JOSH B. GREEN, M.D.

GOVERNOR

KE KIA'ĀINA



BONNIE KAHAKUI ADMINISTRATOR

# STATE OF HAWAII STATE PROCUREMENT OFFICE

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 586-0554
email: <a href="mailto:state.procurement.office@hawaii.gov">state.procurement.office@hawaii.gov</a>
<a href="mailto:http://spo.hawaii.gov">http://spo.hawaii.gov</a>

April 15, 2025

TO: Executive Departments/Agencies City and County of Honolulu

Department of Education Honolulu City Council

School Facilities Authority Honolulu Board of Water Supply

Hawaii Health Systems Corporation Honolulu Authority for Rapid Transportation

Office of Hawaiian Affairs

University of Hawaii

County of Hawaii

Hawaii County Council

Public Charter School Commission and Schools County of Hawaii-Department of Water Supply

House of Representatives County of Maui
Senate Maui County Council

Judiciary County of Maui-Department of Water Supply

County of Kauai Kauai County Council

County of Kauai - Department of Water

FROM: Bonnie Kahakui, Administrator Jonne 9 Wakaku

SUBJECT: Change No. 1

SPO Price List Contract No. 25-08

PUBLICATION OF PUBLIC NOTICES - OAHU, HAWAII, MAUI, KAUAI, MOLOKAI

AND LANAI IFB No. 25004

Expires: March 31, 2027

The following change is made to the price list contract:

• The Attachment: Transmittal / Order form is updated to include Maui as a separate line item.

The current price list contract incorporating Change No. 1 is available on the SPO website: <a href="http://spo.hawaii.gov">http://spo.hawaii.gov</a>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Alan Yeh at (808) 587-3355 or alan.a.yeh@hawaii.gov.

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### STATE OF HAWAII STATE PROCUREMENT OFFICE

**SPO Price List Contract No. 25-08** 

Replaces SPO PL Contract No. 19-10 and 20-05 Includes Change No. 1

Effective: 04/15/2025

#### THIS SPO PRICE LIST CONTRACT IS FOR AUTHORIZED BUSINESS ONLY

# Publication of Public Notices – Oahu, Hawaii, Maui, Kauai, Molokai, and Lanai

(IFB No. 25004) **April 1, 2025 to March 31, 2027** 

**GENERAL INFORMATION.** This price list contract is issued on behalf of the State Comptroller pursuant to HRS §1-28.5, *Publication of Notice*. This notice shall be given only as follows: For Statewide publication in a daily or weekly publication of statewide circulation; or by publication in separate daily or weekly publications whose combined circulation is statewide; and for county-wide publication, by publication in a daily or weekly publication in the affected county.

The comptroller pursuant to chapter 103D shall determine a publication for all government agencies to enable the public to go to one source of publication for published public notice on each island. As defined in HRS, governmental agency means each department, board, commission, or officer of the State or any of its political subdivisions.

This contract is for publication of legal, classified/employment and retail/display ads. Consequently, when a governmental agency decides to publish a public notice, employment ad or any other ad in the newspaper, they shall publish their notice or ad in the newspaper listed for Oahu, Hawaii, Maui, Kauai, Molokai and Lanai.

**PARTICIPATING JURISDICTIONS** listed below <u>are required</u> to utilize this price list contract and place their notices (publication of legal, classified/employment and retail/display ads) with Oahu Publications for Oahu, Hawaii, Maui, Kauai, Molokai and Lanai:

Executive Departments/Agencies Department of Education (DOE) School Facilities Authority (SFA)

Hawaii Health Systems Corporation (HHSC)

Office of Hawaiian Affairs (OHA)

University of Hawaii (UH)

Public Charter School Commission and Schools

House of Representatives (House)

Senate Judiciary City and County of Honolulu (C&C Honolulu)

Honolulu City Council

Honolulu Board of Water Supply

Honolulu Authority for Rapid Transportation

(HART)

County of Hawaii Hawaii County Council

County of Hawaii – Department of Water

Supply

County of Maui Maui County Council

County of Maui – Department of Water Supply

County of Kauai Kauai County Council

County of Kauai – Department of Water

A governmental agency may choose to place an additional notice in another newspaper to run concurrently to reach a wider circulation.

