supply Honolulu Board of Water Supply Honolulu Board of Water Supply Tank Size: 3500, Ultra-Low Sulfur Diesel On-Highway
11	Honolulu Board of Water Supply Honolulu Board of Water Supply Honolulu Board of Water Supply Tank Size: 650, Ultra-Low Sulfur Diesel Off-Highway
12	Honolulu Board of Water Supply Honolulu Board of Water Supply Honolulu Board of Water Supply Tank Size: 650, Ultra-Low Sulfur Diesel Off-Highway
13	Honolulu Board of Water Supply Honolulu Board of Water Supply Honolulu Board of Water Supply Tank Size: 650, Ultra-Low Sulfur Diesel Off-Highway
14	Honolulu Board of Water Supply Honolulu Board of Water Supply Honolulu Board of Water Supply Tank Size: 650, Ultra-Low Sulfur Diesel Off-Highway
15	University of Hawaii CTAHR-Oahu county Poamoha research station Tank Size: 500, Unleaded Regular 87
16	University of Hawaii CTAHR-Oahu county Poamoha research station Tank Size: 500, Ultra-Low Sulfur Diesel Off-Highway
17	University of Hawaii UH Fleet Services Auxiliary Services Tank Size: 1000, Ultra-Low Sulfur Diesel On-Highway

18	University of Hawaii UH Fleet Services UH Auxiliary Services Tank Size: 6000, Unleaded Regular 87
19	University of Hawaii UHCC Facilities Management Facilities Management Tank Size: 15000, Ultra-Low Sulfur Diesel Off-Highway
20	University of Hawaii John A. Burns School of Medicine (JABSOM) Facilities Management Tank Size: 5200
21	University of Hawaii John A. Burns School of Medicine (JABSOM) Facilities Management Tank Size: 5200
22	Executive Transportation DOT Harbors, Oahu Tank Size: 2300
23	Executive Transportation DOT Harbors, Oahu Tank Size: 2300
24	Executive Transportation DOT Highways, Oahu Tank Size: 8000
25	Executive Transportation DOT Highways, Oahu Tank Size: 8000
26	Executive Transportation Airports Division/Oahu District/Daniel K. Inouye International Airport Tank Size: 2000
27	Executive Transportation Airports Division/Oahu District/Daniel K. Inouye International Airport Tank Size: 2000

28	Executive Transportation Airports Division/Oahu District/Daniel K. Inouye International Airport Tank Size: 2000
29	Executive Transportation Airports Division/Oahu District/Daniel K. Inouye International Airport/ARFF Station 2 Tank Size: 500
30	Executive Transportation Airports Division/Oahu District/Daniel K. Inouye International Airport/ARFF Station 2 Tank Size: 500
31	Executive Transportation Airports Division/Oahu District/Dillingham Airfield Tank Size: 500
32	Executive Transportation Airports Division/Oahu District/Dillingham Airfield Tank Size: 500
33	Executive Transportation Airports Division/Oahu District/Kalaeloa Airfield/ARFF Tank Size: 1000
34	Executive Transportation Airports Division/Oahu District/Kalaeloa Airfield/ARFF Tank Size: 1000
35	Executive Transportation Airports Division/Oahu District/Kalaeloa Airfield Tank Size: 2000
36	Executive Department of Business, Economic Development & Tourism (DBEDT) Agribusiness Development Corporation (ADC) Tank Size: 10000
37	Executive Department of Business, Economic Development & Tourism (DBEDT) Stadium Authority Tank Size: 400

38	Executive Department of Business, Economic Development & Tourism (DBEDT) Stadium Authority Tank Size: 400
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