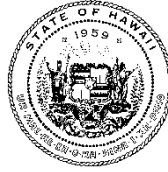


JOSH B. GREEN, M.D.
GOVERNOR
KE KIA'AINA



BONNIE KAHAKUI
ADMINISTRATOR

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

P.O. Box 119
Honolulu, Hawaii 96810-0119
Tel: (808) 586-0554
email: state.procurement.office@hawaii.gov
<http://spo.hawaii.gov>

July 15, 2025

TO: Executive Departments/Agencies City and County of Honolulu
 Department of Education Honolulu City Council
 School Facilities Authority Honolulu Board of Water Supply
 Hawaii Health Systems Corporation Honolulu Authority for Rapid Transportation
 Office of Hawaiian Affairs County of Hawaii
 University of Hawaii Hawaii County Council
 Public Charter School Commission County of Hawaii – Department of Water Supply
 and Schools County of Maui
 House of Representatives Maui County Council
 Senate County of Maui – Department of Water Supply
 Judiciary County of Kauai
 Kauai County Council
 County of Kauai – Department of Water

FROM: Bonnie Kahakui, Administrator *Bonnie A. Kahakui*

SUBJECT: **Change No. 1**
 SPO Price and Vendor List Contract No. 25-12
 OFFICE SUPPLIES AND PRINTER CARTRIDGES - STATEWIDE
 RFP No. 25005
 Expires: April 30, 2027

The following changes are made to the price and vendor list contract:

1. The point of contact for the Executive Branch has been updated.
2. The point of contact for the University of Hawaii (UH) has been updated.

The price and vendor list is available on the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

If you have any questions, please contact Kelli Nekomoto at (808) 586-0567 or kelli.r.l.nekomoto@hawaii.gov.

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**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

SPO Price and Vendor List Contract No. 25-12
Replaces SPO PL/VL Contract No. 17-02
Includes Change No. 1
Effective: 07/15/2025

THIS SPO PRICE/VENDOR LIST CONTRACT IS FOR AUTHORIZED BUSINESS USE ONLY.

**OFFICE SUPPLIES AND PRINTER CARTRIDGES -
STATEWIDE
(RFP No. 25005)
May 1, 2025 to April 30, 2027**

PARTICIPATING JURISDICTIONS listed below have signed a cooperative agreement with the SPO and are authorized to utilize this vendor list contract.

| | |
|--|--|
| Executive Departments/Agencies | City and County of Honolulu (C&C Honolulu) |
| Department of Education (DOE) | Honolulu City Council |
| School Facilities Authority (SFA) | Honolulu Board of Water Supply |
| Hawaii Health Systems Corporation (HHSC) | Honolulu Authority for Rapid Transportation (HART) |
| Office of Hawaiian Affairs (OHA) | County of Hawaii |
| University of Hawaii (UH) | Hawaii County Council |
| Public Charter School Commission and Schools | County of Hawaii – Department of Water Supply |
| House of Representatives (House) | County of Maui |
| Senate | Maui County Council |
| Judiciary | County of Maui – Department of Water Supply |
| | County of Kauai |
| | Kauai County Council |
| | County of Kauai – Department of Water |

The participating jurisdictions are not required but may purchase from this price and vendor list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors, however, HRS chapter 103D and the procurement rules apply to purchases using the applicable procurement method and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources will be at the discretion of the participating jurisdiction.

POINTS OF CONTACT. Questions regarding the products listed, ordering, pricing, and status should be directed to the Contractor(s).

Procurement questions or concerns may be directed as follows:

| Jurisdiction | Name | Phone | FAX | E-mail |
|---|---------------------------------------|----------------------|----------|--|
| Executive | Kelli Nekomoto | 586-0567 | 586-0570 | kelli.r.l.nekomoto@hawaii.gov |
| DOE | Procurement Staff | 675-0130 | 675-0133 | G-OFS-DOE-Procurement@k12.hi.us |
| School Facilities Authority | Gaudencia "Cindy" Watarida | 430-5531 | n/a | cindy.watarida@k12.hi.us |
| HHSC | Nancy Delima | 359-0994 | n/a | ndelima@hhsc.org |
| OHA | Christopher Stanley | 594-1833 | 594-1865 | chriss@oha.org |
| UH | Sarah Allen | 956-2189 | 956-2093 | Sarah-Jane.Allen@hawaii.edu |
| Public Charter School Commission and Schools | Danny Vasconcellos | 586-3775 | 586-3776 | danny.vasconcellos@spcsc.hawaii.gov |
| House | Brian Takeshita | 586-6423 | 586-6401 | takeshita@capitol.hawaii.gov |
| Senate | Carol Taniguchi | 586-6720 | 586-6719 | c.taniguchi@capitol.hawaii.gov |
| Judiciary | Tritia Cruz | 538-5805 | 538-5802 | tritia.l.cruz@courts.hawaii.gov |
| C&C of Honolulu | Procurement Specialist | 768-5535 | 768-3299 | bfspurchasing@honolulu.gov |
| Honolulu City Council | Kendall Amazaki, Jr. Nanette Saito | 768-5084 768-5085 | 768-5011 | kamazaki@honolulu.gov nsaito@honolulu.gov |
| Honolulu Board of Water Supply | Procurement Office | 748-5071 | n/a | fn_procurement@hbws.org |
| HART | Dean Matro | 768-6246 | n/a | dean.matro@honolulu.gov |
| County of Hawaii | Diane Nakagawa | 961-8440 | n/a | Diane.Nakagawa@hawaiicounty.gov |
| Hawaii County Council | Diane Nakagawa | 961-8440 | n/a | Diane.Nakagawa@hawaiicounty.gov |
| County of Hawaii – Department of Water Supply | Ka'iulani Matsumoto | 961-8050 ext. 224 | 961-8657 | kmatsumoto@hawaiidws.org |
| County of Maui | Jared Masuda | 463-3816 | n/a | jared.masuda@co.maui.hi.us |
| Maui County Council | Marlene Rebugio | 270-7838 | n/a | marlene.rebugio@mauicounty.us |
| County of Maui – Department of Water Supply | Kenneth L. Bissen | 270-7684 | 270-7136 | ken.bissen@co.maui.hi.us |
| County of Kauai | Ernest Barreira | 241-4295 | 241-6297 | ebarreira@kauai.gov |
| Kauai County Council | Codie Tabalba | 241-4193 | 241-6349 | ctabalba@kauai.gov |

| Jurisdiction | Name | Phone | FAX | E-mail |
|--|-------------------|----------|----------|--|
| County of Kauai – Department of Water | Christine Erorita | 245-5409 | 245-5813 | cerorita@kauaiwater.org |

USE OF THIS PRICE AND VENDOR LIST CONTRACT BY NONPROFIT ORGANIZATIONS.

Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price and vendor list contracts.

A listing of these nonprofit organizations is available at the SPO website: <http://spo.hawaii.gov>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit wishes to purchase from an SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor (participation must be mutually agreed upon, for example). A Contractor may choose to deny participation by a nonprofit. However, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than an SPO price or vendor list Contractor(s).

CONTRACTORS. The following Contractors are authorized to provide Office Supplies and Printer Cartridges to the State of Hawaii under SPO PL/VL Contract No. 25-12.

Barbarian USA Inc.
Conrad Enterprises, Inc.
Fisher Hawaii, Inc.
Hawaii Stationery Company, Limited dba HSC Office Products
ODP Business Solutions, LLC
PC Specialists, Inc. dba Technology Integration Group (TIG)

VENDOR CODES for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

COMPLIANCE PURSUANT TO HRS §103D-310(c). Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price and Vendor List Contract No. 25-12. *No further compliance verification is required prior to issuing a contract, purchase order or pCard payment when utilizing this contract.*

SECTION 3-124-26, HAWAII ADMINISTRATIVE RULES (HAR), mandates State agencies and encourages County agencies to purchase recycled paper. Exceptions to this section may be taken when statutory, regulatory, or contractual requirements preclude the purchase of recycled paper.

PURCHASING CARD (pCard). The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, SFA, HHSC, OHA, and UH, for orders totaling less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

Note: Vendors may impose a transaction fee, not to exceed 4%, for pCard transactions.