**POINTS OF CONTACT.** Questions regarding the services listed, ordering, pricing and status should be directed to the contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Telephone	FAX	E-mail
Executive	Alan Yeh	587-3355	586-0570	alan.a.yeh@hawaii.gov
DOE	Procurement Staff	675-0130	675-0133	G-OFS-DOE-Procurement@k12.hi.us
SFA	Gaudencia "Cindy" Watarida	430-5531	n/a	Cindy.watarida@k12.hi.us
HHSC	Nancy Delima	359-0994	n/a	ndelima@hhsc.org
ОНА	Christopher Stanley	594-1833	594-1865	chriss@oha.org
UH	Karlee Hisashima	956-8687	956-2093	karlee@hawaii.edu
Public Charter School Commission and Schools	Danny Vasconcellos	586-3775	586-3776	danny.vasconcellos@spcsc.hawaii.gov
House	Brian Takeshita	586-6423	586-6401	takeshita@capitol.hawaii.gov
Senate	Carol Taniguchi	586-6720	586-6719	c.taniguchi@capitol.hawaii.gov
Judiciary	Tritia Cruz	538-5805	538-5802	tritia.l.cruz@courts.hawaii.gov
Honolulu City and County (C&C)	Procurement Specialist	768-5535	768-3299	bfspurchasing@honolulu.gov
Honolulu City Council	Kendall Amazaki, Jr.	768-5084	n/a	kamazaki@honolulu.gov
Honolulu City Council	Nanette Saito	768-5085	768-5011	nsaito@honolulu.gov
Honolulu Board of Water Supply	Procurement Office	748-5071	n/a	fn_procurement@hbws.org
HART	Dean Matro	768-6246	n/a	dean.matro@honolulu.gov
County of Hawaii	Diane Nakagawa	961-8440	n/a	Diane.Nakagawa@hawaiicounty.gov
Hawaii County Council	Diane Nakagawa	961-8440	n/a	Diane.Nakagawa@hawaiicounty.gov
County of Hawaii - Department of Water Supply	Ka'iulani L. Matsumoto	961-8050 ext. 224	961-8657	kmatsumoto@hawaiidws.org

Jurisdiction	Name	Telephone	FAX	E-mail
County of Maui	Jared Masuda	463-3816	n/a	jared.masuda@co.maui.hi.us
Maui County Council	Marlene Rebugio	270-7838	n/a	marlene.rebugio@mauicounty.us
County of Maui - Department of Water Supply	Kenneth L. Bissen	270-7684	270-7136	ken.bissen@co.maui.hi.us
County of Kauai	Ernest Barreira	241-4295	241-6297	ebarreira@kauai.gov
Kauai County Council	Codie Tabalba	241-4193	241-6349	ctabalba@kauai.gov
County of Kauai - Department of Water	Christine Erorita	245-5409	245-5813	cerorita@kauaiwater.org

#### USE OF PRICE & VENDOR LIST CONTRACTS BY NONPROFIT ORGANIZATIONS.

Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS Chapter 103F) have been invited to participate in the SPO price & vendor list contracts.

A listing of these nonprofit organizations is available at the SPO website: <a href="http://spo.hawaii.gov">http://spo.hawaii.gov</a>. Click on For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.

If a nonprofit wishes to purchase from a SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor, i.e., participation must be mutually agreed upon. A Contractor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a SPO price or vendor list Contractor(s).

**VENDOR CODES** for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table Report* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

**PURCHASING CARD (pCard).** The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive departments/agencies, excluding DOE, SFA, HHSC, OHA, and UH for orders totaling less than \$2,500. For purchases \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

**PURCHASE ORDERS** may be issued for purchases \$2,500 or more; and for Contractor(s) who either do not accept the pCard, set minimum order requirements before accepting the pCard for payment, or charge its customers a transaction fee for the usage.

**SPO PL CONTRACT NO. 25-08** shall be typed on purchase orders issued against this price list contract. For pCard purchases, the *SPO PL Contract No. 25-08* shall be notated on the appropriate transaction document.

**PAYMENTS** are to be made to the Contractor(s) remittance address. HRS §103-10 provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

**STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE** shall not exceed the following rates if seller elects to pass on the charges to its customers.

COUNTY	COUNTY SURCHARGE TAX RATE	STATE GET	MAX PASS- ON TAX RATE	EXPIRATION DATE OF SURCHARGE TAX RATE
C&C OF HONOLULU	0.50%	4.0%	4.7120%	12/31/2030
HAWAII	0.50%	4.0%	4.7120%	12/31/2030
COUNTY OF MAUI (including Molokai and Lanai)	0.50%	4.0%	4.7120%	12/31/2030
KAUAI	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation's website at <a href="http://tax.hawaii.gov/geninfo/countysurcharge">http://tax.hawaii.gov/geninfo/countysurcharge</a>.

