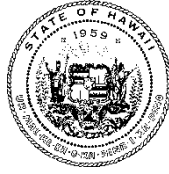


JOSH B. GREEN, M.D.  
GOVERNOR  
KE KIA'AINA



BONNIE KAHAKUI  
ADMINISTRATOR

**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

P.O. Box 119  
Honolulu, Hawaii 96810-0119  
Tel: (808) 586-0554  
email: [state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)  
<http://spo.hawaii.gov>

April 17, 2024

TO: Executive Departments/Agencies City and County of Honolulu  
Department of Education Honolulu City Council  
Hawaii Health Systems Corporation Honolulu Board of Water Supply  
School Facilities Authority Honolulu Authority for Rapid Transportation  
Office of Hawaiian Affairs County of Hawaii  
University of Hawaii Hawaii County Council  
Public Charter School Commission County of Hawaii-Department of Water Supply  
and Schools County of Maui  
House of Representatives Maui County Council  
Senate County of Maui-Department of Water Supply  
Judiciary County of Kauai  
Kauai County Council  
County of Kauai – Department of Water

FROM: Bonnie Kahakui, Administrator *Bonnie A Kahakui*

SUBJECT: **Change No. 12**  
SPO Vendor List Contract No. 19-02  
**NASPO VALUEPOINT FACILITIES MAINTENANCE AND REPAIR & OPERATIONS  
(MRO), INDUSTRIAL SUPPLIES - STATEWIDE**  
DASPS-2183-17  
**Expires: December 31, 2024**

The following changes have been made to the vendor list contract.

1. The contract is extended to December 31, 2024.
2. The contact information for MSC Industrial Supply Company has been updated.

The current vendor list contract incorporating Change No. 12 is available on the SPO website:  
<http://spo.hawaii.gov>. Click on *Price & Vendor Lists Contracts* at the home page.

If you have any questions, please contact Carey Ann Sasaki at (808) 586-0575 or  
[careyann.r.sasaki@hawaii.gov](mailto:careyann.r.sasaki@hawaii.gov).

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**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**SPO Vendor List Contract No. 19-02**

Change No.11

Effective: 04/19/2024

***THIS SPO VENDOR LIST CONTRACT IS FOR AUTHORIZED BUSINESS USE ONLY.***

**NASPO VALUEPOINT  
FACILITIES MAINTENANCE AND REPAIR & OPERATIONS  
(MRO), INDUSTRIAL SUPPLIES  
(NASPO ValuePoint Contract No. DASPS-2183-17)  
July 1, 2018 to December 31, 2024**

**INFORMATION ON NASPO VALUEPOINT**

The NASPO ValuePoint Cooperative Purchasing Organization is a multi-state contracting consortium of state governments, including local governments, of which the State of Hawaii is a member. The NASPO ValuePoint Purchasing Organization seeks to achieve price discounts by combining the requirements of multi-state governmental agencies, and cost-effective and efficient acquisition of quality products and services.

The State of Oregon is the current lead agency and contract administrator for the NASPO ValuePoint Facilities Maintenance and Repair & Operations (MRO), Industrial Supplies contract. A request for competitive sealed proposals was issued on behalf of NASPO ValuePoint Cooperative Purchasing Organization, LLC and contracts were awarded to thirteen (13) qualified Contractors. The State of Hawaii has signed a Participating Addendum with five (5) Contractors.

The product services and categories include janitorial equipment & supplies, sanitation cleaning chemicals & supplies, fasteners, material handling, plumbing, power sources, outdoor garden, lamps & lighting and ballasts, heating ventilation air conditioning (HVAC), hand tools, power tools (excluding automotive related tools and products), electrical, paint, security, and safety (does not include any Public Safety Equipment) products.

For additional information on this contract, visit the NASPO ValuePoint website at <https://www.naspovaluepoint.org/>.



**PARTICIPATING JURISDICTIONS** listed below have signed a cooperative agreement and/or a memorandum of agreement with the SPO and are authorized to utilize this vendor list contract.

Executive Department/Agencies	City & County of Honolulu (C&C of Honolulu)
Department of Education (DOE)	Honolulu City Council
School Facilities Authority	Honolulu Board of Water Supply
Hawaii Health Systems Corporation (HHSC)	Honolulu Authority for Rapid Transportation (HART)
University of Hawaii (UH)	County of Hawaii
Public Charter School Commission and Schools	Hawaii County Council
Office of Hawaiian Affairs (OHA)	County of Hawaii - Department of Water Supply
House of Representatives (House)	County of Maui
Senate	Maui County Council
Judiciary	County of Maui - Department of Water Supply
	County of Kauai
	Kauai County Council
	County of Kauai - Department of Water

The participating jurisdictions are not required, but may purchase from this vendor list contract, and requests for exception from the contract are not required. Participating jurisdictions are allowed to purchase from other contractors, however, HRS chapter 103D and the procurement rules apply to purchases using the applicable procurement method and its procedures, such as small purchases or competitive sealed bidding. The decision to use this contract or to solicit pricing from other sources will be at the discretion of the participating jurisdiction.