PURCHASE ORDERS may be issued for purchases of \$2,500 or more and for vendors who either do not accept the pCard or set minimum order requirements before accepting the pCard.

SPO PRICE AND VENDOR LIST CONTRACT NO. 25-12 will be typed on purchase orders issued against this price and vendor list contract. For pCard purchases, the SPO Price and Vendor List Contract No. 25-12 shall be notated on the appropriate transaction document.

PAYMENTS are to be made to the remittance address of the Contractor(s). HRS §103-10, HRS, provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE shall not exceed the following rates if seller elects to pass on the charges to its customers.

| COUNTY | COUNTY SURCHARGE TAX RATE | STATE GET | MAX PASS-ON TAX RATE | EXPIRATION DATE OF SURCHARGE TAX RATE |
|---|---------------------------|-----------|----------------------|---------------------------------------|
| C&C OF HONOLULU | 0.50% | 4.0% | 4.7120% | 12/31/2030 |
| HAWAII | 0.50% | 4.0% | 4.7120% | 12/31/2030 |
| COUNTY OF MAUI (including Molokai and Lanai) | 0.50% | 4.0% | 4.7120% | 12/31/2030 |
| KAUAI | 0.50% | 4.0% | 4.7120% | 12/31/2030 |

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation's website at <http://tax.hawaii.gov/geninfo/countysurcharge>.

COMPLIANCE PURSUANT TO HRS §103-53. All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

VENDOR AND PRODUCT EVALUATION. Form SPO-012, Evaluation: Vendor or Product, for the purpose of addressing concerns on this price list contract, is available to agencies at the SPO website: <http://spo.hawaii.gov>. Click on *Forms* on the home page.

PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

CONTRACT INFORMATION

GENERAL INFORMATION. This is a price and vendor list contract to allow agencies to purchase items from the Core List (hereinafter "Price List") attached, or, for items not available on the Price List, from the vendors listed on the *Vendor List Instructions*. Agencies using the vendor list are required to obtain a minimum number of quotes. Refer to the *Vendor List Instructions* herein.

QUALITY OF PRODUCT. All supplies excluding printer cartridges furnished under this contract shall be new and of the best quality of its respective kind. It shall be free from defects which may render it unfit for use. Damaged, defective, rejected or unacceptable items shall be immediately replaced with items of the same quality. Failure to replace any unacceptable item shall not relieve the Contractor from the responsibility imposed upon them by the contract. No payment, whether partial or final, shall be construed to be an acceptance of unacceptable supplies.

All Printer Cartridges furnished under this contract, if found defective, shall be replaced by the Contractor if agency can prove purchase during the Contractor's contract period and expiration date, if any, has not lapsed.

UNIT PRICES include delivery to destination and all other costs except the State General Excise Tax (GET) and county surcharge, currently 4.5% for transactions made on the islands of Oahu, Kauai, Hawaii, Maui, Molokai and Lanai. Agencies are advised to add the tax amount to their purchase order total. GET and county surcharge shall not be applied to delivery charges.

ORDERING on a timely basis is the responsibility of each agency. Orders shall be issued on an as-needed basis during the price and vendor list contract period, and will use either the pCard or purchase order when placing order(s). Contractors are not obligated to accept any order received after the contract expiration date, however, Contractors shall fill timely orders for which delivery may extend beyond the expiration date. Agencies shall not issue purchase orders specifying delivery after the price and vendor list contract expiration date. At time of order, agencies shall specify where their order is to be delivered. When requested by the Contractor, ordering agencies shall provide information regarding the delivery locations special access conditions. This includes security, platforms, steps, curbs, and accessible ramp way or doorway widths to navigate, if the items are to be brought up or down any flight(s) of stairs and if no elevator is available. Agencies should not cancel special orders.

DELIVERIES. The Contractor shall contact the appropriate agency to coordinate delivery arrangements.

On-Island Deliveries (agency and Contractor's warehouse located on the same island).

In-Stock items: ordering agencies shall have the option of having in-stock items available for pick up on a will-call basis within three (3) business days from receipt of order or, for orders totaling \$25.00 or more (excluding GET), having the in-stock items delivered to an office location on that island, within five (5) business days. Deliveries on orders totaling less than \$25.00 (excluding GET) will be at the option of the Contractor.

Non-Stocked items: ordering agencies shall have the option of having the non-stocked items available for pick up on a will-call basis within twenty five (25) business days from receipt of order or, for orders totaling \$25.00 or more (excluding GET), having the non-stocked items delivered to

an office location on that island, within thirty (30) business days. Deliveries on orders totaling less than \$25.00 (excluding GET) will be at the option of the Contractor.

Note: Due to increased transportation/fuel costs, the SPO recommends that agencies request fewer deliveries by consolidating orders or increasing their order to \$50.00 or more.

Off-Island Deliveries (agency and Contractor's warehouse not located on the same island).

In-Stock items: ordering agencies shall have in-stock items delivered to the address specified on their order within fifteen (15) business days from receipt of order. Should the Contractor have a retail or wholesale business located on the same island as the ordering agency, agencies located on that island shall have the option of having in-stock items available for pick up on a will-call basis within five (5) business days from receipt of order.

Non-Stocked items: ordering agencies shall have non-stocked items delivered to the address specified on their order within thirty-five (35) business days from receipt of order. Should the Contractor have a retail or wholesale business located on the same island as the ordering agency, agencies located on that island shall have the option of having non-stocked items available for pick up on a will-call basis within thirty (30) business days from receipt of order.

Shipping Charges for off-island delivery, if any, may be added as a separate line item. GET shall not be applied to delivery charges. Contractor shall notify the ordering agency of the exact amount that will be charged for shipping. Contractor shall not charge shipping charges without first obtaining approval from the ordering agency. Shipping charges shall be on the same invoice as the goods. Vendors have established a dollar level needed on orders to obtain delivery of goods at no cost.

Contractor may quote ordering agencies an estimated shipping charge. Once the order is processed, Contractor will notify and obtain approval from ordering agency to charge actual shipping costs. Agencies are discouraged from cancelling an order based on the cost of freight as long as the actual shipping charges do not exceed estimated shipping charges by more than \$8.00.

Dollar Levels To Obtain Free Shipping:

| | |
|---------------------|-------------|
| Barbarian USA: | no minimum |
| Conrad Enterprises: | n/a |
| Fisher Hawaii: | \$15,000.00 |
| Hawaii Stationery: | \$50.00 |
| ODP: | \$25.00 |
| TIG: | \$100.00 |

RECYCLED OFFICE PAPER. Orders for recycled office paper may require alternate arrangements for staggered delivery dates to accommodate large orders. For example, when there is only stairway access for delivery to another floor, only ten (10) cases of paper should be furnished in a day to that site. For delivery locations with no elevator, the vendor will deliver the paper to a first floor location. For delivery locations with an elevator, Contractor shall deliver to the ordering agency's requested location. It is the responsibility of the Contractor to ensure that all items are ultimately delivered to the designated areas and unloaded.

RE-STOCKING FEE. The flat rate re-stocking fee may be assessed to the agencies for orders placed and delivered, but for other than defective reasons are being returned or exchanged subject to the following conditions:

- A. Fee Assessment shall apply per incident, not per line item or quantity.
- B. Fee assessment shall not apply if erroneous delivery of items is due to typographical error, regardless of fault. It shall be vendor's responsibility to verify that each item's branch, description and ordering number match before delivering item(s) to agency.

| | | |
|-------|---------------------|--------------------|
| Fees: | Barbarian USA: | \$0 / incident |
| | Conrad Enterprises: | \$50.00 / incident |
| | Fisher Hawaii: | \$60.00 / incident |
| | Hawaii Stationery: | \$0 / incident |
| | ODP: | n/a |
| | TIG: | \$0 / incident |

INSPECTION. Any products, damaged, defective or spoiled, should not be accepted by the ordering agency and the Contractor shall be responsible for replacement. Agencies are advised to inspect merchandise delivered immediately upon receipt and report any discrepancies to the Contractor within five (5) working days from delivery date.