**COMPLIANCE PURSUANT TO HRS §103D-310(c).** Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 25-08. No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.

**VENDOR AND PRODUCT EVALUATION** form SPO-012, for the purpose of addressing concerns on this price list contract is available to agencies at the SPO website: <a href="http://spo.hawaii.gov">http://spo.hawaii.gov</a>. Click on *Forms* on the home page.

**PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET** at the SPO website: <a href="http://spo.hawaii.gov">http://spo.hawaii.gov</a>. Click on *Price & Vendor List Contracts* on the home page.

#### **AUTHORIZED NEWSPAPER CONTRACTORS LISTED ON THIS PRICE LIST CONTRACT:**

Island	Newspaper
Oahu Publications – Oahu, Maui, Molokai, & Lanai	Honolulu Star-Advertiser
Oahu Publications - Kauai	The Garden Island
Oahu Publications - Hilo - East Hawaii	Hawaii Tribune-Herald
Oahu Publications - Kona -West Hawaii	West Hawaii Today

Governmental agencies may choose to place an additional notice or ad to run concurrently in another newspaper to reach a wider circulation. Agencies shall use the applicable procurement method and its procedures, such as small purchase procurement to obtain quotes from any available newspaper publication that will meet your agency public notice requirements.

**PLACING OF ORDERS.** Deadlines for submission of advertising orders and materials are provided for each island.

Governmental agencies may submit documents at minimum in MS Word, PDF or tif formats. Agencies shall check with individual publications for other available formats as needed.

Orders may be hand delivered, fax or email to the Contractor. Governmental agencies are required to place an ad or notice with Oahu Publications, Inc.

Governmental agencies may choose to place an additional notice or ad to run concurrently in another newspaper to reach a wider circulation. Agencies shall use the applicable procurement method and its procedures, such as small purchases to obtain quotes from any available newspaper publication that will meet your agency public notice requirements to run an ad in an additional newspaper.

**TRANSMITTAL / ORDER FORM** for The Honolulu Star-Advertiser, Garden Island, West Hawaii Today and The Hawaii Tribune-Herald shall be completed and emailed or faxed to the publisher. The forms are available at the end of the price list contract.

**OTHER SERVICES.** Refer to each publication's information sheet for pricing availability for other services such as color notices or ads, notices or ads in affiliate mailers and on-line (Internet) notices or ads.

**INTERNET POSTING.** On-line notices are an additional, optional service. Notices shall be posted on the Internet on the same day and/or first day it is published in the newspaper. Contractor shall provide universal page format, i.e. Adobe Acrobat and/or PDF with an associated hyperlink for a downloadable universal, readable version.

**AFFILIATED MAILERS.** Notices or ads placed in affiliated mailers will be an additional, optional service. Notices or ads will be run in the closest available publish date of the affiliated mailer to the notice or ad date of the newspaper publication.

**PROOF.** When proofs are requested by a governmental agency, Contractor shall first proofread and make necessary corrections, then submit a proof of the notice to the governmental agency. A second proof may be required if the first proof is extensively edited by the governmental agency. If a proof is required, State shall approve proof before an authorizing pCard charge.

**CONFIRMATION NOTICE.** Contractor shall provide confirmation of an order by e-mail or fax. Contractor shall proof all work. Any errors or delays to the scheduled publication date, due to Contractor error, shall be corrected and printed in a timely manner satisfactory to the agency or a full credit shall be issued. Contractor shall immediately notify the agency by phone and confirm via fax or e-mail to any delays to the scheduled publication date(s) due to Contractor error.

**AFFIDAVIT OF PUBLICATION** for each notice shall be sent to the ordering governmental agency at no additional cost. Affidavit shall be mailed within seven (7) calendar days of last day of publication. A clipping of the notice or ad shall be submitted with the affidavit. Or as necessary, a tear sheet shall be attached to each affidavit. Cost for additional copies of the affidavit will apply.

**UNIT PRICES** include delivery to destination and all other costs EXCEPT the State General Excise Tax. Governmental agencies are advised to add tax amount to their purchase order total.