**POINTS OF CONTACT.** Questions regarding the products listed, ordering, pricing and status should be directed to the contractor(s).

Procurement questions or concerns may be directed as follows:

Jurisdiction	Name	Telephone	Fax	E-mail
Executive	Carey Ann Sasaki	586-0575	586-0570	<a href="mailto:careyann.r.sasaki@hawaii.gov">careyann.r.sasaki@hawaii.gov</a>
DOE	Procurement Staff	675-0130	675-0133	<a href="mailto:G-OFS-DOE-Procurement@k12.hi.us">G-OFS-DOE-Procurement@k12.hi.us</a>
School Facilities Authority	Gaudencia "Cindy" Watarida	430-5531	n/a	<a href="mailto:cindy.watarida@k12.hi.us">cindy.watarida@k12.hi.us</a>
HHSC	Nancy Delima	359-0994		<a href="mailto:ndelima@hhsc.org">ndelima@hhsc.org</a>
OHA	Christopher Stanley	594-1833	594-1865	<a href="mailto:chriss@oha.org">chriss@oha.org</a>
UH	Karlee Hisashima	956-8687	956-2093	<a href="mailto:karlee@hawaii.edu">karlee@hawaii.edu</a>
Public Charter School Commission and Schools	Danny Vasconcellos	586-3775	586-3776	<a href="mailto:danny.vasconcellos@spcsc.hawaii.gov">danny.vasconcellos@spcsc.hawaii.gov</a>

Jurisdiction	Name	Telephone	Fax	E-mail
House	Brian Takeshita	586-6423	586-6401	<a href="mailto:takeshita@capitol.hawaii.gov">takeshita@capitol.hawaii.gov</a>
Senate	Carol Taniguchi	586-6720	586-6719	<a href="mailto:c.taniguchi@capitol.hawaii.gov">c.taniguchi@capitol.hawaii.gov</a>
Judiciary	Tritia Cruz	538-5805	538-5802	<a href="mailto:tritia.l.cruz@courts.hawaii.gov">tritia.l.cruz@courts.hawaii.gov</a>
C&C of Honolulu	Procurement Specialist	768-5535	768-3299	<a href="mailto:bfspurchasing@honolulu.gov">bfspurchasing@honolulu.gov</a>
Honolulu City Council	Kendall Amazaki Jr. Nanette Saito	768-5048 768-5085	768-5011	<a href="mailto:kamazaki@honolulu.gov">kamazaki@honolulu.gov</a> <a href="mailto:nsaito@honolulu.gov">nsaito@honolulu.gov</a>
Honolulu Board of Water Supply	Procurement Office	748-5071		<a href="mailto:fn_procurement@hbws.org">fn_procurement@hbws.org</a>
HART	Dean Matro	768-6246		<a href="mailto:dean.matro@honolulu.gov">dean.matro@honolulu.gov</a>
County of Hawaii	Diane Nakagawa	961-8440		<a href="mailto:Diane.Nakagawa@hawaiicounty.gov">Diane.Nakagawa@hawaiicounty.gov</a>
Hawaii County Council	Diane Nakagawa	961-8440		<a href="mailto:Diane.Nakagawa@hawaiicounty.gov">Diane.Nakagawa@hawaiicounty.gov</a>
County of Hawaii- Department of Water Supply	Ka'iulani L. Matsumoto	961-8050 x224	961-8657	<a href="mailto:kmatsumoto@hawaii.dws.org">kmatsumoto@hawaii.dws.org</a>
County of Maui	Jared Masuda	463-3816		<a href="mailto:jared.masuda@co.maui.hi.us">jared.masuda@co.maui.hi.us</a>
Maui County Council	Marlene Rebugio	270-7838		<a href="mailto:marlene.rebugio@mauicounty.us">marlene.rebugio@mauicounty.us</a>
County of Maui- Department of Water Supply	Kenneth L. Bissen	270-7684	270-7136	<a href="mailto:ken.bissen@co.maui.hi.us">ken.bissen@co.maui.hi.us</a>
County of Kauai	Ernest Barreira	241-4295	241-6297	<a href="mailto:ebarreira@kauai.gov">ebarreira@kauai.gov</a>
County of Kauai- Department of Water	Christine Erorita	245-5409	245-5813	<a href="mailto:cerorita@kauaiwater.org">cerorita@kauaiwater.org</a>

**USE OF THIS VENDOR LIST CONTRACT BY NONPROFIT ORGANIZATIONS.** Pursuant to HRS §103D-804, nonprofit organizations with current purchase of service contracts (HRS chapter 103F) have been invited to participate in the SPO price and vendor list contracts.

A listing of these nonprofit organizations is available at the SPO website: <https://spo.hawaii.gov/>. Click on *For Vendors > Non-Profits > Cooperative Purchasing Program > View the list of qualifying nonprofits eligible to participate in cooperative purchasing.*

If a nonprofit wishes to purchase from an SPO price or vendor list contract, the nonprofit must obtain approval from each Contractor (participation must be mutually agreed upon, for example). A Contractor may choose to deny participation by a nonprofit. However, if a nonprofit and Contractor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than an SPO price list contract vendor(s).