Agencies should be alert of any scams where orders are falsely placed. All need to be vigilant in verifying the accuracy of each order being placed and received. If there is any suspicion of goods being delivered without proper documentation of the goods being ordered, please contact the State Procurement Office to report your findings.

PRICE LIST INSTRUCTIONS

Agencies can purchase items on the following Price Lists without obtaining additional quotes.

- Group 1: General Office Supplies
- Group 2: Recycled Office Paper
- Group 3: Printer Cartridges*
- Group 4: Dated Products

*Note: For Printer Cartridges, HP's "White Box" packaging is an equivalent to standard retail product in terms of performance and in some instances offers higher page yields than the retail product. In most cases, the "White Box" product offers end-users considerable cost savings by foregoing retail packaging.

| PRICE LIST - GROUP 1: GENERAL OFFICE SUPPLIES | | | | |
|---|--|---|------------|----|
| AWARDED CONTRACTOR: ODP Business Solutions, LLC | | | | |
| | Item Description | Brand name/product number | unit price | |
| Batteries | | | | |
| 1 | AA batteries, 36/pk | Duracell MN15P36 / ODP #1385290 | \$17.96 | pk |
| 2 | 9 volt batteries, 4/pk | Duracell MN16B4W / ODP #1370863 | \$9.71 | pk |
| Binders (View, vinyl, with pockets) | | | | |
| 3 | 1/2" white | Just Basics 73898 / ODP #396941 | \$1.34 | ea |
| 4 | 1/2" black | Just Basics 73915 / ODP #396921 | \$1.34 | ea |
| 5 | 1" white | Just Basics 73910 / ODP #396291 | \$1.65 | ea |
| 6 | 1" black | Just Basics 73913 / ODP #396311 | \$1.65 | ea |
| 7 | 1-1/2" white | Just Basics 73907 / ODP #396251 | \$1.95 | ea |
| 8 | 1-1/2" black | Just Basics 73908 / ODP #396271 | \$1.95 | ea |
| 9 | 2" white | Just Basics 73903 / ODP #396241 | \$2.33 | ea |
| 10 | 2" black | Just Basics 73905 / ODP #396231 | \$2.33 | ea |
| Binder Index Dividers | | | | |
| 11 | 5 tab, clear - big tab, printable tabs | Avery 11110 / ODP #653428 | \$0.71 | st |
| 12 | 5 tab, color - big tab, printable tabs | Avery 11900 / ODP #592012 | \$1.23 | st |
| 13 | 5 tab, color- big tab, Double Pocket | Avery 11906 / ODP #108152 | \$2.48 | st |
| 14 | 8 tab, clear - big tab, printable tabs | Avery 11112 / ODP #653451 | \$1.52 | st |
| 15 | 8 tab, color - big tab, printable tabs | Avery 11901 / ODP #592057 | \$2.44 | st |
| 16 | 8 tab, color - big tab, Double Pocket | Avery 11907 / ODP #108185 | \$3.53 | st |
| Calculator | | | | |
| 17 | scientific calculator, solar | Texas Instruments TI-30XIIS / ODP #176928 | \$12.38 | ea |
| Clips | | | | |
| 18 | Binder Clips, mini, 12/bx | OIC 99010 / ODP Item #909309 | \$0.40 | bx |
| 19 | Binder Clips, small, 12/bx | Office Depot 825182BX / ODP #429415 | \$0.49 | bx |
| 20 | Binder Clips, med, 12/bx | Office Depot 825190BX / ODP #429431 | \$0.87 | bx |
| 21 | Binder Clips, large, 12/bx | Office Depot RTP-001958-HD-087-07 / ODP #308957 | \$2.35 | bx |
| Data Storage | | | | |
| 22 | USB 2.0 flash drive, 8GB, black | Verbatim 49062 / ODP Item #274574 | \$3.87 | ea |
| 23 | USB 2.0 flash drive, 16GB, black or blue | Verbatim 49063 / ODP Item #460739 | \$5.88 | ea |

| | | | | |
|---------------------------------------|--|---|---------|----|
| 24 | USB 2.0 flash drive, 32GB, black | SanDisk Cruzer SDCZ60-032G-A46 / ODP Item #801187 | \$6.09 | ea |
| Envelopes | | | | |
| 25 | Envelopes, #10, white, security, self-seal, 500/bx | Office Depot ODP77145 / ODP #633984 | \$21.84 | bx |
| 26 | Envelopes, #10, white, security, moisture activated gummed seal, 500/bx | Office Depot ODP77128 / ODP #633896 | \$17.47 | bx |
| 27 | Envelopes, clasp, kraft, 6 x 9, 100/bx | Office Depot ODP78955 / ODP #330744 | \$7.21 | bx |
| 28 | Envelopes, clasp, kraft, 9 x 12, 100/bx | Office Depot ODP78990 / ODP #330808 | \$11.45 | bx |
| 29 | Envelopes, clasp, kraft, 10 x 13, 100/bx | Office Depot ODP78997 / ODP #330888 | \$12.86 | bx |
| 30 | Envelope moistener, ~50 ml bottle | Quality Park 46065 / ODP #332013 | \$1.39 | ea |
| Files/Folders/File Accessories | | | | |
| 31 | Manila File Folder, Letter size, 1/3 cut, assorted positions, 100/bx | Office Depot OD752 1-3 / ODP #543280 | \$10.53 | bx |
| 32 | Manila File Folder, Legal size, 1/3 cut, assorted position, 100/bx | Office Depot OD753 1-3/ ODP #543397 | \$16.86 | bx |
| 33 | Folder with Twin Pockets with Fasteners, Poly, Blue | Office Depot ODU-REP136 / ODP #877334 | \$0.72 | ea |
| 34 | Folder with Twin Pockets, Embossed Paper, assorted, 40-sheet capacity, 25/bx | Avery 47993 / ODP #773767 | \$7.78 | bx |
| Filler Paper | | | | |
| 35 | Filler Paper, wide ruled, 10.5" x 8", 150/pack | Office Depot OD589483 / ODP #589483 | \$1.37 | pk |
| 36 | Filler Paper, college ruled, 11" x 8", 100/pack | Office Depot 17999-17015/ ODP #932749 | \$0.97 | pk |
| Glue | | | | |
| 37 | Glue Stick, white, ~0.24 oz, 30/pk | Elmers E556 / ODP #698325 | \$10.35 | pk |
| 38 | Glue Stick, white, ~1.27 oz, 6/pk | Avery 00196 / ODP #598123 | \$5.88 | pk |
| 39 | White School Glue, ~4 oz | Elmers E304 / ODP #947432 | \$0.92 | ea |
| Index Cards | | | | |
| 40 | 3x5 White, ~90lb, 100/pack, ruled | Oxford 31 / ODP #293102 | \$0.95 | pk |
| 41 | 5x8 White, ~90lb, 100/pack, ruled | Office Depot OD51 / ODP #1376497 | \$1.86 | pk |
| Labels | | | | |
| 42 | Address Labels, white, laser, 1"x2-5/8", 3000/bx | Avery 5160 / ODP #916403 | \$58.92 | bx |
| Notebooks | | | | |
| 43 | Steno Book, ~80 pgs, ~6" x ~9", gregg ruled (green) | Tops 8021 (Each) / ODP #984419 | \$2.04 | ea |
| 44 | Steno Book, ~80 pgs, ~6" x ~9", gregg ruled, 12/pk | Tops 8021 12pk / ODP #945722 | \$22.01 | pk |