**EXCEPTION TO THE PRICE LIST CONTRACT.** An exception may be granted when the price list contract does not meet the purchasing agency's needs. For this purpose, Executive Branch Department Heads (or as delegated by the department head) are granted the authority to make the exception approval. This procedure will allow departments to make their own determination when not practicable or advantageous to use the contract vendor(s).

All approvals shall be made prior to purchase. Purchases made after-the-fact, without prior approval, shall be processed as procurement violations through form SPO-016.

Executive departments and participating jurisdictions may use form SPO-005, SPO Price or Vendor List Contract Exception as a template to record and file requests. Form SPO-005 may be edited to meet specific department needs. SPO forms are available on the SPO website at <a href="http://spo.hawaii.gov">http://spo.hawaii.gov</a>. Click on Forms on the home page.

When the price list contract is not used, HRS chapter 103D and the procurement rules apply to purchases using the applicable procurement method and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources is at the discretion of the participating jurisdiction.

#### **ISLANDS OF OAHU, MOLOKAI & LANAI**

<u>Contractor</u>: Oahu Publications, Inc.

Name of Newspaper: Honolulu Star-Advertiser

Frequency of Publication: Daily (Monday through Sunday, morning paper)

**Column Width:** Legal – 0.895"

Classified –0.895" Retail – 1.513"

**Pricing:** April 1, 2025 to March 31, 2027

Minimum Size: One column inch

Type of Ad	Monday – Friday	Saturday	Sunday
Legal Ad with or w/o graphics	\$32.00	\$32.00	\$42.50
Retail Ad with or w/o graphics	\$48.75	\$48.75	\$59.25
Classified Ad with or w/o graphics	\$51.00	\$51.00	\$70.00

#### **Affidavit charges:**

No charge for first affidavit; \$29.00 per additional affidavit.

#### Issue PO & Remittance To:

Oahu Publications, Inc. 500 Ala Moana Boulevard, Suite 2-200 Honolulu, Hawaii 96813

#### **Contacts:**

Name: Lisa Sakakida, Account Executive Name: Rose Rosales, Account Executive

Phone: (808) 529-4344 Phone: (808) 529-4825 Fax: (808) 529-4898 Fax: (808) 529-4898

Email: <u>lsakakida@staradvertiser.com</u> Email: <u>rrosales@staradvertiser.com</u>

For urgent jobs: (808) 348-7159

Day of Publication	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Deadline 12p.m. Noon	Tues	Wed	Thurs	Fri	Mon	Tues	Tues

\*Price for 1-color - \$24.25

\*Price for 2-color – \$24.25

\*Price for multi-color – \$24.25

\*Price for cancelled ads in which proofs were made - No Charge

Include all applicable taxes, except the GET, currently 4.50% for all sales made on the islands of Oahu, Molokai, and Lanai. The GET may be added to the invoice as a separate line item and shall not exceed the current rate for that island.

<sup>\*</sup>Online posting of ad in print - No Charge

<sup>\*</sup>Price to run in affiliated mailers (shopper) - \$73.00

<sup>\*</sup>Price to place ad online (pick-up from printed ad posting): No Charge

#### ISLAND OF HAWAII (WEST) - KONA

**Contractor**: Oahu Publications, Inc.

Name of Newspaper: West Hawaii Today

**Frequency of Publication:** Daily (Monday through Sunday, morning paper)

**Column Width:** Legal – 0.895" Font Size: 7.5

Retail – 1.513" Leading Size: 7.5 Classified – 0.895" Set Width: 6.5

**Pricing:** April 1, 2025 to March 31, 2027

Minimum Size: One column inch

#### Prices based on one column width/1 inch height:

Type of Ad	Monday – Friday	Saturday	Sunday
Legal Ad with or w/o graphics	\$6.72	\$6.72	\$6.98
Retail Ad with or w/o graphics	\$12.45	\$12.45	\$13.55
Classified Ad with or w/o graphics	\$7.37	\$7.37	\$8.01

#### Affidavit charges:

No charge for first affidavit; \$25.00 per additional affidavit.

#### **Issue PO & Remittance To:**

Oahu Publications, Inc. 500 Ala Moana Boulevard, Suite 2-200 Honolulu. Hawaii 96813

#### Contacts:

Name: Lisa Sakakida, Account Executive Name: Rose Rosales, Account Executive

Phone: (808) 529-4344 Phone: (808) 529-4825 Fax: (808) 529-4898 Fax: (808) 529-4898

Email: <u>Isakakida@staradvertiser.com</u> Email: <u>rrosales@staradvertiser.com</u>

For urgent jobs: (808) 348-7159

#### Deadlines for Submission:

Day of Publication	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Deadline 12p.m. Noon	Tues	Wed	Thurs	Fri	Mon	Tues	Tues

Include all applicable taxes, except the GET, currently 4.50% for all sales made on the island of Hawaii. The GET may be added to the invoice as a separate line item and shall not exceed the current rate for that island.