**AUTHORIZED VENDORS.** The authorized vendors are listed hereafter. They have signed a Master Agreement with the State of Oregon and a Participating Addendum with the Hawaii State Procurement Office.

<u>Company Name</u>	<u>Master Agreement No.</u>
W.W. Grainger, Inc.	8496
Fastenal Company	8497
MSC Industrial Supply	8499
Hilti, Inc.	8495
Veritiv Operating Company	8500

**VENDOR CODES** for annotation on purchase orders are obtainable from the *Alphabetical Vendor Edit Table* available at your department's fiscal office. Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.

**COMPLIANCE PURSUANT TO HRS §103D-310(c).** Prior to awarding this contract, the SPO verified compliance of the Contractor(s) named in the SPO Price List Contract No. 19-02. *No further compliance verification is required prior to issuing a contract, purchase order, or pCard payment when utilizing this contract.*

**PURCHASING CARD (pCard).** The State of Hawaii Purchasing Card (pCard) is required to be used by the Executive department/agencies, excluding the DOE, HHSC, OHA, and UH, for orders totaling less than \$2,500. For purchases of \$2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

Note: Vendors may impose a transaction fee, not to exceed 4%, for pCard transactions.

**PURCHASE ORDERS** may be issued for purchases of \$2,500 or more and for vendors who either do not accept the pCard or set minimum order requirements before accepting the pCard.

**SPO VL Contract No. 19-02 AND MASTER AGREEMENT NO. 8496** with W.W. Grainger, Inc., **MASTER AGREEMENT NO. 8497** with Fastenal Company, **MASTER AGREEMENT NO. 8499** with MSC Industrial Supply, **MASTER AGREEMENT NO. 8495** with Hilti, Inc., and **MASTER AGREEMENT NO. 8500** with Veritiv Operating Company will be typed on purchase orders issued against this vendor list contract. For pCard purchases, the SPO VL Contract No. 19-02 and Master Agreement No.8496, 8497, 8499, 8495, or 8500 shall be notated on the appropriate transaction document.

**STATE GENERAL EXCISE TAX (GET) AND COUNTY SURCHARGE** shall not exceed the following rates if seller elects to pass on the charges to its customers.

COUNTY	COUNTY SURCHARGE TAX RATE	STATE GET	MAX PASS-ON TAX RATE	EXPIRATION DATE OF SURCHARGE TAX RATE
C&C OF HONOLULU	0.50%	4.0%	4.7120%	12/31/2030
HAWAII	0.50%	4.0%	4.7120%	12/31/2030
COUNTY OF MAUI (including Molokai and Lanai)	0.50%	4.0%	4.7120%	12/31/2030
KAUAI	0.50%	4.0%	4.7120%	12/31/2030

The GET or use tax and county surcharge may be added to the invoice as a separate line item and shall not exceed the current max pass-on tax rate(s) for each island.

County surcharges on state general excise (GE) tax or Use tax may be visibly passed on but is not required. For more information on county surcharges and the max pass-on tax rate, please visit the Department of Taxation’s website at <http://tax.hawaii.gov/geninfo/countysurcharge>.

**PAYMENTS** are to be made to the remittance address of the Contractor(s). HRS §103-10, HRS, provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. Payments may also be made via pCard.

**COMPLIANCE PURSUANT TO HRS §103-53.** All state and county contracting officers or agents shall withhold final payment of a contract until the receipt of tax clearances from the director of taxation and the Internal Revenue Service. This section does not apply to contracts of less than \$25,000.

**VENDOR AND PRODUCT EVALUATION.** Form SPO-012, Evaluation: Vendor or Product, for the purpose of addressing concerns on this vendor list contract, is available to agencies at the SPO website: <https://spo.hawaii.gov/>. Click on *Forms* on the home page.

**PRICE OR VENDOR LIST CONTRACT AVAILABLE ON THE INTERNET** at the SPO website: <http://spo.hawaii.gov>. Click on *Price & Vendor List Contracts* on the home page.

**W.W. GRAINGER, INC.**  
**PERCENTAGE OFF LIST PER CATEGORY**

<u>Category</u>	<u>Discount</u>
1. Janitorial Equipment & Supplies (Excludes sanitation cleaning chemicals)	17%
2. Sanitation Cleaning Chemicals (Excludes janitorial equipment & supplies)	22%
3. Fasteners	35%
4. Material Handling	11%
5. Plumbing	20%
6. Power Source	19%
7. Outdoor Garden	13%
8. Lamps, Lighting, Ballasts	22%
9. HVAC	17%
10. Hand Tools	14%
11. Power Tools (excluding automotive related tools and products)	11%
12. Electrical	23%
13. Paint	13%
14. Security	17%
15. Safety (does not include any public safety equipment)	19%