| | | | | |
|--|---|--|---------|----|
| 45 | Spiral Bound Notebook, ~70 pgs, ~8" x ~10-1/2", wide ruled | Just Basics 43172-12 / ODP #885419 | \$0.80 | ea |
| 46 | Spiral Bound Notebook, ~70 pgs, ~8" x ~10-1/2", college ruled | Just Basics 43271-12 / ODP #206321 | \$0.80 | ea |
| 47 | Composition Notebook, ~100 pgs, black, wide ruled | Office Depot 09910-09889 / ODP #588268 | \$0.92 | ea |
| 48 | Composition Notebook, ~100 pgs, black, college ruled | Office Depot 09065 / ODP #998584 | \$0.92 | ea |
| 49 | Legal Ruled perforated pad, canary, 8-1/2"x11-3/4", 50 sheets/pad, 6/pk | Tops 99707 / ODP #711382 | \$11.69 | pk |
| Pads, Post-its, Adhesive | | | | |
| 50 | ~3" x 5", yellow | 3M 655-YW / ODP #172528 | \$15.84 | dz |
| 51 | ~3" x 3", yellow | 3M 654-RP / ODP #738233 | \$11.34 | dz |
| 52 | ~1-3/8"x1-7/8", yellow | 3M 653-RP-YW / ODP #941815 | \$4.82 | dz |
| 53 | ~1-3/8"x1-7/8", assorted colors | 3M-653-RP-A / ODP #809939 | \$4.91 | dz |
| 54 | Flag, Standard, ~1"x1-3/4", 50/dispenser, 2/pk, red | 3M 680-RD2 / ODP #452367 | \$3.28 | pk |
| 55 | Flag, small, ~1/2"x1-3/4", 4 colors, 35/dispenser, 4/pk | 3M 683-4 / ODP #369571 | \$3.16 | pk |
| Rubberband | | | | |
| 56 | #33, 1 lb, ~850 bands/bg, ~3-1/2"x1/8" | Office Depot 2433408 / ODP #855883 | \$3.68 | bg |
| 57 | #19, 1 lb, ~1890/bg, ~3-1/2"x1/16" | Alliance 20195 / ODP #909663 | \$5.67 | bg |
| 58 | #64, 1/4lb, ~490/bg, ~3-1/2"x1/4" | Alliance 20645 / ODP #909705 | \$5.67 | bg |
| Ruler | | | | |
| 59 | Plastic, English/Metric, 12 inches, asst colors | Westcott 12975 / ODP #914471 | \$0.74 | ea |
| School Supplies- Coloring tools | | | | |
| 60 | Crayons, 24/bx | Crayola 52-3024 / ODP #434252 | \$1.39 | bx |
| 61 | Markers, Broadline, 10/bx | Crayola 58-7722 / ODP #764180 | \$2.32 | bx |
| 62 | Colored pencils, 12/set | Crayola 68-4012 / ODP #504928 | \$1.76 | st |
| 63 | Markers, Fine, 10/pk | Crayola 58-7726 / ODP #913819 | \$2.32 | pk |
| 64 | Markers, Broadline, washable, 10/bx | Crayola 58-7851 / ODP #1445869 | \$3.15 | bx |
| Scissors | | | | |
| 65 | Blunt, 5" | Westcott 14606 / ODP #446445 | \$1.26 | ea |
| 66 | Pointed, 5" | Westcott 14607 / ODP #446460 | \$1.28 | ea |
| 67 | Bent, stainless steel, ~8" | Office Depot OM97613 / ODP #6822496 | \$1.44 | ea |
| Sheet Protector | | | | |

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|---------------------------|---|---------------------------------|---------|----|
| 68 | Standard Weight, Top-load, poly, 100/bx | Avery 75536 / ODP #324253 | \$9.86 | bx |
| 69 | Heavy Weight, Top-load, poly, 100/bx | Avery 73900 / ODP #450587 | \$24.01 | bx |
| Staple | | | | |
| 70 | Staple Remover, standard | Swingline 38101 / ODP #908681 | \$3.56 | ea |
| 71 | Standard Staples, chisel tip, 210/strip, 5000/bx | Office Depot 2661 / ODP #749601 | \$1.26 | bx |
| 72 | Stapler, classic, black, 20 sheets | Bostitch B515BK / ODP #705657 | \$6.78 | ea |
| 73 | Stapler, spring powered, 20 sheets | Bostitch 1100 / ODP #839935 | \$9.84 | ea |
| Tape | | | | |
| 74 | Masking tape, ~1" x ~60yd | 3M 2600-1 / ODP #666537 | \$1.96 | rl |
| 75 | Masking tape, ~2" x ~60yd | 3M 2600-2 / ODP #666511 | \$3.72 | rl |
| 76 | Packing Tape, 1-7/8"x~55yd, clear, Heavy Duty | 3M 3750 / ODP #172080 | \$6.23 | rl |
| 77 | Transparent tape, 3/4"x36yd, 1in core, 6/pk | 3M 600-6PK / ODP #597020 | \$13.39 | pk |
| 78 | Invisible tape, 3/4"x36yd, 1in core, 6/pk | 3M 810-6PK / ODP #597050 | \$15.23 | pk |
| 79 | Dispenser, black | 3M C38-BK / ODP #173336 | \$3.35 | ea |
| White Board | | | | |
| 80 | Chisel, Black - Low Odor | Expo 80001 / ODP #259251 | \$11.27 | dz |
| 81 | Chisel, Assorted (5 colors) - Low Odor, 36/pk | Expo 1921061/ ODP #806864 | \$30.35 | pk |
| 82 | Chisel, Assorted (8 colors) - Low Odor | Expo 80678 / ODP #268571 | \$7.76 | st |
| 83 | Chisel, Assorted (4 colors) - Low Odor | Expo 80174 / ODP #284571 | \$4.61 | st |
| 84 | Cleaner, 8oz | Expo 81803 / ODP #204057 | \$2.75 | ea |
| 85 | Eraser | Expo 81505 / ODP #307512 | \$2.41 | ea |
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| Writing/Correction | | | | |
| 86 | Ballpoint pen, Retractable, refillable, fine point, black (0.7mm) | Pilot 32210 / ODP #106481 | \$8.13 | dz |
| 87 | Ballpoint pen, Retractable, refillable, fine point, blue (0.7mm) | Pilot 32211 / ODP #106491 | \$8.13 | dz |
| 88 | Ballpoint pen, Retractable, refillable, medium point, black (1.0mm) | Pilot 32220 / ODP #106201 | \$8.13 | dz |

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| 89 | Ballpoint pen, Retractable, refillable, medium point, blue (1.0mm) | Pilot 32221 / ODP #106541 | \$8.13 | dz |
| 90 | Ballpoint pen, Retractable, refillable, medium point, red (1.0mm) | Pilot 32222 / ODP #106231 | \$8.13 | dz |
| 91 | Ballpoint pen, stick, medium point, black (1.2mm) | BIC GSMG11-BK / ODP #112220 | \$1.97 | dz |
| 92 | Ballpoint pen, stick, medium point. Blue (1.2mm) | BIC GSMG11-BLU / ODP #112266 | \$1.97 | dz |
| 93 | Ballpoint pen, stick, medium point, red (1.0mm) | BIC GSMG11-RED/ ODP #396521 | \$1.97 | dz |
| 94 | Correction tape, white - ~5/32" x ~400" | Tombow 68620 / ODP #166702 | \$1.92 | ea |
| 95 | Correction tape, white - ~1/6" x ~400", 4pk | Tombow 68679 / ODP #369589 | \$6.29 | pk |
| 96 | Highlighter, Yellow, chisel tip | Sharpie 25025 / ODP #203174 | \$6.56 | dz |
| 97 | Pencil, No.2, yellow, sharpened, 72/pk | Ticonderoga 13972 / ODP #7956500 | \$13.17 | pk |
| 98 | Pencil, No. 2, black, 12/pk | Paper Mate 2254 / ODP #614263 | \$1.57 | pk |
| 99 | Permanent pen, Fine Point, black | Sharpie 30001 / ODP #203349 | \$8.07 | dz |
| 100 | Permanent pen, Ultra Fine Point, Black | Sharpie 37001 / ODP #451898 | \$8.07 | dz |

| PRICE LIST - GROUP 2: RECYCLED OFFICE PAPER | | | | |
|---|--|-------------------------------------|------------|-----|
| AWARDED CONTRACTOR: ODP Business Solutions, LLC | | | | |
| | Item Description | Brand name/product number | unit price | |
| 1 | BOND, XEROGRAPHIC, white, 3-hole pre-punched, premium, No.4, 20# sub, 8-1/2" x 11" 500 shts/rm, 10 rms/ctn min. 30% recycled content | Boise Aspen 054901P / ODP #534217 | \$55.83 | ctn |
| 2 | BOND, XEROGRAPHIC, white, dual purpose, No. 4, 20# sub, 500 shts/rm, 8-1/2" x 11", 10 rms/ctn, min. 30% recycled content | Boise Aspen P1054901 / ODP #116946 | \$48.39 | ctn |
| 3 | BOND, XEROGRAPHIC, white, dual purpose, No. 4, 20# sub, 500 shts/rm, 8-1/2" x 14", 10 rms/ctn, min. 30% recycled content | Boise Aspen P1054904 / ODP \$942363 | \$73.31 | ctn |