<sup>\*</sup>Price for cancelled ads in which proofs were made – 50% of the cost of the ad

<sup>\*</sup>Online posting of ad in print - no charge

<sup>\*</sup>Price to run in affiliated mailers (shopper)— West Midweek \$11 PCI (\$6 PCI color), East Midweek \$11 PCI (\$6 PCI color)

<sup>\*</sup>Run of Site online advertising - \$15 PCM

#### ISLAND OF HAWAII (EAST) - HILO

<u>Contractor</u>: Oahu Publications, Inc.

Name of Newspaper: Hawaii Tribune-Herald

<u>Frequency of Publication</u>: Daily (Monday through Sunday, morning paper)

**Column Width:** Legal – 0.895" Font Size: 7.5

Retail– 1.513" Leading Size: 7.5 Classified – 0.895" Set Width: 6.5

**Pricing:** April 1, 2025 to March 31, 2027

Minimum Size: One column inch

#### Prices based on one column width/1 inch height:

Type of Ad	Monday – Friday	Saturday	Sunday
Legal Ad with or w/o graphics	\$9.05	\$9.05	\$9.24
Retail Ad with or w/o graphics	\$16.38	\$16.38	\$16.71
Classified Ad with or w/o graphics	\$9.70	\$9.70	\$9.88

#### Affidavit charges:

No charge for first affidavit; \$25.00 per additional affidavit.

#### **Issue PO & Remittance To:**

Oahu Publications, Inc. 500 Ala Moana Boulevard, Suite 2-200 Honolulu, Hawaii 96813

#### **Contacts:**

Name: Lisa Sakakida, Account Executive Name: Rose Rosales, Account Executive

Phone: (808) 529-4344 Phone: (808) 529-4825 Fax: (808) 529-4898 Fax: (808) 529-4898

For urgent jobs: (808) 348-7159

#### Deadlines for Submission:

Day of Publication	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Deadline 12 p.m. Noon	Tues	Wed	Thurs	Fri	Mon	Tues	Tues

Include all applicable taxes, except the GET, currently 4.50% for all sales made on the island of Hawaii. The GET may be added to the invoice as a separate line item and shall not exceed the current rate for that island.

<sup>\*</sup>Price for cancelled ads in which proofs were made – 50% of the cost of the ad

<sup>\*</sup>Online posting of ad in print - no charge

<sup>\*</sup>Price to run in affiliated mailers (shopper)— East Midweek \$11 PCI (\$6 PCI color), West Midweek \$11 PCI (\$6 PCI color)

<sup>\*</sup>Run of Site online advertising - \$15 PCM

#### **ISLAND OF KAUAI**

**Contractor**: Oahu Publications, Inc.

Name of Newspaper: The Garden Island

**Frequency of Publication:** Daily (Monday through Sunday, morning paper)

**Pricing:** April 1, 2025 to March 31, 2027

Column Width: Legal – 0.895"

Retail – 1.513" Classified – 0.895"

Minimum Size: One column inch

#### Prices based on one column width/1 inch height:

Type of Ad	Monday – Friday	Saturday	Sunday
Legal Ad with or w/o graphics	\$13.75	\$13.75	\$13.75
Retail Ad with or w/o graphics	\$16.25	\$16.25	\$16.25
Classified Ad with or w/o graphics	\$13.75	\$13.75	\$13.75

#### **Affidavit charges:**

No charge for first affidavit, \$25.00 per additional affidavit.

#### **Issue PO & Remittance To:**

Oahu Publications, Inc. 500 Ala Moana Boulevard, Suite 2-200 Honolulu, Hawaii 96813

#### Contacts:

Name: Lisa Sakakida, Account Executive Name: Rose Rosales, Account Executive

Phone: (808) 529-4344 Phone: (808) 529-4825 Fax: (808) 529-4898 Fax: (808) 529-4898

Email: Isakakida@staradvertiser.com Email: rrosales@staradvertiser.com

For urgent jobs: (808) 348-7159

#### Deadlines for Submission:

Day of Publication	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Deadline 12p.m. Noon	Tues	Wed	Thurs	Fri	Mon	Tues	Tues

Include all applicable taxes, except the GET, currently 4.50% for all sales made on the island of Kauai. The GET may be added to the invoice as a separate line item and shall not exceed the current rate for that island.