**FASTENAL COMPANY**  
**PERCENTAGE OFF LIST PER CATEGORY**

<u>Category</u>	<u>Discount</u>
1. Janitorial Equipment & Supplies (Excludes sanitation cleaning chemicals)	30%
2. Sanitation Cleaning Chemicals (Excludes janitorial equipment & supplies)	25%
3. Fasteners	57%
4. Material Handling	25%
5. Plumbing	30%
6. Power Source	30%
7. Outdoor Garden	25%
8. Lamps, Lighting, Ballasts	30%
9. HVAC	30%
10. Hand Tools	25%
11. Power Tools (excluding automotive related tools and products)	25%
12. Electrical	30%
13. Paint	25%
14. Security	30%
15. Safety (does not include any public safety equipment)	30%



**MSC INDUSTRIAL SUPPLY CO. PERCENTAGE OFF LIST PER  
CATEGORY**

<u>Category</u>	<u>Discount</u>
1. Janitorial Equipment & Supplies (Excludes sanitation cleaning chemicals)	20%
2. Sanitation Cleaning Chemicals (Excludes janitorial equipment & supplies)	20%
3. Fasteners	25%
4. Material Handling	20%
5. Plumbing	20%
6. Power Source	25%
7. Outdoor Garden	20%
8. Lamps, Lighting, Ballasts	20%
9. HVAC	20%
10. Hand Tools	25%
11. Power Tools (excluding automotive related tools and products)	18%
12. Electrical	20%
13. Paint	20%
14. Security	25%
15. Safety (does not include any public safety equipment)	25%

**HILTI, INC.  
PERCENTAGE OFF LIST PER CATEGORY**

<u>Category</u>	<u>Discount</u>
10. Hand Tools	40%
Powder Actuated tools:	40% Minimum
Powder Actuated consumables (Nails and Boosters):	45% Minimum
Drills, Hammer-drills, Combi-Hammer, Demolition Breakers:	40% Minimum
Drill Bits and Chisels (drilling consumables):	45% Minimum
Diamond Coring and Sawing tools:	40% Minimum
Diamond Coring and Sawing consumables (blades and bits)	45% Minimum
Cordless Drivers, Drills, Wrenches, and Saws	40% Minimum
Cordless consumables (batteries and chargers)	45% Minimum
Drywall Screw Drivers and Tappers Tools:	40% Minimum
Drywall sharp and self-drilling screws:	45% Minimum
Reciprocating Saws and Circular Saws:	40% Minimum
Reciprocating and Circular Saw Blades:	45% Minimum
Grinders	40% Minimum
Grinder Blades, Cut-off wheels, Diamond	45% Minimum
Laser Range Meters; plumb, point, line lasers, rotating and consumables	40% Minimum
Anchors (Mechanical and chemical):	45% Minimum
Installation Systems (strut channel and connectors):	45% Minimum
Firestop and Construction Chemicals:	45% Minimum

**VERITIV OPERATING COMPANY PERCENTAGE OFF LIST PER  
CATEGORY**

<u>Category</u>	<u>Discount</u>
1. Sanitation Cleaning Chemicals (Excludes janitorial equipment & supplies)	50%
15. Safety (does not include any public safety equipment)	50%

**SHIPPING AND DELIVERY.** Prices proposed will be the delivered price to any state agency or political subdivision. All deliveries will be F.O.B. destination with all transportation and handling charges paid by the Contractor. Responsibility and liability for loss or damage will remain with Contractor until final inspection and acceptance when responsibility will pass to the Buyer except as to latent defects, fraud, and Contractor's warranty obligations. Any portion of a full order originally shipped without transportation charges (that failed to ship with the original order, thereby becoming back-ordered) will also be shipped without transportation charges.

**AGENCY INSTRUCTIONS WHEN REQUESTING FOR PRICE QUOTES**

1. Agency shall obtain a minimum of one (1) written price quote from an authorized vendor for expenditures under \$5,000.
2. For expenditures of \$5,000 or more, agency shall obtain a minimum of two (2) written price quotes from two (2) different authorized vendors.
3. Personnel conducting or participating in utilizing this Price/Vendor List Contract is responsible to complete form SPO-010, *Record of Procurement* when an award is for \$5,000 or greater. Form SPO-010 is optional if award is under \$5,000. All non-responsive vendor(s) and related pertinent information to this procurement shall be notated in Part C. The completed and properly signed (personnel with delegated authority) copy of the SPO-010 shall be kept in the procurement/contract file.
4. Vendor Contact Information is listed on pages 9 to 19.

**CONSIDERATION OF QUOTES.** Agencies shall consider all responsive and responsible quotes received. An award shall be made to the vendor(s) offering the lowest price. If the lowest price does not meet the agencies specification requirement, the award may be made to the vendor(s) whose offer represents the best value to the agency. Best value means the most advantageous offer determined by evaluating and comparing all relevant criteria in addition to price so that the offer meeting the overall combination that best services the agency is selected. These criteria may include, in addition to others, the total cost of ownership, performance, history of the vendor, quality of goods, services, delivery and proposed technical performance.