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| 4 | BOND, XEROGRAPHIC, white, dual purpose, No. 4, 20# sub, 500 shts/rm, 11" x 17", 5 rms/ctn, min. 30% recycled content | Boise Aspen P1054907/ ODP #942426 | \$55.83 | ctn |
| 5 | **BOND XEROGRAPHIC, colored, dual purpose, No. 4, 20# sub, 500 shts/rm, 8-1/2" x 11", min. 30% recycled content (colors: Pink, Yellow, Blue, Green, Goldenrod, Salmon, Lilac, Ivory, Buff, Grey, Tan) | Lilac - Xerox/3R11230 ODP #478156, Salmon - Xerox/3R11231 ODP #478123, Tan - Xerox/3R20081 ODP #860581, Green - Xerox/3R05857 ODP #345645, Blue - Xerox/3R05856 ODP #345637, Gray - Xerox/3R20079 ODP #345702, Ivory - Xerox/3R05862 ODP #345694, Goldenrod - Xerox/3R05861 ODP #345686, Buff - Xerox/3R05860 ODP #345678, Yellow - Xerox/3R05858 ODP #345660, Pink - Xerox/3R05859 ODP #345652 | \$6.13 | rm |
| 6 | **BOND XEROGRAPHIC, colored, dual purpose, No. 4, 20# sub, 500 shts/rm, 8-1/2" x 14", min. 30% recycled content (colors: Yellow, Blue, Green, Ivory, Goldenrod) | Goldenrod - Xerox/3R20089 ODP #345769, Green - Xerox/3R20086 ODP #345728, Ivory - Xerox/3R20087 ODP #345777, Blue - Xerox/3R20084 ODP #345710, Yellow - Xerox/3R20085 ODP #345744 | \$8.43 | rm |

| PRICE LIST - GROUP 3: PRINTER CARTRIDGES - OEM | | | | |
|---|---|---------------------------|------------|----|
| AWARDED CONTRACTOR: ODP Business Solutions, LLC | | | | |
| | Item Description | Brand name/product number | unit price | |
| 1 | HP Inkjet Print Cartridges, HP 61 – Black | CH561WN | \$15.01 | ea |
| 2 | HP Inkjet Print Cartridges, HP 61– Tri-color | CH562WN | \$29.23 | ea |
| 3 | HP Inkjet Print Cartridges, HP 62 – Black | C2P04AN | \$17.23 | ea |
| 4 | HP Inkjet Print, Cartridges, HP 62XL High Yield Black | C2P05AN#140 | \$38.86 | ea |
| 5 | HP Inkjet Print Cartridges, HP 62 – Tri-color | C2P06AN | \$20.20 | ea |
| 6 | HP Inkjet Print Cartridges, HP 63 – Black, High Yield | F6U64AN#140 | \$37.51 | ea |
| 7 | HP Inkjet Print Cartridges, HP 63 – Tri-color, High Yield | F6U63AN#140 | \$40.47 | ea |
| 8 | HP Inkjet Print Cartridges, HP 950XL – Black | CN045AN | \$38.74 | ea |
| 9 | HP Inkjet Print Cartridges, HP 951XL – Cyan | CN046AN | \$26.92 | ea |
| 10 | HP Inkjet Print Cartridges, HP 951XL – Magenta | CN047AN | \$26.92 | ea |

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| 11 | HP Inkjet Print Cartridges, HP 951XL – Yellow | CN048AN | \$26.92 | ea |
| 12 | HP Inkjet Print Cartridges, HP 932XL – Black | CN053AN | \$34.36 | ea |
| 13 | HP Inkjet Print Cartridges, HP 933XL – Cyan | CN054AN | \$15.03 | ea |
| 14 | HP Inkjet Print Cartridges, HP 933XL – Magenta | CN055AN | \$15.03 | ea |
| 15 | HP Inkjet Print Cartridges, HP 933XL – Yellow | CN056AN | \$15.03 | ea |
| 16 | HP LaserJet M506, M527, Black | CF287A | \$199.22 | ea |
| 17 | HP LaserJet 10XX / 30XX Series, M1005 mfp, M1319 mfp, Black (retail packaging) | Q2612A | \$62.61 | ea |
| 18 | HP LaserJet 10XX / 30XX Series, M1005 mfp, M1319 mfp, Black (white box packaging) | Q2612AC | \$57.47 | ea |
| 19 | HP LaserJet 1160, 1320, 3390, Black | Q5949A | \$75.64 | ea |
| 20 | HP LaserJet M203, M227, Black | CF230A | \$57.74 | ea |
| 21 | HP LaserJet M203, M227, Black (retail packaging) | CF230X | \$81.31 | ea |
| 22 | HP LaserJet M203, M227, Black (white box packaging) | CF230XC | \$75.47 | ea |
| 23 | HP LaserJet M454, M479, Black | W2020A | \$71.78 | ea |
| 24 | HP LaserJet P2015, M2727 mfp, Black (retail packaging) | Q7553X | \$147.60 | ea |
| 25 | HP LaserJet P2015, M2727 mfp, Black (white box packaging) | Q7553XC | \$130.11 | ea |
| 26 | HP LaserJet P4014, P4015, P4515, Black | CC364A | \$138.93 | ea |
| 27 | HP LaserJet P4015, P4515, Black, High Yield (retail packaging) | CC364X | \$247.38 | ea |
| 28 | HP LaserJet P4015, P4515, Black, High Yield (white box packaging) | CC364XC | \$221.03 | ea |
| 29 | HP LaserJet CP2025, CM2320 mfp, Black (retail packaging) | CC530A | \$99.11 | ea |
| 30 | HP LaserJet CP2025, CM2320 mfp, Black (white box packaging) | CC530AC | \$88.23 | ea |
| 31 | HP LaserJet CP2025, CM2320 mfp, Cyan (retail packaging) | CC531A | \$98.59 | ea |
| 32 | HP LaserJet CP2025, CM2320 mfp, Cyan (white box packaging) | CC531AC | \$86.96 | ea |
| 33 | HP LaserJet CP2025, CM2320 mfp, Yellow (retail packaging) | CC532A | \$98.76 | ea |

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| 34 | HP LaserJet CP2025, CM2320 mfp, Yellow (white box packaging) | CC532AC | \$88.86 | ea |
| 35 | HP LaserJet CP2025, CM2320 mfp, Magenta (retail packaging) | CC533A | \$99.10 | ea |
| 36 | HP LaserJet CP2025, CM2320 mfp, Magenta (white box packaging) | CC533AC | \$86.96 | ea |
| 37 | HP LaserJet P3015, M521/ M525 mfp, Black, High Yield (retail packaging) | CE255X | \$182.63 | ea |
| 38 | HP LaserJet P3015, M521/ M525 mfp, Black, High Yield (white box packaging) | CE255XC | \$162.65 | ea |
| 39 | HP LaserJet P1606, M1536 mfp, Black (retail packaging) | CE278A | \$63.03 | ea |
| 40 | HP LaserJet P1606, M1536 mfp, Black (white box packaging) | CE278AC | \$56.12 | ea |
| 41 | HP LaserJet P1102, M1212/ 1217 mfp, Black (retail packaging) | CE285A | \$55.95 | ea |
| 42 | HP LaserJet P1102, M1212/ 1217 mfp, Black (white box packaging) | CE285AC | \$49.00 | ea |
| 43 | HP LaserJet M4555 mfp, M601, M602, M603, Black | CE390A | \$139.02 | ea |
| 44 | HP LaserJet M4555 mfp, M602, M603, Black, High Yield (retail packaging) | CE390X | \$231.71 | ea |
| 45 | HP LaserJet M4555 mfp, M602, M603, Black, High Yield (white box packaging) | CE390XC | \$205.92 | ea |
| 46 | HP LaserJet M551, M570, M575 mfp, Black (retail packaging, standard yield) | CE400A | \$119.28 | ea |
| 47 | HP LaserJet M551, M570, M575 mfp, Black (white box packaging, high yield) | CE400YC | \$163.57 | ea |
| 48 | HP LaserJet M551, M570, M575 mfp, Cyan (retail packaging, standard yield) | CE401A | \$177.76 | ea |
| 49 | HP LaserJet M551, M570, M575 mfp, Cyan (white box packaging, high yield) | CE401YC | \$228.31 | ea |
| 50 | HP LaserJet M551, M570, M575 mfp, Yellow (retail packaging, standard yield) | CE402A | \$177.71 | ea |
| 51 | HP LaserJet M551, M570, M575 mfp, Yellow (white box packaging, high yield) | CE402YC | \$226.34 | ea |
| 52 | HP LaserJet M551, M570, M575 mfp, Magenta (retail packaging, standard yield) | CE403A | \$177.71 | ea |
| 53 | HP LaserJet M551, M570, M575 mfp, Magenta (white box packaging, high yield) | CE403YC | \$228.04 | ea |
| 54 | HP LaserJet M375nw mfp, M451, M475 mfp, Black, High Yield (retail packaging) | CE410X | \$82.71 | ea |