<sup>\*</sup>Price for cancelled ads in which proofs were made – 50% of the cost of the ad

<sup>\*</sup>Online posting of ad in print - no charge

<sup>\*</sup>Price to run in affiliated mailers (shopper) – (Kauai Midweek) \$18.00 per column inch

<sup>\*</sup>Run of Site online advertising - \$15 PCM

#### **ISLAND OF MAUL**

<u>Contractor</u>: Oahu Publications, Inc.

Name of Newspaper: Honolulu Star-Advertiser

<u>Frequency of Publication</u>: Daily (Monday through Sunday, morning paper)

**Column Width:** Legal – 0.895" Font Size: 7.5

Retail– 1.513" Leading Size: 7.5 Classified – 0.895" Set Width: 6.5

**Pricing:** April 1, 2025 to March 31, 2027

Minimum Size: One column inch

#### Prices based on one column width/1 inch height:

Type of Ad	Monday – Friday	Saturday	Sunday
Legal Ad with or w/o graphics	\$6.72	\$6.72	\$6.98
Retail Ad with or w/o graphics	\$12.45	\$12.45	\$13.55
Classified Ad with or w/o graphics	\$7.37	\$7.37	\$8.01

#### Affidavit charges:

No charge for first affidavit; \$15.00 per additional affidavit.

#### **Issue PO & Remittance To:**

Oahu Publications, Inc. 500 Ala Moana Boulevard, Suite 2-200 Honolulu, Hawaii 96813

#### **Contacts:**

Name: Lisa Sakakida, Account Executive Name: Rose Rosales, Account Executive

Phone: (808) 529-4344 Phone: (808) 529-4825 Fax: (808) 529-4898 Fax: (808) 529-4898

Email: lsakakida@staradvertiser.com Email: rrosales@staradvertiser.com

For urgent jobs: (808) 348-7159

#### **Deadlines for Submission:**

Day of Publication	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Deadline 12 p.m. Noon	Tues	Wed	Thurs	Fri	Mon	Tues	Tues

Include all applicable taxes, except the GET, currently 4.50% for all sales made on the island of Maui. The GET may be added to the invoice as a separate line item and shall not exceed the current rate for that island.

<sup>\*</sup>Price for cancelled ads in which proofs were made – 50% of the cost of the ad

<sup>\*</sup>Online posting of ad in print - no charge

# STATE OF HAWAII PUBLICATION OF PUBLIC NOTICES

#### TRANSMITTAL / ORDER FORM - Oahu, Hawaii, Maui, Kauai, Molokai, and Lanai

Submit your request by fax: (808) 529-4829, email: legals@staradvertiser.com or hand deliver to: Honolulu Star-Advertiser, 500 Ala Moana Blvd, Tower 7, Suite 2-200, Honolulu, HI 96813 ATTN: Legal Department, Phone # (808) 529-4344

Date:							
То:	<ul> <li>☐ Honolulu Star-Advertiser (Oahu</li> <li>☐ Honolulu Star-Advertiser (Maui)</li> <li>☐ MidWeek</li> <li>☐ West Hawaii Today (Kona)</li> <li>☐ Hawaii Tribune-Herald (Hilo)</li> <li>☐ The Garden Island (Kauai)</li> </ul>	PO# PO# PO#	<u></u>				
From:	Ordering Dept/Agency:						
	Street Address:						
	Contact Person (handling notice):						
	Phone Number:	Fax	Number:				
	Email:						
1.	Date(s) of Publication:  ORDER INFORMATION						
2.	Type of Notice: ☐ Legal	☐ Classified	□ Retail				
3.	Method of Submitting Notice:	□ Fax	☐ Hand Delivery	□ E-mail			
4.	Number of Affidavit(s) of Publication	on Required:					
5.	Billing Address (if different from ab	oove):					
	Contact Person (handling the bill):						
	Phone:		Fax:				
6.	Payment Methods:  □ Purchasing/Credit Card Number:  Name on Card:						
	Expiration Date: Month:			ty Code:			
	☐ Bill to Account No ☐ Other:						

7. Dept./Agency Reference No. (if required):