**LEASE AGREEMENTS** are not authorized by this vendor list contract.

# VENDOR INFORMATION

## W.W. Grainger, Inc.

### **Business Address**

W.W. Grainger, Inc.  
2833 Paa Street  
Honolulu, HI 96819-4406

### **Remittance Address**

Grainger  
DEPT C Pay  
Palatine, IL 60038-0001  
Vendor Code# 276597-08

**Phone:** 808-423-0028 | Toll Free: 877-423-0028 | Fax 808-423-0031  
**Email:** HawaiiOrders@grainger.com

Available 24/7 | Branch Hours: Mon-Fri 7 am-4 pm  
24/7 Emergency Services available

### **Oahu**

Keoni Soares | 808-349-4933  
keoni.soares@grainger.com

### **Oahu- University of Hawaii, DOE**

Michele Lau | 808-753-7221  
Michele.Lau@grainger.com

### **Oahu- Hawaii State Hospital**

Thomas Galaida | 808-585-1486  
Thomas.Galaida@grainger.com

### **Hawaii County**

Michael Harris | 808-209-1717  
Michael.Harris1@grainger.com

### **Maui County**

Warren Aihara | 808-312-8671  
warren.aihara@grainger.com

### **Kauai**

Kane Zalopany | 808-699-5207  
Kane.Zalopany@grainger.com

### **Dedicated Team of Government Pros**

Rely on our team of experienced government account managers to provide value-added solutions and help make your job easier. Contact your Grainger representative or local branch for support you can depend on.

### **Placing Orders**

- Online: <https://www.grainger.com/>
- Call, Email, Fax, Walk in
- Download the Grainger Mobile App

### **Online Ordering**

- Go to <https://www.grainger.com/>
- Enter your User ID and Password, or Register
- Order History, Personal Lists, Delivery status, and invoices can be viewed online.

**Grainger Pricing**

- 11% - 35% off catalog pricing for NASPO Product Categories
- Minimum 5% off catalog pricing for all non NASPO Product Categories

**Shipping**

- Shipping point is FOB Destination; no charge for standard delivery
- Shipping charges may apply for expedited or special handling

**Delivery**

- Same or next day, delivery for items in local stock.
- Shipped Orders: 1 to 10 business days after acceptance of purchase order.
- Delivery lead times will be quoted for supplier direct or special orders.

**Price List Includes:**

- All products in the current Grainger Catalog and online at Grainger.com
- Grainger Parts, Custom Products, and Special Orders
- Grainger KeepStock® Inventory Management Solutions
- All Safety, Security, Public Safety and Emergency Preparedness products
- Grainger Consulting Solutions
- Grainger eCommerce Solutions, including EDI Punchout and ERP connection
- Grainger's Sustainability and Green Products Program
- Grainger Lighting Solutions
- Grainger Triple Guard Repair and Replacement Coverage

# **Fastenal Company**

Remittance Address  
Fastenal Company  
P.O. Box 1286  
Winona, MN 55987-1286

Vendor Code#  
274254-00

District Manager:

Contact: Samson Mokuohai  
Mobile: (808) 382-8334  
Fax: (507) 494-3898  
Email: [smokuoha@fastenal.com](mailto:smokuoha@fastenal.com)

Fastenal Store Locations:

At Fastenal, you have a dedicated local representative to see that you are taken care of no matter what happens. Our local representatives can help with any issues you have with the order and can even help you register and set up order templates for frequently purchased items. You don't have to spend time searching for parts that we already know you buy. *NOBODY* else does this like we can.

**FAST Vending Solutions(FVS)**

Fastenal Automated Supply Technology offers you cost savings and convenience. To learn more, go to: <https://www.fastenal.com/> and click on Services & Solutions, and FASTVend. Contact your Fastenal sales representative to schedule an appointment. The FAST Solutions Rapid Deployment Instructions is shown on page 14.

**Store Locations - Oahu:**

**Oahu Government Store**

96-1333 Waihona St  
Pearl City, HI 96782  
(808) 456-0759

[HIGOV@stores.fastenal.com](mailto:HIGOV@stores.fastenal.com)

**Store Locations – Hawaii**

**HILO, HI**

15 Kukila St. Unit #1  
Hilo, HI 967200  
(808) 961-3591

[HIHLO@stores.fastenal.com](mailto:HIHLO@stores.fastenal.com)

**KAILUA-KONA, HI**

73-5569 Maiiau St. #105 & #106  
Kailua-Kona, HI 96740  
(808) 329-7092

[HIKAU@stores.fastenal.com](mailto:HIKAU@stores.fastenal.com)

**Store Locations - Maui**

**WAILUKU, HI**

800 Eha St. Unit #22  
Wailuku, H. 96793  
(808) 243-3278

[HIWAU@stores.fastenal.com](mailto:HIWAU@stores.fastenal.com)

**Agency Ordering Instructions:**

There are three ordering methods:

1. Contact your local Fastenal store.
2. Buy online at [www.fastenal.com](http://www.fastenal.com).

## **Agency Account Set-Up:**

### **How to open an account at a local Fastenal Store**

1. Contact your local Fastenal store.
2. Identify yourself as a State agency.
3. Once you open an account, your local store will report the account number to Fastenal's Government Sales Support department for set-up under the SPO Price List Contract No. 11-10. (Please allow 3 to 5 days for processing.)