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| 55 | HP LaserJet M375nw mfp, M451, M475 mfp, Black, High Yield (white box packaging) | CE410XC | \$74.04 | ea |
| 56 | HP LaserJet M375nw mfp, M451, M475 mfp, Cyan (retail packaging) | CE411A | \$95.92 | ea |
| 57 | HP LaserJet M375nw mfp, M451, M475 mfp, Cyan (white box packaging) | CE411AC | \$85.72 | ea |
| 58 | HP LaserJet M375nw mfp, M451, M475 mfp, Yellow (retail packaging) | CE412A | \$96.09 | ea |
| 59 | HP LaserJet M375nw mfp, M451, M475 mfp, Yellow (white box packaging) | CE412AC | \$85.91 | ea |
| 60 | HP LaserJet M375nw mfp, M451, M475 mfp, Magenta (retail packaging) | CE413A | \$96.06 | ea |
| 61 | HP LaserJet M375nw mfp, M451, M475 mfp, Magenta (white box packaging) | CE413AC | \$85.89 | ea |
| 62 | HP LaserJet P2035, P2055, Black (retail packaging) | CE505A | \$71.19 | ea |
| 63 | HP LaserJet P2035, P2055, Black (white box packaging) | CE505AC | \$66.92 | ea |
| 64 | HP LaserJet P1505, M1522n mfp, Black (retail packaging) | CB436A | \$87.80 | ea |
| 65 | HP LaserJet P1505, M1522n mfp, Black (white box packaging) | CB436AC | \$90.53 | ea |
| 66 | HP LaserJet M251, M276 mfp, Black | CF210A | \$52.34 | ea |
| 67 | HP LaserJet M251, M276 mfp, Cyan | CF211A | \$65.58 | ea |
| 68 | HP LaserJet M251, M276 mfp, Yellow | CF212A | \$65.59 | ea |
| 69 | HP LaserJet M251, M276 mfp, Magenta | CF213A | \$65.59 | ea |
| 70 | HP LaserJet M401, M425, Black, High Yield (retail packaging) | CF280X | \$142.86 | ea |
| 71 | HP LaserJet M401, M425, Black, High Yield (white box packaging) | CF280XC | \$126.41 | ea |
| 72 | HP LaserJet M402, M426, Black | CF226A | \$98.29 | ea |

| PRICE LIST - GROUP 4: DATED PRODUCTS | | | | |
|---|---|---------------------------|------------|----|
| AWARDED CONTRACTOR: Conrad Enterprises, Inc. | | | | |
| | Item Description | Brand name/product number | unit price | |
| 1 | Jumbo Book Style, 3-1/2" x 6", 2 pages per day, 1/2 hour appointments on left page, holes 2" apart, one tab per month, two color printing | QuickNotes AAG-E51750 | \$7.31 | ea |
| 2 | Wall/Desk Calendar, 21-3/4" or 22" x 17", 12 months, 1 month per tear-off sheet, 2 eyelets at top for hanging, nonrefillable, ruled daily writing blocks, Black | At-A-Glance AAG-SK2400 | \$3.60 | ea |
| 3 | 12-Month Wall Calendar, 24" x 36", reversible (vertical year on one side, horizontal year on the other side), | At-A-Glance AAG-PM21228 | \$10.81 | ea |
| 4 | Weekly, Professional Appointment Book, 8" or 8-1/2" x 11", 1 week per two pages, 1/4-hour appointments, limited times on weekends, nonrefillable, Black | DayMinder AAG-G52000 | \$9.33 | ea |
| 5 | Monthly, 6-7/8" x 8-3/4", 1 month per two pages, memo section, nonrefillable, Black | DayMinder AAG-G40000 | \$7.65 | ea |
| 6 | Monthly, ~7-7/8" x 11-7/8", 1 month per two pages, 14-months (Dec.-Jan.), ruled daily squares, nonrefillable, Black | DayMinder AAG-G47000 | \$5.64 | ea |
| FOR ALL DATED PRODUCTS: Please note that orders for the following calendar year should be placed before September 30 of that year to guarantee availability. | | | | |

VENDOR LIST INSTRUCTIONS

To purchase the exact same item (brand name and number) listed on the Price List from a vendor other than the Price List awarded vendor:

Agencies are required to obtain a minimum of two (2) quotes for all dollar levels from the Contractors listed under "Office Supply Vendors" or "Printer Cartridge Vendors," as applicable. The price listed on the Price List is not considered as a quote.

Example: you want to purchase a Hewlett-Packard Inkjet Printer Cartridge, HP 61 – Black, which is item 1 from Price List – Group 3 Printer Cartridges. On the Price List, the brand and product number are listed as HP #CH561WN from ODP Business Solutions, LLC at \$15.01/each. You can order HP #CH561WN from ODP Business Solutions, LLC at \$15.01/each without obtaining quotes. However, if you want to order the same printer cartridge but do NOT want to order from ODP Business Solutions, LLC then you must obtain two (2) quotes from the other Printer Cartridge Vendors for Hewlett-Packard listed on page 26.

To purchase items NOT on the Price List:

Agencies are required to obtain quotations from the Contractors listed under "Office Supply Vendors" or "Printer Cartridge Vendors," as applicable. Agencies are encouraged to obtain as many quotes as necessary to determine the most cost effective option.

- a) Obtain at least one (1) quote for expenditures less than \$5,000; and
- b) Obtain at least three (3) written quotes for expenditures \$5,000 or more

Consideration of Quotations. Agencies shall consider all quotations received. Purchase shall be made from the Contractor with the most cost effective option, except in situations where the most cost effective option fails to meet the needs of the agencies.

Uniform request for quotations. When obtaining multiple quotes, Agencies shall prepare a uniform request for product and pricing quotations and submit the uniform request to all Contractors. Agencies may use Form SPO-010A, Small Purchase Quotation Form, or similar to request for quotes.

Failure to receive quotations. Agencies that are unable to obtain the minimum number of quotes specified above should document the information accordingly to provide proof that agency did their due diligence

OFFICE SUPPLY VENDORS

The approved vendor(s) for office supplies are listed below.