### **How to register my account on [www.fastenal.com](http://www.fastenal.com)**

1. Log onto fastenal.com
2. Go to "Register" located at the top of the page.
3. Enter your Fastenal store account number and choose "I am eligible to purchase off of a state contract".
4. Click "Continue" and fill out the information requested.

### **Once registered, take advantage of the many features of fastenal.com**

1. View product categories.
2. View your contract pricing and custom market baskets online.
3. Edit and approve e-Quotes from your local Fastenal store.
4. Advanced account management options – order templates, workflow and admin rights, spending control, customer cross reference search, and more!
5. Searchable Green and Supplier Diversity product identifier for certified and non-certified products.

If you need assistance or want to place an order today, please contact Fastenal's State Contract help desk toll free at 877-507-7555, via fax at 866-664-1246, or email [govsales@fastenal.com](mailto:govsales@fastenal.com).

### **Fastenal Company Pricing:**

- 25% - 57% off catalog pricing for NASPO Product Categories
- Minimum 23% off catalog pricing for all non NASPO Product Categories

### **Fastenal Company Shipping Information**

- No shipping charges to agencies facility for stocked items at Fastenal Company store locations on Oahu, Maui and Hawaii.
- When products are purchased from another island or from Fastenal Company store locations on the continental US, shipping charges apply.
- When agency request expedited deliveries within the standard 48 hour delivery time frame, additional charges apply.
- Agencies placing orders from the island of Kauai, Molokai or Lanai shall be assessed shipping charges.
- Shipping charges are shown on Fastenal Company price quotation or through Fastenal Company order confirmation.

### **Fastenal Company Delivery Time Frame**

- In-Stock Item: Within 1 to 2 business days after acceptance of purchase order.
- Non-Stock Item: 3 to 10 business days after acceptance of purchase order.

**To learn more about the State of Hawaii contract, visit**

<https://www.fastenal.com/fast/services-and-solutions/government-contracts-and-resources> or contact [govsales@fastenal.com](mailto:govsales@fastenal.com)

### **FAST Solutions (FVS) Rapid Deployment Process**

How quickly do you want to start saving? With FAST Solutions, it's entirely up to you. To help you understand your role, we've laid out an easy-to-follow Rapid Deployment Process designed to take you from signed contract to installed machine within 30 days (although customers who are serious about saving have been able to achieve this in as little as 12 days). Keep in mind that our process is designed to minimize the tasks required by the customer, so the ones that are itemized (indicated in bold below) are critical to deployment and require immediate attention. One thing we've learned after thousands of installations: When the customer and the Fastenal sales rep work together, the process moves quickly and smoothly.

#### **STEP 1**

- Sign Agreement
- Product Template per machine (work w/Fastenal)
- Ship badges to Fastenal (unless access will be keypad only)

#### **STEP 2**

- Initial call to branch & end user
- Product testing
- Confirm 110v & Cat5 (Note: customer responsible for all fees associated with internet hardware installation and monthly service fees charged by internet service provider)
- Employee Template

#### **STEP 3**

- Fastenal ships special order items for testing
- Receive Network Worksheet from site

#### **STEP 4**

- Testing completed
- Plan-O-Gram created

#### **STEP 5**

- Plan-O-Gram approved
- Site Network Test
- Machine sent for configuration

#### **STEP 6**

- Registration of the machine with Apex
- Installation date confirmed

#### **INSTALL DAY**

- Machine installed!
- Software training

# MSC Industrial Supply Company

## Business Address

MSC Industrial Supply Company  
525 Harbour Place Drive  
Davidson, NC 28036

## Remittance Address

MSC Industrial Supply Company  
P.O. Box 953635  
St. Louis, MO 63195-3635

## Vendor Code#

313781-00

## All Islands

Contact: Paul Von Ravensberg  
Phone: (775) 313-3931  
Email: [paul.vonravensberg@mscdirect.com](mailto:paul.vonravensberg@mscdirect.com)

Contact: MSC Support Desk (state NASPO support)  
Phone: (888) 672-9722 (Mon–Fri 5:00am to 8:00pm PST)  
Fax: (800) 255-5067  
Email: [naspo@mscdirect.com](mailto:naspo@mscdirect.com)  
Operational Hours: Monday thru Friday, 8:00am to 10:00pm EST

**AGENCY ACCOUNT SETUP, LOGIN & ORDERING VIA ONLINE** at <https://www.mscdirect.com/>

## HOW TO SETUP A MSC INDUSTRIAL SUPPLY COMPANY ACCOUNT NUMBER

1. Call (888) 672-9722. A MSC representative will assist to setup your account number.
2. Your agency must be registered to receive NASPO MSC Industrial Supply contract pricing.

AFTER ACCOUNT SETUP, AGENCIES NEED TO REGISTER ONLINE at <https://www.mscdirect.com/> to obtain NASPO CONTRACT PRICING AND TO BE AUTHORIZED TO PLACE ORDER ONLINE.

1. Click on *Register* (upper right corner).
2. Click on *Locate my Account* – enter account number and bill to zip code, then click *Submit*.
3. Locate your name and click *Register/Log In*. If you are unable to locate your name, enter your name in the *New User* section and click *Register*.
4. Register your agency information (personal profile, create username and password, print catalog mailings, order notifications, and email format preference).  
\*Please make sure to answer the following line in the mailings section\* would you like to be contacted by third parties that are relevant to your business? Click *Yes* or *No* then *Submit*.
5. You will be on *My Account Page*, which gives options to manage your account, (you will also receive an email confirmation).
6. Click *Home* to see different product categories, search engine powered by Google, order pad and much more.
7. For further assistance contact the MSC Support Desk at (888) 672-9722.



**MSC INDUSTRIAL SUPPLY COMPANY PRICING**

- 12% - 28% off catalog pricing for NASPO Product Categories.
- Minimum of 12% off catalog pricing for non NASPO Product Categories (excluding machinery).

**MSC INDUSTRIAL SUPPLY COMPANY SHIPPING INFORMATION**

- Shipping point is FOB Destination if shipped by third party ground transportation.
- MSC Industrial Supply Company will notify agency of applicable shipping charges if the agency request shipment to be expedited or request special handling requirements.
- MSC Industrial Supply Company Four Central Warehouse Centers are located at (Elkhart, Indiana, Reno, Nevada, Atlanta, Georgia, Harrisburg, Pennsylvania).

**MSC INDUSTRIAL SUPPLY COMPANY DELIVERY TIME FRAME**

- In-Stock Item: Within 3 to 5 business days after acceptance of purchase order.
- Non-Stock Item: 5 to 10 business days after acceptance of purchase order.

# **Hilti, Inc.**

## **Business Address**

Hilti, Inc. – Operation Center  
5400 South 122<sup>nd</sup> East Ave.  
Tulsa, OK 74146

## **Remittance Address**

Hilti, Inc.  
P.O. Box 650756  
Dallas, TX 75265-0756

## **Vendor Code#**

317978-01

## **Price Quote or Order by Phone**

Name: Joshua Hoelker  
Government Specialist  
Phone: (800) 950-6119  
Fax: (800) 950-6610  
Email: [E-government@hilti.com](mailto:E-government@hilti.com)  
Available Mon-Fri: 6:00am to 7:00pm CST

## **Price Quote or Order Walk Hilti Store**

Hilti Store – Walk in Location  
1505 Dillingham Blvd  
Honolulu, HI 96817  
Store Hours: Mon-Fri: 7:00am to 4:00pm

## **Price Quote or Order Local Acct Mgr.**

Name: JD Groves  
Local Account Manager  
Phone: (808) 354-1489  
Email: [jonathan.groves@hilti.com](mailto:jonathan.groves@hilti.com)

## **Price Quote or Order Local Acct Mgr.**

Name: Conrad Vargas, Jr.  
Local Account Manager  
Phone: (808) 285-2482  
Email: [conrad.vargasjr@hilti.com](mailto:conrad.vargasjr@hilti.com)

## **Email Ordering**

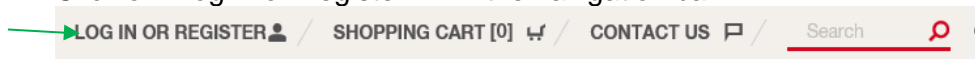
If you prefer ordering via email, we can also speed up your order by converting your email into an automated order using Intelligent Quote Conversion (IQC):

- Allows you to easily and quickly convert a quote into an order from within the quote email
- Only 2 clicks to convert your quote, order placed within minutes, Intelligent Order Form (IOF)
- Hilti-built Excel ordering form with your custom data (items, pricing, ship-to, etc.)
- Submit order with a simple click of a button, order placed automatically Punchout/OCI link to Hilti Website. If you'd like to buy directly from Hilti Online, we can link to your system with Punchout/OCI. This transfers your Hilti shopping cart directly into your procurement system, helping to simplify your purchasing. eCatalog You can also get a customized electronic product catalog with your net pricing in the most popular formats like MS Excel, BMEcat, XML etc.

## **Hilti Online**

### **Agency Account Registration**

- How to open an account online: Go to <https://www.hilti.com/>
- Click on “Log in or Register” In in the navigation bar