- Conrad Enterprises, Inc.
- Fisher Hawaii, Inc.
- Hawaii Stationery Company, Limited dba HSC Office Products
- ODP Business Solutions, LLC

OFFICE SUPPLY CATEGORIES

| Category | Includes, but is not limited to: |
|--|--|
| Binders and Binding Systems | binders, binding systems combs and spines, binding covers, binding indexes, binding cases, presentation books |
| Boards (Bulletin, Chalk, Display, Dry-Erase, Easels) and Accessories | bulletin boards, chalk boards, cork boards, dry erase boards, easels, easel pads, board mounts, mounting hardware |
| Breakroom Supplies | microwave, coffee machine, hot cups, cold cups, stirrers, paper plates, trash bags, disposable utensils |
| Calculators and Accessories | handheld calculators, printing calculators, calculator ink, calculator spools, adding machine tape |
| Calendars, Refills, Stands, and Appointment Books | desk calendar refills, desk calendar bases, wall calendars, appointment books/planners, diaries, planners, refill sets |
| Cables, Adapters, Power Products and Batteries | extension cords, household batteries, cables, adapters, chargers, surge protectors, battery backup systems |
| Chair Mats | |
| Clips, Tacks and Rubber bands | binder clips, paper clips, bulldog clips, panel clips, leaf book rings, push pins, thumb tacks, rubber bands, paper clip holders, suction cup hooks |
| Computer Components, Peripherals and Accessories | computer cleaners, monitor screen filters, card readers, flash memory, USB drives, zip disks, keyboards, mice, wrist rests |
| Desk Accessories and Workspace Organizers | call bells, bookends, book racks, card files, copyholders, drawer organizers, letter trays, display racks, sorters, wall organizers, desk protectors, gavels, clipboards, magnification products, pen and pencil holders, wastebaskets, desktop shelves, sorters |

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|---|--|
| Files, Folders, Pockets and Sleeves | expanding files, file sorters, file folders, hanging file folders, file holders, folder dividers, file backs, tabs, tab inserts, tab reinforcement, fasteners, pocket files, report covers, sheet protectors, card and photo sleeves, binder pockets, index dividers, portfolios |
| Flags, Self-Stick Notes and Dispensers | page flags, message flags, arrow flags, standard flags, self-stick notes, dispensers/holders |
| Labels and Labeling Systems | label makers, labels, label tape, label holders, label protectors |
| Mailroom Supplies (not including heavy equipment) | finger pads, envelope moisteners, envelopes (except those mandated by an existing SPO Price List), clasp envelopes, business envelopes, interoffice envelopes, mailing boxes, mailing tubes, stretch film, bubble wrap, packing peanuts, letter openers, sorters |
| Notebooks, Recordkeeping and Reference Materials | steno books, writing pads, spiral bound notebooks, index cards, journals, recordkeeping, phone message books, fax message books, diaries, reference materials (dictionaries, thesaurus, maps) |
| Paper, Office | color paper, copy paper, computer paper, 8-1/2" x 11" size, 8-1/2" x 14" size, 11" x 14" size, filler paper |
| Paper Punches, Paper Trimmers and Accessories | electric punches, manual punches, heavy duty punches, single and multi-hole punches, punch replacement parts, paper trimmers, paper trimmer blades |
| School Supplies | art paper, art supplies, construction paper, crepe paper, paint, games/learning tools, crayons, colored markers, colored pencils |
| Scissors and Rulers | scissors, cutting mats, rulers, yard sticks, protractors, compasses |
| Shredders, Shredder Bags, Lubricants | |
| Stamps and Supplies | stamps, stamp pads, stamp trays, ink refills |
| Staplers and Supplies | electric staplers, manual staplers, heavy duty staplers, staple removers, staples |
| Storage Boxes and Drawers | storage boxes and containers, cardboard boxes, storage drawers, document/box files, archive boxes |

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|--|--|
| Storage Media | Hard Disk Drives (HDD), Solid State Drives (SSD), Universal Serial Bus (USB), memory cards, Network Attached Storage (NAS) devices |
| Tags, Tickets, Tag Fasteners, Badges and Badge Holders | marking tags, repair tags, tickets, lanyards, badges, badge holders, tag fasteners |
| Tape, String, Glue, and Adhesives | adhesive film and dispensers, spray adhesives, glue, string, twine, double sided tape, electrical tape, packing tape, transparent/invisible tape, tape dispensers, Velcro and mounting products, rubber cement, adhesive removers |
| Telephone Accessories | headsets, headset accessories, handsets, handset lifters, phone cleaners, cords, jacks, shoulder rests, telephone stands |
| Time and Date Recorders | |
| Writing and Correction Supplies | chalk, markers, erasers, correction products, highlighters, pen/pencil sets, pencil sharpeners, pencils, pens, multifunction writing instruments, refills: eraser, lead, pen ink, board cleaners and wipes, board erasers, board markers |

For all Office Supply Categories listed above, agencies will receive percentage discounts from the Contractor's catalog.

PRINTER CARTRIDGE VENDORS

This SPO Vendor List shall apply only to the manufacturers of printer cartridges below. The approved vendor(s) for each manufacturer is listed in alphabetical order.

| Manufacturer | Vendor(s) | Minimum % Discount off MSRP |
|---------------------------------|------------------------|-----------------------------|
| Brother | Barbarian USA | 11 |
| | Conrad Enterprises | 3 |
| | Fisher Hawaii | 10 |
| | HSC Office Products | 2 |
| | ODP Business Solutions | 35 |
| | TIG | 8 |
| Canon | Barbarian USA | 11 |
| | Conrad Enterprises | 3 |
| | Fisher Hawaii | 10 |
| | HSC Office Products | 2 |
| | ODP Business Solutions | 35 |
| | TIG | 2 |
| Clover (DataProducts, CTG, GRC) | Barbarian USA | 25 |
| | Conrad Enterprises | 10 |
| | HSC Office Products | 20 |
| | ODP Business Solutions | 35 |
| Dell | Barbarian USA | 11 |
| | Conrad Enterprises | 1 |
| | HSC Office Products | 1 |
| | ODP Business Solutions | 35 |
| | TIG | 13 |
| Epson | Barbarian USA | 11 |
| | Conrad Enterprises | 3 |
| | Fisher Hawaii | 10 |
| | HSC Office Products | 1 |
| | ODP Business Solutions | 35 |
| | TIG | 0* |
| Genicom | Barbarian USA | 5 |
| | ODP Business Solutions | 35 |

| | | |
|----------------------|------------------------|----|
| Grenk | Barbarian USA | 5 |
| Guy Brown Products | Barbarian USA | 5 |
| Hewlett-Packard | Barbarian USA | 29 |
| | Conrad Enterprises | 3 |
| | Fisher Hawaii | 10 |
| | HSC Office Products | 5 |
| | ODP Business Solutions | 35 |
| | TIG | 29 |
| IBM | Barbarian USA | 15 |
| | Conrad Enterprises | 3 |
| | HSC Office Products | 1 |
| | ODP Business Solutions | 35 |
| Kodak | Barbarian USA | 10 |
| | Conrad Enterprises | 3 |
| | ODP Business Solutions | 35 |
| Konica Minolta | Barbarian USA | 15 |
| | Conrad Enterprises | 3 |
| | ODP Business Solutions | 35 |
| Kyocera | Barbarian USA | 15 |
| | Conrad Enterprises | 3 |
| | ODP Business Solutions | 35 |
| Lanier | Barbarian USA | 11 |
| | ODP Business Solutions | 35 |
| Lexmark | Barbarian USA | 11 |
| | Conrad Enterprises | 3 |
| | HSC Office Products | 2 |
| | ODP Business Solutions | 35 |
| | TIG | 21 |
| Nukote International | Barbarian USA | 5 |
| Okidata | Barbarian USA | 10 |
| | Conrad Enterprises | 3 |
| | HSC Office Products | 2 |
| | ODP Business Solutions | 35 |

| | | |
|--------------------|------------------------|----|
| Panasonic | Barbarian USA | 10 |
| | Conrad Enterprises | 3 |
| | ODP Business Solutions | 35 |
| Printer Essentials | Barbarian USA | 10 |
| | Conrad Enterprises | 3 |
| | HSC Office Products | 5 |
| | ODP Business Solutions | 35 |
| Ricoh | Barbarian USA | 11 |
| | Conrad Enterprises | 3 |
| | HSC Office Products | 1 |
| | ODP Business Solutions | 35 |
| | TIG | 6 |
| Samsung | Barbarian USA | 11 |
| | Conrad Enterprises | 3 |
| | HSC Office Products | 1 |
| | ODP Business Solutions | 35 |
| Sharp | Barbarian USA | 11 |
| | Conrad Enterprises | 3 |
| | HSC Office Products | 1 |
| | ODP Business Solutions | 35 |
| Toshiba | Barbarian USA | 11 |
| | Conrad Enterprises | 3 |
| | HSC Office Products | 1 |
| | ODP Business Solutions | 35 |
| Xerox | Barbarian USA | 11 |
| | Conrad Enterprises | 3 |
| | HSC Office Products | 2 |
| | ODP Business Solutions | 35 |
| | TIG | 18 |