- For new account click on “Register Now” (red box to the right).
- Fill out the registration form.
- You will receive an activation email, open email and click on “Activate Account and Proceed”
- Then complete your personal profile (contact information page).
- Your account will be created and a conformation email will be sent as soon as the setup is done.
- Once you receive the conformation email log out and log back in to active your account.
- For help with registration please go to [www.hilti.com](http://www.hilti.com), Hilti Website Help Center, Video Tutorials “How to register as a new customer” <https://www.hilti.com/content/hilti/W1/US/en/products/utilities-bar/help.html#nav/close>
- Online Ordering 24/7 at [www.hilti.com](http://www.hilti.com) computer, or tablet.
- Find out what’s in stock, [track-and-trace your delivery](#) or [order online and pick up your products](#) at the local [Hilti Store](#) (some limitations apply - contact Hilti for details).
- We’ve packed [www.hilti.com](http://www.hilti.com) with an abundance of [technical advice](#), from technical documents about our products to an extensive [technical library](#) including [BIM/CAD](#) objects.
- Technical Library includes online access 24/7 to MSDS Sheets and Hilti Technical and ICC Testing Publications, FM Certifications, UL Approval Documents/Drawings.
- There are [technical tips and videos](#) to show you how to get the best out of our Hilti products to get your work done faster and safer. Subscribe to Hilti’s YouTube Channel <https://www.youtube.com/user/HiltiNorthAmerica>
- We’re here to help if you can’t find something. Just [chat online](#) with our customer service team, or [ask for a call back](#) during office hours
- Quick Access to documents and video library at <https://www.hilti.com/downloads>

## **TOOL REPAIR**

- When your tools break down, your project breaks down. That’s why we make it simple to request tool repair through your Hilti Online account.
- Enjoy full access to your company's tool history whenever you need it—keeping service requests simple, and your project running smoothly.
- [Request a tool repair https://www.hilti.com/#overlay/login](https://www.hilti.com/#overlay/login)
- Don't have a login yet? Chat now, and we can link your email address to your Hilti account for simplified tool management.

### **One feature of Hilti Connect is the ability to process a tool repair.**

- Submit tools for repair with the touch of a button right from your smart phone.
- Receive the shipping label by email, box up the tool, and send it to Hilti for professional repair. Take advantage of our 1 day turn around on repairs in our first-class repair centers. Eliminate the tool repair hassle and streamline it by:

DOWNLOAD the Hilti Connect App NOW to get instant digital access to your Hilti tools

- [Download for free from the App Store](#)

[Download for free from Google Play](#)







**With the Hilti Connect App, you can view the following information about your tools:**

- Purchase date
- Invoice number
- Warranty or Fleet Management expiration dates
- Repair history such as the number of repairs, last repair date, and total dollar amount spent for repair on that tool. This helps you decide whether to repair or replace the tool.
- Access relevant documents like operator's manuals and OSHA Silica Documents
- Find the best accessories, related products, and how to videos

### **B2B Electronic Ordering Systems and Services**

- Direct EDI Connection
- Electronic Data Interchange (EDI) is a direct link between your system and Hilti. It's particularly useful if you're a frequent customer.
- EDI supports several transactions including Order, OrderResp, ShipNote and Invoice. It's also available in a range of formats, such as SNSI, X12, cXML and iDoc.

**Hilti No Cost Services go to <https://www.hilti.com/register/email#nav/nav-services>**

Account Services	Contractor Services	Hilti Services	Power Tools	Fasteners / Firestop / Strut	Buying from Hilti
					
<a href="#">Credit Application &gt;</a>	<a href="#">Continuing Education &gt;</a>	<a href="#">Tool Fleet Management &gt;</a>	<a href="#">Diamond Tools &gt;</a>	<a href="#">Concrete Anchors &gt;</a>	<a href="#">Hilti's Website &gt;</a>
<a href="#">Billing, Invoicing and Payment Options &gt;</a>	<a href="#">White Papers &gt;</a>	<a href="#">ON!Track Asset Management &gt;</a>	<a href="#">Drilling and Demolition Tools &gt;</a>	<a href="#">Firestop Systems Portfolio &gt;</a>	<a href="#">Find a Hilti Authorized Distributor &gt;</a>
	<a href="#">Certification and Training &gt;</a>	<a href="#">Tool Warranty &gt;</a>	<a href="#">Measuring Tools &gt;</a>		<a href="#">Find Hilti &gt;</a>
	<a href="#">Project Management Office &gt;</a>	<a href="#">Hilti Connect &gt;</a>	<a href="#">OSHA Silica Dust Standards &gt;</a>		<a href="#">Delivery Services &gt;</a>
	<a href="#">Tool Repair &gt;</a>	<a href="#">Internet of Things &gt;</a>	<a href="#">Cordless Power Tools &gt;</a>		<a href="#">B2B eProcurement &gt;</a>
		<a href="#">Tools On Demand &gt;</a>	<a href="#">Fastening Systems &gt;</a>		<a href="#">In Store Pickup &gt;</a>

# Veritiv Operating Company

## Business Address

Veritiv Operating Company  
91-150 Hanua St.  
Kapolei, HI 96707

## Remittance Address

Veritiv Operating Company  
P.O. Box 57006  
Los Angeles, CA 90074-7006

## Contact Information:

### Customer Service

Phone: (855) 850-2532

Email: [facsolcswest@veritivcorp.com](mailto:facsolcswest@veritivcorp.com)

Fax: (800) 251-9721

### Dustin Alford

Phone: (808) 223-9580

Email: [dustin.alford@veritivcorp.com](mailto:dustin.alford@veritivcorp.com)

Fax: (800) 251-9721

- **Please contact Customer Service via email, phone or fax to place an order or learn how to order online.**
- **Please contact Dustin Alford for Quotes.**