CONTRACTOR AWARDED FOR PRICE LIST AND/OR VENDOR LIST

| Contractor | Price List for Group 1: General Office Supplies | Price List for Group 2: Recycled Office Paper | Price List for Group 3: Printer Cartridges | Price List for Group 4: Dated Products | Vendor List for Office Supplies | Vendor List for Printer Cartridges |
|---|--|--|---|---|--|---|
| Barbarian USA Inc. | | | | | | X |
| Conrad Enterprises, Inc. | | | | X | X | X |
| Fisher Hawaii, Inc. | | | | | X | X |
| Hawaii Stationery Company, Limited dba HSC Office Products | | | | | X | X |
| ODP Business Solutions, LLC | X | X | X | | X | X |
| PC Specialists, Inc. dba Technology Integration Group (TIG) | | | | | | X |



BARBARIAN USA INC.

Awarded: Vendor List for Printer Cartridges

Business Address:

16422 Stuebner Airline Rd
Spring, TX 77379

Remittance Address:

Same as business address

Warehouse Address:

144 Makaala St.
Hilo, Hawaii 96720

Contact Person:

Dan Chainani

Phone: 1-800-789-0993

Fax: 253-498-5653

Email: dan.c@barbarianusainc.com

Email: info@barbarianusainc.com

Website: www.barbarianusainc.com



CONRAD ENTERPRISES, INC.

Awarded: Price List for Group 4 Dated Products
Vendor List for Office Supplies
Vendor List for Printer Cartridges

Business and Warehouse Address:
301 Sand Island Access Road
Honolulu, HI 96819

Remittance Address:
Same as business address

Contact Person(s):
Terri Sasaki
Cheryl Sasaki
Phone: (808) 842-4467
Fax: (808) 848-8916
Email: info@cehawaii.com

Website: www.cehawaii.com



FISHER HAWAII, INC.

Awarded: Vendor List for Office Supplies
Vendor List for Printer Cartridges

Business and Warehouse Address:
950 Mapunapuna St.
Honolulu, HI 96819

Remittance Address:
Same as business address

Contact Person(s):
Derrick Isono
Phone: (808) 524-8770
Fax: (808) 687-5239
Email: derricki@fisherhawaii.net

Elisa Pineda
Phone: (808) 524-8770 ext. 283
Fax: (808) 687-5239
Email: elisap@fisherhawaii.net

Website: <https://fisherhawaii.net/>



HAWAII STATIONERY CO., LTD. DBA HSC OFFICE PRODUCTS

Awarded: Vendor List for Office Supplies
Vendor List for Printer Cartridges

Business and Warehouse Address:
99-1418 Koaha Place
Aiea, HI 96701

Remittance Address:
HSC Office Products
P.O. Box 1301
Aiea, HI 96701

Contact Person(s):
Lisa Rosehill-Castillo
Amber Long
Wendy Koo
Phone: (808) 486-3200
Email: insidesales@hscofficeproducts.com
Fax: (808) 486-3111

Website: www.hscofficeproducts.com



ODP BUSINESS SOLUTIONS, LLC

Awarded: Price List for Group 1 General Office Supplies
Price List for Group 2 Recycled Office Paper
Price List for Group 3 Printer Cartridges
Vendor List for Office Supplies
Vendor List for Printer Cartridges

Remittance Address:

ODP Business Solutions, LLC
P.O. Box 29248
Phoenix, AZ 85038-9248

Note: The Store Discount Program (SDP) allows participating user agencies to receive standardized member discounts when shopping at Office Depot /OfficeMax retail stores. Participants can register via the ODP Business Solutions website or mobile app to receive an SDP card. Discounts are automatically applied at checkout. Participants may also purchase products online and pick-up at the store.

Website: <https://www.odpbusiness.com/>

Oahu

Oahu/Big Island Customer Service
Phone: (808) 676-3100 x0
Fax: (808) 676-3155
Email: Hawaii.Support@odpbusiness.com

Warehouse Address:
94-1489 Moaniani Street
Waipahu, HI 96797

DOE (Central & East Oahu)

Coline Mar
Phone: (808) 466-1272
Fax: (808) 676-3155
Email: coline.mar@odpbusiness.com

DOE (West Oahu)

Dawn Kamaka
Phone: (808) 646-2053
Fax: (808) 676-3155
Email: dawn.kamaka@odpbusiness.com

State Agencies (Oahu) – DAGS, DOH, DHS, Judiciary 1st Circuit
Crystal Horimoto
Phone: (808) 391-6361
Fax: (808) 676-3155
Email: crystal.horimoto@odpbusiness.com

City & County of Honolulu
University of Hawaii & Colleges (Oahu)
State agencies (Oahu) – All others excluding DAGS, DOH, DHS, Judiciary 1st Circuit
Jeff Harlan
Phone: unavailable at this time
Fax: (808) 676-3155
Email: jeff.harlan@odpbusiness.com

Hawaii (Big Island)

Oahu/Big Island Customer Service
Phone: (808) 676-3100 x0
Fax: (808) 676-3155
Email: Hawaii.Support@odpbusiness.com

Warehouse Address:
280 Maka'ala Street
Hilo, HI 96720

University of Hawaii & Colleges (Big Island)
All State agencies (Big Island)
Jeff Harlan
Phone: (512) 488-3996
Fax: (808) 676-3155
Email: jeff.harlan@odpbusiness.com

DOE (Big Island)
Dawn Kamaka
Phone: (808) 646-2053
Fax: (808) 676-3155
Email : dawn.kamaka@odpbusiness.com

County of Hawaii
Cheryl Cobile
Phone (mobile): (808) 987-5544
Fax: (808) 961-2737
Email: cheryl.cobile@odpbusiness.com

Maui/ Molokai/ Lanai

Maui Customer Service
Phone: (808) 877-5043
Fax: (808) 871-6914
Email: Maui.Support@odpbusiness.com

Warehouse Address:
80 South Hana Highway
Kahului, HI 96732

DOE (Maui, Molokai & Lanai)
University of Hawaii & Colleges (Maui)
All State Agencies (Maui, Molokai & Lanai)
Angela li
Phone: (808) 268-5055
Fax: (808) 871-6914
Email : angela.ii@odpbusiness.com

County of Maui
Troy Nelson
Phone: (808) 646-3767
Fax: (808) 871-6914
Email: troy.nelson@odpbusiness.com

Kauai

Kauai Customer Service
Phone: (808) 245-3303
Fax: (808) 245-1657
Email: Kauai.Support@odpbusiness.com

Warehouse Address:
3145 Oihana Street
Lihue, HI 96766

DOE (Kauai)
University of Hawaii & Colleges (Kauai)
All State Agencies (Kauai)
Brandon Chambless
Phone : (808) 927-9594
Fax : (808) 245-1657
Email : Brandon.Chambless@officedepot.com

County of Kauai
Troy Nelson
Phone: (808) 646-3767
Fax: (808) 245-1657
Email: troy.nelson@odpbusiness.com



PC SPECIALISTS, INC. DBA TECHNOLOGY INTEGRATION GROUP (TIG)

Awarded: Vendor List for Printer Cartridges

Business and Warehouse Address:

1003 Bishop Street
Pauahi Tower, Suite 1985
Honolulu, HI 96813

Remittance Address:

P.O. Box 103184
Pasadena, CA 91189-3184

Contact Person(s):

Roland Yee (State of Hawaii Executive and Judiciary)
Phone: (808) 524-6652 x1562
Phone (mobile): (808) 675-8726
Fax: (808) 536-2845
Email: Roland.Yee@tig.com

Mary Manalo (All Counties, K-12)
Phone: (808) 524-6652 x1560
Fax: (808) 536-2845
Email: Mary.Manalo@tig.com

Website: www.tig.com